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Security

TRAVIS AIR FORCE BASE TRAFFIC CODE

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction implements AFD 31-2, *Law Enforcement*. It also establishes Travis AFB Vehicle Code in accordance with AFI 31-204, *Air Force Motor Vehicle Traffic Supervision*. It applies to all persons operating vehicles on Travis Air Force Base. The 60 AMW/CV, 60 SPTG/CC, 60 SPTG/CD, 60 SFS/CC or other Security Forces personnel may take or direct action in accordance with (IAW) this instruction.

SUMMARY OF REVISIONS

Added Privately Own Vehicle (POV) Monitor responsibilities and vehicle registration policy (paragraph **3.**). Added Out of State Smog Registration paragraph **3.3.** and **Attachment 3**. Added vehicle operator's responsibility to report accidents paragraph **4.1**. Added major vehicle accident criteria paragraph **4.2**. Added definition of injury caused by a vehicle accident paragraph **4.2.1**. The speed limit on Burgan Avenue changed from 25 MPH to 30 MPH paragraph **5.1**. The speed limit on Illinois Street adjacent to Child Development Centers (CDC) 1 and 2 is five (5) MPH paragraph **5.2.3**. Added child passenger restraint system requirements paragraph **6.2.12**. Added Wing Safety personnel to issue DD Form 1408, **Armed Forces Traffic Ticket**, to motorcycle operators who are in violation of paragraph **8.2**. Added prohibited areas for skateboarders/roller skating/blading paragraph **10.3.2**. Added location to register bicycles at Fairfield Fire Station #1 paragraph **11.5**. Added possible base barment action, letter of warning, or unit notification for vehicle operator's conduct towards Security Forces enforcing this instruction is of prejudice to good order and discipline paragraph **16.3**. Added out of state driver's license renewal/extensions for military personnel **Attachment 4**.

Section A	General	3
1.	California Vehicle Code (CVC).	3
2.	Radar, Electronic or Mechanical Traffic Measurement Devices.	3
3.	Privately Owned Vehicle (POV) Monitors and Vehicle Registration.	3

Section B	Traffic Laws of Travis AFB	4
4.	Basic Laws:	4
5.	Speed Limits:	5
6.	Moving Violations:	5
7.	Prohibited or Restricted Parking:	7
8.	Motorcycles:	9
9.	Inspections:	10
10.	Pedestrian Traffic:	10
11.	Bicycle Traffic:	10
Section C	Magistrate Court	11
12.	Procedures:	11
Section D	Miscellaneous	11
13.	Vehicle Maintenance:	11
14.	Vehicle Removal and Impoundment:	11
15.	Unsafe/Defective Vehicles:	13
16.	Other:	13
17.	FORMS PRESCRIBED	13
Attachment 1— GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION		14
Attachment 2— RESERVED PARKING SPACES		15
Attachment 3— COMPLIANCE OF OUT-OF STATE REGISTERED VEHICLES WITH CALIFORNIA SMOG INSPECTION/MAINTENANCE PROGRAM		17
Attachment 4— EXTENSION/RENEWAL OF STATE DRIVER’S LICENSE FOR ACTIVE DUTY PERSONNEL ONLY		19

Section A—General

1. California Vehicle Code (CVC).

1.1. Applies to all persons operating motor vehicles on Travis AFB. Additional or unique requirements are included in this instruction. 60 AMW/CC, 60 AMW/CV, 60 SPTG/CC, 60 SPTG/CD, 60 SFS/CC, or Security Forces personnel may take or direct action in accordance with the California Vehicle Code.

2. Radar, Electronic or Mechanical Traffic Measurement Devices.

2.1. When used in a manner prescribed by the manufacturer and AFI 31-204, *Air Force Motor Vehicle Traffic Supervision*, the use of radar, electronic or mechanical traffic measurement devices are authorized on all roadways, as applicable by this instruction or CVC. All traffic measuring devices will comply with rules and regulations regarding their use.

3. Privately Owned Vehicle (POV) Monitors and Vehicle Registration.

3.1. POV Monitor Responsibilities:

3.1.1. The 60 SFS Pass and Registration section will use the Army's Internet based Military Police Vehicle Registration System (VRS) for all vehicle registration and updates. The web address is: <http://mp.pentagon.mil/>

3.1.2. Squadron commanders will appoint in writing a POV Monitor. Letters will be hand-carried to Pass and Registration and filed in the Pass and Registration office. Letters must be updated upon changes of monitors.

3.1.3. Upon appointment, POV Monitors will be issued DD Forms 2220, **Vehicle Decal**, AF Forms 2219R, **Vehicle Year**, the appropriate "Travis AFB" stickers (red-airman, yellow-NCO, green-civilian, blue-officer), CMSgt stickers, Colonel stickers and any training that may be needed.

3.1.4. POV Monitors require a User ID and password from the VRS website before utilizing the VRS system. Pass and Registration personnel process POV Monitor's applications and issue USER Ids and Passwords upon training. Note: A help user manual may be downloaded off the website. Passwords may not be shared with other personnel.

3.1.5. When a POV Monitor requires a new set of DD Forms 2220 or AF Forms 2219R, Pass and Registration personnel will check the status of their workload via the Report's heading on the main menu of the VRS system. This will ensure vehicles and registrants are being inputted into the system.

3.2. Registration Policy:

3.2.1. Vehicle decals are required for all personnel permanently assigned to Travis AFB. Personnel must register their vehicles within 14 calendar days upon assignment to Travis AFB. Each unit commander can grant limited temporary registration, in writing, for up to 45 days pending permanent registration, or in other circumstances for longer terms. (Reference: AFI 31-204, paragraph 3.1.3.) Example: Registrant is awaiting new plates from DMV.

3.2.2. Decals will not be given unless the registrant produces permanent registration from the Department of Motor Vehicles. A person need not own the vehicle to register it; however, they must have a lease agreement, power of attorney, or notarized statement from the owner of the vehicle granting them permission to use the vehicle and specifying the inclusive dates. (Reference: AFI 31-204, paragraph 3.1.1.1.)

3.3. Out-of-State Registered Vehicles:

3.3.1. Personnel issuing base decals are required to verify California Smog Inspection Certification (CSIC) when issuing decals to privately owned out-of-state registered vehicles. Base decals shall not be issued without a valid CSIC. Base decals shall be issued with an expiration date, which coincides with the CSIC expiration date IAW [Attachment 3](#).

3.4. Termination or Denial of Registration:

3.4.1. During a PCS transfer, a registrant may keep the registration decal on their vehicle for re-registration at the gaining installation. In this case, the losing installation transfers the registration number to the gaining pass and registration section where only a new installation tab is issued upon the member's arrival at the new duty section. (Reference: AFI 31-204, paragraph 3.5.7.). The POV monitor will not seize the stickers upon PCS. The POV monitor will annotate the change under the "Installation" field in the VRS system as "PCS". If the registrant is retiring, the POV monitor will annotate the change under the "Organization" field as "RETIRED". If the registrant is PCAing to another squadron, the POV monitor will annotate the gaining organization in the appropriate field.

3.4.2. POV monitors will not issue decals to Air Force civilians who possess an AF Form 354, **Department of the Air Force Civilian Identification Card**, that expires within the year of the registration.

3.4.3. POV monitors will not issue decals or year extensions to motorcyclists. They will refer all personnel to the Base Safety Office for registration.

Section B—Traffic Laws of Travis AFB

4. Basic Laws:

4.1. All drivers of a POV or other conveyance will have a current and valid operator's license in their possession when operating a motor vehicle and will produce their license to Security Forces personnel or others authorized to enforce this instruction and the CVC upon request. Vehicle operators involved in accidents will exchange driver's information and comply with the applicable AFIs and California Vehicle Codes listed below:

4.1.1. AFI 31-204 -Immediately report all on-base major vehicle accidents to Security Forces.

4.1.2. AFI 31-204 -Report minor accidents not requiring a Security Forces response within 72 hours.

4.1.3. CVC 20001 -Driver of any vehicle accident resulting in injury to any person shall immediately stop the vehicle at the scene of the accident and provide other driver with all pertinent information.

- 4.1.4. CVC 20002 -Driver of any vehicle involved in an accident resulting in only property damage must locate and notify the owner of the property and furnish all pertinent information.
- 4.1.5. Unlawful use of a driver's license IAW CVC 14610 is prohibited.
- 4.1.6. It is unlawful to operate a vehicle without a valid vehicle permit or state registration (CVC 4000a).
- 4.1.7. It is unlawful to operate a vehicle without proper base registration.
- 4.1.8. It is unlawful to operate a vehicle without proof of required vehicle insurance (CVC 16020a).
- 4.1.9. It is unlawful to operate a motorized bicycle or moped without a valid driver's license.
- 4.2. A major accident is any vehicle accident involving a fatality, injury, disabling vehicle damage or property damage (either government or private property) exceeding \$10,000.00.
 - 4.2.1. IAW AFI 31-204, an injury is defined as any of the following caused or aggravated by a motor vehicle accident:
 - 4.2.1.1. Any condition requiring medical attention.
 - 4.2.1.2. Complaint or report of pain or injury regardless of whether medical attention is sought.
 - 4.2.1.3. Any visible injury. This includes bruises, contusions, cuts, scrapes, compression, or any other visible damage to the body.

5. Speed Limits: Speed limits on base generally mirror set forth by the CVC. Those speed limits that are lower than the CVC have been established and posted under the state statutory authority of Division 11, "Rules of the Road", CVC 22358 and 22358.3. The basic speed law will be enforced IAW CVC 22350.

- 5.1. The speed limit on Travis AFB is 25 miles per hour (mph) unless otherwise posted, or as stated herein.
- 5.2. The designated speed limits are:
 - 5.2.1. Housing areas, 15 mph.
 - 5.2.2. Sky Master St., 20 mph.
 - 5.2.3. Illinois St, adjacent to CDC #1 and #2, 15 mph.
 - 5.2.4. Parking areas, 10 mph.
 - 5.2.5. Troop formation or other pedestrian congested areas, 10 mph.
 - 5.2.6. Roadways within the 1300 area, 15 mph.
 - 5.2.7. Approaching any base entry gate, 15 mph. **Note: All inbound drivers must come to a complete stop at the gate unless otherwise directed by Security Forces.**

6. Moving Violations:

6.1. Motorcycle operators:

- 6.1.1. Operators of motorcycles, scooters, bicycles or mopeds will not ride more than two abreast.

6.1.2. Wear of safety equipment is mandatory IAW AFI 36-2903 (Table 2.5.), *Dress and Personal Appearance of AF Personnel*, AFI 91-207, *USAF Traffic Safety Program*, and TAFBI 91-101, *Motorcycle/Moped Safety Program*. All operators and passengers of motorcycles/mopeds must refer to these instructions for proper equipment, dress, and safety devices. Wear of safety equipment as outlined in aforementioned instructions. All operators and passengers of motorcycle/mopeds operated on Travis AFB will wear as a minimum: Safety helmet fastened under the chin as outlined in AFI 91-207.

6.1.2.1. Eye protection in the form of goggles, impact resistant glasses, or a full face shield attached to the helmet must cover the eyes.

6.1.2.2. Full fingered gloves.

6.1.2.3. Foot protection will be sturdy boots or high top athletic shoes. They must have low heels and protect the ankles from burns and abrasions and provide a good grip on the road surface and foot pads. No sandals, sneakers, or open toed shoes or high heels.

6.1.2.4. Full length long trousers, not less than ankle length (shorts, cut-offs, or swim wear will not be worn).

6.1.2.5. Long-sleeved shirt or jacket (i.e., no T-shirts, no tank tops, halter tops, tube tops).

6.1.2.6. Upper garment must be brightly colored. Suggested colors are, but not limited to: red, yellow, orange, lime green, or white.

6.1.2.7. Reflective material visible from all sides must be worn above the waist during hours of darkness.

6.1.2.8. Tinted face shields or glasses will not be used during hours of darkness.

6.1.3. Operators of motorcycles or scooters must attend a motorcycle safety course, weather and course schedule permitting, within 30 days of purchase or base in-processing. The safety course must be either the Motorcycle Rider Course: Riding Street Skills (MRC:RSS) or the Experienced Rider Course (ERC).

6.1.4. Security Forces (60 SFS) will ensure all operators have valid base motorcycle/moped registration prior to allowing entry on base.

6.1.4.1. When an unregistered base motorcycle/moped operator seeks entrance to the base, the driver's license and registration will be checked. If each document is in order, a one-time, 72-hour visitor's pass will be issued. Active duty military, reservists, and civilian workers assigned to Travis AFB will be instructed to contact the Wing Motorcycle Representatives within 72 hours for proper registration.

6.2. Vehicle Operators:

6.2.1. Will not back into a traffic lane except when backing from a parking space or driveway.

6.2.2. Must have unobstructed vision in all directions.

6.2.3. Will yield to all emergency vehicles utilizing emergency lights and/or siren, CVC 21806a.

6.2.4. Will not move a vehicle involved in a major accident until authorized by Security Forces, except in the situation where the position of the vehicle(s) may endanger other vehicles or create a driving hazard.

6.2.5. Who experience a mechanical failure will not leave their vehicles on the main traveled portion of the roadway or street.

6.2.6. Will use head and taillights on all motorcycles, scooters, and mopeds.

6.2.7. Dim headlights to parking lights when approaching within 100 feet of posted entry controllers. **EXCEPTION:** Vehicles equipped with daytime running lights.

6.2.8. Will not drive on seeded areas at any time. Only Civil Engineer (CE) vehicles and emergency vehicles are authorized to park/drive on seeded areas.

6.2.9. Will not back into any slot of an angled parking area, cross park, or back over any lines that divide parking aisles, **EXCEPT EMERGENCY VEHICLES.**

6.2.10. Will not drive through or attempt to use any parking lots as a thoroughfare.

6.2.11. Will use seatbelts while operating a motor vehicle, and will assure passengers utilize seatbelts (CVC 27315).

6.2.12. Will secure a child (under four years old or weighing less than 40 pounds) in a child passenger restraint system meeting applicable federal motor vehicle safety standards (CVC 27360). **NOTE: Beginning 1 January 2002, children under six years old or weighing less than 60 pounds must be secured in a child passenger restraint system.**

6.2.13. Will not wear headphones while driving except for motorcycle intercom systems.

6.3. May overtake and pass to the right of another vehicle only under the following conditions:

6.3.1. When the vehicle overtaken is making or about to make a left turn.

6.3.2. Upon a highway within a business or residential district with unobstructed pavement of sufficient width for two or more lines of moving vehicles in the direction.

6.3.3. Upon any highway outside of a business or residence district with unobstructed pavement of sufficient width and clearly marked for two or more lines of moving traffic in the direction of travel.

6.3.4. On a one-way street.

6.3.5. On a highway divided into two roadways where traffic is restricted to one direction on each roadway.

6.3.6. May overtake and pass a vehicle upon the right only when able to do so safely. In no event shall movement be made by driving off the paved or main traveled portion of the roadway. The provisions of this section shall not relieve the driver of a slow moving vehicle from the duty of driving as closely as practical to the right hand edge of the roadway.

7. Prohibited or Restricted Parking:

7.1. No person shall stop, park, or leave standing any vehicle in any of the following areas or under the following conditions:

7.1.1. In areas where parking is dangerous to those using the highway or road, or where the parking of vehicles would unduly interfere with the free movement of traffic thereon.

7.1.2. In areas where signs or markings restrict or limit parking.

- 7.1.3. In areas designated by white markings as non-parking areas.
- 7.1.4. At red-painted curbs (CVC 21458a). A vehicle may stop at a yellow curb only to load or unload (CVC 21458a.(2)).
- 7.1.5. On dirt, seeded sod, or graveled areas, unless specifically designated as a parking area.
- 7.1.6. On streets or roads without curbs unless specifically designated as a parking area.
- 7.1.7. In spaces legally and officially designated as reserved parking.
- 7.1.8. Within 20 feet of an intersection or exit/entrance to a parking lot (automobiles).
- 7.1.9. Within 100 feet of an intersection or exit/entrance to a parking lot (vans, campers, trailers).
- 7.1.10. Within 15 feet of a fire hydrant (CVC 22514). Within 15 feet of the driveway entrance to any fire station (CVC 22500d).
- 7.1.11. In posted or marked fire lanes, or next to buildings in a manner which would delay or hinder fire-fighting apparatus.
- 7.1.12. In or near a crosswalk in such a manner that would obstruct a driver's or pedestrian's view, or create a safety hazard to pedestrians or vehicular traffic.
- 7.1.13. Straddle across designated parking stalls, or take up two or more stalls to park a single vehicle.
- 7.1.14. Driveways in the housing areas are designated for parking and should be used as much as possible. Where parallel parking is authorized, vehicles will be parked in the same direction as the flow of traffic.
- 7.1.15. Privately-owned boats, campers/shells, and recreation/utility/camping trailers will not be parked in any of the housing areas, dormitory areas, lodging areas, and parking lots nor will they be parked on streets. No disabled vehicle will be parked or left unattended for more than eight hours. Boats, trailers, vans, motor homes and camper/shells may be parked in the secure parking lot near building 901, controlled by Outdoor Recreation, 60th Services Squadron, building 863. (60 SVS/SVRO) **EXCEPTIONS:** Integrated campers/trucks, that are no larger than one ton, from which the shell cannot be removed and which are an individual's only form of transportation and do not have a parking spot, may be parked in the housing areas. Guests who are registered at lodging may park recreational vehicles or trucks with camper shells at designated lodging parking lots as long as they are staying at lodging.
- 7.1.16. "For Sale" vehicles must be parked in the Privately Owned Vehicle Resale Lot on Hickam Avenue. Permits are issued at the Auto Skills Center. The exception is when used for daily commute and parked at the owner's work place or their residence.
- 7.1.17. Taxis and commercial buses will only park and operate from parking stands designated by the Wing Commander.

7.2. Reserved Parking:

- 7.2.1. Reserved parking spaces are authorized for the 15th AF Commander and Vice Commander, 15th AF Division Chiefs, Wing Commanders, Vice Wing Commanders, Group Commanders, Deputy Group Commanders, Squadron Commanders or equivalent, Chief Master Sergeants (limited to the number authorized by their unit), First Sergeants, Visitors, GOVs and Handicapped.

- 7.2.2. Refer to [Attachment 2](#) for reserved parking slots at the BX, Commissary, Golf Course, Delta Breeze Club, Building 381, 15th AF HQ building, and Fitness Center.
- 7.2.3. The Hospital, 60 AMW HQ building, and 349th AMW HQ buildings may designate parking slots for Generals, Colonels, and Chief Master Sergeants. The 60AMW Headquarters building and the 349th Headquarters building are authorized one Command Chief Master Sergeant space each.
- 7.2.4. Group commanders can request an exception to the above limitations for their buildings based on mission impact. Submit a request to the 60 SPTG/CC. If approved, SPTG/CC will forward request to 60 CES. CE will install the signs.
- 7.2.5. The Squadron Commander of the requesting organization will determine the number of Visitor and GOV parking spaces required.
- 7.2.6. Permanent Distinguished Visitor or VIP spaces are not authorized anywhere on base. Organizations may sign out portable signs from the 60AMW Protocol Office.
- 7.2.7. The Hospital is authorized two Chaplain parking spaces.
- 7.2.8. Security Forces, Fire Department and TACAMO alert crews are authorized to park in Decal 1 parking spaces. Two such spots will be designated at the BX, Commissary and Fitness Center for this purpose.
- 7.2.9. Units that require signs must submit a work request to the Base Civil Engineer. Once validated according to this instruction, the sign will be created and placed by the Civil Engineer Squadron in accordance with appropriate CE guidance.
- 7.2.10. Occupants of multiple-unit housing are assigned a parking space by building and apartment number for their exclusive use (example: 124-1).
- 7.2.11. Short-term storage facility: Very limited short-term parking is available for official and space-available travelers. This is a paid storage facility, monitored and managed by 60 SVS/SVRO/Outdoor Recreation Center, Building 863. All passengers requesting this service must process through Building 863, where they will be assigned a slot and be required to pay a storage fee.

7.3. Traffic Warden Program:

- 7.3.1. Enforcement of reserved parking violations is the responsibility of the owner/user.
- 7.3.2. Unit first sergeants and facility managers may be designated as traffic wardens in writing by unit commanders. This will allow them to issue DD Form 1408 for parking violations. This designation will be in the form of a letter sent through the Security Forces Commander to the Security Forces Administration and Reports Section (60 SFS/SFAA) for future reference. DD Forms 1408 will be used only to cite parking violations around unit buildings.
- 7.3.3. Completed DD Forms 1408 will be sent to 60 SFS/SFAA for appropriate action.

8. Motorcycles:

- 8.1. Drivers of two wheel vehicles must have M1 or M2 endorsement for California, or the equivalent out-of-state endorsement or appendage to their standard operating license. Additionally, they must have a Motorcycle Safety Foundation course completion card and must wear personal protective equipment (PPE) IAW AFI 91-207.

8.2. Wing Safety personnel are authorized to cite violators (non-moving) who fail to comply with paragraph 8.1. The Wing Safety Officer must submit the names of those personnel authorized to issue citations, along with their SF training completion dates on issuing DD Forms 1408.

8.3. Completed DD Forms 1408 will be sent to 60 SFS/SFAA for appropriate action.

9. Inspections:

Vehicle inspections are not normally required prior to registration of POVs. Motorcycles, however, do require inspection IAW TAFB Instruction 91-101 in addition to satisfactory completion of Course VII.

10. Pedestrian Traffic:

10.1. Pedestrians will walk on sidewalks or paths of roadways whenever provided. When necessary to walk on roadways, pedestrians will walk on the left side of the roadway (CVC 21956).

10.1.1. Pedestrians may cross the roadway between adjacent intersections controlled by traffic control devices or by security forces, pedestrians shall not cross the roadway at any place except in a crosswalk (CVC 21955).

10.2. Joggers will use sidewalks wherever provided. Joggers will give the right of way to vehicles when not in crosswalks or sidewalks. During the hours of darkness/inclement weather, light colored clothing and a flashlight, or reflective vest, belt or other reflective material must be worn to increase visibility to drivers. Joggers must obey the same traffic rules as pedestrians when crossing intersections controlled by traffic control devices. Joggers will not create a hindrance to traffic or place themselves in danger by running into the path of a vehicle. The wearing of portable headphones, earphones, or other listening devices while jogging on Travis AFB is prohibited except for joggers using the fitness course at North Gate Park (Duck Pond) or jogging path between Bradley Blvd and Cannon Dr.

10.3. Skateboarders/roller skaters/bladers should use the sidewalk when available, but when using the roadway, use the extreme left-hand edge of the roadway *traveling toward oncoming* traffic (CVC 21956). Skateboarders/Roller skaters/bladers must obey traffic control signs and signals.

10.3.1. Skateboarding ramps or jumps are not allowed on Travis sidewalks or streets. The Travis Skate Park is only authorized location for ramps and jumps. Patrons must wear a helmet, knee, and elbow pads at all times while using the park.

10.3.2. Skateboarding/roller skating/blading is prohibited on sidewalks/walkways at all base buildings.

10.4. Loitering in or around parked vehicles is prohibited.

11. Bicycle Traffic:

11.1. Anyone riding a bicycle on Travis AFB or any military installation, to include passengers, must wear an approved bicycle helmet IAW AFI 91-207. Bicycles used during the hours of darkness will be equipped with a lamp emitting a white light that is visible from the front and to the sides from a distance of 300 feet, and a rear red reflector or light visible from a distance of 500 feet (CVC 21201d).

11.2. No bicycle will be utilized to carry more persons than designed for. **EXCEPTION: BICYCLES WITH BABY SEATS ATTACHED (CVC 21204).**

11.3. No person operating a bicycle shall carry any package, bundle, or article which prevents the operator from keeping at least one hand upon the handlebars (CVC 21200).

11.4. Changes in bicycle design which may render the bicycle unsafe for operation are prohibited (CVC 21201a, b, c).

11.5. Persons riding a bicycle on a roadway or any paved surface shall have all the rights and be subject to all the provisions, applicable to the drivers of a motor vehicle by regulation (CVC 21200).

11.6. Military members residing on base and owning bicycles must register them in accordance with *Fairfield City Ordinance No.4.4*, since base housing is within Fairfield city limits. This can be accomplished at the Fairfield Fire Station #1, 633 Union Street, Fairfield.

Section C—Magistrate Court

12. Procedures:

12.1. A United States District Court Violation Notice (USDCVN) will be issued to civilian personnel, to include family members and military reservists who, when cited in exclusive jurisdiction, are not subject to the UCMJ. Violators cited with a USDCVN who are required to appear in Magistrate's Court, will be notified by mail as to the specific date.

12.2. A separate citation will be issued for each offense committed. If an individual has not been given a mandatory appearance, but has been assessed a fine on the USDCVN, and the individual wishes to plead guilty to the charge rather than appear in court, the individual may mail a check or money order to: Central Violations Bureau, Post Office Box 740026, Atlanta, GA 30374-0026.

12.3. If an individual is notified to appear before the Magistrate and fails to appear, the Magistrate orders a bench warrant to be issued for the defendant's arrest after a finding of probable cause exists that the offense occurred. The warrant is forwarded to the United States Marshal for service upon the defendant. Once the case has been referred to the Magistrate it is out of military jurisdiction.

Section D—Miscellaneous

13. Vehicle Maintenance:

13.1. Any major repairs to POVs, or any repairs requiring work under the vehicle, to include engine removal/replacement and any type of lubricant change, will be accomplished at the Auto Skills Center or at an authorized service station, unless permission is granted in writing by the 60th Support Group Commander.

13.2. No vehicle will be left unattended while on jacks or stands.

14. Vehicle Removal and Impoundment:

14.1. Vehicles that clearly interfere with ongoing operations or movement of traffic, threaten public safety or convenience, are involved in criminal activity, contain evidence of criminal activity, or are stolen or abandoned may be impounded (Reference: AFI 31-204, Chapter 6).

14.1.1. Impoundment will be at the Security Forces Impound Lot, except under the following circumstances: The vehicle belongs to a civilian or retiree, there is no space available in the Impound Lot, or the vehicle is not registered on base and is being removed pursuant to law enforcement

action. Vehicles not impounded on base will be towed by a civilian wrecker to an authorized tow company storage area. To become authorized to tow and store vehicles, a tow company must conform with the security measures and other requirements outlined in AFI 31-204, paragraph 6.3.; accept the terms in the tow company Memorandum of Understanding, and agree to indemnify the Air Force in the event a vehicle is disposed of prior to the expiration of the mandated retention period. Towing and storage will be at the owner's expense.

14.1.2. Consistent with AFI 31-204, paragraph 2.4., persons granted the privilege of operating a motor vehicle on Travis Air Force Base are deemed to have consented to towing and storage at the owner's expense.

14.1.2.1. Consent to towing and storage shall be obtained from personnel affiliated with Travis at the time of vehicle registration. Temporary visitors shall be required to provide similar consent.

14.1.2.2. Consent to towing and storage may be obtained by posting signs in restricted parking areas warning that a violation of the parking rules will result in towing and storage at the owner's expense.

14.2. Vehicles may be impounded immediately where the vehicle's state or base registration is expired in excess of six months.

14.2.1. Violations of this Base Traffic Code and the assimilated provisions of the California Vehicle Code will result in impoundment only in circumstances permitted by AFI 31-204, Chapter 6.

14.3. Abandoned Vehicles: Vehicles that appear to be abandoned, for example, with uncovered broken windows, flat tires, excessive accumulation of dirt, mechanical or restoration work in progress, will be issued a DD Form 2504, **Abandoned Vehicle Notice**.

14.3.1. Security Forces will make reasonable efforts to identify and contact the owner of the vehicle prior to removal. Those efforts may include: running a California Law Enforcement Telecommunications System (CLETS) check, attempting to ascertain the location of the owner through the base registration, tracking the owner's name in the alpha roster, and contacting the unit or household of the owner where possible. If it is determined a vehicle has not been abandoned, and does not otherwise violate the Base Traffic Code, it will not be removed.

14.3.2. If an "abandoned" vehicle is not moved within three days of notice via DD Form 2504, vehicle impoundment action will be initiated by the 60th Security Forces Squadron Investigations Section, Building #380A.

14.4. Security Forces direct the removal of abandoned vehicles and are responsible for contacting the towing company. The civilian towing company will recover all costs of towing and storage directly from the vehicle owner or other designated representative, consistent with the provision of AFI 31-204, 10 USC 2575, DoDD 4160.21-M, *Defense Reutilization Marketing Manual*, the *Memorandum of Understanding* with the tow company, and those provisions of the California Vehicle Code not inconsistent with them.

14.4.1. Security Forces and civilian tow companies will conform to federally-mandated retention periods; where the owner has been identified, this period is 60 days, 10 USC 2575, DoDD 4160.21M.

14.4.2. If not retrieved within the required retention period, the vehicle will be released to the civilian towing company as the proper lien holder. The Air Force relinquishes its interest in the vehicle at this point.

14.4.3. Towing and storage fees required by a civilian tow company are determined by California law. There will be no storage charge for vehicles stored in the Security Forces Impound Lot.

15. Unsafe/Defective Vehicles:

15.1. Vehicles that are considered to be unsafe for operation on streets or roadways will not be allowed to enter Travis AFB; additionally a DD Form 1408 or a US District Court Violation Notice may be issued to those operators driving unsafe vehicles on Travis AFB.

15.2. If a vehicle only requires minor repairs, the operator will be issued a DD Form 1408, and instructed to report to his/her CCF/CC, who in-turn must verify that the repairs have been completed. CCF/CC will then forward Part 1 of DD Form 1408 with Commander's actions to 60 SFS/SFAA.

16. Other:

16.1. As a minimum, two front seatbelts are required for all vehicles manufactured on or after January 1962, but prior to 1 January 1968; subsequent models must have seatbelts for each seating position. Use of seatbelts is required while the vehicle is in motion.

16.2. No person in any vehicle shall throw, deposit, or dump matter on the installation except in areas designated by 60th SPTG/CC. Military violators will be issued a DD Form 1408. Civilian violators in exclusive jurisdiction areas will be issued a US District Court Violation Notice, in accordance with paragraph 12. of this instruction.

16.3. Vehicle operators may be subject to base barment action, receive a letter of warning, or unit notification if their conduct towards Security Forces members enforcing this instruction could prejudice good order and discipline on Travis AFB or bring discredit to the armed forces.

17. FORMS PRESCRIBED : AF Form 2219R, DD Form 1408, DD Form 2220, DD Form 2504, United States District Court Violation Notice.

JACK F. PETERS, Colonel, USAF
Director of Wing Staff

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

DoDD 4160.21-M, *Defense Reutilization Marketing Manual*

AFPD 31-2, Law Enforcement

AFI 31-204, *Air Force Motor Vehicle Traffic Supervision*

AFI 31-204, *TAFB Sup 1, Motor Vehicle Traffic Supervision*

AFI 36-2903, *Dress and Appearance of AF Personnel*

AFI 91-207, *USAF Traffic Safety Program*

TAFBI 91-101, *Motorcycle/Moped Safety Program*

Fairfield City Ordinance No. 4.4.

Attachment 2

RESERVED PARKING SPACES

<p>1. Base Exchange:</p> <p>15 AF CC/CV AMW CC/CV Group/CC Gen Officer Col Any CMSgt Decal 1 (2) Base Level Award Winner</p>	<p>2. Commissary:</p> <p>15 AF CC/CV AMW CC/CV Group/CC Gen Officer Col Any CMSgt Decal 1 (2) Base Level Award Winner</p>
<p>3. Officers Club:</p> <p>15 AF/CC 60 AMW/CC 15 AF/CV 349 AMW/CC 60 MDG/CC 60 SPTG/CC 60 OG/CC 60 LG/CC 615 AMOG/CC Any Squadron CC Any Gen/Col Base Level Award Winner</p>	<p>4. Enlisted Club:</p> <p>Any CMSgt Any CMSgt Any CMSgt Any CMSgt Any CMSgt 60 AMW/CCC 15 AF/CCC 349 AMW/CCC Any First Sgt Any First Sgt Base Level Award Winner</p>
<p>5. Building 381 (MSS side): 15 AF/CC</p> <p>15 AF/CV (2) 15 AF/ALG 15 AF/CCC 15 AF/RF-R 15 AF/RF-A 15 AF/SC 15 AF/SE 15 AF/JA</p>	<p>6. Building 381 (Front):</p> <p>15 AF/CC 60 AMW/CC Gen Officer Group/CC GOV 7. Golf Course:</p> <p>15 AF/CC 15 AF/CV 60 AMW/CC</p>

15 AF/DO
15 AF/DOV
15 AF/ADO

60 AMW/CV
Col
Col

15 AF/LG

15 AF/MA
15 AF/DS
RAO

8. Physical Fitness Center:

15 AF/CC
60 AMW/CC

Director RAO

Attachment 3**COMPLIANCE OF OUT-OF STATE REGISTERED VEHICLES WITH CALIFORNIA SMOG INSPECTION/MAINTENANCE PROGRAM**

REFERENCES: (a) 42 USC, 7418(d)(1990 CAA, 188d): Vehicles operated on Federal Installations
(b) 40 CFR Part 51 Subpart S: Inspection/Maintenance Program Requirements

A3.1. Purpose: To establish policy to ensure compliance with requirements contained in references (a) and (b) relating to employee operation of out-of-state registered vehicles on Travis Air Force Base.

A3.2. Scope: This supplement applies to all employees including civilian, military, and their dependents operating privately-owned out-of-state registered vehicles on Travis Air Force Base.

A3.3. Exemptions:

A3.3.1. None of these provisions will apply to employees or visiting agencies stationed at Travis Air Force Base, so long as such visits do not exceed 60 calendar days per year.

A3.3.2. None of these provisions will apply to employee privately-owned out-of-state registered vehicles not operated on Travis Air Force Base.

A3.3.3. None of these provisions will apply to vehicles exempted by the Bureau of Automotive Repair, such as: diesel, two-cylinder, two-stroke (two-cycle), displacement under 50 cubic inches (820 cubic centimeters), motorcycles, electric vehicles, or 1973 or earlier model year vehicles. None of these provisions shall apply to any motorcycle vehicle four or fewer model-years old.

A3.4. Action Responsibilities:

A3.4.1. Group commanders, commanding officers, officers in charge of tenant commands, and office department heads will ensure that all employees understand and comply with this requirement. Non-complying employees will have base decals denied and/or revoked.

A3.4.2. Employees operating privately-owned out-of-state registered vehicles on Travis Air Force Base will be required to show:

A3.4.2.1. Proof of current valid California Smog Inspection Certification (CSIC) or Vehicle Inspection Report (VIR), when applying for new or renewal base decal (i.e., decal indicating vehicles passed California smog check inspection). CSICs or VIRs are valid for two years from date of issue and will be renewed by employees upon expiration.

A3.4.3. Base/Unit decal-issuing personnel will be required to verify CSIC or VIR. Verification indicates a vehicle passed California smog check inspection upon issuing decals to privately owned out-of-state registered vehicles. Base decals will not be issued without proof of a current valid CSIC or VIR. Base decals will be issued with an expiration date which coincides with CSIC or VIR expiration date.

A3.4.4. Unit decal-issuing personnel are required to complete a log of decals issued for out-of-state registered vehicles at Travis AFB. This log must be maintained for two years from date of completion and be readily available, upon request.

A3.4.5. 60 CES Environmental Flight (60 CES/CEV) serves as a focal point of contact and coordinates with regulatory agencies, for the purpose of complying with references (a) and (b).

Attachment 4

EXTENSION/RENEWAL OF STATE DRIVER'S LICENSE FOR ACTIVE DUTY PERSONNEL ONLY

STATE	AUTOMATIC EXTENSION	NOTES
Alabama	No	May renew by mail
Alaska	Yes	License valid until 90 days after discharge or return to Alaska; may renew by mail
Arizona	Yes	License valid until 6 months after discharge; may renew by mail
Arkansas	No	May extend by application for no longer than the earlier of 30 days after first tour of duty or return to state. Must have been licensed by state at time of entry to service; may renew by mail
California	Yes	License valid until 30 days after discharge; may renew by mail
Colorado	Yes	License valid until three years past expiration date or 90 days after return to state, whichever occurs first; may renew by mail
Connecticut	No	May renew by mail
Delaware	No	May renew by mail
District of Columbia	No	May extend by application for up to 6 years; must renew every 4 years; may renew by mail but limited to one renewal by mail
Florida	Yes	License valid until earlier of 90 days after discharge or return to state
Georgia	No	May renew by mail
Hawaii	No	May renew by mail (limited to two consecutive renewals by mail)
Idaho	No	May extend by application; extension valid for no longer than four years or 60 days after discharge, whichever occurs first; may renew by mail
Illinois	No	May extend by application; extension valid no longer than 45 days after discharge or return to state; may renew by mail

Indiana	Yes	License valid until 90 days after discharge; may renew by mail
Iowa	Yes	License valid until 6 months after initial tour of duty. Must have had Iowa License at time of entry into military; may renew by mail.
Kansas	No	Renewable, w/o exam, for six months after discharge or 90 days after return to state. If stationed overseas, may renew by mail.
Kentucky	No	May renew by mail
Louisiana	Yes	License valid until 60 days after discharge; may renew by mail.
Maine	Yes	License valid until 30 days after discharge
Maryland	Yes	License valid until 30 days after discharge or return to state; may renew by mail
Massachusetts	Yes	License valid until 60 days after discharge
Michigan	Yes	License valid until 30 days after first discharge; may renew by mail
Minnesota	Yes	License valid until 90 days after discharge; may renew by mail
Mississippi	Yes	License valid until 90 days after discharge or return to state, whichever occurs first; may renew by mail
Missouri	No	May renew w/o exam, until 60 days after discharge; may renew by mail
Montana	Yes	License valid until 30 days after honorable discharge; may renew by mail
Nebraska	Yes	License valid until 60 days after discharge (limited to two extensions); may be renewed by mail
Nevada	No	May extend by application; may renew by mail
New Hampshire	No	May renew by mail
New Jersey	No	May renew by mail
New Mexico	No	May renew by mail
New York	Yes	License valid until 6 months after discharge; however must file a MV-75 form to maintain record at DMV; may renew by mail
North Carolina	No	May renew by mail
North Dakota	Yes	License valid until 30 days after discharge; may renew by mail
Ohio	Yes	License valid until 6 months after discharge; may renew by mail

Oklahoma	Yes/No	If serving overseas, expired license valid until 60 days after return to CONUS; may renew by mail
Oregon	No	May renew by mail
Pennsylvania	Yes	License valid until 45 days after discharge or return to state
Rhode Island	No	Members may apply for a special license that is good until 30 days after discharge; may renew by mail
South Carolina	No	May renew by mail
South Dakota	Yes	License valid until for 30 days after honorable discharge; may renew by mail
Tennessee	Yes	License valid until 30 days after separation from service or reassignment to state; may renew by mail
Texas	Yes	License valid until 90 days of honorable discharge or return to state; may renew by mail
Utah	Yes	License valid until 90 days after discharge; may renew by mail
Vermont	Yes	License valid until 30 days after discharge, but no longer than 4 years past expiration date; may renew by mail
Virginia	Yes	License valid until 6 months after discharge but no longer than 5 years past expiration date; may renew by mail
Washington	Yes	License valid until 90 days after honorable discharge; may renew by mail
West Virginia	Yes	License valid until 6 months after discharge under honorable conditions; may renew of mail
Wisconsin	Yes	License valid until 30 days after discharge or 90 days after return to state, whichever occurs first; may renew by mail
Wyoming	No	May extend by application; may renew by mail

WEBSITE FOR ALL 50 STATES' DMVs

<http://www.driversmanuals.com>