

**BY THE ORDER OF  
THE SUPERINTENDENT**

**HQ UNITED STATES AIR FORCE ACADEMY  
MISSION DIRECTIVE 22**

**28 FEBRUARY 2003**



**34TH TRAINING SQUADRON**

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This mission directive prescribes the mission, organization, and responsibilities of the 34th Training Squadron, Headquarters United States Air Force Academy, Colorado.

**SUMMARY OF REVISIONS**

This document is substantially revised and must be completely reviewed. A bar ( | ) indicates revision from the previous edition, USAFAMD22, 18 August 1997

**1. Authority.** AFI38-101, *Air Force Organization*, as implemented by DAF/PE 680r, letter, 30 September 1994, Organization Actions Affecting Certain United States Air Force Academy Units, and Special Order Number GS-2, Headquarters US Air Force Academy, 21 October 1994.

**2. Mission.** Plans, coordinates, implements, and evaluates all formal training programs under the jurisdiction of the Headquarters 34th Training Wing Commander.

**3. Organization.** The 34th Training Squadron is assigned to the Headquarters 34th Training Group. The 34th Training Squadron is comprised of Operations USAFA Flight, Operations Deployed Flight, Scheduling Flight and Training Flight.

**4. Responsibilities.** The 34th Training Squadron Commander:

4.1. Develops Cadet Military Training (CMT) curriculum and courseware in Leadership and Officer-ship skills. Also oversees scheduling, presentation, and evaluation of CMT to 4,000 cadets annually by cadet training staff and over 150 adjunct staff instructions.

4.2. Schedules all summer training involving more than 4,000 cadets in each summer (32 programs, including Basic Cadet Training, Combat Survival Training, Global Engagement and the world-wide deployment of 1,000 cadets in Operation Air Force).

4.3. Plans and conducts Department of Defense (DoD) certified Combat Survival Training for more than 1,200 cadets annually, including training and supervision of more than 700 cadet instructors.

4.4. Oversees all activities in the Jack's Valley Training Complex, supervises all training facilities there, and coordinates the use of those facilities with any Academy or non-Academy users.

4.5. The 34th Training Squadron Commander, or the Headquarters 34th Training Group Commander, may impose nonjudicial punishment on military members assigned to the 34th Training Squadron to the extent that the commander offering punishment meets the requirements of AFI51-201, *Administration of Military Justice*, paragraph 2, so long as this authority has not been withheld in accordance with AFI51-201, paragraph 2.6.

4.6. The Headquarters 34th Training Wing provides administrative and orderly room support for assigned personnel.

4.7. Integrates operational risk management principles, techniques, and tools into policy, planning, education, and training to induce application by personnel at all levels and in all functional areas.

**5. Relationship to Other Units or Agencies.** Direct communication with other US Air Force Academy agencies, Headquarters US Air Force, Secretary of the Air Force, other US Air Force MAJCOMs, and other DoD agencies and activities will normally be coordinated through the 34th Training Group. Direct time-critical communications that support mission objectives are authorized and do not require the 34th Training Group coordination.

**6. Records Disposition.** Units who create paper or electronic records are to comply in accordance with AFMAN37-139, *Records Disposition Schedule*, for maintenance and disposal of records.

JAMES W. SPENCER, Colonel, USAF  
Director of Plans and Programs