BY ORDER OF THE
SECRETARY OF THE AIR FORCE

AIR FORCE INSTRUCTION 36-2856

29 NOVEMBER 2002

Personnel

MEDICAL SERVICE AWARDS

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

NOTICE: This publication is available digitally on the AFDPO WWW site at: **http://www.e-publishing.af.mil.**

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This instruction implements Air Force Policy Directive (AFPD) 36-28, *Awards and Decorations*. It establishes policy, eligibility criteria, and nomination procedures for recognizing officers, enlisted, and civilian personnel for their outstanding service and contributions to the Air Force Medical Service. It applies to major commands (MAJCOM), subordinate units, United States Air Force Reserve Command (AFRC), and Air National Guard (ANG). "This instruction directs collecting and maintaining information subject to the Privacy Act of 1974 authorized by Title 10 U.S.C 8013. System of records notice F036 AF PC V, Awards and Decorations, applies." Submission of all new awards is the responsibility of the OPR.

The OPR for the award must submit an Air Force form 673 signed by the Surgeon General to HQ AF/SGC for coordination. Send comments and suggested improvements on Air Force Form 847, *Recommendation for Change of Publication*, through channels to HQ USAF/SGC, 110 Luke Avenue, Room 400, Bolling AFB DC 20332-7050.

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Section A—Medical Service Awards Program

1. Purpose. The Air Force Medical Service Awards Program (AFMSAP):

1.1. Recognizes individuals and teams whose outstanding actions improve the delivery of health care and contribute to expeditionary medical operations for our Air Force personnel worldwide.

1.2. Acknowledges sustained superior job performance, innovative operations, and exceptional teamwork.

2. Responsibilities.

2.1. Headquarters United States Air Force Surgeon General (HQ USAF/SG):

2.1.1. Oversees policy and advocates for the efficient management of the AFMSAP.

2.2. The Medical Force Management Directorate (HQ USAF/SGC)

2.2.1. Manages and executes the AFMSAP from year-to-year with the assistance of each Corps Director (Medical, Dental, Nursing, Medical Service, and Biomedical Sciences Corps) and the Career Field Functional Managers (CFMs).

2.2.2. Releases official message(s) in support of the annual call for nominations and the annual announcement of winners for all Medical Service Awards in the AFMSAP and others as necessary.

2.2.3. Reviews and coordinates changes and/or additions to the governing AFI, AFI 36-2856, Medical Service Awards, submitted on AF Form 847.

2.2.4. Submits reviewed changes and/or additions to AFI 36-2856 with AF Form 673 to appropriate publications office for processing.

2.2.5. Assigns Offices of Primary Responsibility (OPRs) for each award. OPRs for each award are listed at the end of each award description.

2.2.6. Coordinates recognition of annual winners with each MAJCOMs, FOAs, DRUs, AFRC and ANG activity.

2.2.7. Ensures annual announcement of winners is appropriately publicized by AF News Service and as part of the AFMS websites.

2.2.8. Approves early or out-of-cycle release of annual winners. The awards that have standing approval for out-of-cycle release are listed in **Attachment 2**.

2.2.9. Prepares letters and certificates for each winner and coordinate them with the SG for signature. SGC also prepares all letters and certificates for each winner as outlined in **Section B**, Item **6.1.** and sends them to each MAJCOM, DRU, and FOA as necessary.

2.3. OPRs for each award are identified each year and are responsible for the following:

2.3.1. Initiate, coordinate, recommend, and seek approval for changes to this AFI in response to input from the field. Submit requests for new awards to HQ USAF/SGC using AF Form 847.

2.3.2. Convene selection boards for the awards as directed by HQ USAF/SGC.

2.3.3. If a special requirement exists for early selection and release of a winner and it is not already covered in **Attachment 2**, the OPR for the award must obtain written approval from HQ USAF/SGC.

2.3.3.1. The OPR should accommodate for any special requirement such as: specific presentation date, activity, ceremony, and also make arrangements to release the name of the winners to their functional communities.

2.3.3.2. The OPR must forward the name(s) of the winner(s) and all related details to HQ USAF/SGC for eventual inclusion in the official worldwide release message.

2.3.4. Headquarters Air Force Reserve Command Surgeon (AFRC/SG) is the selection authority for the USAFR, and The Air Surgeon (ANG/SG) is the selection authority for the ANG.

2.4. MAJCOMs, subordinate units, medical treatment facilities (MTF) and supervisors submit names of individuals or groups of individuals for recognition in accordance with these guidelines.

Section B—Nomination, Selection, and Presentation of Awards

3. Nominations.

3.1. HQ USAF/SGC solicits nominees for all the awards by means of a message to be distributed to

Air Staff, DoD, Health Affairs (HA), MAJCOMs, FOAs, and DRUs no later than 30 September of each calendar year. Unless otherwise specified in the award criteria, all AFMS personnel to include active duty, Air Force Reserve Command, Air National Guard, Air Staff, DoD, Health Affairs (HA),

MAJCOMs, MTFs, FOAs, and DRUs are eligible to compete.

3.2. The award program is based on the calendar year and only achievements from that calendar year are to be considered during the nomination process.

3.3. Individual and team award nominations are locally drafted and approved initially at the unit level. MAJCOMs solicit nominations each year for MAJCOM-level awards and also determine nominations for AF-level awards. If no award category exists at the MAJCOM level, unit-level award nomination packages should still be sent through their respective MAJCOM or equivalent headquarters prior to the award OPR receiving the package, unless otherwise stated.

3.4. Nomination packages will include the following items and electronic versions should be submitted at all levels of review and approval. Samples of the individual and team award nomination packages are available in **Attachment 3**-**Attachment 6**. MAJCOM award processes may take precedence over these nomination package requirements as electronically submitted and/or web-based processes are developed.

3.4.1. A nomination letter for an individual should be one page (**Attachment 3**) and should include:

3.4.1.1. Nominee's name, rank, social security number, and brief supporting rationale.

3.4.2. Nomination letters for team awards should include an attachment with all the team members' full names, ranks, and social security numbers (in rank order). Include civilian employees' wage grade (WG), general schedule (GS), and Senior Executive Service (SES) grades as appropriate.

3.4.3. Confirmation statement there was no unfavorable information file (UIF) on individuals or team members during the award period. Individuals or team members with UIFs are not eligible for awards.

3.4.4. Signature of nominee's or team's immediate supervisor.

3.4.5. Endorsement by the nominee's or team's chain of command and approved by the Unit Commander.

3.4.6. Individuals may be submitted for awards that are rank specific if the individual performed the majority of the award period in the rank required by the award. For example, SSgt Jones is still eligible for the Medical Resource Management Airman of the Year Award if he/she served in the rank of Amn for the majority of the award period. For the purposes of this AFI, "majority" is defined as more than six months.

3.4.7. Individuals who undergo a permanent change of station (PCS) during an award period should be submitted for awards (individual and team) by the unit they were assigned to at the time of nomination. Accomplishments from a previous base are acceptable for individual awards in these cases.

3.5. The written narrative for individual and team nominations will meet the following criteria (**Attachment 4** and **Attachment 6**): The nomination for The Outstanding Medical Logistics Activity Team Award is an exception (See **Attachment 30** for format and scoring methodology criteria).

3.5.1. Written nominations must be submitted on an AF Form 1206, Nomination for Award, and be no more than front and back of the form (total two sides of a page). Packages should be in standard bullet format. Complete the form with information as required: name of the award, category (if applicable), award period, individual's name, rank, SSAN, MAJCOM/FOA/DRU, duty AFSC and duty title, nominee's telephone, unit of assignment, and unit complete mailing address, name and rank of unit commander and corresponding phone numbers. Team nominations should also include the ranking officer's and non-commissioned officer's full name, rank, and SSAN. This information may be provided on the first line of the "Specific Accomplishments" section.

3.5.2. Individual nominations must include specific facts that clearly distinguish the nominee from his or her peers citing examples that occurred during the current calendar year. Nominations must include the following four areas:

3.5.2.1. Leadership and Job Performance: describe significant leadership accomplishments and how well the member performed assigned primary and additional duties. Define the scope and level of responsibilities and the impact on the mission and unit. Include any new initiatives or techniques developed by the member that positively impacted the unit and/or the mission during the award period.

3.5.2.2. Significant Self-Improvement: show how the member developed or improved skills related to primary duties; e.g., achievements in professional societies or associations, off-duty education related to primary duties, formal training, Career Development Course enrollment or completion, On-the-Job Training, certifications, and so forth. Include completion of any professional military education (PME) as well as awards earned during in-residence attendance. Include any off-duty education not directly related to primary duties; e.g., class, course, degree enrollment and/or completion, grade point average. Cite any other relevant training or

activity that significantly enhanced the member's value as a military member during calendar year.

3.5.2.3. Base or Community Involvement: define the scope and impact of the member's positive leadership and involvement in both the military and civilian community. Include leadership, membership or participation in unit advisory councils, professional military organizations, associations, and events; e.g., President of Company Grade Officer's Council, President of Top Three, unit dining-out committee, member of Air Force Association, Sunday school teacher, and so forth.

3.5.2.4. Other Accomplishments: the nature and results of the member's other accomplishments must set him or her apart from others of equal or higher grade, to include recognition and awards.

3.5.3. Team award nominations must address the following areas:

3.5.3.1. Team Goals: The team's annual goal(s) that support AFMS and local strategic goals, to include outcome measures.

3.5.3.2. Team Accomplishments: initiatives targeted to accomplish the listed team goals, to include tangible outcomes. When outcomes are not yet tangible, describe the expected/intended outcome. If the expected outcome was not met, team efforts to redefine the goal/outcome.

3.5.3.3. Community and Customer Service: efforts employed by the team to identify and meet community and customer needs and desires.

3.5.3.4. Team Performance: other accomplishments by the team that demonstrate integration and collegiality, and contribute significantly to increased mission effectiveness.

3.5.3.5. Outstanding Team Members: significant self-improvement of individual team members (i.e., off-duty education) or contribution by a team member to professional societies or associations.

3.6. MAJCOM Involvement.

3.6.1. Establish suspense dates and guidelines for nominations.

3.6.2. Forward winning MAJCOM packages to designated award OPRs for AF-level competition as stated in the annual call for nominations.

3.6.3. Ensure packages are received by each award OPR NLT 30 January of the calendar year following the nomination period (except where noted in the attachments).

3.6.4. Each MAJCOM submits one nomination from each award category annually. In such instances where a MAJCOM receives only one nomination in a category, the MAJCOM may recognize it as a MAJCOM winner but elect not forward it for AF-level competition.

3.6.5. If no nominations are to be forwarded, a negative reply to the award OPR is required.

4. Selecting USAF Award Winners.

4.1. The award OPR convenes a selection board and selects winners no later than 15 February of the calendar year following the nomination period (except where noted in the attachments).

4.2. A Colonel or civilian equivalent should chair the selection boards for officer awards and a senior non-commissioned officer in the rank of Chief Master Sergeant or civilian equivalent should chair selection boards for enlisted awards. Exceptions can be made as necessary as long as board presidents are not below the rank of Lieutenant Colonel or Senior Master Sergeant.

4.3. The award OPR ensures that the names of the winner(s) and all related details are submitted to HQ USAF/SGC NLT 1 March of the calendar year following the nomination period.

5. Releasing USAF Award Winners.

5.1. HQ USAF/SGC disseminates the results of selection boards to the SG Corps Directors/CFMs for their final approval prior to releasing an announcement message worldwide NLT 1 May.

5.2. **Attachment 2** contains awards that are authorized early release. Awards not listed in this attachment must request permission for early release as outlined in **Section A**, Item **2.3.3.**

5.3. In addition to an official worldwide message (all MAJCOM/DRU/FOA), HQ USAF/SGC will ensure each MAJCOM/DRU/FOA is provided with an electronic list of the annual winners. This is intended to facilitate expeditious recognition of the winner(s) within each MAJCOM.

6. Presenting the Awards and Recognition

6.1. Air Force level winners in individual award categories will receive a personal letter and a certificate of recognition signed by the Air Force Surgeon General and are authorized to wear the Air Force Recognition Ribbon (military) or the Air Force Recognition Lapel Pin (civilian), as applicable. The senior officer, senior civilian, and senior non-commissioned officer of each AF level winner in the team categories will receive a personal letter and certificate of recognition from the AF Surgeon General. All team members who are listed as part of the winning team are eligible to wear the Air Force Recognition Ribbon (military) or the Air Force Recognition Lapel Pin (civilian), as applicable.

6.1.1. HQ USAF/SGC will generate letters and certificates as noted in Section **6.1.** and MAJCOMs will assist with distribution of letters and certificates to the unit level. This provides MAJCOM/SG and equivalents the opportunity to send congratulatory letter(s) to the unit level in a single package with the AF/SG letter(s)/certificate(s).

6.2. Functional representatives may make arrangements to recognize winners at a suitable time and place in addition to the recognition from the AF/SG and the MAJCOM/SG and equivalents.

6.3. Funding to attend presentation of the awards can be made available at the discretion of the nominating unit commander and/or by the applicable MAJCOM/SG.

GEORGE P. TAYLOR, JR., Lt General, USAF, MC, CFS
Surgeon General

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

AFPD 36-28, Awards and Decorations

AFI 41-106, Medical Readiness Planning and Training

Abbreviations and Acronyms

AB—Airman Basic

A1C—Airman First Class

AF—Air Force

AFB—Air Force Base

AFI—Air Force Instruction

AFMAN—Air Force Manual

AFMS—Air Force Medical Service

AFMSAP—Air Force Medical Service Awards Program

AFNC—Air Force Nurse Corps

AFPD—Air Force Policy Directive

AFRC—Air Force Reserve Command

AFRC/SG—Air Force Reserve Command Surgeon

AFRR—Air Force Recognition Ribbon

AFRRLP—Air Force Recognition Ribbon Label Pin

AFSC—Air Force Specialty Code

AF/SG—Air Force Surgeon General

Amn—Airman

AMSUS—Association of Military Surgeons of the United States

ANG—Air National Guard

ANG/SG—Air National Guard Command Surgeon

ARC—Air Reserve Component

ARDMS—American Registry of Diagnostic Medical Sonographers

ARPC—Air Reserve Personnel Center

ARRT—American Registry of Radiologic Technicians

BCAC—Beneficiary Counseling and Assistance Coordinator

BSC—Biomedical Sciences Corps

BE—Bioenvironmental Engineering

Capt—Captain

CFM—Career Field Manager

CFS—Command Flight Surgeon

CMSgt—Chief Master Sergeant

Col—Colonel

CRNA—Certified Registered Nurse Anesthetist

CY—Calendar Year

DC—Dental Corps

DC—District of Columbia

DME—Director of Medical Education

DO—Doctor of Osteopathic Medicine

DOD—Department of Defense

DOR—Date of rank

DR—Disaster Response

DRU—Direct Reporting Unit

FOA—Field Operating Agency

FS—Flight Surgeon

GH—Global Health

GS—General Schedule

HA—Health Affairs

HA—Humanitarian Assistance

HAWC—Health and Wellness Center

HBA—Health Benefits Advisor

HP—Health Promotions

HPD—Health Promotions Director

HPM—Health Promotions Manager

HPP—Health Promotion Program

HQ AFMOA—Headquarters Air Force Medical Operations Agency

HQ AFMOA/SGZA—Headquarters Air Force Medical Operations Agency Aerospace Medicine Division

HQ AFMOA/SGZC—Headquarters Air Force Medical Operations Agency Clinical Quality

Management Division

HQ AFMOA/SGZE—Headquarters Air Force Medical Operations Agency Environmental and Occupational Health Division

HQ AFMOA/SGZO—Headquarters Air Force Medical Operations Agency Health Optimization Division

HQ AFMOA/SGZP—Headquarters Air Force Medical Operations Agency Operational Prevention Division

HQ AFMSA/SGML—Headquarters Air Force Medical Support Agency Medical Logistics Division

HQ AFMSA/SGMI—Headquarters Air Force Medical Service Medical Information Systems Division

HQ AFRC/SG—Headquarters Air Force Reserve Surgeon General

HQ ARPC—Headquarters Air Reserve Personnel Center

HQ ARPC/SG—Headquarters Air Reserve Personnel Center Director of Health Services

HQ USAF—Headquarters United States Air Force

HQ USAF/SG—Headquarters United States Air Force Surgeon General

HQ USAF/SGC—Headquarters United States Air Force Directorate of Medical Force Management

HQ USAF/SGI—Headquarters United States Air Force Directorate of Medical Inquiries and Information

HQ USAF/SGT—Surgeon General's Tactical Action Team

HQ USAF/SGX—Headquarters United States Air Force Directorate of Expeditionary Medical Operations and Science & Technology

HQ USAF/SGXR—Headquarters United States Air Force Directorate of Expeditionary Medical

HQ USAF/SGXY—Headquarters United States Air Force Directorate of Science and Technology

HQ USAF/SGCA—Headquarters United States Air Force Medical Services Corps Division

HQ USAF/SGCB—Headquarters United States Air Force Biomedical Sciences Corps Division

HQ USAF/SGCD—Headquarters United States Air Force Dental Services Corps Division

HQ USAF/SGCM—Headquarters United States Air Force Medical Corps Division

HQ USAF/SGCN—Headquarters United States Air Force Nursing Services Corps Division

HQ USAF/SGMA—Headquarters United States Air Force Health Benefits and Policy Division

HQ USAF/SGMC—Headquarters United States Air Force Financial Management Division

IMA—Individual Mobilization Augmentee

Lt Col—Lieutenant Colonel.

Maj—Major

MAJCOM—Major Command

MAJCOM/SG—Major Command Surgeon General

MC—Medical Corps

MD—Doctor of Medicine

MSC—Medical Service Corps

MSgt—Master Sergeant

MTF—Medical Treatment Facility or Medical Training Facility for ANG

NC—Nurse Corps

NCO—Noncommissioned Officer

NLT—No later than

NMTCB—Nuclear Technologist Certification Board

OPR—Office of Primary Responsibility

PA—Physician Assistant

PGL—Programming Guidance Letter

PME—Professional Military Education

PT/OT—Physical Therapy/Occupational Therapy

RSVP—Readiness Skills Verification Program

SES—Senior Executive Service

SG—Surgeon General

SMSgt—Senior Master Sergeant

SrA—Senior Airman

SSN—Social Security Number

SSgt—Staff Sergeant

TAOS—Team Aerospace Operational Solutions

TMA—TRICARE Management Activity

TSgt—Technical Sergeant

UIF—Unfavorable Information File

USAF—United States Air Force

USAFR—United States Air Force Reserve

USAFSAM—United States Air Force School of Aerospace Medicine

USAF/SG—United States Air Force Surgeon General

WG—Wage Grade

2Lt—Second Lieutenant

40C0—Commander

42XX - 43XX—Biomedical Sciences Corps Specialties

46XXX—Nurse/Nursing Shred-outs

41AX—Health Services Administrator

47XX—Dentist

4A000—Health Services Management Manager

4B0XX—Bioenvironmental Enlisted Specialist

4C0XX—Mental Health Service Manager

4C0X1—Mental Health Service Enlisted Specialist

4D0X1—Diet Therapy Enlisted Specialist

4E0XX—Public Health Manager

4E0X1—Public Health Enlisted Specialist

4H0XX—Cardiopulmonary Laboratory Manager

4H0X1—Cardiopulmonary Laboratory Enlisted Specialist

4J0X2—Physical Therapy Enlisted Specialist

4M0XX—Aerospace Physiology Enlisted Specialist

4N000—Medical Service Manager

4N0X1X—Medical Service Enlisted Specialist/Shred-outs.

4N1X1X—Surgical Service Enlisted Specialist/Shred-outs

4P0XX—Pharmacy Enlisted Specialist

4R000—Diagnostic Imaging Manager

4R0XX—Diagnostic Imaging Enlisted Specialist/Shred-outs

4T000—Medical Laboratory Manager

4V0X1/4V0X1A—Optometry/Ophthalmology Enlisted Specialist

4U0X1—Orthotic Laboratory Enlisted Specialist

4Y0X1—Dental Assistant Enlisted Specialist

4Y0X2—Dental Laboratory Enlisted Specialist.

4Y000—Enlisted Dental Manager

Attachment 2

AFMS AWARDS APPROVED FOR OUT-OF CYCLE (EARLY) RELEASE

1. Surgeon General's Medical Information Systems Awards.

2. All AFRC and ANG awards. These are presented annually at the AMSUS conference in November of each year.

3. Outstanding Medical Logistics Awards.

4. The Brigadier General Peter C. Bellisario Young Healthcare Administrator of the Year Award (Atch 34) and The Commitment to Service Award and the Major General Michael K. Wyrick Commitment to Excellence Award (Atch 35).

5. Outstanding Enlisted Health Services Management Awards.

6. Public Health Awards.

7. Outstanding Air Force Entomologist Award (biennial).

Attachment 3

SAMPLE INDIVIDUAL NOMINATION COVER LETTER

DEPARTMENT OF THE AIR FORCE
XXth Air Base Wing (MAJCOM)
(Base Name) Air Force Base, (State)

(DATE)

(Group/Squadron Commander)

(Individual's Supervisor)

Nomination for CY 200X (Official Award Name)

1. (Individual's Name, Rank and Social Security Number) has truly shined this year and I wholeheartedly support his/her selection as the (Official Name of the Award).

2. (Examples of impact on mission and community here). This section should be concise but convey the primary reason for nominating the individual for MAJCOM and/or AFMS-level recognition. There was no active Unfavorable Information File (UIF) on this individual during the award period (Mandatory Statement).

3. Reinforce personal recommendation and provide contact information for any questions.

//SIGNED//

I. M. PROUD, Lt Col, USAF, MC, FS
Commander, (Squadron)

Attachment:
AF Form 1206, Nomination for Award (Individual)

Attachment 4

SAMPLE AIR FORCE FORM 1206, NOMINATION FOR AWARD, INDIVIDUAL

NOMINATION FOR AWARD

AWARD	CATEGORY *(If Applicable)*	AWARD PERIOD
Official Award Name		1 JAN XX - 31 DEC XX
RANK/NAME OF NOMINEE *(First, Middle Initial, Last)*	SSN *(Enter Last 4 Only)*	MAJCOM, FOA, OR DRU
Capt You R. Great	1111	AMC
DAFSC/DUTY TITLE	NOMINEE'S TELEPHONE *(DSN & Commercial)*	
46XXX	999-XXXX/888-555-XXXX	

UNIT/OFFICE SYMBOL/STREET ADDRESS/BASE/STATE/ZIP CODE
000 MDOS/SGOXX/777 Surgical Lane/Pope AFB, NC/11111-9999

RANK/NAME OF UNIT COMMANDER *(First, Middle Initial, Last)*/COMMANDER'S TELEPHONE (DSN & Commercial)
Lt Col I. M. Proud/999-XXXX/888-555-XXXX

SPECIFIC ACCOMPLISHMENTS *(Use single-spaced, bullet format)*

Leadership and Job Performance:
-Describe significant leadership accomplishments and how well the member performed assigned primary and additional duties
-Define scope and level of responsibilities and the impact on the mission and unit
-Include new initiatives or techniques developed by the member that positively impacted the unit and/or missions during the award period
-All statements should be written in bullet format

Signficant Self-improvement:
-Show how the member developed or improved skills related to primary duties
-Include achievements in professional societies or associations
-Include off-duty education related to primary duties, formal training, Career Development Course enrollment or completion, On-the-Job Training, certificates, and so forth
-Include completion of any professional military education as well as awards earned during in-residence attendance
-Include any off-duty education not directly realted to primary duties such as class, course degree enrollment and/or completion, grade point average optional
-Cite any other relevent training or activity that signficantly enhanced the member's value as a military citizen during current calendar year
-All statements should be written in bullet format

Base and Community Involvement:
-Define scope and impact of the member's positive leadership and involvement in both the military and civilian community
-Include leadership, membership, or participation in unit advisory councils, professional military organizations, associations, and events
-Examples include President of Company Grade Officer's Council, President of Top Three, unit dining-out committee, member of Air Force Assoiciation, Sunday school teacher, and so forth
-All statements should be written in bullet format

Other Accomplishments:
-Statements written here must set individual apart from others of equal or higher grade, to include descriptions of recognition and/or awards
-Examples should be written in bullet format

AF FORM 1206, 20000701 *(EF-V3)* PREVIOUS EDITION IS OBSOLETE.

Attachment 5

SAMPLE TEAM NOMINATION COVER LETTER

DEPARTMENT OF THE AIR FORCE

XXth Air Base Wing (MAJCOM)

(Base Name) Air Force Base, (State)

(DATE)

(Group/Squadron Commander)

(Team's Supervisor)

Nomination for CY 200X (Official Award Name)

1. (Team Name) has truly shined this year and I wholeheartedly support its selection as the (Official Name of the Award).

2. (Examples of impact on mission and community here). This section should be concise but convey the primary reason for nominating the team for MAJCOM and/or AFMS-level recognition. There was no active Unfavorable Information File (UIF) on any of the team members listed in Attachment 1 during the award period (Mandatory Statement).

3. Reinforce personal recommendation and provide contact information for any questions.

//SIGNED//

I. M. PROUD, Lt Col, USAF, MC, FS

Commander, (Squadron)

Attachments:

1. List of Team Members

2. AF Form 1206, Nomination for Award (Team)

Attachment 6

SAMPLE AIR FORCE FORM 1206, NOMINATION FOR AWARD, TEAM

NOMINATION FOR AWARD

AWARD Official Award Name	CATEGORY *(If Applicable)* Team	AWARD PERIOD 1 JAN XX - 31 DEC XX
RANK/NAME OF NOMINEE *(First, Middle Initial, Last)* Official Team Name	SSN *(Enter Last 4 Only)*	MAJCOM, FOA, OR DRU ACC
DAFSC/DUTY TITLE N/A	NOMINEE'S TELEPHONE *(DSN & Commercial)* 888-XXXX/888-555-XXXX	
UNIT/OFFICE SYMBOL/STREET ADDRESS/BASE/STATE/ZIP CODE 777 MSS/333 Support Drive/ Shaw AFB, SC/33333-9999		
RANK/NAME OF UNIT COMMANDER *(First, Middle Initial, Last)*/COMMANDER'S TELEPHONE (DSN & Commercial) LT Col I. M. Proud/888-XXXX/888-555-XXXX		

SPECIFIC ACCOMPLISHMENTS *(Use single-spaced, bullet format)*

Team Ranking Officer and NCO: Capt C. U. Shine, 444-99-7777; MSgt I. M. Special, 888-99-0000

Team Goals:

-List team's annual goal(s) that support AFMS and local strategic goals, to include outcome measures
-All statements should be in bullet format

Team Accomplishments:

-Address initiatives targeted to accomplish the listed team goals, to include tangible outcomes
-If outcomes are not yet tangible, describe the expected/intended outcomes
-If the expected outcomes were not met, address team efforts to redefine the goal(s) or outcomes
-All statements should be in bullet format

Community and Customer Service:

-Address efforts employed by the team to identify and meet comunity and customer needs and desires
-All statements should be in bullet format

Team Performance:

List other accomplishments by the team that demonstrate integration and collegiality, and contribute significantly to increased mission effectiveness
-All statements should be in bullet format

Outstanding Team Members:

-Signficant self-improvement of individual team members such as off-duty education
-Signficant contribution by a team member to professional societies or associations
-All statements should be in bullet format

AF FORM 1206, 20000701 *(EF-V3)* PREVIOUS EDITION IS OBSOLETE.

Attachment 7

USAF CLINICAL EXCELLENCE AWARD

A7.1. Description. The USAF Clinical Excellence Award annually recognizes outstanding physicians and their accomplishments in clinical medicine. One award is given each year to a Company Grade physician and a Field Grade physician.

A7.1.1. USAF Clinical Excellence Award – Company Grade Category

A7.1.2. USAF Clinical Excellence Award – Field Grade Category

A7.2. Eligibility. All USAF active duty physicians, both Doctors of Medicine (MD) and Doctors of Osteopathic Medicine (DO) in a 44XX AFSC assigned to a unit or special program authorization within the AF Medical Service are eligible to compete for these awards.

A7.2.1. Individuals in the Company Grade category must be Captains (O-3) or must have served in that grade during two-thirds (8 months) of the award period.

A7.2.2. Individuals in the Field Grade category may be in the grade of Major (O-4), Lieutenant Colonel (O-5), or Colonel (O-6).

A7.2.3. Individuals must be board certified in their clinical specialty and be “current” in their clinical skills as required by national practice standards and/or the Readiness Skills Verification Program (RSVP), whichever is more stringent during the award period.

A7.3. Selecting Award Winners. Each MAJCOM may submit up to one nomination from each category annually. The following bases are also recognized as MAJCOMs for the purposes of this award and may nominate their physicians in the appropriate category: Bolling AFB, US Air Force Academy, and Hurlburt Field.

A7.3.1. The Chief, Clinical Quality Management will convene a board as directed in Section 4 of this AFI.

A7.4. Award OPR. AFMOA/SGZC

Attachment 8

USAF SURGICAL EXCELLENCE AWARD

A8.1. Description. The USAF Surgical Excellence Award annually recognizes an outstanding surgeon and his/her accomplishments during either peacetime or expeditionary medical operations, or both.

A8.2. Eligibility. All USAF active duty physicians, both Doctors of Medicine (MD) and Doctors of Osteopathic Medicine (DO) in a 45XX AFSC, assigned to a unit or special program authorization within the AF Medical Service and that have completed a surgical residency are eligible to compete for this award. Specialists and sub-specialists compete as equals for this award.

A8.2.1. Individuals must be board certified in their surgical specialty/sub-specialty and be "current" in their surgical skills as required by national practice standards and/or the Readiness Skills Verification Program (RSVP), whichever is more stringent during the award period.

A8.3. Selecting Award Winners. Each MAJCOM may submit up to one nomination annually. The following bases are also recognized as MAJCOMs for the purposes of this award and may nominate their physicians in the appropriate category: Bolling AFB, US Air Force Academy, and Hurlburt Field.

A8.3.1. The Chief, Clinical Quality Management will convene a board as directed in Section 4 of this. AFI. Specialists and sub-specialists shall be judged as equals and the accomplishments described in the award nomination package should serve as the primary criteria for selecting the winner.

A8.4. Award OPR. AFMOA/SGZC.

Attachment 9

USAF OUTSTANDING ACHIEVEMENT IN CLINICAL RESEARCH AWARD

A9.1. Description. The USAF Outstanding Achievement in Clinical Research Award annually recognizes a physician whose accomplishments in advancing medical research are noteworthy.

A9.2. Eligibility. All USAF active duty physicians, both Doctors of Medicine (MD) and Doctors of Osteopathic Medicine (DO), assigned to a unit or special program authorization within the AF Medical Service are eligible to compete for this award.

A9.2.1. Individuals must be board certified in their specialty/sub-specialty and be "current" in their clinical skills as required by national practice standards and/or the Readiness Skills Verification Program (RSVP), whichever is more stringent during the award period.

A9.3. Selecting Award Winners. Each MAJCOM may submit up to one nomination annually. The following bases are also recognized as MAJCOMs for the purposes of this award and may nominate their physicians in the appropriate category: Bolling AFB, US Air Force Academy, and Hurlburt Field.

A9.3.1. The Office of Science and Technology (HQ USAF/SGXY) will convene a board as directed in Section 4 of this AFI.

A9.4. Award OPR. HQ USAF/SGXY

Attachment 10

OUTSTANDING DENTAL AIRMAN, NCO, SENIOR NCO, AND JUNIOR OFFICER OF THE YEAR

A10.1. Description. These awards recognize and reward outstanding individual performance of duty and achievement of AF Dental Service members.

A10.2. Qualifying for Awards. Nominees must meet the following:

A10.2.1. Hold the AFSC 4Y0X1 (dental specialty), 4Y0X2 (dental lab specialty), 4Y090, 4Y000 or 47XX (dentist) for at least 1 year.

A10.2.2. Dental Airman of the Year. Nominees must be in the grade range of Amn through SrA.

A10.2.3. Dental NCO of the Year. Nominees must be in the grade range of SSgt through TSgt.

A10.2.4. Dental Senior NCO of the Year. Nominees must be in the grade range of MSgt through CMSgt.

A10.2.5. Dental Junior Officer of the Year. Nominees must be in the grades of Capt or Maj.

A10.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM (except the 11th Wing, AFSOC and USAFA, who will compete against each other and submit one “Small Command” nominee in each category) submits one nomination from each category annually.

A10.4. Award OPR. HQ USAF/SGCD.

Attachment 11

NURSING SERVICE AWARDS

A11.1. Description. These awards recognize superior contributions by company grade and field grade nurses as well as airmen and NCOs (4N0X1X) for outstanding leadership, job performance and their contributions to the AF Medical Service.

A11.2. Qualifying for the Awards.

A11.2.1. The Company Grade and Field Grade Nurse Officer nominees must:

A11.2.1.1. Hold the AFSC 46XX (nurse).

A11.2.1.2. Demonstrate exceptional duty performance and professionalism.

A11.2.1.3. Have completed at least one full year of commissioned service.

A11.2.1.4. Company Grade Nurse of the Year. Nominees must be in the grade range of Second Lieutenant (2Lt) through Captain (Capt).

A11.2.1.5. Field Grade Nurse of the Year. Nominees must be in the grade range of Major (Maj) through Lieutenant Colonel (Lt Col).

A11.2.2. Advanced Nurse Practitioner (APN) of the Year nominees must:

A11.2.2.1. Hold the AFSC of 46N3A, 46N3B, 46N3C, 46N3H, 46P3A, or 46G3. Perform fifty percent or more duties and responsibilities of the AFSC as described in AFMAN 36-2105, Officer Classification.

A11.2.2.2. Nominees must be in the grade of Captain through Lieutenant Colonel.

A11.2.2.3. Demonstrate exceptional duty performance and professionalism.

A11.2.2.4. Have completed at least one full year of commissioned service.

A11.2.3. Certified Registered Nurse Anesthetist (CRNA) of the Year nominees must:

A11.2.3.1. Hold the AFSC of 46M3. Perform fifty percent or more duties and responsibilities of the AFSC as described in AFMAN 36-2105, Officer Classification.

A11.2.3.2. Nominees must be in the grade of Captain through Lieutenant Colonel.

A11.2.3.3. Demonstrate exceptional duty performance and professionalism.

A11.2.3.4. Have completed at least one full year of commissioned service.

A11.2.4. The Brigadier General Sarah P. Wells nominees must:

A11.2.4.1. Hold the AFSC 4N0X1 (Medical Service Specialty) and be working in a capacity outside of TEAM AEROSPACE (See Olson/Wegner Award).

A11.2.4.2. Be assigned to active duty, USAFR, or ANG.

A11.2.4.3. Demonstrated exceptional performance and professionalism while working in the health care field.

A11.2.4.4. Categories will be determined by the rank the individual held during the majority of the calendar year.

A11.2.4.5. Outstanding Airman. Nominees must be in the rank of Airman Basic (AB) through Senior Airman (SrA), E1 through E4.

A11.2.4.6. Outstanding NCO. Nominees must be in the rank of Staff Sergeant (SSgt) through Technical Sergeant (TSgt), E5 through E6.

A11.2.4.7. Outstanding Senior NCO. Nominees must be in the rank of Master Sergeant (MSgt) through Chief Master Sergeant (CMSgt), E7 through E9.

A11.3. Selecting Award Winners. See paragraphs 3 and **4.** Each MAJCOM submits one nomination from each category annually.

A11.4. Award OPR. HQ USAF/SGCN.

Attachment 12

BRIGADIER GENERAL BEVERLY LINDSEY ADMINISTRATIVE EXCELLENCE AWARD

A12.1. Description. This award is established in honor of Brigadier General Beverly Lindsey, Former Mobilization Augmentee to the Chief, AFNC. It rewards and recognizes outstanding individual achievements and contributions to both the AF Reserve Medical Service and the Nurse Corps (NC).

A12.2. Qualifying for the Award. Nominees must meet the following:

A12.2.1. Be Lt Col or Col in the NC assigned to a Category A, B, statutory tour position, or other equivalent active duty position.

A12.2.2. Perform at an exceptionally meritorious level in providing administrative or clinical support to the AF Reserve Medical Service over a sustained period.

A12.2.3. Display the highest standards of professionalism, leadership, and officership resulting in significant enhancement in the prestige of the NC.

A12.3. Selecting Award Winners. See paragraphs **3.** and **4.** HQ AFRC/SG will establish procedures for selection.

A12.4. Award OPR. HQ AFRC/SG.

Attachment 13

AEROSPACE PHYSIOLOGY AWARDS

A13.1. Description. The awards are for the following categories of competition:

A13.1.1. Company Grade Aerospace Physiologist of the Year Award. Nominees must be on active duty in the grade range of 2Lt through Capt.

A13.1.2. Field Grade Aerospace Physiologist of the Year Award. Nominees must be on active duty in the grade range Maj through Col.

A13.1.3. Aerospace Physiology Airman of the Year Award

A13.1.4. Aerospace Physiology NCO of the Year Award.

A13.1.5. Aerospace Physiology Senior NCO of the Year Award.

A13.2. Qualifying for Awards. Nominees may be any AF Aerospace Physiologist (rated or BSC officer) or enlisted member with AFSC 4M0XX (aerospace physiology enlisted specialty).

A13.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination for each category annually. Nomination packages are due to the OPR NLT 31 December.

A13.4. Award OPR. Officer awards: SG Consultant for 43A. Enlisted awards: CFM 4M0XX.

Attachment 14

BIOENVIRONMENTAL ENGINEERING OFFICER AND ENLISTED AWARDS

A14.1. Description . The Bioenvironmental Engineering (BE) awards recognize and award outstanding achievement and significant contributions in the BE field. These awards apply to all AF BE officers and enlisted personnel, active duty, AFRC and ANG.

A14.2. Qualifying for Award.

A14.2.1. Outstanding Field Grade Bioenvironmental Engineer of the Year: Nominees must be officers in the grade range of Maj through Col.

A14.2.2. Outstanding Company Grade Bioenvironmental Engineer of the Year: Nominees must be officers in the grade range of 2Lt through Capt.

A14.2.3. Outstanding Bioenvironmental Engineering Senior NCO of the Year: Nominees must be in the grade range of MSgt through CMSgt.

A14.2.4. Outstanding Bioenvironmental Engineering NCO of the Year: Nominees must be in the grade range of SSgt through TSgt.

A14.2.5. Outstanding Bioenvironmental Engineering Airman of the Year: Nominees must be in the grade range of Amn through SrA.

A14.2.6. Outstanding Civilian Bioenvironmental Engineering Professional of the Year: Nominees must be in the grade range of GS-7 through GS-14 (or their equivalent of the host nation civilian personnel).

A14.2.7. The Outstanding Bioenvironmental Engineering Flight/Element of the Year: Nominees must be a team consisting of BE personnel (officer, enlisted, and/or civilian) that have significantly contributed to the Air Force's operational mission by providing services in all BE functional areas: industrial hygiene, environmental, radiation, and readiness.

A14.2.8. Outstanding Allied Support Bioenvironmental Engineering Technician of the Year: Nominees must be non-base BEE enlisted personnel in the grade range of Amn through CMSgt.

A14.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A14.4. Award OPR. Officer, Civilian, and Flight/Element awards: SG Consultant for 43E. Enlisted awards: CFM 4B0XX.

Attachment 15

OUTSTANDING AIR FORCE AUDIOLOGIST/SPEECH PATHOLOGIST OF THE YEAR AWARD

A15.1. Description. This award recognizes an AF audiologist or speech pathologist for superior leadership, professional achievements and officership in support of the AF Medical Service and the profession of audiology or speech pathology.

A15.2. Qualifying for Award. Nominees must meet the following:

A15.2.1. AF audiologist or speech pathologist (active duty, civil service or ARC) for the award period.

A15.2.2. Be on active duty, in a civilian position, or assigned to an ARC unit at least for one year

A15.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A15.4. Award OPR. SG Consultant for 42N.

Attachment 16

OUTSTANDING AIR FORCE ENTOMOLOGIST AWARD

A16.1. Description. This biennial award recognizes an AF Medical Entomologist or Pest Management Professional for superior leadership and professional achievements in support of the AF mission and the profession of Entomology. The award will be presented on even-numbered years only.

A16.2. Qualifying for Award. Nominees must meet the following:

A16.2.1. AF medical entomologist or civil service pest management professional (active duty First Lieutenant or above, civil service-GS-9 or above, or ARC First Lieutenant or above) for the award period.

A16.2.2. Award nominations must include accomplishments during the preceding two years.

A16.2.3. On active duty, AFRC, ANG or in a civilian position for at least two years.

A16.2.4. Be at the nominating facility for at least one year.

A16.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM or FOA submits one nomination biennially (even-numbered years).

A16.4. Award OPR. SG Consultant for 43M.

Attachment 17

USAF CLINICAL PSYCHOLOGY AWARD

A17.1. Description. This award rewards and recognizes outstanding individual achievement of active duty AF Clinical Psychology officers and their contributions to both the AF Medical Service and the clinical psychology profession.

A17.2. Qualifying for Award. The officer must be an active duty or ARC licensed clinical psychologist assigned to a unit by 31 December of the nomination period. Award is given on a calendar year basis.

A17.2.1. The John C. Flanagan Senior Psychologist of the Year Award. Nominees must be in the grade range of Maj through Col.

A17.2.2. The Alan W. London Company Grade Psychologist of the Year Award. Nominees must be in the grade of Capt.

A17.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A17.4. Award OPR. SG Consultant for 42P.

Attachment 18

USAF HEALTH PHYSICIST AWARD

A18.1. Description. This award recognizes outstanding individual achievement of an AF Health or Medical Physicist (43YX) for significant contributions to the AFMS and Health Physics profession.

A18.2. Qualifying for the Award.

A18.2.1. Must be a 43YX Health Physicist responsible for policy, program, training, or initiatives that had a significant impact on the AFMS.

A18.2.2. Be a superior officer and leader with demonstrated sustained duty performance and professionalism.

A18.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM, FOA, and DRU submits one nomination annually.

A18.4. Award OPR. SG Consultant for 43Y.

Attachment 19

USAF LABORATORY MEDICINE AWARDS

A19.1. Description. These awards are given on a calendar year basis to officers and enlisted personnel, both as individuals and as a team, for outstanding achievement in laboratory science, innovation and efficiency in the management of personnel and financial resources, and contributions to improve services to beneficiaries. Nominees compete in the appropriate award category based on their grade as of the end of the calendar year. These awards apply to active duty and Air Reserve Component (ARC) personnel.

A19.2. Qualifying for Award .

A19.2.1. USAF Clinical Laboratory Manager of the Year. Nominees must be officers in the grade range of 2Lt through Maj.

A19.2.2. USAF Clinical Laboratory Scientist of the Year. Nominees must be officers in the grade range of Maj through Col.

A19.2.3. USAF Laboratory Enlisted Awards. Nominees must be laboratory qualified in one or more of the recognized biomedical laboratory science disciplines.

A19.2.3.1. USAF Laboratory Senior NCO of the Year. Nominees must be in the grade range of MSgt through SMSgt.

A19.2.3.2. USAF Laboratory NCO of the Year. Nominees must be in the grade range SSgt through TSgt.

A19.2.3.3. USAF Laboratory Airman of the Year. Nominees must be in the grade range of Amn through SRA.

A19.2.4. USAF Laboratory Team Awards. Teams must be composed of AF laboratory personnel in either a clinical, academic, or research setting. Awards honor outstanding performance as a laboratory team in one of two categories.

A19.2.4.1. Category I: Bedded facility (MTF Peer Group 4 or 5) medical laboratory. Includes the Air Force Institute for Environmental, Safety and Occupational Health Risk Analysis (AFIERA, Brooks AFB TX) and the Medical Laboratory Flight, 382 TRS (Sheppard AFB TX).

A19.2.4.2. Category II: Non-bedded facility (MTF Peer Group 1, 2 or 3) medical laboratory. Includes all other non-MTF laboratories not mentioned in Category I.

A19.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A19.4. Award OPR. Officer and team awards: SG Consultant for 43T. Enlisted awards: CFM 4T0XX.

Attachment 20

USAF NUTRITIONAL MEDICINE AWARDS

A20.1. Description. The Outstanding Field Grade and Company Grade Dietitian of the Year Awards recognizes AF dietitians for significant contributions to their career field. The CMSgt Harvey A. Cain

Award for the USAF Enlisted Diet Therapy Career Field recognizes and rewards outstanding individual performance. The USAF Nutritional Medicine Team Award recognizes and rewards outstanding team performance to the career field of nutritional medicine.

A20.2. Qualifying for Award.

A20.2.1. The USAF Outstanding Company Grade Dietitian of the Year: Nominees must be registered dietitians in the grade of 2Lt through Capt on 31 December of the nomination period.

A20.2.2. The USAF Outstanding Field Grade Dietitian of the Year: Nominees must be registered dietitians in the grade of Maj through Col on 31 December of the nomination period.

A20.2.3. The USAF CMSgt Harvey A. Cain Awards. Nominees must hold the AFSC 4D0X1 (diet therapy enlisted specialty) and have demonstrated exceptional duty performance and professionalism.

A20.2.3.1. Diet Therapy Airman of the Year: nominees must be in the grade range of Amn through SrA.

A20.2.3.2. Diet Therapy NCO of the Year: nominees must be in the grade range of SSgt through TSgt.

A20.2.3.3. Diet Therapy SNCO of the Year: nominees must be in the grade range of MSgt through CMSgt.

A20.2.4. The USAF Nutritional Medicine Team Award. Nominees must be a team of three or more nutritional personnel (officer, enlisted, and/or civilians) that have significantly contributed to enhance the USAF Nutritional Medicine mission.

A20.3. The CMSgt Harvey A. Cain Awards. Nominees must hold the AFSC 4D0X1 (diet therapy enlisted specialty) and have demonstrated exceptional duty performance and professionalism.

A20.4. Award OPR. Officer awards: SG Consultant for 43D. Enlisted awards: CFM 4D0XX.

Attachment 21

USAF OCCUPATIONAL THERAPY AWARDS

A21.1. Description. The Outstanding Field Grade and Company Grade Occupational Therapist of the Year Awards recognizes an individual's significant contributions to the career field. The annual enlisted awards honor outstanding achievement in occupational therapy.

A21.2. Qualifying for Awards.

A21.2.1. USAF Field Grade Occupational Therapist Award. Nominees must be certified with the American Occupational Therapy Association and on active duty in the grade range of Maj through Col on 31 December of nomination period.

A21.2.2. USAF Company Grade Occupational Therapist Award. Nominees must be certified with the American Occupational Therapy Association on active duty in the grade range of 2Lt through Capt on 31 December of nomination period.

A21.2.3. USAF Occupational Therapy Supervisor/Manager Award. Nominees must be in the grade range of Master Sergeant (MSgt) through Senior Master Sergeant (SMSgt).

A21.2.4. USAF Occupational Therapy Craftsman Award. Nominees must be in the grade range of Staff Sergeant (SSgt) through Technical Sergeant (TSgt).

A21.2.5. USAF Occupational Therapy Apprentice Award. Nominees must be in the grade range of Airman First Class (A1C) through Senior Airman (SrA).

A21.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A21.4. Award OPR. Officer awards: SG Consultant for 42B/42T. Enlisted awards: CFM 4J0X2.

Attachment 22

USAF OPTOMETRY AWARDS

A22.1. Description. The awards recognizes optometrists and ophthalmic technicians for outstanding professional achievement and accomplishments that reflect well on the image of the AF Medical Service. It applies to all active duty Air Force optometrists and ophthalmic technicians. The award is given on a calendar year basis.

A22.2. Qualifying for Awards .

A22.2.1. The USAF Colonel Floyd M. Morris Award. Nominees must not have previously received the award and meet the following.

A22.2.1.1. Company Grade Optometrist of the Year Award. Nominees must be in the grade of Captain.

A22.2.1.2. Field Grade Optometrist of the Year Award. Nominees must be in the grade of Major or Lieutenant Colonel.

A22.2.2. The USAF Colonel Donald D. Dunton Award. Nominees must not have previously received the award in the category nominated and meet the following.

A22.2.2.1. Ophthalmic Airman of the Year. Nominees must hold the AFSC 4V0X1/4V0X1A and be in the grade range of AMN through SrA.

A22.2.2.2. Ophthalmic NCO of the Year. Nominees must hold the AFSC 4V0X1/4V0X1A and be in the grade range of SSgt through TSgt.

A22.2.2.3. Ophthalmic Senior NCO of the Year. Nominees must hold the AFSC 4V0X1/4V0X1A and be in the grade range of MSgt through SMSgt.

A22.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination package from each category annually.

A22.4. Award OPR. Officer awards: SG Consultant for 42E. Enlisted awards: CFM 4V0XX.

Attachment 23

USAF PHARMACY AWARDS

A23.1. Description. These awards recognize outstanding achievements and performance in pharmacy. It applies to all active duty AF and ARC pharmacists, Civilian pharmacists, and pharmacy technicians.

A23.2. Qualifying for Awards.

A23.2.1. The USAF Maxine Beatty Award. Nominees must be an AF pharmacist (field grade military or civilian equivalent) who has demonstrated sustained and distinguished service for significant career achievements and contributions.

A23.2.2. The USAF Fred Coleman Award. Nominees must be an AF pharmacist (company grade military or civilian equivalent) who has significantly contributed to an AF Pharmacy over the last year. Award honors outstanding performance and achievements in a practice setting.

A23.2.3. The USAF Clinical Pharmacist of the Year. Nominees must be an AF pharmacist (military or civilian). Award honors outstanding performance and achievements demonstrating significant advancement of clinical pharmacy in any practice setting.

A23.2.4. The USAF Pharmacy of the Year Award. Nominees must be an AF pharmacy (including military and/or civilian personnel). It honors outstanding performance as a pharmacy team.

A23.2.5. The CMSgt Michael A. Gambuti Airman Pharmacy Technician of the Year Award. Nominees must be in the grade range of Amn through SrA and be assigned as a 4P0XX.

A23.2.6. The USAF NCO Pharmacy Technician of the Year Award. Nominees must be in the grade range of SSgt through TSgt and be assigned as a 4P0XX.

A23.2.7. The USAF SNCO Pharmacy Technician of the Year Award. Nominees must in the grade range of MSgt through SMSgt and be assigned as a 4P0XX.

A23.2.8. The USAF Civilian Pharmacy Technician of the Year Award. Nominees must be employed in the GS-661 designation.

A23.2.9. The USAF Pharmacy Research Award. Honors an individual or team whose research project contributed to the body of pharmacy knowledge in the past year. The project should be completed or may be an ongoing project with significant interim results.

A23.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A23.4. Award OPR. Officer awards: SG Consultant for 43P. Enlisted awards: CFM 4P0XX.

Attachment 24

USAF PODIATRIST OF THE YEAR AWARD

A24.1. Description. This award recognizes outstanding individual achievement of an AF Podiatrist (military or civilian) for significant contributions to the AFMS and Podiatry profession.

A24.2. Qualifying for the Award.

A24.2.1. Be an officer working as a 42F Podiatrist.

A24.2.2. Be certified by the American Board of Podiatric Surgery or the American Board of Podiatric Orthopedics and Primary Podiatric Medicine.

A24.2.3. Be a superior officer and a recognized leader amongst peers with demonstrated sustained duty performance and professionalism.

A24.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM, FOA, and DRU submits one nomination annually.

A24.4. Award OPR. SG Consultant for 42F.

Attachment 25

USAF PHYSICAL THERAPY AWARDS

A25.1. Description. The Outstanding Field Grade and Company Grade Physical Therapist of the Year Awards recognizes an individual's significant contributions to the career field. The annual enlisted awards honor outstanding achievement in physical therapy.

A25.2. Qualifying for Awards.

A25.2.1. USAF Field Grade Physical Therapist Award. Nominees must be certified with the American Physical Therapy Association and on active duty in the grade range of Maj through Col on 31 December of nomination period.

A25.2.2. USAF Company Grade Physical Therapist Award. Nominees must be certified with the American Physical Therapy Association and on active duty in the grade range of 2Lt through Capt on 31 December of nomination period.

A25.2.3. USAF Physical Therapy Supervisor/Manager Award. Nominees must be in the grade range of

Master Sergeant (MSgt) through Senior Master Sergeant (SMSgt).

A25.2.4. USAF Physical Therapy Craftsman Award. Nominees must be in the grade range of Staff Sergeant (SSgt) through Technical Sergeant (TSgt).

A25.2.5. USAF Physical Therapy Apprentice Award. Nominees must be in the grade range of Airman First Class (A1C) through Senior Airman (SrA).

A25.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A25.4. Award OPR. Officer awards: SG Consultant for 42B. Enlisted awards: CFM 4J0X2.

Attachment 26

USAF PHYSICIAN ASSISTANT OF THE YEAR AWARD

A26.1. Description . This award recognizes and rewards outstanding individual performance of duty and achievement during the current calendar year.

A26.2. Qualifying for Award. Any AF active duty or ARC Physician Assistant (PA), AFSC 42GXX, is eligible for the award.

A26.2.1. David Gwinn USAF Field Grade Physician Assistant of the Year. Nominees must be in the grade range of Maj through Col.

A26.2.2. Jesse Edwards USAF Company Grade Physician Assistant of the Year. Nominees must be in the grade range of 2Lt through Capt.

A26.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A26.4. Award OPR. SG Consultant for 42G.

Attachment 27

USAF PUBLIC HEALTH AWARDS

A27.1. Description. These annual awards recognize outstanding performance and accomplishments of AF public health officers and AF public health technicians during the calendar year. Enlisted awards apply to active duty, Air Force Reserve Command and Air National Guard personnel.

A27.2. Qualifying for the Awards.

A27.2.1. Public Health Officer of the Year Award. Nominees must be:

A27.2.1.1. AF public health officer.

A27.2.1.2. Active duty officer or Air Reserve Component officer (full-time or part-time).

A27.2.1.3. In the grade range of 2Lt through Maj.

A27.2.2. Colonel Cleveland L. Parker Award. Enlisted nominees must be:

A27.2.2.1. NCO Category:

A27.2.2.1.1. In the grade range of SSgt or TSgt at the time of nomination.

A27.2.2.1.2. Assigned in AFSC 4E0X1.

A27.2.2.1.3. Must be of good character and have no adverse personnel actions within the last 2 years.

A27.2.2.2. SNCO Category:

A27.2.2.2.1. In the grade range of MSgt or SMSgt at the time of nomination.

A27.2.2.2.2. Assigned in AFSC 4E0X1.

A27.2.2.2.3. Must be of good character and have no adverse personnel actions within the last 2 years.

A27.2.3. Public Health Airman of the Year. Enlisted nominees must be:

A27.2.3.1. In the grade range of AB through SrA at the time of nomination.

A27.2.3.2. Assigned in AFSC 4E0X1.

A27.2.3.3. Must be of good character and have no adverse personnel actions within the last 2 years.

A27.2.4. Public Health Staff Officer and Public Health Staff NCO of the Year.

A27.2.4.1. Award recognizes one officer and one NCO who have served at least 6 months of the calendar year in non-traditional/non-base level positions in which the member contributed significantly.

A27.2.4.2. Nominees must be an Air Force Public Health Officer or NCO in the rank of 2Lt through Lt Col or SSgt (E-5) through SMSgt (E-8).

A27.2.4.3. Nominations of individuals assigned to FOAs, DRUs, or other outside organizations must be endorsed by the unit commander or equivalent. Submit completed nominations packages directly to the award OPR.

A27.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A27.4. Award OPR. Officer awards: SG Consultant for 43H. Enlisted awards: CFM 4E0XX.

Attachment 28

USAF SOCIAL WORKER OF THE YEAR AWARD

A28.1. Description. This award recognizes and rewards demonstrated exceptional performance, professionalism, leadership and officership of active duty Social Work officers (field grade and company grade), resulting in significant enhancement in the prestige of the Social Work profession, the Air Force Medical Service, and the Air Force mission. Award is given on a calendar year basis. There will be a field grade and a company grade category for the award.

A28.2. Qualifying for the Award.

A28.2.1. The USAF Outstanding Company Grade Social Worker of the Year. Nominees must be in the grade range of 2Lt through Capt.

A28.2.2. The USAF Outstanding Field Grade Social Worker of the Year. Nominees must be in the grade range of Maj through Col.

A28.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A28.4. Award OPR. SG Consultant for 42S.

Attachment 29

HEALTH BENEFITS ADVISOR OF THE YEAR

A29.1. Description. This award recognizes and rewards outstanding individual performance of duty, achievements, and patient support service during the current calendar year.

A29.2. Qualifying for Award.

A29.2.1. Nominees must:

A29.2.1.1. Be full-time health benefits advisors (HBAs) or part-time HBAs whose functions are 50 percent or more of their assigned duties. When the Beneficiary Counseling and Assistance Coordinator (BCAC) is performing the functions of an HBA he or she is eligible to compete for this award.

A29.2.1.2. Demonstrate exceptional duty performance and professionalism.

A29.2.1.3. Be nominated by their respective MAJCOMs.

A29.2.2. Criteria must be included in the written nomination with specific accomplishments that distinguish nominees from their peers. Include examples from the current calendar year only. Nominees will be evaluated using the criteria listed below instead of the format listed in paragraph **3.5.**

A29.2.2.1. Quality and scope of the nominee's service to the beneficiary.

Include process improvement efforts that have met the beneficiary's needs and improved overall customer satisfaction.

A29.2.2.2. Special or innovative methods of disseminating beneficiary information.

Include a description of the nature and results of the effort as well as development of new techniques and modes.

A29.2.2.3. Exceeding job description standards. The nominee's job performance, professionalism and overall contribution to the facility's TRICARE program.

A29.2.2.4. Liaison with external organizations to update or receive updates on TRICARE program.

Contributions to HBA workshops, retiree activities, active duty spouses, base organizations, etc. Modes include dissemination of TRICARE education information in base and community media and publication of articles in professional journals. willingness and success to articulate and market new methods of improving beneficiary service and satisfaction through continual education.

A29.3. Selecting Award Winners . See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A29.4. Award OPR. HQ USAF/SGMA.

Attachment 30

OUTSTANDING MEDICAL LOGISTICS AWARDS

A30.1. Description. This award recognizes outstanding team and individual performance in Medical Logistics during the previous fiscal year.

A30.1.1. Outstanding Medical Logistics Activity team award categories:

A30.1.1.1. Category I: Medical Center

A30.1.1.2. Category II: Large Activity

A30.1.1.3. Category III: Medium Activity

A30.1.1.4. Category IV: Small Activity

A30.1.2. Individual award categories:

A30.1.2.1. Outstanding Medical Materiel Airman of the Year

A30.1.2.2. Outstanding Biomedical Equipment Repair Airman of the Year

A30.1.2.3. Outstanding Medical Materiel NCO of the Year

A30.1.2.4. Outstanding Biomedical Equipment Repair NCO of the Year

A30.1.2.5. Outstanding Facility Manager of the Year

A30.1.2.6. Outstanding Civilian Medical Logistician of the Year

A30.1.2.7. Outstanding Medical Logistics SNCO of the Year

A30.1.2.8. Outstanding Medical Logistics Officer of the Year

A30.2. Qualifying for Award. All active medical logistics activities and individuals are eligible to compete. The activity categories are based upon the number of personnel authorizations. HQ USAF/SGML announces the activity categories for all MTFs in the annual call for nominations. MAJCOMs submit one nomination in each award category for which it has a representative.

A30.2.1. The Outstanding Medical Logistics Activity team award recognizes organizations for their performance excellence and competitiveness improvement. The nomination format and scoring methodology is based on Malcolm Baldridge award criteria. Team award nomination packages will address each of the seven categories that make up the Baldridge award criteria: Leadership, Strategic Planning, Customer and Market Focus, Information and Analysis, Human Resource Focus, Process Management, and Business Results. Length of the narrative for the team award is limited to seven pages (one page per category), style Times New Roman, font size 12, and one-inch margins on all sides. Ensure statements are supported with facts. Use attachments to display and support statements in the narrative. Organizations should not have to create new attachments. Indicators of organizational performance should already exist in strategic plans, metrics, storyboards, or other evidence of action leading to improved business processes. The entire narrative and all supporting attachments shall be submitted in a single 1.5-inch, 3-ring binder.

A30.2.2. Individual award nominations must be submitted on an AF Form 1206 in accordance with paragraph **3.5.** of this publication. Activities do not have to submit a team nomination package in

order to submit individual award nominations, with the exception of the officer and SNCO categories. Activities submitting an officer or SNCO for an individual award must submit an accompanying team nomination package.

A30.3. Selecting Award Winners. HQ USAF/SGML convenes a selection board in accordance with paragraph **4.** to review nomination packages and select winners. The Medical Service Corps Chief, or designated representative presents the awards in an appropriate ceremony, usually in conjunction with the Medical Logistics Symposium.

A30.4. Award OPR. HQ USAF/SGML.

Attachment 31

OUTSTANDING RESOURCE MANAGEMENT AWARDS

A31.1. Description. This award recognizes outstanding team and individual performance of duty and achievement during the previous fiscal year.

A31.2. Qualifying for Award. Any individual assigned to the medical treatment facility or Lead Agent is eligible to be nominated for these awards. The award categories are: Team, Officer, NCO, Airman, and Civilian.

A31.2.1. Teams members must be assigned to the same flight/workcenter.

A31.2.2. Officers must be in the grade of 2Lt through Lt Col.

A31.2.3. NCOs must be in the grade range of SSgt through CMSgt

A31.2.4. Airmen must be in the grade range of AB through SrA.

A31.2.5. Civilians can be in any grade.

A31.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A31.4. Award OPR. HQ USAF/SGMC.

Attachment 32

SURGEON GENERAL'S MEDICAL INFORMATION SYSTEMS AWARDS

A32.1. Description . Medical Information Systems Awards recognize the outstanding achievement of officers, NCOs, airmen, civilians and teams, and their contributions to both the AF Medical Service and Medical Service Information Systems for the current calendar year.

A32.1.1. Award Categories:

A32.1.1.1. Officer of the Year – must be in grades 2Lt through Lt Col.

A32.1.1.2. NCO of the Year – must be in grades SSgt through CMSgt.

A32.1.1.3. Airman of the Year – must be in grades Airman through SrA.

A32.1.1.4. Civilian of the Year – must be in a general schedule (GS) or wage grade (WG) position.

A32.1.1.5. Team of the Year

A32.2. Qualifying for Award. Nominees must have served in an information systems position, or made significant contributions in information systems for at least 9 months. **EXCEPTION:** If they are in a short-tour area of 12 months or less, they must have served in the position for at least 6 months.

A32.3. Selecting Award Winners. See **Section B**, paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually. MAJCOM winners must be submitted to the OPR no later than 15 November of the calendar year following the nomination period.

A32.4. Award OPR. HQ USAF/SGMIP.

Attachment 33

BRIGADIER GENERAL DONALD B. WAGNER ADMINISTRATIVE EXCELLENCE AWARD

A33.1. Description. This award was established in honor of Brigadier General Donald B. Wagner, former Chief of the MSC to recognize MSC officers from either the Air Force Reserve Command or the Air National Guard who make outstanding administrative contributions to the AF Medical Service.

A33.2. Qualifying for Award. This award alternates annually between the Air National Guard and the Air Force Reserve Command. The Air National Guard will present award to ANG member during odd years and the Air Force Reserve Command will award to AFRC member during even years. Nominees must meet the following:

A33.2.1. Possess an AFSC 41AX (Health Services Administrator).

A33.2.2. Be assigned to a Category A or B position in the USAFR, or a Category A position in the ANG or an equivalent active duty position.

A33.2.3. Have held such assignments within the two years before the nomination date.

A33.2.4. Provided outstanding administrative support to the AF Medical Service over a sustained period of time.

A33.3. Selecting Award Winners. See paragraphs **3.** and **4.** ANG/SG and HQ AFRC/SG will establish procedures for selection.

A33.4. Award OPR. HQ AFRC/SG for even years and ANG/SG for odd years.

Attachment 34

THE BRIGADIER GENERAL PETER C. BELLISARIO YOUNG HEALTH CARE ADMINISTRATOR OF THE YEAR AWARD

A34.1. Description. This award recognizes outstanding company grade Medical Service Corps (MSC) officers.

A34.2. Qualifying for Award . Nominees must:

A34.2.1. Possess an AFSC 41AX (Health Services Administrator) or 40C0 (Commander).

A34.2.2. Be in the grade range of 2Lt through Capt with 10 or fewer years of commissioned service by 31 December of the award year.

A34.2.3. Have attended civilian or military education and professional schools.

A34.3. Selecting Award Winners. See paragraphs **3.** and **4.** MAJCOMs, AFRC, and ANG may submit one nomination annually. All other agencies (DRU, FOA, TMA, etc.) will compete under the "at-large" category and may submit one nomination annually. A selection board will determine the "at-large" winner who will then compete with MAJCOMs, AFRC, and ANG nominees at Air Force level. All nomination packages must be received by the OPR NLT 31 December of the nomination period.

A34.4. Award OPR. HQ USAF/SGCA.

Attachment 35

THE COMMITMENT TO SERVICE AWARD AND THE MAJOR GENERAL MICHAEL K. WYRICK COMMITMENT TO EXCELLENCE AWARD

A35.1. Description. The purpose of the Major General Michael K. Wyrick Commitment to Excellence Award is to recognize sustained performance excellence by senior Air Force administrators in the rank of Colonel. The purpose of the Commitment to Service award is to recognize sustained outstanding service by Air Force administrators in the ranks of Major and Lieutenant Colonel. The period of consideration for both awards is the administrator's career to date.

A35.2. Qualifying for Awards.

A35.2.1. For the Major General Michael K. Wyrick Commitment to Excellence Award nominees must:

A35.2.1.1. Be nominated by a senior administrator, or senior medical officer (0-6 or above) if assigned to a joint assignment without a senior administrator, to the Chief, Medical Service Corps.

A35.2.1.2. Have sustained superior performance and be a recognized leader among one's peers and have made significant contributions to the service of patients, staff, and mission of organizations assigned.

A35.2.1.3. Senior leader within the Medical Service Corps, be a consummate team player, and role model image with a proven performance track record holding highly responsible positions

A35.2.2. For the Commitment to Service Award nominees must:

A35.2.2.1. Be nominated by a senior administrator, or senior medical officer (Colonel or above) if assigned to a joint assignment without a senior administrator, to the Chief, Medical Service Corps.

A35.2.2.2. Have sustained superior performance and have made significant contributions to the service of patients, staff, and mission of organizations assigned and be a recognized leader among one's peers.

A35.2.2.3. Role model image with proven track record of performance holding highly responsible positions and be a consummate team player.

A35.3. Selecting Award Winners. Each MAJCOM, FOA, and DRU submits one nomination annually; packages must be received by the OPR NLT 31 December of the nomination period.

A35.4. Award OPR. HQ USAF/SGCA.

Attachment 36

OUTSTANDING HEALTH PLAN MANAGEMENT PERSONS OF THE YEAR

A36.1. Description. This award recognizes the accomplishments, innovations, and contributions of the officers, senior NCOs, NCOs, airmen, and civilians (excluding Health Benefit Advisors) who administer/process patients throughout the Air Force Medical Service for the current calendar year.

A36.2. Qualifying for Award . Nominees must be assigned full-time to patient administration or managed care duties.

A36.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A36.4. Award OPR. HQ USAF/SGMA.

Attachment 37

CARDIOPULMONARY LABORATORY ANNUAL AWARDS

A37.1. Description. The Cardiopulmonary Laboratory awards recognize excellence and significant contributions to the field of Air Force cardiopulmonary technology. These awards apply to all Air Force active duty and ARC personnel in the cardiopulmonary laboratory career field.

A37.2. Qualifying for Award. Phase I and Phase II students are not eligible. Individuals nominated for the SNCO category must have a DOR to E-7 before 1 August of the nomination year. Individuals nominated for the John Salustro Memorial Award category must have a DOR to E-5 before 1 September of the nomination year.

A37.2.1. The Air Force Cardiopulmonary Laboratory Airman of the Year. Nominees must be in the grade of Amn through SrA and be assigned as a 4H0X1.

A37.2.2. The John Salustro Memorial Award for Cardiopulmonary Excellence. Nominees must be in the grade of SSgt or TSgt, meet requirements in paragraph **A43.2.**, as applicable, and be assigned as a 4H0X1.

A37.2.3. The Air Force Cardiopulmonary Laboratory Senior NCO of the Year. Nominees must be in the grade of MSgt, SMSgt, or CMSgt, meet requirements in paragraph **A41.2.**, as applicable, and be assigned as a 4H0XX.

A37.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A37.4. Award OPR. CFM 4H0XX.

Attachment 38

CHIEF MASTER SERGEANT ANTON ZEMBROD AWARD FOR THE OUTSTANDING AIR FORCE DIAGNOSTIC IMAGING TECHNOLOGIST OF THE YEAR

A38.1. Description. This award recognizes and rewards outstanding performance of duty and professional achievements of diagnostic imaging technologists during the preceding calendar year. It honors Chief Master Sergeant Anton Zembrod who was instrumental in raising and implementing superb professional qualifications for Air Force diagnostic imaging technologists.

A38.2. Qualifying for Award. The nominees must meet the following:

A38.2.1. Hold AFSC 4R0X1, or one of its subspecialties on 31 December of the nomination period.

A38.2.2. Be assigned to active duty, USAFR, ANG forces, or be a federal civil servant serving in a Department of the Air Force facility in a 4R0X1 position.

A38.2.3. Have not previously received this award in the category (Airman, Technologist, or Manager).

A38.2.4. Outstanding Airman. Nominees must be in the rank of Airman Basic (AB) through Senior Airman (SrA), E1 through E4 on 31 December of the nomination period.

A38.2.5. Outstanding NCO. Nominees must be in the rank of Staff Sergeant (SSgt) through Technical Sergeant (TSgt), E5 through E6, or is a civilian technologist in a technical, non-supervisory position on 31 December of the nomination period.

A38.2.6. Outstanding Senior NCO/Supervisor. Nominees must be in the rank of Master Sergeant (MSgt) through Chief Master Sergeant (CMSgt), E7 through E9, or is a civilian technologist in a supervisory or managerial position on 31 December of the nomination period.

A38.2.7. NCO's (SSgt-TSgt) must be registry eligible. SNCO's must be nationally certified by the American Registry of Radiologic Technicians (ARRT) or equivalent. Personnel in shreds must either be in good standing with the ARRT (radiography certification) and/or nationally certified with the ARRT, American Registry of Diagnostic Medical Sonographers (ARDMS), Nuclear Technologist Certification Board (NMTCB) or equivalents within their respective specialities.

A38.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A38.4. Award OPR. CFM 4R0XIX.

Attachment 39

CHIEF MASTER SERGEANT LEWIS W. DUNLAP AWARD

A39.1. Description. This award recognizes and rewards outstanding performance of duty and achievements of Mental Health Service airmen and NCOs who have been involved in training, supervising, managing, and/or providing direct patient care during the calendar year. The award is in honor of Chief Master Sergeant Lewis W. Dunlap, the first Mental Health Enlisted Career Field Advisor appointed by the USAF/SG.

A39.2. Qualifying for Award.

A39.2.1. Nominees must meet the following:

A39.2.1.1. Hold the AFSC 4C0X1 (Mental Health Service enlisted specialty).

A39.2.1.2. Be assigned to active duty, USAFR, or ANG forces.

A39.2.1.3. Have demonstrated exceptional duty performance and professionalism (on and off duty) while working in the mental health career field.

A39.2.1.4. Be of good moral character and have had no adverse personnel actions within the past 2-year period.

A39.2.2. Outstanding Airman. Nominees must be in the rank of Airman Basic (AB) through Senior Airman (SrA), E1 through E4.

A39.2.3. Outstanding NCO. Nominees must be in the rank of Staff Sergeant (SSgt) through Technical Sergeant (TSgt), E5 through E6.

A39.2.4. Outstanding Senior NCO. Nominees must be in the rank of Master Sergeant (MSgt) through Chief Master Sergeant (CMSgt).

A39.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A39.4. Award OPR. CFM 4C0XX.

Attachment 40

OLSON/WEGNER - OUTSTANDING AEROSPACE MEDICINE AIRMAN, NCO, AND SENIOR NCO OF THE YEAR AWARD

A40.1. Description. These awards recognize and reward outstanding individual performance of duty and achievement of Air Force Medical Technicians in support of the Aerospace Operational Medicine mission. Programs of involvement include but are not limited to: Deployed Contingency Operations, Squadron Medical Elements, Force Management, Aeromedical Evacuation and Independent Duty Medical Technician operations.

A40.2. Qualifying for Awards. Nominees must:

A40.2.1. Hold the AFSC 4E0X1 (public health specialty) or 4N0X1 (aerospace medical specialty), and be working in a TEAM AEROSPACE related position for at least six months of the award period.

A40.2.2. Have demonstrated exceptional duty performance and professionalism.

A40.2.3. Nominee categories will be determined by the rank the individual held during the majority of the calendar year.

A40.2.4. Aerospace Medicine Airman of the Year. Nominees must be in the grade range of Amn through SrA.

A40.2.5. Aerospace Medicine NCO of the Year. Nominees must be in the grade range of SSgt or TSgt.

A40.2.6. Aerospace Medicine Senior NCO of the Year. Nominees must be in the grade range of MSgt or SMSgt.

A40.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A40.4. Award OPR. AFMOA/SGZA.

Attachment 41

OUTSTANDING ENLISTED HEALTH SERVICES MANAGEMENT AWARDS

A41.1. Description. This award recognizes enlisted health services management personnel for their outstanding contributions to the Air Force Medical Service.

A41.2. Qualifying for Awards . Nominees must:

A41.2.1. Hold AFSC 4A0X1 (Health Services Management).

A41.2.2. Be assigned to active duty, USAFR, or ANG forces.

A41.2.3. Previously have not received this award in one of the same categories (Outstanding Airman, NCO, Senior NCO). Personnel can only win this award once per category (Outstanding Airman, NCO, Senior NCO).

A41.2.4. Outstanding Airman. Nominees must be in the rank of airman basic (AB) through senior airman (SrA).

A41.2.5. Outstanding NCO. Nominees must be in the rank of staff sergeant (SSgt) through technical sergeant (TSgt).

A41.2.6. Outstanding Senior NCO. Nominees must be in the rank of master sergeant (MSgt) through senior master sergeant (SMSgt).

A41.3. Selecting Award Winners. MAJCOM and USAF winners are selected IAW paragraphs **3.** and **4.** Each MAJCOM may submit one nomination annually per category. All other agencies (DRU, FOA, TMA, etc.) will compete under the “at-large” category and may submit one nomination annually. A selection board will determine the “at-large” winner who will then compete with MAJCOM nominees at Air Force level. All packages, “at-large” and MAJCOM, must be received by the OPR NLT 31 December of the nomination period.

A41.4. Award OPR . HQ USAF/SGCA.

Attachment 42

USAF ORTHOTIC LABORATORY AWARDS

A42.1. Description. This award is given on a calendar year basis to enlisted orthotic laboratory personnel. This award recognizes outstanding individual achievement of an AF Orthotist for significant contributions to the AFMS and Orthotic profession. This award recognizes and rewards outstanding performance of duty and achievements of Orthotic Service airmen and NCOs who have been involved in training, supervising, managing, and or providing direct patient care during the preceding calendar year.

A42.2. Qualifying for Awards. All AF enlisted Orthotic personnel in the grades of Airman First Class (A1C) through Senior Master Sergeant (SMSgt) working in the field of Orthotics are eligible.

Orthotic Senior NCO of the Year. Nominees must be in the grade of MSgt through SMSgt.

Orthotic NCO of the Year. Nominees must be in the grade of SSgt through TSgt.

Orthotic Airman of the Year. Nominees must be in the grade of A1C through SrA.

A42.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A42.4. Awards OPR : CFM 4U0X1

Attachment 43

USAF SURGICAL SERVICE AWARDS

A43.1. Description. This award recognizes superior contributions for outstanding leadership, job performance and professional achievements.

A43.2. Qualifying for the Award. Qualifying for the Award. Nominees must meet the following criteria:

A43.2.1. Hold AFSC 4N1X1, or subspecialty shreds (B, C or D)

A43.2.2. Have not previously received this award.

A43.2.3. Demonstrated exceptional performance and professionalism while working in surgical services.

A43.2.4. Nominations will be considered in the Airman, NCO, and SNCO categories. Categories will be determined by the rank the individual held during the majority of the nomination period.

A43.2.4.1. Airman. Nominees must be in the rank of Airman Basic (AB) through Senior Airman (SrA), E1 through E4.

A43.2.4.2. NCO. Nominees must be in the rank of Staff Sergeant (SSgt) through Technical Sergeant (TSgt), E5 through E6.

A43.2.4.3. Senior NCO. Nominees must be in the rank of Master Sergeant(MSgt) through Chief Master Sergeant (CMSgt), E7 through E9.

A43.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM, FOA, and DRU submits one nomination annually.

A43.4. Award OPR. CFM 4N1XX.

Attachment 44

CLINICAL OPTIMIZATION AWARD

A44.1. Description. This award recognizes outstanding team performance and achievement in optimizing healthcare delivery for the previous calendar year.

A44.2. Qualifying for Awards. Any MTF optimized clinical team (primary or specialty care; i.e., a provider and support staff assigned to the same optimized clinical team) is eligible to be nominated for these awards.

A44.3. Selecting Award Winners. Winners will be selected based on team impact on optimizing health care delivery (e.g., customer satisfaction, staff satisfaction, quality of care, access, cost effectiveness, data quality, base or community involvement, leadership and job performance in primary duty, and/or significant self improvement).

A44.4. Award presentation. Each MAJCOM may nominate one team annually.

A44.5. Award OPR. AFMOA/SGZO

Attachment 45

GROUP PRACTICE MANAGER AWARD

A45.1. Description. This award recognizes the outstanding performance of duty and achievement by a Group Practice Manager during the previous calendar year.

A45.2. Qualifying for Award. Any individual assigned to the medical treatment facility who performs Group Practice Manager duties is eligible to be nominated for this award.

A45.3. Selecting Award Winner. The winner will be selected based on outcome measures of customer satisfaction, quality of care, access, cost effectiveness, data quality, team training, and patient training as reflected in the following four categories.

A45.3.1. Leadership and Job Performance in Primary Duty

A45.3.2. Significant Self-Improvements

A45.3.3. Base or Community Involvement

A45.3.4. Other Accomplishments

A45.4. Additional Considerations. Quantifiable data (i.e., P2R2 web site data, MTF performance in HEDIS standards, Third Party Collection rate, coding audits, decreased private sector care costs, total numbers of patients/staff trained in various classes, letters of appreciation from patients) will be looked upon favorably. Stratification (i.e., #1 in 17 MTF MAJCOM) is a highly effective method of showing comparison data.

A45.5. Award Presentation. Each MAJCOM submits one nomination annually.

A45.6. Award OPR. HQ USAF/SGMA

Attachment 46

HEALTH CARE INTEGRATOR AWARD

A46.1. Description. This award recognizes outstanding performance of duty and achievement in outcomes of clinical care during the previous calendar year.

A46.2. Qualifying for Award . Any individual assigned to the medical treatment facility who functions in the capacity of Health Care Integrator is eligible to be nominated for this award.

A46.3. Selecting Award Winner. The winner will be selected based on his/her impact on the successful utilization and integration of the AFMS population health critical success factors. Consideration will be given to the nominee's impact on outcome measures (e.g., customer satisfaction, quality of care, access, cost effectiveness, and/or data quality). Impact will be reflected in the following four primary categories.

A46.3.1. Leadership and Job Performance in Primary Duty

A46.3.2. Significant Self-Improvements.

A46.3.3. Base or Community Involvement.

A46.3.4. Other Accomplishments.

A46.4. Award Presentation . Each MAJCOM submits one nomination annually.

A46.5. Award OPR . AFMOA/SGZO

Attachment 47

MEDICAL SERVICE INDIVIDUAL MOBILIZATION AUGMENTEE AWARDS

A47.1. Description. Established by the Air Reserve Personnel Center (ARPC), Office of the Surgeon, these awards provide AF wide recognition to Category B reservists whose service is outstanding or who contribute significantly to the AF medical programs at any level. These awards recognize individuals in six categories:

A47.1.1. Medical Corps (MC).

A47.1.2. Medical Service Corps (MSC).

A47.1.3. Nurse Corps (NC).

A47.1.4. Dental Corps (DC).

A47.1.5. Biomedical Sciences Corps (BSC).

A47.1.6. Medical Enlisted Corps.

A47.2. Qualifying for Awards . Nominees must be an individual mobilization augmentees (IMAs) assigned to the 9019th, 9021st, or 9026th Air Reserve Squadrons.

A47.3. Selecting Award Winners. See paragraphs **3.** and **4.** ARPC will establish procedures for selection..

A47.4. Award OPR. HQ ARPC/SG.

Attachment 48

OUTSTANDING GLOBAL HEALTH (GH) PERSONS OF THE YEAR AWARD

A48.1. Description. This award recognizes outstanding performance of duty; program management and innovations; significant contributions to the development of AFMS international partnerships; and major contributions in the pursuit of global health during the previous calendar year.

A48.2. Qualifying for Awards. Nominees must have participated in the planning and execution of Humanitarian Assistance (HA), Disaster Response (DR) mission or overseas deployment as of 31 December of the nomination period. Emphasis should be placed on the individual's impact on improving international partnerships and cooperation between the United Stated and foreign medical establishments, either civil or military. Award categories are Airman, NCO, Company Grade Officer, and Field Grade Officer.

A48.2.1. Airmen must be in the rank of Airman Basic through Senior Airman.

A48.2.2. NCOs must be in the rank of Staff Sergeant through Chief Master Sergeant.

A48.2.3. Company Grade Officer must be in the rank of 2Lt through Captain.

A48.2.4. Field Grade Officer must be in the rank of Major through Colonel.

A48.3. Selecting Award Winners. See paragraph **3.** and **4.** Each MAJCOM may submit one nomination for each category annually.

A48.4. Award OPR. HQ USAF/SGT.

Attachment 49

OUTSTANDING MEDICAL READINESS PERSONS OF THE YEAR AWARD

A49.1. Description. This award recognizes and rewards outstanding performance of duty, program management and innovations and significant contributions to the Air Force medical readiness programs during the previous calendar year.

A49.2. Qualifying for Award. Nominees must be assigned to a medical readiness office or function as of 31 December of the nomination period. Awards categories are Airman, NCO, Officer, and Manager.

A49.2.1. Airmen must be in the rank of Airman Basic through Senior Airman

A49.2.2. NCOs must be in the rank of Staff Sergeant through Chief Master Sergeant

A49.2.3. Officers must be in the rank of 2nd Lt through Lt Col

A49.2.4. Managers must be in the civilian grade of general schedule (GS) 1 through 12

A49.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each MAJCOM may submit one nomination from each category annually.

A49.4. Award OPR. HQ USAF/SGX.

Attachment 50

SCHAFER TROPHY

A50.1. Description. The award was established by the Medical Air Reserve Forces management in honor of Lieutenant General George E. Schafer, former Air Force Surgeon General. The purpose is to recognize the outstanding Air National Guard (ANG) and Air Force Reserve Command medical units.

A50.2. Qualifying for Award. ANG and AFRC medical units will be considered for this award. This award alternates annually between the Air National Guard and the Air Force Reserve Command. The Air National Guard will present the award to the winning ANG medical unit during odd years and the Air Force Reserve Command will present the award to the winning AFRC medical unit during even years.

A50.3. Selecting Award Winners. Each component will establish procedures for selection.

A50.4. Award OPR. ANG/SG for odd years and for HQ AFRC/SG even years.

Attachment 51

THE COLONEL GARY WASEM PHYSICAL MEDICINE TEAM AWARD

A51.1. Description: This award recognizes a team for significant contributions to the USAF Physical Medicine Mission. Colonel Gary Wasem was an eclectic physical therapist whose priority was the education of future therapists and technicians.

A51.2. Qualifying for Award: Any team that made significant contributions to the USAF Physical Medicine Mission is eligible for this award. The award should represent individuals who have made an impact in the education of future therapists and technicians either at the local level or Air Force level. For example, those who contributed to the RSVP package or merger transition would qualify for this award. The award period is from 1 Jan-31 Dec. Team compositions must consist of one of the following three combinations:

A51.2.1. Team of Physical Therapists and Technicians OR

A51.2.2. Team of Physical/Occupational Therapists and Technicians OR

A51.2.3. Team of Physical/Occupational Therapists with PT/OT/orthotics technicians.

A51.3. Selecting Award Winners: See paragraphs **3.** and **4.** Each MAJCOM submits one nomination annually.

A51.4. Award OPR: SG Consultant for 42B

Attachment 52

THE TEAM AEROSPACE AWARD

A52.1. Description: This award recognizes a team for significant contributions to the Mission and Vision of Team Aerospace.

A52.2. Qualifying for Award: Any team that made significant contributions to the mission and vision of Team Aerospace is eligible for this award. The award period is from 1 Jan – 31 Dec. Nominations must address:

A52.2.1. Contributions to the Team Aerospace mission and vision.

A52.2.2. Achieved results.

A52.2.3. How the Team Aerospace actions promoted and enhanced operational health, safety and performance while demonstrating the inter-reliability of Team Aerospace functions.

A52.3. Selecting Award Winners: See paragraphs **3.** and **4.** Each MAJCOM submits one nomination annually.

A52.3.1. Nomination packages are due to the OPR NLT 31 December. Winners will be selected by the Team Aerospace Council.

A52.3.2. Awards will be presented at the Team Aerospace Operational Solutions (TAOS) course held annually at USAFSAM.

A52.4. Award OPR: The Team Aerospace Council (AFMOA/SGZA/SGZE/SGZP).

Attachment 53

USAF HEALTH PROMOTION PROGRAM ANNUAL AWARDS

A53.1. Description. The USAF Health Promotion Program (HPP) award annually recognizes the Air Force outstanding HP programs. Because health promotion is a multidisciplinary team effort, the award recognizes installation and MAJCOM HP teams rather than individuals.

A53.2. Qualifying for the Award. The awards apply to all USAF HPPs. They do not apply to USAFR. Only the Best Small Base Category applies to the ANG. The following are minimum requirements for nomination submission:

A53.2.1. The Health and Wellness Center must support MTF population health initiatives and focus on the health of the community

A53.2.2. There are two categories of awards:

A53.2.2.1. Best Large Base HPP award for bases with catchment area populations greater than 25,000.

A53.2.2.2. Best Small Base HPP award for bases with catchment area populations less than 25,000.

A53.3. Selecting Award Winners. Each MAJCOM may submit up to one nomination from each category annually. The following bases are also recognized as MAJCOMs for the purposes of this award and may nominate their base health promotion program in the appropriate category: Bolling AFB, Air Force Academy, and Hurlburt Field.

A53.4. Award OPR. HQ AFMOA/SGZP.

Attachment 54

THE SURGEON GENERAL'S AIR NATIONAL GUARD AWARD

A54.1. Description. This award recognizes efforts to maintain the highest level of ANG physician manning through recruiting and retention initiatives.

A54.2. Qualifying for Award. Nominees must be ANG state air surgeons. The Air Surgeon (ANG/SG) develops the selection criteria for each component.

A54.3. Selecting Award Winners. See paragraphs **3.** and **4.** Each State Headquarters submits one nomination from each category annually.

A54.4. Award OPR. ANG/SG.

Attachment 55

THE LIEUTENANT GENERAL CHARLES H. ROADMAN II MIRROR FORCE OUTSTANDING CONTRIBUTION AWARD

A55.1. Description: This award recognizes a team or individual for significant contributions to the Mission and Vision of Mirror Force by employing its strategies

A55.2. Qualifying for Award: Any team or individual that made significant contributions to the mission and vision of Mirror Force by employing its strategies is eligible for this award. The award period is from 1 October – 30 September. Nominations must address:

A55.2.1. Contributions to the Mirror Force mission and vision by employing its strategies

A55.2.2. Achieved results

A55.2.3. How the actions promoted and enhanced cooperation between Active Duty, Air National Guard and Air Force Reserves

A55.2.4. How the actions optimized the total force strategy

A55.3. Selecting Award Winners: See paragraphs **3.** and **4.** Each MAJCOM submits one nomination from each category annually.

A55.3.1. Nomination packages are due to the OPR NLT 30 Sep.

A55.3.2. Awards will be presented at the Mirror Force session held during the Association of Military Surgeons of the United States (AMSUS) annual meeting.

A55.4. Award OPR: HQ USAF/SGX.