

**BY ORDER OF THE COMMANDER,
PACIFIC AIR FORCES**



AIR FORCE INSTRUCTION 44-103

**PACIFIC AIR FORCES COMMAND
Supplement 1**

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Medical

**THE AIR FORCE INDEPENDENT DUTY
MEDICAL TECHNICIAN PROGRAM AND
MEDICAL SUPPORT FOR MOBILE MEDICAL
UNITS/REMOTE SITES**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This publication supplements AFI 44-103, 1 January 1999 concerning procedures to follow in the management of the Independent Duty Medical Technician program. This publication may be supplemented by lower organizational elements. This publication does not apply to the Air National Guard or U.S. Air Force Reserve units and members.

The reporting requirement in this directive, paragraph 1.7.6.(Added)(PACAF), is exempt from licensing in accordance with paragraph 2.11.6 of AFI 37-124, *The Information Collections and Reports Management Program; Controlling Internal, Public, and Interagency Air Force Information Collections*.

SUMMARY OF REVISIONS

This initial supplement incorporates procedures for the support, management and administration of the Independent Duty Medical Technician program in PACAF.

AFI 44-103, 1 January 1999, is supplemented as follows:

1.3.2. The following PACAF MTFs are responsible for these IDMT sites:

1.3.2.1. (Added) 51st Medical Group, Osan AB, Republic of Korea for the 604th Air Support and Operations Control Squadron (ASOCS), Camp Red Cloud, Republic of Korea.

1.3.2.2. (Added) 374th Medical Group, Yokota AB, Japan for the 497th Combat Training Squadron (CTS), Paya Lebar Air Base, Singapore.

1.3.2.3. (Added) 18th Medical Group, Kadena AB, Japan for Detachment 1, 18th Support Group, Okuma Okinawa, Japan.

1.3.5. The PACAF Command Medical Service Manager is the designated representative and point of contact for the PACAF/SG staff on formal support and host tenant agreements, monitoring IDMT training/certification status, coordinating PACAF/SG staff assistance visits, and this PACAF Supplement to AFI 44-103.

1.3.7. The 374th Medical Group conducts as a minimum annual provider SAV to 497 CTS and forwards documentation of the SAV to the Command Medical Service Manager for PACAF/SG review.

1.5.1. Informational copies of current operating instructions/procedures are provided to the Command Medical Service Manager.

1.5.2. An informational copy of the site budget is provided annually to the Command Medical Service Manager.

1.5.10. HMTFs conduct, as a minimum, annual SAV to the IDMT sites listed in sections 1.3.2.1 through 1.3.2.3. in this supplement. A dental SAV at the 497 CTS is not required, services are provided by the United States Navy.

1.6.7. The IDMT documents recommended treatment deviations to include the authorizing provider's full name and rank in the patient's medical record on SF 600, Health Record - Chronological Record of Medical Care.

1.7.6. (Added) The senior IDMT at each site listed in sections 1.3.2.1. through 1.3.2.3 in this supplement provides a monthly "How Goes It Update" to their HMTF Physician and Dental Preceptors, HMTF IDMT Program Monitor and PACAF Command Medical Service Manager. The update needs to be received by all recipients NLT the 10th calendar day of the following month. Provide a courtesy copy of the update to the local site commander. Electronic (e-mail) copies of updates are the preferred method of communication. The "How Goes It Update" contains the following sections:

1.7.6.1. (Added) Number of IDMTs authorized/assigned.

1.7.6.2. (Added) Rank, name and DEROS of assigned IDMTs.

1.7.6.3. (Added) Rank, name and duration of TDY HMTF IDMTs who filled in for the assigned IDMTs.

1.7.6.4. (Added) Rank, name and RNLTD of inbound IDMTs. List the projected dates of their 3-week HMTF orientation.

1.7.6.5. (Added) Rank, name, title and/or branch of service of other medical personnel (civilian, contract or other DoD medical members) who routinely work at the site.

1.7.6.6. (Added) Number of assigned active duty, family members and civilian government employees.

1.7.6.7. (Added) Number of patients seen broken down by the three categories in section 1.7.6.6.

1.7.6.8. (Added) Noteworthy medical events. Note: Due to privacy act considerations, patient names or social security numbers will not be used.

1.7.6.9. (Added) Issues, initiatives and general comments.

2.1.2. IDMT sites may utilize telemedicine technology services in providing patient care when available. The HMTF develops an operating instruction with guidelines for the IDMT to follow.

2.1.3. (Added) If an IDMT is deployed to support a contingency operation in the PACAF Area of Responsibility (AOR) away from a medical facility and limited number of medical providers are available the senior provider may elect to allow the IDMT to assist them in seeing patients within the IDMTs scope

of practice. A medical provider must be on duty at the same time while the IDMT sees patients. The senior provider reviews all IDMT medical records daily.

2.4.3. IDMTs assigned to the 497 CTS may fill and dispense medications to all eligible beneficiaries when a local contract provider writes the prescription. The medication must be listed in the 374 MDG formulary authorized for use by the local contract provider. IDMTs are not authorized to independently prescribe medications from the local contract provider medication list.

2.6. The term “immediately available” is defined as the privileged medical provider being physically present somewhere on the IDMT site where immunizations are being administered. The provider must be in radio or telephone contact with the IDMTs. At Singapore, a host nation physician is present and therefore, IDMTs may administer immunizations with approval of the physician preceptor. The HMTF provides written guidance on procedures to follow.

3.1.1. HMTF dental support for PACAF IDMT sites is the same as in sections 1.3.2.1. through 1.3.2.3.

3.3.3. Mobile dental teams are not required at IDMT sites in PACAF.

3.3.3.1. (Added) United States Navy dental provider is assigned to the 497 CTS.

3.3.3.2. (Added) The 604 ASOCS and 18 SPG IDMT sites are in close proximity to their respective HMTFs. IDMTs at these two sites provide emergency dental care within their dental protocols. Dental patients are then referred to their respective Dental Clinics for all routine and follow-up dental care.

3.4.2. The IDMT documents recommended treatment deviations to include the authorizing provider’s full name and rank in the patient’s dental record on AF Form 644, Record of Dental Attendance.

7.1. The Public Health SAV frequency schedule is at least annually and should coincide with the Bioenvironmental Engineering SAV.

8.1. The Bioenvironmental Engineering SAV frequency schedule is at least annually and should coincide with the Public Health SAV.

8.3.5. IDMTs do not receive formal training in confined space entry, therefore are not authorized to enter confined spaces under any circumstances. Confined space entry will only be authorized by the IDMT for workers who have accomplished appropriate training and a permit is available.

9.1.1.1. IDMTs assigned to the sites listed in sections 1.3.2.1. through 1.3.2.3. attend the entire 3-week HMTF orientation course in one 3-week period. The three-week orientation is not to be divided into separate TDYs. Specific training topics include as a minimum all items listed in attachment 6 of AFI 44-103.

9.1.1.2. Orientation for facility IDMTs (4N0X1) must be completed NLT 90 days after arrival to include as a minimum all items listed in attachment 6 of AFI 44-103, site specific Disaster Plans, Bioenvironmental Engineering and Public Health operations when establishing a medical aid station at Collocated Operating Base (COB) and/or Bare Base (BB). All IDMTs 4N0X1 will be qualified and remain current on 9mm-weapon qualification. IDMTs fall under combat arms weapons qualification training group “C”, biennially. Orientation for facility 4F0X1 IDMTs is directed by their respective unit flight surgeon and/or squadron commander according to mission needs.

9.2.1. Refresher training for all PACAF IDMTs assigned to IDMT sites or MTFs include topics as listed in attachment 6 of AFI 44-103, and as required site specific Disaster Plans, Bioenvironmental Engineering and Public Health operations when establishing a medical aid station at Collocated Operating Base

(COB) and/or Bare Base (BB). Refresher training for 4F0X1 IDMTs maintain skills when directed by their respective unit flight surgeon and/or squadron commander according to mission needs.

9.3. IDMTs deploying on Joint Task Force-Full Accounting (JTF-FA) missions receive mission-specific Just-in Time Training at Tripler Army Medical Center. This training is coordinated by the JTF-FA medical staff at Camp Smith, Hawaii. This training is only valid to support JTF-FA mission requirements.

10.1.3. HMTFs determine the appropriate length of IDMT orientation depending on the IDMT site mission and experience level of each IDMT.

10.1.8.2. Also applies to all 4F0X1s (SSgt through MSgt) who are trained as IDMTs when directed by their respective unit flight surgeon and/or squadron commander according to mission needs.

10.1.9. (Added) To ensure that completed formal IDMT training and the award of the SEI is annotated in each IDMTs military personnel record, the IDMT Program Monitor provides a copy (front and back) of the IDMT course certificate to the servicing Military Personnel Flight.

A6.4. Add the following information to the **Topics** column:

Bioenvironmental Engineering, to include potential support to COB or BB within PACAF AOR.

Military Public Health, to include potential support to COB or BB within PACAF AOR.

Site-Specific Disaster Plans for 0.5 hour in duration. HMTFs may use the local disaster plan as the lesson plan.

Attachment 7, Item 2. MAJCOM checklist is N/A.

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