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Personnel

**DOOLIE DAY OUT AND CADET SPONSOR
PROGRAMS**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction implements USAFAPD 36-1, *USAF Academy Education and Accession Programs*, and outlines the procedures governing the Doolie Day Out and Cadet Sponsor programs. It applies to everyone involved in these programs.

SUMMARY OF REVISIONS

This instruction changes the geographic eligibility requirement from Monument to Palmer Lake (paragraph 3.1.) and requires civilians to petition to join the program (paragraph 4.).

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1. What do the Programs Accomplish? The USAFA Doolie Day and Cadet Sponsor programs encourage active duty, retired, reserve officers, and senior noncommissioned officers to get involved with cadets. Through this personal involvement, cadets interact with individuals who counsel and advise them on military life and the positive aspects of a military career. The programs give first priority to military personnel, but they do accept civilians.

2. Defining the Programs:

2.1. Doolie Day Out is an annual event that offers basic cadets their first chance to relax away from the pressures of Basic Cadet Training. Hosts invite one or more basic cadets to their homes for the afternoon, provide them a meal, and allow them to call home at the cadets' expense. The Cadet Activities, Extracurricular Activities and Sponsor Program Office (34 SVS/SVCR) recruits eligible people from the local community, making every effort to honor by-name requests.

2.2. The Cadet Sponsor Program exposes cadets to the military lifestyle and positive adult role models, while providing them with a home away from home. Sponsors should develop an individual, yet professional, relationship with their cadets. This interaction is essential to the cadets' professional and social environment. Cadets and sponsors may request their sponsor or cadet by name, and 34 SVS/SVCR will attempt to honor the requests. If neither sponsors nor cadets make by-name requests, 34 SVS/SVCR uses common interests to match cadets with sponsors.

3. Determining Eligible Hosts and Sponsors:

3.1. Residence. Doolie Day Out hosts and Cadet Sponsors must reside in the greater Colorado Springs area; i.e., south to Fountain, north to Palmer Lake, west to Manitou Springs, and east to Falcon AFB and Black Forest.

3.2. Martial Status and Gender. Single sponsors may only sponsor cadets of the same gender. Parents may sponsor their own son or daughter regardless of their marital status.

3.3. Military Status. The following personnel are eligible to participate in the program:

3.3.1. Active duty, reserve, or retired officers in the rank of captain and above. **EXCEPTION:** An active duty military officer who doesn't meet the rank requirement may submit a letter asking to become a sponsor.

3.3.2. Active duty, reserve, or retired noncommissioned officers in the rank of master sergeant and above. **EXCEPTION:** An active duty military noncommissioned officer who doesn't meet the rank requirement may submit a letter asking to become a sponsor.

3.3.3. Parents, regardless of their military status, may sponsor their own son or daughter, but they must meet the residence requirements in paragraph **3.1.**

4. How Civilians Become Sponsors. Civilians from the local community must submit three letters to become sponsors. In the first letter, introduce your family. In the other two letters, include character references from religious, work, or neighborhood affiliations. The Commander, 34th Services Squadron (34th SVS/CC), may waive eligibility requirements on a case-by-case basis.

5. Administrating the Program:

5.1. 34 SVS/SVCR:

5.1.1. Recruits eligible people wishing to be Doolie Day Out hosts or Cadet Sponsors.

5.1.2. Attempts to honor requests for cadets and hosts or sponsors by name or area of interest. If 34 SVS/SVCR cannot honor a special request, it may assign the host or sponsor other cadets unless the cadet or host or sponsor specifically requests no substitutions.

5.1.3. Recruits volunteers for both programs simultaneously (such as allowing the host for Doolie Day Out to sponsor the same cadet, if desired).

- 5.1.4. Mails forms to fourth class cadets to obtain personal preference and areas of special interest.
- 5.1.5. Coordinates with Public Affairs (HQ USAFA/PA) on promotional material and news releases for Doolie Day Out and Cadet Sponsor programs.
- 5.1.6. Keeps records on all hosts and sponsors of fourth class and third class cadets.
- 5.1.7. Provides air officers commanding (AOC) a list of sponsors for third class cadets and related information by 30 October and information on sponsors of fourth class cadets as they are assigned.
- 5.1.8. Provides sponsors an information brochure on Cadet Sponsor program policies and responsibilities.
- 5.1.9. Briefs sponsors once a year on their responsibilities and updates information on Cadet Wing policies.
- 5.1.10. Monitors and evaluates the Cadet Sponsor program for problems and its sponsors for effectiveness.
- 5.1.11. Removes (at a minimum) sponsors who permit, condone, or know of cadet misconduct but who fail to cooperate with the Academy in investigating that misconduct.
- 5.1.12. Surveys the third class once a year (as of 30 September) to verify the accuracy of the sponsor information file.
- 5.1.13. Briefs cadets about the Doolie Day Out and Sponsor programs, as well as their responsibilities in the programs.

5.2. Squadron AOCs:

- 5.2.1. Implement the Cadet Sponsor program within their squadrons.
- 5.2.2. Provide all fourth and third class cadets in their squadrons with the opportunity to request a sponsor.
- 5.2.3. Ensure cadets understand their responsibility to comply with all policies and instructions governing cadets while they are at the Academy and associating with their sponsors.
- 5.2.4. Encourage and allow cadets to contact their sponsors within a reasonable amount of time after 34 SVS/SVCR assigns them.
- 5.2.5. Authorize (when appropriate) passes to visit sponsors, according to the applicable Cadet Wing instructions.
- 5.2.6. Identify ineffective or unsuitable sponsors and recommend their removal from the Cadet Sponsor program (see paragraph [5.1.11.](#)).

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