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10TH MISSION SUPPORT SQUADRON

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This mission directive prescribes the mission, organization, and responsibilities of the 10th Mission Support Squadron, Headquarters United States Air Force Academy, Colorado.

SUMMARY OF REVISIONS

A bar (|) indicates revision from the previous edition, USAFAMD10, 18 February 2003.

- 1. Authority.** AFI38-101, *Air Force Organization*, as implemented by DAF/PE 690r letter, 13 October 1994, Organization Actions Affecting Certain United States Air Force Academy Units and Special Order Number GS-6, Headquarters US Air Force Academy, 21 October 1994.
- 2. Mission.** Provides base-level and Direct Reporting Unit Education Services, Family Support, Airman Education, Civilian Personnel, and Military Personnel services in support of the Headquarters United States Air Force Academy mission.
- 3. Organization.** The 10th Mission Support Squadron is assigned to the 10th Mission Support Group. The 10th Mission Support Squadron is comprised of the Education Services Flight, Family Support Flight, Airman Leadership School, Military Personnel Flight and Civilian Personnel Flight.
- 4. Responsibilities.** The 10th Mission Support Squadron Commander:
 - 4.1. Exercises command and control, staff supervision, planning and management and overall control of all military and civilian personnel assigned to the 10th Mission Support Squadron.
 - 4.2. Provides Education Services, Family Support, Airman Professional Military Education, and Military and Civilian Personnel services in support of all United States Air Force Academy Units.
 - 4.3. May impose nonjudicial punishment on military members assigned or attached to the 10th Mission Support Squadron.

4.4. Provides administrative and orderly room functions for the Headquarters US Air Force Academy staff agencies, Directorate of Admissions, 10th Mission Support Group, and 10th Air Base Wing Command staff functions.

4.5. Integrates operational risk management principles, techniques, and tools into policy, planning, education, and training to induce application by personnel at all levels and in all functional areas.

5. Records Disposition. Units who create paper or electronic records are to comply in accordance with AFMAN37-139, *Records Disposition Schedule*, for maintenance and disposal of records.

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