

**BY ORDER OF THE 375TH
AIRLIFT WING COMMANDER**

**AIR FORCE MANUAL 23-110, VOLUME 2,
PART 2, CHAPTER 11**



**SCOTT AIR FORCE BASE
Supplement 1**

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Supply

ISSUE SYSTEMS

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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AFMAN 23-110, Volume 2, Part 2, Chapter 11, is supplemented as follows:

SUMMARY OF REVISIONS

This supplement revises serial numbers for the Core Automated Maintenance System (CAMS) and G081 (Activity Code J). A (|) bar indicates a change since the last revision.

11.2.1. Customer Service personnel will verify local purchase walk-through requests for items over \$2,500 with the organizational resource advisor. Verification includes item description, quantity, and reason for urgency.

11.3.1. Issue requests may be submitted on a spreadsheet for 10 or more items. Information required on AF Form 2005, **Issue/Turn-In Request**, must be included on the spreadsheet (i.e., national stock number, part number, unit of issue, and quantity). A document number will be assigned and annotated as well. The spreadsheet will be filed with AF Forms 2005 after processing is complete.

11.3.2.2. 375 LRS/TSI/LGSD will process P-Deck Issue Requests.

11.4.2.3. (Added) The following document serial numbers for activity codes (positions 40-43) are assigned locally to identify the activity processing input:

11.4.2.3.1. (Added) **Activity Code C.**

Series	Activity
0001-0099	Unused
0100-0149	Inspection (functional check)
0150-0199	Repair Cycle Support

Series	Activity
0200-0249	Unused
0250-0699	Unused
0700-0799	Storage & Issue (cylinders)
0800-3999	Unused
4000-4099	War Readiness
4100-6399	Unused
6400-6499	Individual Equipment (IEE)
6500-9999	Unused

11.4.2.3.2. (Added) **Activity Code J.**

Series	Activity
01-3999	Unused
4000-6999	G081 (Program Control)
7000-7999	Unused
8000-8999	CAMS (when CAMS/SBSS interface is down)
9000-9999	G081 (when G081/SBSS interface is down)

11.4.2.3.3. (Added) **Activity Code P.**

Series	Activity
0001-0399	Equipment Management (ISU)
0400-0499	Individual Equipment Turn-Ins (TIN)
0500-0699	Individual Equipment Issues (ISU)
0700-0799	Individual Equipment Due-Outs (DUO)
0800-0849	Receiving (TIN)
0850-0899	Pick-Up & Delivery (TIN)
0900-1100	EOY Requests-EMS
1101-1999	Unused
2000-2025	Stock Control (Free Issue/NF1 Defense Reutilization & Marketing Office (DRMO) withdrawals)
2026	2999
Deleted	
3000-3999	Unused
4000-4099	War Readiness
4100-9999	Unused

11.4.2.3.4. (Added) **Activity Code R**

Series	Activity
0001-0999	Demand Processing
1000-1024	Storage & Issue (project materiel - ISU)
1025-1049	Stock Control (free issue/90 percent cost reduction/XB.DRMO withdrawals)
1050-3999	Unused
4000-4099	War Readiness
4100-4124	Storage & Issue (Project Materiel - TIN)
4125-5999	Unused
6000-6999	HAZMAT Pharmacy (ISU)
7000-7099	Receiving (TIN)
7100-7149	Unused
7150-7199	HAZMAT Pharmacy (HAZ TIN)
7200-7499	Unused
7500-7599	Repair Cycle-ISU/TIN (Stock Control/Receiving)
7600-7699	VDSE (ISU TIN)
7700-7724	375 SVS (ISU)
7725-7999	Unused
8000-8999	CE Materiel Acquisition (job orders and shop collection work orders direct) (8050-8300--transfer of scrap to DRMO)
9000-9999	EOY Wish List

11.4.2.3.5. (Added) **Activity Code X.**

<u>Series</u>	<u>Activity</u>
0001-0999	Demand Processing
1000-3999	Unused
4000-4099	War Readiness (use when Readiness Spares Package is deployed for MSI transaction)
4100-5999	Unused
6000-6999	HAZMAT Pharmacy (ISU)
7600-7699	VDSE (ISU TIN)
7700-7999	Unused
8000-8999	CE Materiel Acquisition (job orders and shop collection work orders)
9000-9999	Unused

11.8.1. Delivery time requirements will not be established.

11.8.3. Request for repair parts (UJC AR, BR, AO, BO, and AU) will be processed fill or kill to determine if other assets (i.e., RSP, etc.) could be used to satisfy the request.

11.11.2.3. Mission Capability (MICAP) will change the input UND to a MICAP reportable UJC and enter "N" in position 54 of the ISU. MICAP will initiate preparation of AMC Form 129, **Supply MICAP Checklist**, as prescribed in AFMAN 23-110, Volume 2, Part 2, Chapter 17, SAFB1, *Mission Capable (MICAP) and Awaiting Parts (AWP) Procedures*.

11.11.2.4. The I004 Management Notice is not sent to the requesting organization.

11.13.1.3.1. Urgency of need "B" issue requests will be processed on a post-post basis during scheduled inventories.

11.14. LOX/LIN/Deicing Fluid Issue Processing. The Fuels personnel will prepare AF Form 2005 on receipt/issue of the deicing fluid, to include stock number, organization/shop code, unit of issue, and quantity. Hand-carry the form to Local Purchase Receiving in Base Supply. The appropriate Base Supply function will process the request IAW established bulk-delivery procedures (i.e., Stock Control (SPR, LPS), Local Purchase Receiving (Post-Post REC), and Demand Processing (Post-Post ISU)). War Consumable Distribution Objective (WCDO) requirements for deicing will be coordinated as addressed in AFMAN 23-110, Volume 2, Part 2, Chapter 26, paragraph 26.19, *War Reserve Materiel*.

11.30.1. The Environmental Management Information System will be checked for customer authorization prior to issue of hazardous material.

11.34.3. When organizations request hazardous or potentially hazardous materials that are not stock listed/loaded, HAZMAT Pharmacy will provide a Federal Stock Class prior to Bioenvironmental Engineering Services review/approval.

11A1.3.3.1.3. Copy 3 is retained for proof of delivery by Pick-Up and Delivery for a minimum of 30 days (i.e., if item is not TA 009); destroy Copy 3 as required.

11A1.3.3.2.2. Copies 2 and 3. The customer will retain Copy 2 with the property until turn-in. For Individual Equipment items requiring cleaning or repair, Copy 3 is maintained until the TIN is processed; destroy Copy 3 as required.

11A1.3.3.3.3. Copy 3. Retained in Pick-Up and Delivery.

11A2.1.1. Demand Processing will retain a copy of AF Form 2005 or DD Form 1348, **DOD Single Line-Item Requisition System Document**, for a minimum of 90 days for proof of issue or due-out; destroy form after 90 days.

Table 11A2.1. Input Format and Entry Requirements.

Block A. Individual taking the call-in will initial the request.

Block C. Document supply action.

Table 11A4.1. Issue Mark-for Field (ISU/MSI) – Input.

TYPE OF ISSUE	ACTIVITY	INPUT	MARK FOR	
<u>TRIC</u> <u>REQUEST</u>	<u>CODE</u>	<u>POSITION</u>	<u>FIELD</u>	
ISU	TO: MSK, WRM, MRSP	S, M, U, & W	67-79	SRD for Supply point M, U, &W
	& Supply points			will be blank

11A9.1. Purpose. Submit changes, additions, or deletions to procedures. If a conflict exists on the assignment of IECs, the appropriate monitors should coordinate to determine which exception code will be assigned.

Table 11A9.2. Exception Notice Codes (ENC).

<u>CODE</u>	<u>ENC</u>	<u>EXCEPTION PHRASE</u>	<u>MANAGER</u>
8	R	Health hazard-medical certification required	HAZMART Pharmacy
9	R	Health hazard-medical certification required	HAZMART Pharmacy
R	R	Land Mobile Radio approval required	Equipment Management
T	R	Do not free ISU/less than 365 days	Requirements
U	R	Requires WCDO monitor approval	War Readiness
V	R	Build-up item requires 2 ISU Docs	Grissom (A2)
W	P	*Electrostatic Sensitive Device	Inspection
X	R	Precious Metal Item	Grissom S/D A2
Y	R	*Environmental approval required prior to ISU/MSI/DOR	Inspection (4240FSC, etc.)

NOTE 2: ENC "R" will be assigned to IEX "8" and "9." Procedures in paragraph 11.30.3., this supplement, and AFMAN 23-110, Volume 2, Part 2, Chapter 14, Section A, *Storage and Related Operations*, are used to ensure DD Form 1348-1A contains the required certification.

NOTE 4: Research will load IEX "G" to the records of Civil Engineer-managed items when required. The annual review is conducted by Stock Control and Base Civil Engineer.

NOTE 5a: ECC records are not maintained for IEX Codes Q through Z.

NOTE 5b: ECC records are not maintained for IEX Codes 1 through 9 and A through O.

11A15.3.2.2.1. Destroy all copies.

11A15.4.2. The I004 Management Notice is destroyed.

Table 11B1.1. Input Format and Entry Requirements.

Block A. Individuals receiving the call-in will initial the request.

Block C. Document supply action will be taken.

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