



**6 DECEMBER 2012**

**Security**

**INSTALLATION TRAFFIC CODE**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

---

**ACCESSIBILITY:** Publications and forms are available on the e-Publishing website at [www.e-Publishing.af.mil](http://www.e-Publishing.af.mil) for downloading or ordering.

**RELEASABILITY:** There are no releasability restrictions on this publication.

---

OPR: 27 SOSFS/S5X

Certified by: 27 SOSFS/CC  
(Lt Col Brent D. McGuire)

Supersedes: AFI31-204\_AFSOCSUP\_  
CANNONAFBSUP,  
15 July 2009

Pages: 29

---

This instruction implements Air Force Manual (AFMAN) 31-116, *Air Force Vehicle Traffic Supervision* and Air Force Instruction (AFI) 31-218(I), *Motor Vehicle Traffic Supervision*. All provisions are directive in nature and apply to all organizations and personnel located on or within the jurisdictional limits of Cannon Air Force Base (CAFB), New Mexico. Failure to comply with these requirements provides for administrative, judicial, and/or disciplinary action as authorized by federal laws, Uniform Code of Military Justice (UCMJ), Air Force Directives, and the laws of the state of New Mexico. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with AFMAN 33-363, *Management of Records*, and disposed of in accordance with the Air Force Records Dispositions Schedule (RDS) located at <https://www.my.af.mil/afirms/afirms/afirms/rims.cfm>. Send comments and suggestions about this publication for improvements on AF Form 847, *Recommendation for Change of Publication*, to the Office of Primary Responsibility (OPR). Route AF Form 847s through local publications/forms managers.

**Authority for maintenance of the system:**

“This instruction requires collecting and maintaining information protected by the *Privacy Act of 1974* authorized by 10 U.S.C. 8013, Secretary of the Air Force: Powers and duties; delegation by and DODI 6055.07, *Accident Investigation, Reporting and Record Keeping*; DODI 6055.4, *Department of Defense Traffic Safety Program*; AFIs 31-201, *Security Forces Standards and Procedures* and 31-218(I), *Motor Vehicle Traffic Supervision*; AFMAN 31-116, *Air Force Motor Vehicle Traffic Supervision*; DoD Directive 7730.47, *Defense Incident Based Reporting System (DIBRS)*; AFI 31-203, *Security Forces Management Information System (SFMIS)*; 18 U.S.C. 922

note, Brady Handgun Violence Prevention Act; 28 U.S.C. 534 note, Uniform Federal Crime Reporting Act; 42 U.S.C. 10601 et seq., Victims Rights and Restitution Act of 1990; and E.O. 9397 (SSN).

The following System of Records Notices apply: F031, AF SP L, Traffic Accidents and Violation Reports; F031 AF SP K, Vehicle Administration Records, F031 AF SP E, Security Forces Management Information System (SFMIS).

**Chapter 1—INTRODUCTION 4**

- 1.1. Responsibilities. .... 4
- 1.2. Authority of this Instruction. .... 4
- 1.3. Authority of Security Forces and Fire Officials. .... 4
- 1.4. Obedience to Police and Fire Officials. .... 4

**Chapter 2—TRAFFIC REGULATIONS 5**

- 2.1. Enforcement of Traffic Code. .... 5
- 2.2. Emergency Vehicle Operations. .... 5
- 2.3. Installation Driving Privileges. .... 6
- 2.4. Bringing Firearms on the Installation. .... 8
- 2.5. DWI/DUI Enforcement. .... 9
- Table 2.1. - DUI Information. .... 10
- 2.6. Restraint Systems. .... 10
- 2.7. Cellular Telephone Use While Operating a Motor Vehicle .... 11
- 2.8. Speed Laws. .... 11
- 2.9. Additional Rules Of The Road. .... 11
- 2.10. Additional Stopping and Parking Restrictions. .... 13
- 2.11. Additional Motorcycle And Moped Regulation. .... 14
- 2.12. Additional Bicycle Regulation .... 15
- 2.13. Additional Pedestrian Regulation. .... 15
- 2.14. Abandoned Vehicles/Towing. .... 16
- 2.15. POV Repair and Maintenance Restrictions. .... 17
- 2.16. Golf Cars and Low Speed Vehicles .... 17
- 2.17. Random Installation Entry/Exit Vehicle Checks (RIEVCs). .... 18
- 2.18. Reserved Parking. .... 18

**Chapter 3—DRIVING RECORDS & TRAFFIC POINT SYSTEM 20**

3.1.	Point System Application. ....	20
Table 3.1.	– Point Assessments. ....	20
3.2.	Parking Violations. ....	21
3.3.	SFMIS. ....	21
<b>Chapter 4—</b>	<b>ACCIDENTS</b>	<b>22</b>
4.1.	Definitions. ....	22
4.2.	Response. ....	22
4.3.	Investigations and Reports. ....	22
<b>Attachment 1—</b>	<b>GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION</b>	<b>23</b>
<b>Attachment 2—</b>	<b>EXAMPLE TRAFFIC TICKET REBUTTAL LETTER</b>	<b>26</b>
<b>Attachment 3—</b>	<b>EXAMPLE RESTRICTED DRIVING PRIVILEGES LETTER</b>	<b>27</b>
<b>Attachment 4—</b>	<b>ALCOHOL RELATED DRIVING REINSTATEMENT REQUEST</b>	<b>29</b>

## Chapter 1

### INTRODUCTION

#### 1.1. Responsibilities.

1.1.1. 27 SOMSG/CC establishes and manages the local installation traffic supervision program.

1.1.2. Defense Force Commander (DFC) is the principal advisor to the Traffic Safety Coordination Group (TSCG) and 27 SOMSG/CC on issues pertaining to the safe movement of personnel and traffic. The DFC exercises staff responsibility for directing, regulating and controlling traffic and enforcing installation rules pertaining to traffic control. The DFC administers the suspension and revocation of on-base driving privileges as required by this directive pursuant to the traffic point system.

1.1.3. Units/Organizations: Commanders are responsible for ensuring each individual assigned to their respective units/organizations understands applicable traffic laws and has a valid drivers license, insurance and registration prior to operating a motor vehicle on Cannon AFB.

#### 1.2. Authority of this Instruction.

1.2.1. 27 SOW/CC delegates the authority under this instruction to 27 SOMSG/CC and 27 SOMSG/CD. All instances referencing the installation commander in AFMAN 31-116 and AFI 31-218(I) will be the responsibility of 27 SOW/CC or designee (27 SOMSG/CC or CD).

1.2.2. The New Mexico Motor Vehicle Code, as amended by this instruction, governs motor vehicle operations on Cannon AFB and areas under its jurisdiction.

1.2.3. The Cannon AFB Integrated Defense Plan provides detailed guidance on entry authorizations and procedures for the installation. It also includes responsibilities of sponsors and is the exclusive directive outlining guidance in this area. AFI 31-101 is the deciding document for conflicts of base entry procedures and responsibilities and takes precedence over this directive.

#### 1.3. Authority of Security Forces and Fire Officials.

1.3.1. Security Forces personnel and other persons assigned by the DFC are authorized to enforce the Installation Traffic Code and applicable New Mexico traffic laws by voice, hand or other signal.

1.3.2. Fire Officials. Fire Department officials are authorized to direct traffic at the scene of a fire response.

#### 1.4. Obedience to Police and Fire Officials.

1.4.1. No person shall willfully fail or refuse to obey the lawful order or direction of Security Forces or Fire Department officials performing their official duties.

1.4.2. Vehicle operators will produce vehicle registration, proof of insurance, driver's license and military identification upon request from Security Forces.

## Chapter 2

### TRAFFIC REGULATIONS

#### 2.1. Enforcement of Traffic Code.

2.1.1. This supplement is established to regulate traffic on the roadways and parking areas of Cannon AFB. By virtue of the Assimilative Crimes Act (18 U.S.C. §13), the provisions of the New Mexico Vehicle and Traffic Code are adopted as federal law and will be enforced as traffic control measures, except where noted below, in all areas under the control of the installation commander. In those cases where there is a disagreement, this traffic code will take precedence. The following regulations further define Cannon AFB-specific traffic code.

2.1.2. LIDAR/RADAR operators shall be trained IAW New Mexico training standards by certified trainers. Operators will be recertified every 3 years.

2.1.3. The DFC will ensure Security Forces members authorized to issue DD Form 1408, *Armed Forces Traffic Ticket* and CVB Form 1805, *United States District Court Violation Notice* are trained and receive task certification on procedures by supervisory personnel prior to issuing either form. Training will be documented in the Career Field Education and Training Plan.

2.1.3.1. Fix-it Tickets: If proof of valid vehicle registration, valid insurance, or valid driver's license is not produced, the operator will be issued a fix-it-ticket along with a consideration of revocation of driving privileges letter. If the individual did not have valid, current insurance or registration at the time of the citation, then the ticket will stand. After being cited, the operator will have 72 hours to provide proof of insurance and registration to 27 SOSFS/S5R. For all other fix-it-tickets individuals can report to the Base Defense Operations Center (BDOC).

2.1.3.2. Individual will receive a consideration to suspend base driving privilege letter from 27 SOSFS/S5 section if reasons for the citation cannot be fixed.

2.1.3.3. Rebuttal/Voiding a DD Form 1408. In the event an individual does not agree with a citation he or she has received, the individual must notify S5R within five duty days of their intent to rebut the citation. The violator must submit a rebuttal letter articulating his/her position to the DFC through 27 SOSFS/S5R within 14 duty days of receipt of the ticket. The letter must be endorsed by the individual's commander (see Attachment 2 for an example). The purpose of this endorsement is to ensure commander-level involvement. The commander must add comments supporting the violator's guilt or innocence. The completed package will be forwarded to the DFC for his/her annotation and/or recommendation and subsequently to the rebuttal authority (27 SOMSG/CC or CD) for final decision. Once the rebuttal authority has made a decision, 27 SOSFS/S5R will notify the violator of the final outcome of the ticket rebuttal.

2.1.3.4. The rebuttal process for DD Forms 1805 is through the US Magistrate Court.

#### 2.2. Emergency Vehicle Operations.

2.2.1. Emergency Vehicle Defined. Ambulances, Security Forces, fire, explosive ordnance disposal, disaster response and command and control vehicles are considered emergency vehicles.

2.2.2. The driver of an authorized emergency vehicle, when responding to an emergency call or when in pursuit of an actual or suspected violator of the law or when responding to but not upon returning from a fire alarm, may exercise the privileges set forth in this section subject to the conditions stated. The driver of an emergency vehicle may:

2.2.2.1. Park or stand, regardless of the restrictions in this code.

2.2.2.2. Proceed past a red or stop signal or stop sign, but only after clearing the intersection of on-coming traffic.

2.2.2.3. Exceed the maximum speed limits so long as they do not endanger life or property. Responding emergency units will not exceed posted speed limits by more than 20 mph.

2.2.2.4. Disregard regulations governing direction of movement or turning specified directions.

*Note: The exemptions granted to an authorized emergency vehicle apply only when the driver of the vehicle, while in motion, sounds an audible signal by bell or siren as reasonably necessary and when the vehicle is equipped with at least one lighted lamp displaying a red light visible under normal atmospheric conditions from a distance of 500 feet to the front of the vehicle, except that an authorized emergency vehicle operated as a police vehicle need not be equipped with or display a red light on the front of the vehicle, or sound an audible signal during a silent response.*

2.2.3. This section does not relieve the driver of an authorized emergency vehicle from the duty to drive with due regard for the safety of all persons nor does it protect the driver from the consequences of reckless disregard for the safety of others.

2.2.4. The dispatching control center must notify the BDOC of all emergency vehicle responses.

### **2.3. Installation Driving Privileges.**

2.3.1. AFI 31-218(I), *Motor Vehicle Traffic Supervision* and AFMAN 31-116, *Air Force Motor Vehicle Traffic Supervision* will be used to determine requirements for installation driving privileges; stopping and inspecting personnel or vehicles; implied consent to blood, breath or urine tests; implied consent to impoundment; suspension or revocation of installation driving privileges; administrative due process for suspension or revocation of installation driving privileges; remedial driver's training programs; alcohol and drug abuse programs; restoration of installation driving privileges on acquittal; restricted installation driving privileges or probation; extensions of suspensions or revocations of installation driving privileges.

2.3.2. Upon implementation of increased Force Protection Conditions (FPCONs), drivers whose vehicles are parked within identified standoff areas must immediately move their vehicles. Drivers who fail to comply will be cited and have their vehicles towed outside the standoff area. The owner/operator will pay the cost of towing.

2.3.3. 27 SOW/CC or designee (27 SOMSG/CC or CD) may at his/her discretion suspend or revoke anyone's authorization to operate a government or privately owned vehicle on Cannon AFB, including Chavez Manor and Chavez Manor West. Individuals will be notified in writing when their driving privileges are under consideration for suspension or revocation and they will be offered an administrative hearing IAW AFI 31-218(I), Para. 2-6. The individual will be given 14 calendar days to request the hearing before any suspension or revocation action is taken. **EXCEPTION:** Under conditions described in AFI 31-218(I), Para. 2-6.c. suspension/revocation will be implemented immediately.

2.3.4. Any individual operating a motor vehicle with a suspended, revoked or invalid driver's license is subject to up to a 1-year revocation of driving privileges based on credible evidence, as determined by the 27 SOW/CC or designee (27 SOMSG/CC or CD).

2.3.5. 27 SOW/CC or designee will immediately suspend installation driving privileges pending resolution of an intoxicated driving incident involving active duty personnel, their family members, retired military members and DOD civilian personnel. Additionally, active duty passengers in a vehicle at the time the driver is arrested/apprehended for driving while under the influence (DUI) are subject to a 30-day suspension of driving privileges based on credible evidence, as determined by the 27 SOW/CC or designee (27 SOMSG/CC or CD). This applies regardless of the geographic location of an intoxicated driving incident.

2.3.5.1. The offender, military or civilian, will be served a preliminary suspension of driving privileges letter before being released by 27 SOSFS. Under New Mexico (NM) State Code 66-8-102, it is unlawful for a person who is under the influence of intoxicating liquor to drive a vehicle within the state. It is unlawful for a person who is under the influence of any drug to a degree that renders a person incapable of safely driving a vehicle to drive a vehicle within the state. Reference [Table 2.1 - DUI Information for Breath Alcohol Concentration \(BrAC\) and Blood Alcohol Concentration \(BAC\) levels](#). **Note:** Medical personnel will report the results of chemical tests to 27 SOSFS/S5R (Reports and Analysis Section) or personnel listed on the unit official letter posted with the 27 SOMDG Laboratory and Drug Reduction Flight. 27 SOSFS/S5R will take appropriate actions under this instruction and AFI 31-218(I) Para. 4-14 when a positive test result is obtained. 27 SOSFS/S5R will notify the unit commanders/staff agency chiefs of a positive test result. Unit commanders/staff agency chiefs will forward the appropriate information to Drug/Alcohol Abuse managers.

2.3.5.2. The offender can request a hearing with the 27 SOW/CC or designee within 14 calendar days of being cited for DUI/driving while intoxicated (DWI).

2.3.6. Any individual who fails to report an accident or leaves the scene of an accident in which he or she was a party, either on base or off base, is subject to a 6-month to 1-year revocation of base driving privileges based on credible evidence, as determined by the 27 SOW/CC or designee.

2.3.7. 27 SOW/CC or designee may impose multiple suspensions to run consecutively.

2.3.8. The 27 SOW/CC or designee may authorize partial or restricted driving privileges to those whose authority to drive on Cannon AFB was suspended or revoked by a military service authority.

2.3.9. An operator applying for partial or restricted driving privileges must route a request containing proof of valid driver's license, letter of request stating the justification and an AF Form 1768, *Staff Summary Sheet or an electronic Staff Summary Sheet*, both endorsed by his or her commander. See [Attachment 3](#).

2.3.10. 27 SOSFS/S5R will compile and enclose copies of the revocation/suspension package pertaining to the request. The request will be routed through 27 SOSFS/S5, DFC and 27 SOW/JA prior to being reviewed by the 27 SOW/CC or designee.

2.3.11. Individuals whose driving privileges have been suspended or revoked will be issued a laminated AF Form 75, *Visitors Pass*, for a period of 12 months. The AF Form 75 will have a red border and the word "Restricted" written across it which permits the vehicle to be driven by another household family member on the installation. If the vehicle approaches the base gate and after the vehicle operator has been identified as having his or her driving privileges revoked or suspended from the base, the individual is permitted to drive the vehicle to the designated Suspension and Revocation Parking Lot located between the fuels bulk storage area and the main gate. The responsible First Sergeant or designated unit representative will ensure the member reports to Pass and Registration to obtain the AF Form 75. The individual must meet and maintain all registration requirements. The 27 SOW/CC or designee may grant individuals additional on-base restricted driving privileges on a case-by-case basis. Personnel who have been granted restricted driving privileges in addition to those listed in this paragraph must maintain a letter of authorization approved by 27 SOW/CC or designee on their person at all times while operating a vehicle on the base. The letter of authorization must include under what circumstance the restricted driving privileges apply (e.g., from gate to duty section).

#### **2.4. Bringing Firearms on the Installation.**

2.4.1. Local, state and federal law enforcement officials are authorized to carry loaded firearms on their person and in their vehicles on the base when performing official business. All other personnel must notify the installation entry controller when transporting firearms onto the installation and must state their destination. All firearms must be stored IAW the 27 SOW Integrated Defense Plan Annex C, Appendix 2, Tab B. Ensure firearms are unloaded and placed in the trunk or behind the seat or in a locked container in the bed of a pickup truck. Personnel on two or three-wheeled vehicles are not authorized to transport firearms onto the installation. Any weapons not transported and/or stored IAW 27 SOW Integrated Defense Plan and this instruction will be confiscated. Civilian violators will be issued a CVB 1805. Military violators will be charged under the UCMJ.

2.4.2. Confiscated weapons will be returned to the individuals from whom they were taken when they are departing the installation. Individual will proceed to 27 SOSFS Base Defense Operations Center/Building 575 and make contact with personnel assigned to 27 SOSFS/S2I Investigations prior to leaving the installation. 27 SOSFS/S2I will conduct a NCIC check on the individual prior to releasing the weapon and ammunition back to the individual.

2.4.3. 27 SOSFS/S2I will verify the individual's identity by either the patrolman who seized the weapon(s) and ammunition or by the AF Form 52, *Evidence Tag*. Once the individual has received the weapon and ammunition from 27 SOSFS/S2I he or she will be directed to exit the installation immediately.

## 2.5. DWI/DUI Enforcement.

2.5.1. In areas of exclusive federal jurisdictions, the Security Forces will process all persons suspected of intoxicated driving on Cannon AFB according to AFI 31-218(I). In areas of concurrent jurisdiction, individuals suspected of intoxicated driving will be investigated and prosecuted IAW local Memorandums of Agreement.

2.5.2. For administrative purposes and IAW the Uniform Code of Military Justice (UCMJ) and New Mexico State Law, a person is considered to be driving under the influence of alcohol at a BAC or BrAC of 0.08 or higher.

2.5.3. Military members apprehended for intoxicated driving will be released to their commander, first sergeant or their designee. Civilians detained for intoxicated driving will be released to their military sponsor (if applicable), family member, friend or local civil law enforcement officials. All offenders will be released utilizing the DD Form 2708, *Receipt for Inmate or Detained Person*.

2.5.4. Security Forces members will advise drivers suspected of driving under the influence (DUI) that the results of the chemical test conducted under the implied consent provisions of AFI 31-218(I) may be used as evidence in a court-martial, non-judicial proceedings under Article 15 of the UCMJ, administrative action or civil court proceedings. Drivers suspected of a DUI violation will also be advised under the Implied Consent Act that they do not have the right to have an attorney present before deciding if they will or will not take the test and that 27 SOW/CC or designee will revoke on base driving privileges for two years if they fail to voluntarily submit to or complete a requested chemical test.

2.5.5. Special rules of refusal of blood tests without penalty exist for persons who have hemophilia, other blood clotting disorders or any medical or surgical disorder under treatment with an anticoagulant. However, a refusal under such conditions is valid only with the concurrence of a medical doctor. A breath or urine test or both may be offered to individuals meeting this exemption rule. The 27th Special Operation Medical Group (27 SOMDG) will outline these procedures and the type of medical conditions that qualify for non-punitive refusal in readily available guidelines located in areas where blood samples might be drawn from the suspect of an alcohol related incident.

2.5.6. Upon notification of an off-base intoxicated driving incident, the on-duty desk sergeant will immediately prepare a preliminary driving suspension letter to be issued to the individual upon their release. The individual's first sergeant will ensure the suspension letter is signed as soon as possible.

2.5.7. Security Forces will make arrangements for towing of vehicles operated by civilians detained for intoxicated driving in areas of exclusive federal jurisdiction if a driver cannot be located to take custody of the vehicle. (The arresting civil police officer normally arranges for the vehicle's removal when the incident occurs in an area of proprietary jurisdiction).

2.5.8. Alcohol and Drug Abuse Programs. Unit commanders will ensure all military personnel assigned to their respective units who have had their driving privileges revoked for an alcohol-related incident are required to be referred to a Substance Abuse Counselor for evaluation prior to having their driving privileges reinstated. Member will provide 27 SOSFS/S5 with proof he or she was referred to a substance abuse counselor for evaluation. See [Attachment 4](#).

**Table 2.1. - DUI Information.**

<b>*0.05 – 0.079 (0.01 – 0.079 &lt; 21 years of age)</b> First Offense Second Offense Third Offense	<b>90-day base driving suspension</b> <b>6-month base driving suspension</b> <b>1-year base driving suspension</b>
<b>*0.08 – 0.159</b> First Offense Second Offense	<b>1-year base driving suspension/revocation</b> <b>2-year base driving suspension/revocation</b>
<b>*0.16 or higher = Aggravated DUI</b>	<b>2-year base driving revocation</b>
<b>Refusal to submit to complete tests to measure blood alcohol or drug content</b>	<b>2-year base driving revocation</b>

**\*Note:** Alcohol levels as reported by Intoxilizer (BrAC) or blood work (BAC).

## **2.6. Restraint Systems.**

2.6.1. Violation of restraint system requirements is not a secondary violation on Cannon AFB. Restraint systems (seat belts) must be worn by all persons, and proper restraint systems must be used by children, IAW AFI 31-218(I), Para. 4-2.c.(2). and subparagraphs, and the corresponding paragraphs of this instruction. Additionally, motorcycle operators must wear personal protection equipment (PPE) IAW AFI 91-207.

### 2.6.2. Sanctions for Non-Compliance:

2.6.2.1. First offense is a 7-day suspension of base driving privileges.

2.6.2.2. Second offense is a 30-day suspension of base driving privileges.

2.6.2.3. Third offense is a 60-day suspension of base driving privileges.

2.6.3. Vehicle operators are responsible for themselves and their passengers under the age of 18 in their vehicles who do not wear seatbelts. Passengers 18 years of age and older are responsible for ensuring they wear their seat belts.

2.6.3.1. Children less than 1 year of age will be properly secured in a rear-facing child passenger restraint device that meets federal standards, in the rear seat of a vehicle that is equipped with a rear seat. If the vehicle is not equipped with a rear seat, the child may ride in the front seat of the vehicle if the passenger-side air bag is deactivated or if the vehicle is not equipped with a deactivation switch for the passenger-side air bag.

2.6.3.2. Children 1 year old through 4 years old regardless of weight, or children less than 45 pounds regardless of age, will be properly secured in a child passenger restraint device that meets federal standards.

2.6.3.3. Children 5 years through 6 years of age regardless of weight, or children who weigh less than 60 pounds, regardless of age, shall be properly secured in either a child booster seat or an appropriate child passenger restraint device that meets federal standards.

2.6.3.4. Children 7 years of age through 12 years of age shall be properly secured in a child passenger restraint device or by a seatbelt.

2.6.3.5. Vehicles manufactured prior to model year 1966 that are transporting infants/children under 5 years of age and less than 45 pounds in weight will have United States Department of Transportation (USDOT) approved restraints IAW AFI 31-218(I), Para. 4-2.c.(2).(d).

## **2.7. Cellular Telephone Use While Operating a Motor Vehicle**

2.7.1. No vehicle operator on Cannon AFB shall use a cell phone in a vehicle unless the vehicle is safely parked or unless using a hands-free device. This includes any operation of a cell phone (talking, texting, emailing, internet, etc.). The wearing of any portable headphones, earphones or other listening devices (except for hands-free cellular phone devices) while operating a motor vehicle is prohibited. Use of those devices impairs driving and masks or prevents recognition of emergency signals, alarms, announcements, the approach of vehicles and human speech. Drivers who violate this rule will be assessed three (3) points under the Other Moving Violations (involving driver behavior only) IAW AFI 31-218(I) Para. 4-2.c.(3) and subparagraphs.

### *2.7.2. Sanctions for Non-Compliance:*

2.7.2.1. First offense is a 7-day suspension of base driving privileges.

2.7.2.2. Second offense is a 30-day suspension of base driving privileges.

2.7.2.3. Third offense is a 60-day suspension of base driving privileges.

## **2.8. Speed Laws.** The base speed limit is 30 miles per hour (mph), except:

2.8.1. Military Family Housing area loops, courts, places and circles that have a driveway leading to them have a speed limit of 10 mph.

2.8.2. Military Family Housing area avenues and streets that do not have a driveway leading to them have a speed limit of 20 mph.

2.8.3. In parking lots, the speed limit is 10 mph, unless otherwise posted.

2.8.4. When passing formations of personnel in the roadway, the speed limit is 10 mph.

2.8.5. Where otherwise posted.

## **2.9. Additional Rules Of The Road.**

2.9.1. Attachment to Vehicle Prohibited. Operators or passengers in any vehicle (including bicycles, motorcycles or mopeds) shall not grab or hold onto any vehicle in motion nor will the operator of any such vehicle allow any person or other vehicle to grab or hold onto their vehicle.

2.9.2. Government Vehicle (GOV) Backing Restrictions. Personnel will not back a GOV without a spotter. If a spotter is not available, the vehicle operator must dismount and check the area behind the vehicle and sound the horn prior to placing the vehicle in motion. Units may apply more stringent rules for GOVs in local operating instructions.

2.9.3. Littering Prohibited. No person shall throw or deposit trash on a roadway, parking lot or other similar area. Drivers found in violation will be assessed three (3) points under the Other Moving Violations (involving driver behavior only) IAW AFI 31-218(I), Table 5-2.

2.9.4. Off-Road Vehicle Operation Prohibited. No person will operate a motor vehicle off roadways or on any seeded or unimproved area without the installation commander's approval unless required in the performance of official duties. *NOTE: Operation of privately owned off-road vehicles is prohibited on Cannon AFB and areas under its jurisdiction with the exception of All-terrain Vehicle (ATV) off-road motorcycle safety courses and Security Forces activities unless authorized by 27 SOW/CC.*

2.9.5. Restrictions on Overtaking and Passing Troop Formations. Passing formations of personnel, proceeding in the same direction as the vehicle, is prohibited unless directed to do so by the person in charge of the formation and then at a speed not to exceed 10 mph.

2.9.6. Subject to the exceptions identified below, Riding in Open Truck Bed Is Prohibited. No one will operate a truck with any person riding in an open bed. The only exception is transporting personnel in the cargo beds of 1/4 thru 3/4 ton general purpose GOV pickup trucks, M-Series troop carriers or contractor vehicle in compliance with the following safety procedures:

2.9.6.1. Be sure the vehicle is equipped with a working tailgate.

2.9.6.2. Be sure passengers are seated on the cargo deck with no portion of their bodies overhanging the vehicle's sides or rear.

2.9.6.3. Do not operate the vehicle off base.

2.9.7. Use of Radar Detection Devices Prohibited. No person will use a radar detection device to indicate the presence of speed-recording instruments or to transmit simulated erroneous speeds while operating any vehicle. If present in a vehicle, they must be shut off and put out of sight.

2.9.8. Noise Limitation. No vehicle operator will operate a music system at a level that impairs the operator's ability to hear audible warnings of emergency vehicles. IAW Clovis City Code § 9.40.020, a violation has occurred when music can be heard at a distance of 25 feet from the vehicle.

2.9.9. Driving through any parking area for the purpose of bypassing normal traffic flow on the street is prohibited. Additionally motor vehicles will be restricted from crossing solid white or yellow lines outlining parking spaces in a parking area.

2.9.10. It is prohibited to drive through a parking lot without following identified traffic flow. If arrows or signs do not direct the flow of traffic and the angled parking spaces are facing the same direction then the traffic flow will comply with the direction of the angled spaces for the traffic flow pattern.

2.9.11. It is unlawful to operate in the State of New Mexico any motor vehicle equipped with a television screen upon which images may be projected or shown if the screen is within the normal view of the driver of the motor vehicle unless the television is used solely as an aid to the driver in the operation of the vehicle. As used in this section "television screen" does not include closed circuit monitors or computer terminal monitors used by law enforcement agencies in law enforcement motor vehicles.

2.9.12. Vehicles operating on Cannon AFB will have a minimum ground clearance of six inches, allowing the vehicle to travel over speed bumps without causing damage to either the speed bump or the vehicle.

2.9.13. All motor vehicles will have a minimum headlamp height of no less than 20 inches and no more than 54 inches, as measured from the ground to the middle of the headlamp.

2.9.14. The tires of vehicles operating on Cannon AFB will not extend laterally more than 1 inch from the wheel well.

## **2.10. Additional Stopping and Parking Restrictions.**

2.10.1. Unattended Child in Vehicle Prohibited. Children under 12 years of age shall not be left unattended in a motor vehicle. The vehicle may not be left running unless a licensed driver is in the vehicle.

2.10.2. Unattended animal restrictions.

2.10.2.1. Animals will not be left unattended in the open bed of a truck, unless properly caged.

2.10.2.2. Animals will not be left unattended in the passenger compartment of a vehicle unless it is controlled in such a manner that prevents an attack on other animals or persons outside the vehicle. Animals will not be left in vehicles when the temperature rises above 80 degrees Fahrenheit.

2.10.3. Prohibited Stopping, Standing and Parking. In addition to New Mexico Code § 66-7-351, the following rules apply:

2.10.3.1. In any position which obstructs or blocks a fire lane or in any position which hampers fire department operations.

2.10.3.2. Within 30 feet of the boundary of a restricted area.

2.10.3.3. In a reserved parking space not designated for the operator's use (spouses may park in spaces designated for their spouse).

2.10.3.4. At or near an intersection in any position that causes an obstructed view of approaching traffic, or against the direction of travel for the roadway.

2.10.3.5. Across painted parking lines in any manner which causes the vehicle to occupy more than one parking space.

2.10.3.6. Within a loading zone unless engaged in the loading or unloading of passengers or material.

2.10.3.7. In a parallel manner within any area designated or designed for angled or straight-in parking, even if the area's parking spaces are not marked by painted lines.

2.10.3.8. In any manner which blocks or is within an area painted with yellow or white diagonal stripes. **Exception:** IAW AFMAN 31-116 Para. 4.4.1. special consideration will be provided to motorcycles. Motorcycle parking in diagonal stripe painted areas is authorized provided it does not impede the flow of traffic or emergency response, and does not create an unsafe situation.

2.10.3.9. In any location not marked or designated as a parking space by painted lines or placards.

2.10.4. Restrictions on Parking off the Paved Surface. No person will park off of the paved surface or on any seeded or unimproved area, except when:

- 2.10.4.1. Directed to do so by a police or fire department official.
- 2.10.4.2. Absolutely necessary in the performance of authorized official duties.
- 2.10.4.3. Authorized by the installation commander.

#### 2.10.5. Recreational Vehicle (RV) and Boat Parking Restrictions.

2.10.5.1. RV Defined. A vehicular portable structure built on a chassis designed to be used as a temporary dwelling for travel, recreation or vacation use or permanently identified as a travel trailer by the manufacturer. This also includes boats, trailers and jet skis.

2.10.5.2. Residents who own RVs have the option of parking these vehicles at their residence in the garage or carport. RVs may be temporarily parked outside of garages or carports in the housing area for up to 24 hours to allow residents to clean, load and unload the vehicle.

### **2.11. Additional Motorcycle And Moped Regulation.**

2.11.1. Operators and passengers of motorcycles and other self-propelled, open, two-wheel, three-wheel and four-wheel vehicles powered by motorcycle-type engines must adhere to procedures outlined in AFI 91-207 and the following rules and equipment requirements IAW AFI 31-218 (I) Section 4-2:

2.11.1.1. Headlights must be on at all times while in operation.

2.11.1.2. A rear-view mirror must be attached to each side of the handlebars.

2.11.1.3. Personal protective equipment and clothing will be IAW AFI 91-207, *US Air Force Traffic Safety Program*, as supplemented.

2.11.2. Motorcycle operators must attend the Base Motorcycle Safety Education Course and must have a valid certificate of training in their possession while operating a motorcycle. Moped operators must attend the classroom portion of the course. Military members who have never been certified are required to take the course prior to operating any motorcycle on or off base. All others are not authorized to ride on base without proof of training.

2.11.3. It is unlawful to operate on the highways or roadways of the state of New Mexico any motor vehicle which does not meet the following requirements:

2.11.3.1. A wheelbase, between two axles, of less than 3 feet 4 inches. For the purpose of this section, wheelbase shall be measured upon a straight line from center to center of the vehicle axles.

2.11.3.2. A motor displacement of less than 45 cubic centimeters;

2.11.3.3. Any motorcycle with less than a 25-inch seat height measured from the ground to the lowest point on the top of the seat cushion, without a rider.

2.11.3.4. Motor scooters with engine capacity smaller than 49cc are not authorized for use on Cannon AFB roadways.

2.11.4. Registration and Driver Requirements: Each unit commander will maintain a roster of the motorcycle riders assigned to his or her unit and brief each rider on the requirements of this instruction and other applicable guidance. This roster will indicate, at a minimum,

training completed, motorcycle(s) make and model, engine size and operator experience. IAW AFI 91-207, Para 3.4.2.8., prior to riding any street certified motorcycle, all military personnel will receive a briefing from their commander and then attend the Motorcycle Safety Foundation (MSF) motorcycle rider's course. This course is scheduled and funded by each unit after the commander's briefing, as mandated by DODI, AFI and local commander-directed guidance. Military members must be MSF certified to ride on and off base. DOD employees must have MSF certification to ride on base while on orders. Retirees, contractors, dependants and non-Air Force civilian personnel are not required to take the course but encouraged to do so IAW DODI 6055.4, Para E3.2.3.2., and AFI 91-207, Para 4.6.1. MSF courses taught at Clovis Community College cater to differing experience levels. Motorcyclists with little or no experience will participate in the Riders Street Skills course. An Experienced Rider Course is offered for advanced motorcyclists with a minimum of 6 months experience. All new or newly assigned motorcycle riders will be briefed by the unit commander or designated MSR within 30 days of initial assignment IAW AFI 91-207, Para 3.4.3.3. Each squadron commander will assign at least one experienced rider from his or her unit to mentor novice riders. The motorcycle mentor will be appointed in writing. Active rider participation in base and unit motorcycle mentorship fosters skill development and reinforces safe riding practices. If there are insufficient numbers of experienced riders in the unit, solicit support from other base units to help.

## **2.12. Additional Bicycle Regulation**

2.12.1. Any person operating or riding as a passenger on a bicycle must ride on or astride a seat secured to the frame.

2.12.2. When a usable bicycle path is provided along the roadway, bicycle riders must use the path and not the roadway. When using a roadway, bicyclists will adhere to all vehicle rules of the road.

2.12.3. No more than two bicycles will ride abreast on any roadway. Bicyclists may ride more than two abreast on bicycle paths constructed and located off the roadway exclusively for bicycle operation.

2.12.4. During hours of darkness riders will wear retro-reflective vest/jacket or outer garment containing retro-reflective material. In addition, bicycles will be equipped with a white front light (not a reflector) visible for 500 feet and red rear reflector or light clearly visible from the rear of the bicycle from a distance of 300 feet.

2.12.5. Bicyclists shall not grab or hold onto any vehicle in motion.

2.12.6. All persons who ride a bicycle, tricycle, or other human powered vehicle, including motorized bicycles, on an AF installation in a traffic environment shall wear a properly fastened and approved (e.g., Consumer Product Safety Commission, ANSI, or Snell Memorial Foundation) bicycle helmet.

2.12.7. Bicyclists must wear shoes.

## **2.13. Additional Pedestrian Regulation.**

2.13.1. Pedestrian Defined. Any person moving or traveling on foot, including any person wearing roller skates, roller blades or riding on a skateboard or coaster type conveyances.

2.13.2. Pedestrians in or on the shoulder of a roadway at dusk, dawn or during the hours of darkness must wear bright-colored clothing or reflective belts.

2.13.3. Pedestrians will not attach their bodies to any vehicle in motion.

2.13.4. Pedestrians engaged in roller blading or roller skating (including skateboarding) shall wear an approved safety helmet. For roller blading, wear a properly fastened and approved safety helmet that meets the requirements of the Consumer Product Safety Commission's Safety Standard for Bicycle Helmets (16 C.F.R. Part 1203). For other roller skating and skateboarding, wear a properly fastened and approved safety helmet that meets the requirements of the American Society for Testing and Materials (ASTM) F1492 skateboard standard.

2.13.5. Roller blading and roller skating are prohibited on streets with a speed limit greater than 20 mph.

2.13.6. No person will use skate boards or coaster-type conveyances in or around the base exchange, commissary or shoppette areas or in any area where there is congested pedestrian traffic.

2.13.7. Skateboards and other coaster-type conveyances may be used in the housing areas to include sidewalks as long as their use does not interfere with the safe flow of motor vehicle traffic or endanger the safety of pedestrians.

2.13.8. When traffic control signals are not in place or not in operation, the driver of a vehicle shall yield the right-of-way, slowing down or stopping if necessary to yield to a pedestrian crossing the roadway within a marked or unmarked crosswalk. No pedestrian will suddenly leave a curb or other place of safety and walk or run into the path of a vehicle that is so close that it is impossible for a driver to yield.

#### **2.14. Abandoned Vehicles/Towing.**

2.14.1. Abandoned Vehicle Defined. Any vehicle that is illegally parked, unlicensed, unregistered or derelict whose owner cannot be contacted or who fails to move such vehicle within 72 hours after it is cited for abandonment.

2.14.2. It is unlawful for any person to abandon a motor vehicle on base or for any person to introduce or cause any derelict vehicle to enter Cannon AFB or areas under its jurisdiction.

2.14.3. Towing.

2.14.3.1. A vehicle creating a security, safety or traffic hazard may be moved immediately by 27 SOLRS as requested by 27 SOSFS. The vehicle will be towed to the nearest place of safety. If a POV, the owner may be required to reimburse the government for towing services if deemed appropriate on reasonable grounds by 27 SOW/CC or designee.

2.14.3.2. The POV is illegally parked within 30 feet of a restricted area or on the flight line.

2.14.3.3. Law enforcement personnel have reason to believe the vehicle is involved in criminal activities, abandoned or creating a fire hazard.

2.14.3.4. A contracted civilian tow service will be used to tow vehicles to an off-base impoundment lot or other designated location.

2.14.3.5. Temporary impoundment and towing of POVs for violations of the installation traffic code or involvement in criminal activities must be accomplished under the direct supervision of the Security Forces.

2.14.3.6. Vehicle will be cited via AF Form 1408 and a DD Form 2504, *Abandoned Vehicle Notice*, prior to abandonment action being initiated. After being cited the owner will have 72 hours to provide proof of insurance and registration to 27 SOSFS/S5R. 27 SOSFS/S2I will initiate abandoned vehicle procedures after 72 hours if no contact is made with the vehicle owner. Vehicles will be towed off the installation by a civilian contract company.

2.14.3.7. Security Forces will conduct a search of impounded vehicles and complete an inventory of property contained therein.

2.14.3.8. When the owner of an impounded vehicle is located, the vehicle will be released as soon as possible. In cases where the owner of an abandoned and impounded vehicle cannot be located, no charges will be assessed and the vehicle will be released to the contracted tow company. Vehicles impounded due to criminal activity will be released only after coordination with the base legal office.

## **2.15. POV Repair and Maintenance Restrictions.**

2.15.1. No person will perform major repairs or maintenance on a POV at any on-base location other than the Auto Hobby Shop or AAFES Service Station. Major repairs and maintenance require the removal of major parts including, but not limited to, the transmission, engine, differential, or fenders, or require more than 24 hours to complete.

2.15.2. Minor POV repairs and maintenance may be performed at any location where it is safe to do so and which does not present a traffic hazard. Minor repairs and maintenance must take less than 24 hours to complete and include, but are not limited to, tire changes and carburetor adjustments.

2.15.3. No person will leave a vehicle unattended outdoors while such vehicle is on jacks, stands or lifts.

## **2.16. Golf Cars and Low Speed Vehicles**

2.16.1. Golf cars (not golf carts) are small utility conveyances that are incapable of exceeding 20 mph.

2.16.2. Low Speed Vehicles (LSV) are four-wheeled conveyances with a top speed greater than 20 mph, but less than 25 mph. LSVs are classified as motor vehicles and must meet specific Federal Motor Vehicle Safety Standards (49 C.F.R. 571.500) to operate on military installation public roads.

2.16.3. Golf Cars and LSVs, commonly referred to as scooters or utility carts, do not require registration with the military or with the New Mexico Motor Vehicle Department. Golf cars or LSVs are legal to operate on Cannon AFB public roadways if the following criteria are met.

2.16.3.1. Conveyances procured as golf cars or LSVs will be configured to carry no more than two occupants (driver plus one passenger).

2.16.3.2. Golf cars will not be operated except during daylight hours due to the lack of headlamps, stop lamps and turn signal lamps.

2.16.3.3. Operators will be trained in the use of manual (hand and arm) traffic signals prior to operating the vehicle on any roadway.

2.16.3.4. LSVs must be equipped with specified headlamps, stop lamps, turn signal lamps, reflex reflectors, parking brakes, rear view mirrors, windshields, seat belts and vehicle identification numbers.

2.16.4. Conveyances designed or modified to operate at speeds greater than 25 mph must meet all Federal Motor Vehicle Safety Standards, which apply to passenger carrying vehicles. These standards are much more stringent than LSV safety standards.

2.16.5. 27 SOSFS may at any time verify the maximum speed of any golf car or LSV to ensure its compliance with this supplement.

**2.17. Random Installation Entry/Exit Vehicle Checks (RIEVCs).** RIEVCs are derived from an approved computer generated random list signed by the 27 SOW/CC or their designee identifying the date, time, and criteria for vehicle checks. These random checks are not based upon probable cause to believe the vehicle/pedestrian contains property subject to search, but are based on the commander's authority to protect the security of the installation or to protect government property. During such checks, SF personnel posted at installation entry/exit points are acting, not in their law enforcement capacity, but as sentinels safeguarding a military installation and protecting government property. Once a person/vehicle has been identified as meeting the random criteria, the SF member will identify themselves, inform the person they are conducting RIEVCs authorized by the 27 SOW/CC and ask the person if they will consent to a check of their vehicle. If consent is given, further instruction of where the check will take place and compartments to be opened will be provided. Refusal to submit to a randomly selected check may subject the individual to debarment from base and/or revocation of on-base driving privileges and/or disciplinary action under the Uniform Code of Military Justice (UCMJ).

## **2.18. Reserved Parking.**

2.18.1. Initial requests and revalidations for permanent reserved parking slots are submitted in letter format with a diagram showing the proposed reserved parking areas and total number of parking spaces available. Additionally, justification for spaces other than those identified in paragraph 2.18.2.1. below is required. Requests will be routed through 27 SOSFS/S3L for coordination. Recommendations for approval/disapproval will then be forwarded to the Traffic Safety and Coordination Group (TSCG) for final approval/disapproval. Once approved or disapproved, the TSCG will return requests to 27 SOSFS/S3L. When received, 27 SOSFS/S3L will annotate approved/disapproved in the Master Reserved Parking Lot Book and return the request to the unit. If approved, the requesting unit then submits an AF Form 332, *Base Civil Engineer Work Request*, with a copy of the approved request to 27 SOCES to make the appropriate sign(s) and attach them to the parking spaces if approved.

2.18.2. Reserved parking slots will not exceed 10 percent of the total parking spaces available (excluding spaces for the handicapped, which are regulated by the uniform federal accessibility standards). Permanent reserved parking spaces will be limited to the personnel listed below:

2.18.2.1. Colonels (O-6) and above, squadron commanders, deputy or vice commanders, chief master sergeants and first sergeants.

2.18.2.2. Award winners.

2.18.2.3. Customer service patrons and visitors.

2.18.2.4. GOVs (not to exceed 50% of vehicles assigned to the unit). Emergency Response units; Medical, Fire Department, Security Forces and Explosive Ordnance Disposal (EOD) are exempt from the 50% regulation. Any exceptions to the above listed reserved spaces will be approved on a case by case basis.

2.18.3. Temporary reserved parking spaces will be coordinated through Security Forces (27 SOSFS/S3L), who will provide temporary signs for special events only. No reserved parking spaces, permanent or temporary, are authorized without Security Forces' coordination. 27 SOCES will provide signs to the 27 SOSFS.

### Chapter 3

#### DRIVING RECORDS & TRAFFIC POINT SYSTEM

##### 3.1. Point System Application.

3.1.1. Traffic points will be assessed for moving violations according to AFI 31-218(I) and AFMAN 31-116. **NOTE:** *When two or more violations are committed on a single occasion, points will be assessed for the two most severe violations.*

3.1.2. Accumulation of 12 points within 12 consecutive months or 18 points within 24 consecutive months may result in suspension/revocation of base driving privileges for a period of up to 1 year.

**Table 3.1. – Point Assessments.**

Violation	Point Assessment
Reckless driving (willful and wanton disregard for the safety of persons or property).	6
Owner knowingly and willfully permitting a physically impaired person to operate the owner's motor vehicle.	6
Fleeing the scene (hit and run)-property damage only.	6
Driving vehicle while impaired (BAC more than 0.05 percent and less than 0.08 percent).	6
Speed contests.	6
Speed too fast for conditions.	2
Speed too slow for traffic conditions, and/or impeding the flow of traffic, causing potential safety hazard.	2
Failure of operator or occupants to use available restraint system devices while moving (operator assessed points).	2
Failure to properly restrain children in a child restraint system while moving (when child is 4 years of age or younger or the weight of the child does not exceed 45 pounds).	2
1 to 10 miles per hour over posted speed limit.	3
Over 10 but not more than 15 miles per hour above posted speed limit.	4
Over 15 but not more than 20 miles per hour above posted speed limit.	5
Over 20 miles per hour above posted speed limit.	6
Following too close.	4
Failure to yield right of way to emergency vehicle.	4
Failure to stop for school bus or school-crossing signals.	4
Failure to obey traffic signals or traffic instructions of an enforcement officer or traffic warden; or any official regulatory traffic sign or device requiring a full stop or yield of right of way; denying entry; or requiring direction of traffic.	4
Improper passing.	4

Failure to yield (no official sign involved).	4
Improper turning movements (no official sign involved).	3
Wearing of headphones/earphones while driving motor vehicles (two or more wheels).	3
Failure to wear an approved helmet and/or reflectorized vest while operating or riding on a motorcycle, MOPED, or a three or four-wheel vehicle powered by a motorcycle-like engine.	3
Improper overtaking.	3
Other moving violations (involving driver behavior only).	3
Operating an unsafe vehicle.	2
Driver involved in accident is deemed responsible (only added to points assessed for specific offenses).	1
Operating a radar detection device to indicate the presence of speed recording instruments or to transmit simulated erroneous speed.	3
Failure to yield to pedestrians in designated walkway/crosswalk.	3
Unattended Child under 12 years of age left in vehicle (animals are included if a danger exists to the animal).	6
Improper Registration (fraudulent tags).	4
Misuse of handicap decal.	3
Illegally parked in designated handicap area (no decal, license or placard displayed).	3
Unattended Vehicle (while running).	3
Abandoned Vehicle.	3
Improper Parking.	2
Improper Registration (expired or unregistered).	2

**3.2. Parking Violations.** Drivers who receive three citations for violating Cannon AFB parking regulations or other non-moving violations in a 18-month period will receive a consideration memo for a 6-month suspension of their installation driving privileges. If any subsequent violations within the same 18-month period occur, the violator can be subject to an additional revocation of up to 12 months as determined by the 27 SOW/CC or designee (27 SOMSG/CC or CD). For point assessments, refer to **Table 3.1 – Point Assessments.**

**3.3. SFMIS.** The DFC has authorized the use of Security Forces Management Information System (SFMIS) for the transfer of revocation, suspension and driving records to gaining commanders and to initiate appropriate staff action when receiving similar records for inbound personnel.

## Chapter 4

### ACCIDENTS

**4.1. Definitions.** A major vehicle accident is any accident involving a fatality, a personal injury (evident or claimed), disabling damage requiring towing, hard-to-explain circumstances or property damage over \$10,000.

**4.2. Response.**

4.2.1. 27 SOSFS will make detailed accident investigations when estimated damage is in excess of \$10,000 or disabling damage requires towing. 27 SOLRS will assist with government vehicle damage estimates and towing or removal of government-owned and privately owned vehicles (POVs) from the accident scene, if requested by 27 SOSFS. Normally, the towing of POVs will be limited to removing it from an intersection or street into the most available parking lot. *NOTE: The on-duty Security Forces flight chief will determine if reported minor vehicle accidents require an investigation or a police response.*

4.2.2. Security Forces will respond to off-base traffic accidents only when requested by local law enforcement agencies, as approved by 27 SOSFS/DFC. IAW the Posse Comitatus Act (18 U.S.C. §1835), Air Force members may not assist local law enforcement agencies in enforcing civilian laws; this includes investigation, search, seizure, arrest and similar activities. Air Force members may provide assistance in rescuing civilians from danger.

4.2.3. The responding patrol will give the individual(s) involved in the accident a Freedom of Information Act (FOIA) handout with the following Internet address where they can request a copy of their accident report: <https://www.foia.af.mil/palMain.aspx>. All questions regarding FOIA requests will be routed through the 27 SOW/IP office at: [cannon.foia@cannon.af.mil](mailto:cannon.foia@cannon.af.mil).

**4.3. Investigations and Reports.** Traffic Accident Investigation Reports. All POV accidents require an exchange of information between operators, a detailed blotter entry and the 27 SOSFS *CAFB Minor Vehicle Worksheet*. Blotter entries must include operators' names, unit(s) (address(es) for non-affiliated civilians), any witnesses to include their unit(s) (address(es) for civilians) and vehicle descriptions to include year, make, model, color of vehicle and license plate state and number. The responding patrol will ensure both operators exchange information and will provide information in the event one or both operators are transported from the scene prior to exchanging information to the other operator. A National Crime Information Center (NCIC) check will be run on all POVs and operators involved in accidents on base.

ALBERT M. ELTON II, Colonel, USAF  
Commander

**Attachment 1****GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

Title 18, USC 13, *Assimilative Crimes Act*

Title 18, USC 1835, *Posse Comitatus Act*

Title 50, USC 797, *Security regulations and orders; penalty for violation*

16 CFR, Part 1203, *Consumer Product Safety Commission Safety Standard for Bicycle Helmets*, 1998

49 CFR 571.500, *Federal Motor Vehicle Safety Standards*, 1971

DODI 6055.4, *DOD Traffic Safety Program*, 20 Jul 1999

27 SOW Integrated Defense Plan, 30 April 2012

AFI 31-218 (I), *Motor Vehicle Traffic Supervision*, 22 May 2006

AFI 91-207, *The US Air Force Traffic Safety Program*, 27 Oct 2011

AFMAN 31-116, *Air Force Motor Vehicle Traffic Supervision*, 9 May 2012

NM Criminal and Traffic Law Manual

***Adopted Forms***

AF Form 52, *Evidence Tag*

AF Form 332, *Base Civil Engineer Work Request*

AF Form 847, *Recommendation for Change of Publication*

AF Form 1768, *Staff Summary Sheet*

CVB Form 1805, *Central Violations Bureau Violation Notice*

DD Form 1408, *Armed Forces Traffic Ticket*

DD Form 2708, *Receipt for Inmate or Detained Person*

DD Form 2504, *Abandoned Vehicle Notice*

***Abbreviations and Acronyms***

**AFSOC**—Air Force Special Operations Command

**ATV**—All Terrain Vehicle

**BrAC**—Breath Alcohol Concentration

**BAC**—Blood Alcohol Concentration

**DFC**—Defense Force Commander

**DUI**—Driving under the Influence

**DWI**—Diving while intoxicated

**EOD**—Explosive Ordnance Disposal  
**FPCON**—Force Protection Conditions  
**RIEVC**—Random Installation Entry/Exit Vehicle Check  
**LSV**—Low Speed Vehicles  
**NCIC**—National Crime Information Center  
**NM**—New Mexico  
**PPE**—Personal protective equipment  
**RV**—Recreational Vehicle  
**SFMIS**—Security Forces Management Information System  
**SRB**—Suspension/Revocation/Barment Listing  
**TSCG**—Traffic Safety Coordination Group  
**UCMJ**—Uniform Code of Military Justice  
**USDOT**—United States Department of Transportation

### *Terms*

**Terms Defined**—The following words and phrases used in this supplement will have meanings respectively defined to them in this attachment, except when context clearly dictates otherwise

**Authorized Emergency Vehicles**—Ambulances, Security Forces, fire, explosive ordnance disposal, disaster response and command and control vehicles are considered emergency vehicles. All such vehicles should be distinctly marked and have operable flashing lights and sirens when feasible.

**Crosswalk**—The area marked on a roadway for the purpose of pedestrian traffic.

**Driver**—Any person who drives or is in actual physical control of a motor vehicle is considered a “driver.” A person is considered to be in actual physical control when in a position to control the vehicle, whether to regulate or restrain its operation or movement. The term “driver” is used interchangeably with the word “operator.”

**Fire Lane**—The area adjacent to any building, extending 25 feet from the building in any direction, excluding designated parking areas or any area marked or posted as a fire lane.

**Implied Consent**—This applies to any person granted the privilege of operating a motor vehicle on a military installation. Such persons shall be deemed to have given consent to a chemical test of their blood, breath or urine for the purpose of determining the alcohol/drug content in the individual, if cited or lawfully stopped for any offense arising out of acts alleged to have been committed while driving under the influence of intoxicating substances.

**Motor Vehicle Accident**—Any incident which involves a moving vehicle and results in property damage, death or injury to persons.

**Stop**—The complete cessation of movement, normally marked by a shift of weight rearward following a stop from forward motion.

**Revoked Driving Privileges**—A long-term loss of driving privileges. The specific duration and specific terms are described in the revocation letter.

**Suspended Driving Privileges**—A short-term loss of driving privileges (179 days or less), usually while pending resolution, investigation or due process.

**Traffic Control Device**—Any sign, signal device, speed bump/hump or marking placed or erected for the purpose of regulating, warning or guiding traffic. This includes Security Forces or other persons authorized by Security Forces while performing traffic control duties.

**Attachment 2****EXAMPLE TRAFFIC TICKET REBUTTAL LETTER**

(Not to Scale - Use Appropriate Letterhead & Format IAW AFH33-337, *Tongue and Quill*)  
 MEMORANDUM FOR DEFENSE FORCE COMMANDER/27 SOSFS

FROM: Requester's Name

SUBJECT: Ticket/Citation Rebuttal

1. State the background of the case and the reason for rebutting the citation. The background of the case should include but not limited to; reason citation was issued, date, location and offense the requester was cited. Requestor's need to ensure the reason for this request is clearly required and articulated. The commander must add comments supporting the violator's guilt or innocence.

2. Place a contact number for any questions or concerns.

Requestor's Name (All Capitalized  
 Letters)  
 Job Title

1<sup>st</sup> Ind, (Requestor's/CC)

MEMORANDUM FOR DFC/27 SOSFS

Recommend approval/disapproval.

Requestor's CC Name (Capitalized  
 Letters)  
 Commander

2<sup>nd</sup> Ind, Requestors Name Ticket Rebuttal Letter Dated

MEMORANDUM FOR 27 SOSFS/S5R

Recommend approval/disapproval

Name, of DFC, Rank, USAF  
 Defense Force Commander, 27 SOSFS

Attachment 3

EXAMPLE RESTRICTED DRIVING PRIVILEGES LETTER

DEPARTMENT OF THE AIR FORCE  
27<sup>TH</sup> SPECIAL OPERATIONS (REQUESTER UNIT) (AFSOC)  
CANNON AIR FORCE BASE NEW MEXICO

DATE

MEMORANDUM FOR 27 SOMSG/CC OR CD

FROM: Requester's Name/Grade

SUBJECT: Request for Restricted On-Base (GOV/POV or both) Driving Privileges

1. State the background of the case and reason for rebuttal of the citation. The background of the case should include, but not be limited to: reason citation was issued, date, location and offense the requester was cited for. Requester must ensure the reason for this request is clearly required and articulated.
2. Place a contact number for any questions or concerns (e.g. if you have any questions or concerns you can contact *Requester's Name* at extension 784-XXXX).

Requester's Name, Grade, USAF  
Job Title

1<sup>st</sup> Ind, (Requester's/CC)

MEMORANDUM FOR 27 SOSFS/DFC

Recommend approval/disapproval.

Requester's/CC Name, Grade, USAF  
Commander

2d Ind, to (Requester Name), (date of letter), Request for Restricted On-Base (GOV/POV or both) Driving Privileges

MEMORANDUM FOR 27 SOMSG/CD

Recommend approval/disapproval.

27 SOSSFS/DFC Name, Grade, USAF  
Commander

3d Ind, 27 SOMSG/CD

MEMORANDUM FOR 27 SOSFS/DFC

27 SOSFS/S5R

Approved/disapproved.

27 SOMSG/CD Name, Grade, USAF  
Deputy Commander

**Attachment 4**

**ALCOHOL RELATED DRIVING REINSTATEMENT REQUEST**

**SAMPLE FORMAT**

(Use Appropriate Letterhead)

MEMORANDUM FOR 27 SOSFS/S5R

FROM: Member's Commander

SUBJECT: Driving Privileges Reinstatement Request: (insert Suspended/Revoked members rank/last name)

1. I am requesting the driving privileges of (insert rank/first/last name) be reinstated effective immediately. Member has completed the required time for suspension/revocation, and was referred to the Alcohol Treatment program. Member's date of birth is (insert mm/dd/yyyy). Their (insert state) state issued drivers license number is (insert license number).

2. Place a contact number for any questions or concerns.

Commander's Name, Rank, USAF  
Commander