



ADMINISTRATION OF MILITARY JUSTICE

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AFI 51-201, 2 Nov 99, is supplemented as follows:

7.5.1. (Added) Law Enforcement: Air Force officials responsible for investigating offenses. At Pope AFB this includes the 43d Security Forces Squadron and Detachment 324 - the Office of Special Investigations.

7.7. The Wing Commander is the Local Responsible Official (LRO) for Pope AFB. This responsibility is delegated to the Staff Judge Advocate.

7.10.12. The Family Support Center (FSC) maintains information regarding local, state, and federal victims programs. The FSC also displays a copy of the DoD Bill of Rights for Victims and Witnesses of Crime at the FSC. The FSC Director identifies a point of contact to organize and coordinate the Center's Victim/Witness Assistance Program (VWAP). The point of contact for the FSC is responsible for issuing DD Forms 2701 to victims and witnesses that he or she comes into contact with. The FSC point of contact also is responsible for tracking the number of DD Forms 2701, "**Initial Information for Victims and Witnesses of Crimes,**" issued in a given year by the Center. The point of contact will provide the Chief of Military Justice (JA) with the number of DD Forms 2701 that have been issued by the Family Support Center on a quarterly basis.

7.10.14. The Commander of the 43d Security Forces Squadron and the Detachment Commander for the OSI identify unit points of contacts to organize and coordinate the squadron's/detachment's VWAP. Both commanders ensure that their units issue DD Forms 2701 and the Security Forces Commander ensures that DD Forms 2705, "Victim/Witness Notification of Inmate Status," are issued to the appropriate individuals. The unit points of contact track the number of DD Forms 2701 issued in a given year by the squadron/detachment and provide the Chief of Military Justice (JA) with the number of DD Forms 2701 that have been issued by the squadron/detachment on a quarterly basis. Both Commanders ensure that a copy of the DoD Bill of Rights for Victims and Witnesses of Crime is displayed at the squadron/detachment.

7.10.18. (Added) Staff Judge Advocate: The Staff Judge Advocate is responsible for the following:

- 7.10.18.1. (Added) Supervising and providing direction for the Pope AFB VWAP on behalf of the installation commander;
- 7.10.18.2. (Added) Identifying a point of contact to organize and coordinate the unit's VWAP;
- 7.10.18.3. (Added) Coordinating with local, state, and federal Victims Program Officers when necessary;
- 7.10.18.4. (Added) Providing guidance to victims regarding the applicability and measures that need to be taken to receive transitional benefits;
- 7.10.18.5. (Added) Appointing a victim/witness assistance officer in each case involving loss, injury, or death to an individual;
- 7.10.18.6. (Added) Displaying a copy of the DoD Bill of Rights for Victims and Witnesses of Crimes at the Legal Office.
- 7.10.19. (Added) Chief of Military Justice: The Chief of Military Justice (JA) is responsible for the following:
- 7.10.19.1. (Added) Issuing DD Forms 2701, 2702, "**Court-Martial Information for Victims and Witnesses of Crime,**" 2703, "**Post-Trial Information for Victims and Witnesses of Crime,**" 2704, "**Election of Notification of Inmate Status**" to the appropriate individuals;
- 7.10.19.2. (Added) Tracking the number of DD Forms 2701 - 2704 issued by the Legal Office in a given year;
- 7.10.19.3. (Added) Collecting data regarding the issuance of DD Forms 2701 and 2705 by the other installation VWAP agencies/units on a quarterly basis;
- 7.10.19.4. (Added) Reporting the number of DD Forms 2701-2705 that have been issued by the installation VWAP agencies/units to Headquarters AMC/JA on a yearly basis;
- 7.10.19.5. (Added) Providing training for the other base agencies/units that are involved in the Pope AFB VWAP including the Medical Treatment Facility, the OSI, the Security Police, and the Family Support Center.
- 7.10.20. (Added) Commander, Medical Treatment Facility: The Commander of the Medical Treatment Facility (MTF) is responsible for the following:
- 7.10.20.1. (Added) Identifying a point of contact to organize and coordinate the MTFs VWAP;
- 7.10.20.2. (Added) Ensuring that DD Forms 2701 are issued to the appropriate individuals;
- 7.10.20.3. (Added) Tracking the number of DD Forms 2701 issued in a given year by the MTF;
- 7.10.20.4. (Added) Providing the Chief of Military Justice (JA) with the number of DD Forms 2701 that have been issued by the MTF on a quarterly basis;
- 7.10.20.5. (Added) Displaying a copy of the DoD Bill of Rights for Victims and Witnesses of Crime at various places throughout the MTF including, but not limited to, the Mental Health and Family Advocacy Clinics.
- 7.10.21. (Added) General: The responsibilities listed in this supplement may be limited when justified by the circumstances, such as to avoid endangering the safety of the victim or witness, jeopardizing an ongoing investigation, disclosing classified or privileged information, unduly delaying the disposition of a case, or endangering the beneficial aspects of counseling or medical treatment that has been provided.

7.18.9. (Added) The Staff Judge Advocate is responsible for providing HQ AMC with the information regarding the issuance of DD Forms 2701-2705.

7.18.10. (Added) Each Pope AFB VWAP agency/unit is responsible for tracking the number of DD Forms 2701 that are issued by their units in a given year. Each VWAP agency/unit is responsible for providing the Staff Judge Advocate's Office with this information, on a quarterly basis.

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