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Security

MOTOR VEHICLE TRAFFIC SUPERVISION

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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AFI 31-204, *Air Force Motor Vehicle Traffic Supervision*, dated 1 August 1997, is supplemented as follows: It applies to all activities and individuals, military and civilian, on Travis Air Force Base (TAFB). It provides detailed information and instructions concerning traffic management. It is the responsibility of unit commanders and supervisors to ensure that all personnel, under command or supervision, are aware of base regulation requirements, as supplemented.

1.1. No traffic control device may be posted on TAFB without prior approval of the Base Traffic Engineering Work Group. Traffic control devices posted after date of this directive must conform to National Highway Safety Program Standards (*Manual on Uniform Traffic Control Devices for Streets and Highways*).

1.3. Support Group Commanders (60 SPTG/CC and 60 SPTG/CD) have delegated authority. Unit commanders may request suspension of base driving privileges of any problem driver(s), whose attitude(s) and actions display evidence of unsafe driving practices. Requests will be sent to Support Group Commander through Chief, Security Forces (60 SPTG/SF). In each case where an individual's installation driving privileges have been suspended or revoked, his/her vehicle registration will be terminated. If you have a qualified family member who meets all licensing and registration requirements, and requires use of your vehicle(s), they must report to the Visitor Control Center to obtain a one-year pass. All personnel who have their base driving privileges suspended must report to Pass and Registration, within 24 hours or next duty day to deregister and surrender their DD Form(s) 2220, **DOD Registered Vehicle Decal**. The vehicle must be immediately removed from the installation. Pass and Registration will update individual's record in their database system. Approaching any installation gate while operating a motorized or self-propelled vehicle, parking at Visitor Center, or parking at any entrance to any gate is a violation of this supplement.

2.5.1.1. Individuals subject to this supplement who receive three or more non-moving violations within 12 consecutive months, will have their base driving privileges suspended for a period of 60 days, with an automatic reinstatement. Deregistration of vehicles is not mandatory.

2.5.1.1.1. Individuals subject to this supplement who receive three or more traffic complaints filed against them within 12 consecutive months, may have their base driving privileges suspended for a period of 60 days, with an automatic reinstatement. Deregistration of vehicles is not mandatory.

2.5.1.1.2. Individuals cited for parking in a handicapped parking zone or space, will have their base driving privileges suspended for 14 days on the first offense, 60 days for the second offense and six months for the third offense, thereafter, with an automatic reinstatement. Deregistration of vehicles is not mandatory.

2.5.1.1.3. Individuals exceeding the posted speed limit by eleven miles per hour or more in base housing, to include the dormitory area, will have their base driving privileges suspended for 14 days, with an automatic reinstatement. Deregistration of vehicles is not mandatory.

2.5.1.1.4. Individuals cited for driving without a valid driver license and/or no vehicle insurance will have their base driving privileges suspended for one year.

2.7. Requests for administrative hearings or limited privileges will be restricted to no more than two requests per six-month period. Requests must be submitted in writing to 60 SPTG/CC through Chief, Security Forces, 60 SFS/SFAA, 540 Airlift Drive, Suite C-101, Travis AFB CA 94535-2451.

3.1. California law requires registration of mopeds. Moped registration on base is the same as that required for motorcycles.

4.2.1. Vehicle code for TAFB is contained in TAFBI 31-103, *Travis Air Force Base Traffic Code*.

4.9.3. The Chief, Security Forces may void tickets for administrative purposes only. Unit commanders may designate First Sergeants and building custodians, in writing, to issue DD Form 1408, **Armed Forces Traffic Ticket**, for parking violations. This designation will be in letterform and maintained in Security Forces Reports and Analysis Section for future reference. Additionally, personnel must attend a training course conducted by 60 SFS, prior to issuing any citations. DD Forms 1408 will be used only to cite parking violations around respective unit buildings.

4.9.4. Contested DD Forms 1408 will be processed as follows:

4.9.4.1. Submit a written protest to 60 SPTG/CD, through Chief, Security Forces, 60 SFS/SFAA, 540 Airlift Drive, Suite C-101, Travis AFB 94535-2451, through the first sergeant or unit commander, outlining nature of protest, facts and circumstances surrounding issuance of the traffic ticket in question. A letter of protest should indicate date and time of offense and ticket number. The unit first sergeant or commander must endorse the protest letter.

4.9.4.2. 60 SPTG/CD will conduct an inquiry and take appropriate action.

4.9.4.3. When requested, 60 SFS/SFAA will provide 60 SPTG/CD with any information recorded on the suspense copy of DD Form 1408 (or supporting statements of issuing Security Forces member that may be pertinent to the commander's decision).

4.9.4.4. 60 SPTG/CD will return the ticket with his/her annotated decision to 60 SFS/SFAA. If the protest is upheld, the ticket may be voided at 60 SPTG/CD level.

Table 5.1.

Note 1. When 60 SFS/SFAA receives information, through normal channels, of an off-base arrest they will verify the offense. An offense will be considered verified when official notification is received from a civil police agency.

Note 2. When a respective commander or first sergeant receives information concerning an off-base incident, arrest or conviction, he/she will immediately notify 60 SFS/SFAA (in writing). 60 SFS/SFAA will verify the arrest/conviction and obtain copies of all pertinent documents. Upon completion of civil court proceedings, or after documents are acquired, an appropriate police report will be forwarded to the unit for disciplinary/information purposes.

5.4.6. Unit commander, section commander, or first sergeant may request suspension of an individual's base driving privileges for one year or less to achieve desired driver improvement through the Support Group Commander. In evaluating length of suspension, the commander should consider individual's overall driving record. Review frequency, flagrancy, severity of violations, and individual's response to previous driver improvement efforts. Suspension of base driving privileges will normally occur only after counseling, driver training, and other rehabilitative efforts have failed to produce desired driver improvement.

6.4.1.2. CHP Form 180 (Rev 5-93) OPI 065, **Vehicle Report** will be utilized in lieu of DD Form 2505, **Abandoned Vehicle Removal Authorization**. Owner of the vehicle is responsible for paying all charges and fees accrued from towing process.

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