

**BY ORDER OF THE
SUPERINTENDENT**

**HQ UNITED STATES AIR FORCE ACADEMY
MISSION DIRECTIVE 12**

19 JANUARY 1999



10TH SERVICES SQUADRON

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(Mr Brodecki)
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This mission directive prescribes the mission, organization, and responsibilities of 10th Services Squadron, Headquarters United States Air Force Academy, Colorado.

1. Authority. AFI 38-101, as implemented by DAF/PE 690r letter, 13 October 1994, Organization Actions Affecting Certain United States Air Force Academy Units, and Special Order Number GS-6, Headquarters US Air Force Academy, 21 October 1994.

2. Mission. To contribute to readiness and improve productivity through programs promoting fitness, esprit de corps, and quality-of-life for Air Force people.

3. Organization. The 10th Services Squadron is assigned to the Headquarters 10th Air Base Wing. The 10th Services Squadron is comprised of the Business Operations Flight, Resource Management Flight, Combat Support Flight, Community Support Flight, Plans and Force Management, Family Member Support Flight, Human Resources Office, and the Marketing Office.

4. Responsibilities. The 10th Services Squadron Commander:

- 4.1. Provides direct operational control over all components of the squadron.
- 4.2. Provides financial management support through the Nonappropriated Fund Financial Management Office (NAFFMO) for five Nonappropriated Fund Instrumentalities (NAFI) that are operationally managed by the 10th Services Squadron or other organizations.
- 4.3. Provides human resource management support regarding nonappropriated fund employees that are operationally managed by the 10th Services Squadron or other organizations. The 10th Mission Support Squadron provides administrative and orderly room functions for assigned military personnel.

4.4. Accomplishes all MAJCOM-level Services' functions and responsibilities on behalf of the Academy Superintendent. May impose nonjudicial punishment on enlisted members assigned to the 10th Services Squadron.

4.5. Performs base-level plans and programs functions for the US Air Force Academy 10th Services Squadron. Provides policy guidance to the 34th Training Wing Services' functions and Academy Athletic Association.

4.6. Responsible for developing Services' operations plans and programs to include both short- and long-range planning for 10th Services Squadron.

4.7. Coordinates facility construction requirements and monitors all projects through completion of construction.

4.8. Monitors and facilitates the progress, current status, and future plans, programs, and projects within Services.

4.9. Coordinates with the flight chiefs to ensure cost-effective, full-scope recreation programs and facilities are provided.

5. Relationship to Other Units or Agencies. Direct communication with other US Air Force Academy agencies, Headquarters US Air Force, Secretary of the Air Force, other US Air Force MAJCOMs, and other Department of Defense agencies and activities is authorized.

THOMAS G. RACKLEY, Col, USAF
Director of Plans & Programs