

**BY ORDER OF THE 375TH
AIRLIFT WING COMMANDER**

**AIR FORCE MANUAL 23-110, VOLUME 2,
PART 2, CHAPTER 13**



**SCOTT AIR FORCE BASE
Supplement 1**

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Supply

TURN-IN PROCEDURES

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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AFMAN 23-110, Volume 2, Part 2, Chapter 13, is supplemented as follows:

SUMMARY OF REVISIONS

This revision reflects minor updates and designates 375 LRS/TSI Receiving as the function responsible for processing Due-in from Maintenance (DIFM) turn-ins. **A bar (|) indicates revision from the previous edition.**

13.3.1. Repair cycle and equipment items will be picked up and delivered by Pick Up and Delivery when requested by the customer.

13.3.4.1. War Readiness is designated as an alternate turn-in point.

| 13.18.2. **NOTE:** The 375 LRS/TSI Receiving personnel will process turn-ins.

13.21.1. Pick Up and Delivery, 256-5166, is the point of contact for XB3 material and scrap.

| 13.27.1. The 375 LRS/TSI Receiving function processes DIFM turn-ins. The turn-in location for serviceable Mobility Readiness Spares Package (MRSP) items is the 375 LRS/TSI War Readiness function.

13.27.3. Pick Up and Delivery will pick up DIFM items.

13.33.1. Equipment turn-ins are processed as post-post. Send copy two of the TIN document to Document Control.

| 13.35. The 375 LRS/TSI Receiving personnel will process Activity Code "P" turn-ins.

13C1.3.3. **NOTE:** The applicable 375 LRS/TSI function will process the turn-in.

| 13E2.5. **NOTE:** The 375 LRS/TSI/LGSD personnel will process Activity Code "P" turn-ins.

13E4.2.2. The Equipment Maintenance Office (EMO) will determine if the item is Equipment Authorization Inventory Data (EAID) - accountable. If the item is accountable and listed on the R14 or R15, EMO

annotates the sub/prime national stock number (NSN), applicable detail number, base EMO number, and returns the item to 375 LRS/TSI Receiving for processing turn-in.

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