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Dental

DENTAL SERVICES



COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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OPR: 60 DS/CC (Col George J. Gerdts)
Supersedes TAFB Instruction 47-101,
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Certified by: 60 MDG/CC (Col James H. Young)
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This instruction implements AFD 47-1, *Dental Services*. It outlines the responsibilities, requirements and procedures of the 60th Dental Squadron (60 DS). This instruction applies to all units assigned, attached, tenant or associate to the 60th Air Mobility Wing, and who are authorized dental care in accordance with the provisions of AFI 47-101, *Managing Air Force Dental Services* and AFI 41-115, *Authorized Health Care and Health Care Benefits in Military Service System (MHSS)*.

This instruction requires the collection and maintenance of information protected by the Privacy Act of 1974, authorized by 10 U.S.C.55, Medical and Dental Care, and Executive Order 9397. System of records notices F162 AF SG A, *Dental Health Records*, and F168 AF SG A, *Automated Medical/Dental Record System*, apply. All forms subject to AFI 33-332, *Air Force Privacy Act Program*, and required by the original publication or this supplement either contains or has a Privacy Act statement attached.

SUMMARY OF REVISIONS

Significant revision. Must be read in its entirety. Revision adds responsibility to ensure accreditation standards are met, eliminates repetition of information in Air Force instructions and provides detail on Air Force Dental Readiness Program.

1. RESPONSIBILITY:

1.1. The mission, responsibilities, organization, and administration of dental activities are defined in AFD 47-1 and AFI 47-101.

1.2. The 60 DS/CC has responsibility for ensuring effective dental service is provided in compliance with the Joint Commission of the Accreditation of Healthcare Organizations and AFIA Health Services Inspection standards.

1.3. Organizational commanders are responsible for implementing and enforcing policies and procedures that will ensure compliance with this instruction.

2. ESTABLISHED GUIDELINES:

2.1. The 60 DS/CC establishes procedures and guidelines for receiving dental care and ensures dental treatment is readily available based on staffing, facilities, and mission requirements.

2.2. The 60 DS/CC establishes priorities for access to dental care and determines the levels of treatment available for the various beneficiary groups in accordance with public law, Air Force instructions, and mission requirements.

2.3. Emergency Dental Care. Emergency dental treatment for patients in need of immediate attention to relieve undue pain and suffering, control bleeding, manage acute infections, or injuries to the oral and maxillofacial structures is available at all times. Emergencies are seen at the dental clinic during normal duty hours. After duty hours, non duty days and holidays, emergency dental care may be obtained by reporting to 60 MDG Emergency Room (ER). ER physicians will contact the dental officer on call when indicated. Emergencies will be treated based on immediacy, not beneficiary status or time of arrival.

2.4. Appointment Scheduling.

2.4.1. Appointments may be scheduled or canceled during clinic duty hours by telephone or in person, except as noted in Paragraph 2.6. Appointments will be documented by the use of the AF Form 490, **Medical/Dental Appointment (PA)**. Patients should notify the Dental Clinic at least 24 hours in advance if unable to keep an appointment.

2.5. Broken Appointments.

2.5.1. Patients failing to meet an appointment or those arriving late for a scheduled appointment without appropriately notifying the dental service are charged with a broken appointment (i.e., failure to go). Organizational commanders should take appropriate action upon notification of a broken appointment and counsel personnel under command of the necessity and personnel responsibilities to meet scheduled appointments.

2.6. Dental Readiness Assurance Program.

2.6.1. The 60 DS/CC ensures all dental programs enhance the dental readiness of the military force. The main components of the program are periodic dental exams to determine individual's dental readiness classification, ongoing dental treatment to maximize dental "fitness," accomplishing active duty dental clearances for remote duty, and communication with commanders on the dental fitness of their personnel. Organizations are notified through their unit health monitors when their members require the mandatory periodic dental exam. Only the unit health monitor may cancel/reschedule the periodic dental exam. Commanders at all levels should ensure maximum participation by unit members. The 60 DS monitors compliance and maintains participation rates, which will be forwarded to commanders as needed and upon request.

2.7. 60 DS/CC establishes an ongoing Preventive Dentistry Program incorporating clinical and community aspects, and children's health phase.

3. PRESCRIBED FORMS: AF Form 490.

JEFFREY N. LEKNES, Lt Col, USAF
Director Wing Staff

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

1. AFI 33-332, *Air Force Privacy Act Program*
2. AFI 41-115, *Authorized Health Care and Health Care Benefits in Military Service System (MHSS)*
3. AFPD 47-1, *Dental Services*
4. AFI 47-101, *Managing Air Force Dental Services*