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**Personnel**

**USAF ACADEMY CADET UNIFORM BOARD**



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This instruction implements AFD 36-29, *Military Standards*, and explains the organization and responsibilities of the USAF Academy Cadet Uniform Board. It applies to all members of the board and anyone requesting uniform changes. This instruction also references AFI 36-2903, *Dress and Personal Appearance of Air Force Personnel*; and AFI 36-2914, *Uniform Clothing Items*.

**SUMMARY OF REVISIONS**

Revision includes the correction of office symbols and official titles. A bar (|) indicates revisions from previous edition.

**1. Who Sits on the Cadet Uniform Board:**

- | 1.1. Director, 34th Support Division (34 TRW/SD), chairperson.
- 1.2. Commander, 34th Training Group (34 TRG/CC), member.
- 1.3. Group Air Officer Commanding (AOC), member.
- | 1.4. Chief, 34th Cadet Support Branch (34 TRW/SDC), member.
- 1.5. Chief, Cadet Issue Flight (10 ABW/LGLC), member.
- 1.6. Cadet Wing Director of Support (34 TRW/AFCW/LG, Fall Staff), member.
- 1.7. Cadet Wing Director of Support (34 TRW/AFCW/LG, Spring Staff), member.
- 1.8. Two first-class cadets (one female) whom 34 TRG selects from the Fall Staff each year and who remain on the board throughout their first-class year, members.
- 1.9. A female officer (selected by 34 TRG), member.
- 1.10. Association of Graduates (AOG) representative, member.

1.11. Administrator of Cadet Uniform (34 TRW/SDCU), technical advisor, recorder, voting member, and OPR for record copies of board minutes.

1.12. Department of Athletics (HQ USAFA/AH) representative, member.

1.13. Chief of Policy and Evaluation (34 TRG/PE), nonvoting member.

1.14. Chief of Contracting (10 ABW/LGC), nonvoting member.

## **2. What the Cadet Uniform Board Does.**

2.1. Meets biennially (Spring, Fall) or when the chairperson directs.

2.2. Reviews uniform change recommendations based on cost analysis provided by 10 ABW/LGLC.

2.3. Recommends the additions, deletions, quantity of issue, and modification of uniforms.

2.4. The Cadet Extracurricular Activities Board (CEAB) shall review requests for cadet club uniforms and make recommendations to 34 TRG/CC who shall in turn notify the Uniform Board as an information item only.

2.5. 34 TRG/CC makes recommendations to the board on the wearing of club awards, patches, and insignia on cadet uniforms.

2.6. The recorder and chairperson sign and forward recommendations along with board proceedings (minutes) to the Commandant and the Superintendent for their signatures and approval or disapproval. The Superintendent is the final approval authority regarding USAF Academy cadet uniform accessories and insignia. Uniform design changes must be submitted to the Chief of Staff, USAF, via memo through AF/DP, for final approval.

2.7. The board will not review a disapproved agenda item for 2 years unless the chairperson, Commandant of Cadets, or Superintendent reintroduces it before then.

## **3. Individual or Activity Requesting Approval or Changes will:**

3.1. Review all prior Cadet Uniform Board records to determine if the board previously considered the proposal and if so, what that board decided. Historical records are maintained at 34 TRW/SDCU.

3.2. Brief their recommendations to the Cadet Uniform Board. Items for the board's agenda must be at 34 TRW/SDCU by the deadline set forth in Cadet Uniform Flight's agenda item solicitation letter sent prior to the Cadet Uniform Board. Proposals should be coordinated through 34 TRG/CC, 34 TRW/SD, 34 TRW/SDC, and 34 TRW/SDCU IN TURN. Proposed changes or additions to cadet uniforms or related uniform items will include, as an attachment, a survey of cadet wing preference to be accomplished by 34 TRW/SDCU. Items arriving after the specified timeframe will generally not be considered by the Cadet Uniform Board due to time constraints.

3.3. Send requests for new or redesigned club or activity patches, including a color drawing of the patch, to the CEAB. The CEAB forwards the approved request, by memorandum, to 34 TRG/CC for final approval. 34 TRG/CC shall inform, by memorandum, 34 TRW/SD, 34 TRW/SDC, 34 TRW/SDCU, and 10 ABW/LG IN TURN of patches to be placed on the approved patch list for wear on the cadet uniform. The 34 TRG/CC or his representative will brief all new patches to be placed on the approved patch list for wear on the cadet uniform to the Cadet Uniform Board for information only and recording in the Cadet Uniform Board minutes.

3.4. Send requests for club uniforms through the CEAB, which forwards the requests to the Cadet Uniform Board only if cadets are required to wear the club uniform as an official uniform (in addition to club activities). The CEAB is the final approving authority if cadets are restricted to wearing the uniform during club activities only.

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