

**BY THE ORDER OF  
THE SUPERINTENDENT**

**HQ UNITED STATES AIR FORCE ACADEMY  
MISSION DIRECTIVE 30**

**28 OCTOBER 2002**



**DEAN OF THE FACULTY**

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This mission directive prescribes the mission, organization, and responsibilities of the Dean of the Faculty organization, Headquarters United States Air Force Academy.

**1. Authority.** AFI 38-101, Air Force Organization, as implemented by DAF/PE 680r, letter, Organization Actions Affecting Certain United States Air Force Academy Units, and Special Orders Number GS-3, Headquarters US Air Force Academy, 21 October 1994 and GS-9, Headquarters United States Air Force Academy, 1 December 1994.

**2. Mission.** Provides command and control, staff supervision, and planning and management of active duty military and civilian personnel assigned to the Dean of the Faculty organization, and all cadet academic programs except those administered by the 34th Training Wing and the Directorate of Athletics.

**3. Organization.** The Dean of the Faculty is assigned to the Headquarters US Air Force Academy. The Dean of the Faculty is comprised of 19 Academic Departments, Director of Education, Director of Academy Libraries, Director of Academic Computing Services, Director of Operations, and Office of the Registrar.

**4. Responsibilities.** The Dean of the Faculty:

- 4.1. Exercises command and control, staff supervision, planning and management, and overall control of all military and civilian personnel assigned and attached to the Faculty.
- 4.2. Plans, supervises, controls, and manages all cadet academic programs and activities except those administered by the 34th Training Wing and the Directorate of Athletics.
- 4.3. Establishes academic policies and directs faculty administration and personnel policies.
- 4.4. Presides at curriculum committee and faculty council meetings; responsible for coordination and implementation of all academic curriculum changes.

4.5. The Dean of the Faculty, or a superior commander at the USAF Academy, may impose non-judicial punishment on officers assigned to the Dean of the Faculty.

4.6. The Dean of the Faculty or the Dean of the Faculty Commander/Director of Operations may impose non-judicial punishment on military members assigned to the Faculty.

4.7. Provides administrative and orderly room functions for assigned personnel.

4.8. Integrates operational risk management principles, techniques, and tools into policy, planning, education, and training to induce application by personnel at all levels and in all functional areas.

**5. Relationship to Other Units or Agencies.** Direct communication with other USAF Academy agencies, Headquarters US Air Force, Secretary of the Air Force, other USAF MAJCOMs, and other Department of Defense agencies and activities is authorized.

**6. Records Disposition.** Units who create paper or electronic records are to comply in accordance with AFMAN 37-139, *Records Disposition Schedule*, for maintenance and disposal of records.

JAMES W. SPENCER, Colonel, USAF  
Director of Plans and Programs