

**BY THE ORDER OF  
THE SUPERINTENDENT**

**HQ UNITED STATES AIR FORCE ACADEMY  
MISSION DIRECTIVE 7**

**12 JULY 2003**



**10TH MEDICAL OPERATIONS SQUADRON**

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This mission directive prescribes the mission, organization, and responsibilities of the 10th Medical Operations Squadron, Headquarters United States Air Force Academy (USAFA), Colorado.

### ***SUMMARY OF REVISIONS***

**This document is substantially revised and must be completely reviewed.**

**1. Authority.** AFI38-101, *Air Force Organization*, as implemented by Department of the Air Force Personnel DAF/PE 690r letter, 13 October 1994, Organization Actions Affecting Certain United States Air Force Academy Units, Special Order Number GS-6, Headquarters US Air Force Academy, 21 October 1994, activated the 10th Medical Group. Special Order Number GS-2, Headquarters US Air Force Academy, 25 September 1998, established operating locations (OL) at Peterson Air Force Base (AFB) and Cheyenne Mountain Air Station. Special Order Number GS-3, Headquarters US Air Force Academy, 10 September 1999, established an operating location at Evans Army Community Hospital, Fort Carson.

**2. Mission.** Provides or arranges for the full scope of preventive and clinical health care services for assigned personnel or eligible beneficiaries.

**3. Organization.** The 10th Medical Operations Squadron is assigned to the 10th Medical Group. The main location is at USAFA with additional operating location at Evans Army Community Hospital at Fort Carson. The 10th Medical Operations Squadron is comprised of the Medical Services Flight, Special Care Flight, Surgical Flight, Primary Care Flight, and Medical Records Flight.

**4. Responsibilities.** The 10th Medical Operations Squadron Commander:

- 4.1. Organizes, trains and exercises command and control, staff supervision, planning and management, and overall control of all military and civilian personnel assigned or attached to the 10th Medical Operations Squadron.
- 4.2. Plans, supervises, controls, and manages all support programs and activities.
- 4.3. Provides patient access, assessment, diagnostic services, preventive and treatment services, education, and continuity of care. Continuously plans, organizes, operates, evaluates, and improves system performance including customer satisfaction, clinical outcomes, costs, and effectiveness of squadron processes.
- 4.4. The 10th Medical Support Squadron provides administrative and orderly room function for assigned personnel.
- 4.5. Integrates operational risk management principles, techniques, and tools into policy, planning, education, and training to induce application by personnel at all levels and in all functional areas.

**5. Relationship to Other Units or Agencies.** Direct communication with other US Air Force Academy agencies, Peterson AFB agencies, Cheyenne Mountain Air Station, Schriever AFB, Ft Carson, Headquarters US Air Force, Secretary of the Air Force, other US Air Force Major Commands, and other Department of Defense agencies and activities will normally be coordinated through the 10th Medical Group. Direct time-critical communications that support mission objectives are authorized and do not require the 10th Medical Group coordination.

**6. Records Disposition.** Units who create paper or electronic records are to comply in accordance with AFMAN37-139, *Records Disposition Schedule*, for maintenance and disposal of records.

JAMES W. SPENCER, Colonel, USAF  
Director, Plans and Programs