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Supply

**AMC BUDGET MANAGEMENT FOR
OPERATIONS**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction implements Air Force directives to establish policies and procedures for management and control of entry, exit, and operation of commercial petroleum transport vehicles on Scott AFB. It applies to all personnel assigned and operators of commercial petroleum transport operating on this installation.

SUMMARY OF REVISIONS

This instruction contains minor changes to procedures, policy, and updates changes to facilities.

1. General. The intent of this instruction is to designate control entry and exit gates for petroleum transport vehicles and ensures the distribution of Defense Energy Support Center product into the appropriate fuels storage tanks. Vehicles delivering fuel to the Base Exchange Service Station or Aero Club are excluded.

2. Procedures. The 375 SFS/CC has designated the Mascoutah Gate as the primary entry or exit point for all petroleum transport vehicles. If the Mascoutah Gate cannot be opened by the Security Forces, the Shiloh Gate is the alternate entry and exit point. In either case, a Law Enforcement official will authorize the vehicle onto the installation. The contract authorizes normal delivery times between the hours of 0600 to 1700 daily. All petroleum transport vehicles are directed to proceed to Building 560 (Fuels Bulk Storage Area) and await further instructions.

2.1. Fuels Management personnel will inspect all vehicles upon arrival and reinspect before departure. They will annotate arrival or departure time on at least two shipping documents, placing signature in appropriate block and verifying receipt of product. One copy of the document will be retained by Fuels Management and the other copy will be provided to the petroleum transport operator.

2.2. The Fuels Management personnel will conduct random checks on these vehicles periodically.

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