



NOTICE: This publication is available digitally on the AFDPO WWW site at:
<http://www.e-publishing.af.mil>

OPR: 375 LRS/TSI/LGSP (Mr. Marten)
Supersedes AFMAN 23-110, Volume 2, Part 2,
Chapter 18, SAFBS1, 15 April 2001.

Certified by: 375 LRS/CC (Major Pappas)
Pages: 2
Distribution: F

AFMAN 23-110, Volume 2, Part 2, Chapter 18, is supplemented as follows

SUMMARY OF REVISIONS

The revised supplement updates a new contract number for TSI and the 375 LRS functional address symbols. **A bar (|) identifies the changes since the last revision.**

18.2.4. Limited Access. The TSI project manager identifies personnel authorized access to the files.

| 18.4.1. All files will be retained for the duration of Scott AFB Contract F11623-03-C0001. Files over 2 years old will be stored in the Base Records Staging Area until termination of the contract.

18.8.2. NOTE : Base Supply customers may not use stamps. Base Supply inspectors who are approved by the TSI project manager are the only authorized personnel who may use inspector stamps.

18.9.2.1.1. Document Control personnel will verify the inspector's signature or stamp with the current inspector's roster provided by the asset manager.

18.10.4. Organizational Refusal. The TSI personnel will ensure the phrase "Organizational Refusal" is stamped/handwritten on the issue document and turn-in document number is annotated where applicable.

18.12.2.2. NOTE : Refer to paragraph **18.4.1.** of this supplement.

18.15.1. A daily pre-delinquent listing will be generated to identify all documents.

18.15.3. A delinquency criteria of 10 workdays will be used for equipment turn-in documents.

| 18.15.7.3. Lost/certified true documents must be signed by the functional area chief or QAE.

18.21.1. NOTE: Not Applicable.

Attachment 18A3.1. NOTE 1: Shipments. This option will not be used.

Attachment 18A3.1. NOTE 18: Not applicable.

Attachment 18A3.1. NOTE 24: Not applicable.

JOAN M. CUNNINGHAM, Colonel, USAF
Commander, 375th Mission Support Group