

**BY ORDER OF THE COMMANDER  
UNITED STATES AIR FORCES IN EUROPE**

**AIR FORCE MANUAL 23-110, VOLUME 2,  
PART 2, CHAPTER 25**



**UNITED STATES AIR FORCES IN  
EUROPE  
Supplement 1**

**20 OCTOBER 2004**

**Supply**

**BENCH STOCK SUPPORT**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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**AFMAN 23-110, Volume 2, Part 2, Chapter 25, CD dated October 2004 is supplemented as follows:**  
This supplement provides guidance and procedures for Bench Stock Support. **NOTE:** Naval Air Station (NAS) Keflavik, Iceland is designated as a Logistics Readiness Flight (LRF) within the Civil Engineer Squadron and guidance is the same as for the LRS. This publication applies to all USAFE units. It does not apply to US Air Force Reserve Command (AFRC) or Air National Guard (ANG) units. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with AFMAN 37-123, *Management of Records* and disposed of in accordance with the Air Force Records Disposition Schedule (RDS) located at: <http://www.e-publishing.af.mil>.

### **SUMMARY OF REVISIONS**

This publication was substantially changed and must be reviewed in its entirety. Paragraph **25.10.6. (Added)** was changed in accordance with January 2004 Gunter AFB Message SAN04-454-SBSS, Shelf Life Code Management (NGV401), the Air Force exemption program for shelf-life items was rescinded to standardize program management throughout DoD.

25.4.5. (Added) Hazardous materials will not be authorized on bench stock.

25.10.6. (Added) Work center bench stock bin labels will have color standards to aid in user visibility and in identification of assets. Highlight bin labels and shadow boards in green for shelf life coded items other than "0". Bench stock bin labels and shadow boards for precious metals will be highlighted in blue to aid in recovery of these items by requiring a one-for-one exchange whenever an item is issued.

25.11.1.4.2. The Logistics Readiness Squadron (LRS) Commander will use 60 stockage days in its computation of authorized quantities for the Bench Stock Review (M04/NGV850).

25.12.5. Adjusted stock levels will be used to support bench stock items.

25.23.2. Phase I--Monthly Recommended Additions, Changes, and Deletions. All USAFE units will review M04 on monthly basis for additions, changes, and deletes.

25.23.3.3. After the bench stock semiannual review is concluded, normal support to the shops will be resumed within one work week for distant/remote off-base supported activities.

25.23.3.6.3. After the bench stock semiannual review is concluded, normal support to the shops will be resumed within one work week for distant/remote off-base supported activities.

25.27.1. (Added) Forms Adopted. DD Form 1348-1, **Issue Release/Receipt Document**.

Attachment 25A-1, 25A1.4.1.2. Applicable warehouse personnel will stamp or initial the DD Form 1348-1A, **Issue Release/Receipt Document**, on nonsensitive, nonpilferable, and nonclassified bench stock issues with an extended price of \$999.99 or less.

Attachment 25A-1, 25A1.8.1.2. Vehicle Operation Section personnel will stamp or initial the DD Form 1348-1A, on nonsensitive, nonpilferable, and nonclassified bench stock issues with an extended price of \$999.99 or less.

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