

**BY THE ORDER OF  
THE SUPERINTENDENT**

**HQ UNITED STATES AIR FORCE ACADEMY  
MISSION DIRECTIVE 25**

**28 FEBRUARY 2003**



**34TH OPERATIONS SUPPORT SQUADRON**

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This mission directive prescribes the mission, organization, and responsibilities of 34th Operations Support Squadron, Headquarters United States Air Force Academy, Colorado.

### **SUMMARY OF REVISIONS**

This document is substantially revised and must be completely reviewed. A bar ( | ) indicates revision from the previous edition, USAFAMD25, 2 August 2000.

**1. Authority.** AFI38-101, *Air Force Organization*, as implemented by DAF/PE 680r, letter, 30 September 1994, Organization Actions Affecting Certain United States Air Force Academy Units, and Special Order Number GS-2, Headquarters US Air Force Academy, 21 October 1994.

**2. Mission.** Provide a world-class Airmanship environment where Air and Space Leaders can achieve their full potential.

**3. Organization .** The 34th Operations Support Squadron is assigned to the Headquarters 34th Operations Group. The 34th Operations Support Squadron is comprised of the Airfield Operations Flight, Weather Flight, Training Flight, Current Operations Flight, and a Weather Flight Quality Assurance Specialist.

**4. Responsibilities.** The 34th Operations Support Squadron Commander:

4.1. Provides standardization and direction to the development and implementation of courseware, and provides guidance in support of US Air Force Academy Airmanship programs and associated materials to train effectively and safely; manages the rated pilot force at the Academy to support flying operations.

4.2. Provides staff support for all US Air Force Academy flying and airfield related operations to include airspace management procedures, Memorandum of Agreement management, and aircraft flyby coordination.

4.3. Provides weather support to all US Air Force Academy flying operations.

4.4. The 34th Operations Support Squadron Commander or the Headquarters 34th Operations Group Commander may impose non-judicial punishment on military members assigned to the 34th Operations Support Squadron to the extent that the commander offering punishment meets the requirements of AF151-201, *Administration of Military Justice*, paragraph 2, so long as this authority has not been withheld in accordance with AF151-201, paragraph 2.6.

4.5. The Headquarters 34th Training Wing provides administrative and orderly room support for assigned personnel.

4.6. Integrates operational risk management principles, techniques, and tools into policy, planning, education, and training to induce application by personnel at all levels and in all functional areas.

**5. Relationship to Other Units or Agencies .** Direct communication with other US Air Force Academy agencies, Headquarters US Air Force, Secretary of the Air Force, other US Air Force MAJCOMs, and other Department of Defense agencies and activities will normally be coordinated through the 34th Operations Group.

**6. Records Disposition.** Units who create paper or electronic records are to comply in accordance with AFMAN37-139, *Records Disposition Schedule*, for maintenance and disposal of records.

JAMES W. SPENCER, Colonel, USAF  
Director of Plans and Programs