

**BY THE ORDER OF THE COMMANDER
43D AIRLIFT WING COMMANDER**

AIR FORCE INSTRUCTION 33-322



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RECORDS MANAGEMENT PROGRAM

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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6.1.10. (Added) As a Management tool PAFB Form 37-1, **Records Management Control Log**, will be used to track Functional Area Records Managers (FARMS) surveys; training requirements; appointment of FARMS, Records Technicians, Chief of Office of Record (Custodian) and the last Records Manager (RM) visit. Requirements for the use of this form are at the discretion of the base records manager. Completion of the form is self-explanatory.

12. (Added) Form Prescribed. PAFB Form 37-1.

RICHARD J. CASEY, Colonel, USAF
Commander