

**BY ORDER OF THE COMMANDER,  
PACIFIC AIR FORCES**



**AIR FORCE INSTRUCTION 31-202**

**PACIFIC AIR FORCES COMMAND**

**Supplement 1**

**15 APRIL 2004**

**Security**

**MILITARY WORKING DOG PROGRAM**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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(TSgt. Robert M. Brown)  
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This supplement identifies PACAF MWD Concept of Operations (CONOPS). The PACAF MWD CONOPS White paper details a more aggressive and robust way to employ MWD assets in support of Integrated Base Defense Plans. Commanders should make every effort to employ their MWD teams IAW this document. NOTE: This publication is available on the PACAF/SF Web site. This supplement does not apply to the Air Force Reserve Command (AFRC) or Air National Guard (ANG).

### **SUMMARY OF REVISIONS**

This revision deletes PACAF specific requirements that are now listed in the basic instruction to include warning signs in the language of the host country, and requirement to report EDD responding to non-explosive items; provides for all MWD handlers to have passports; reorganized text and procedures. A bar (|) indicates revision from the previous edition.

**AFI 31-202, 1 August 1999, is supplemented as follows:**

1.5. PACAF/SF will provide guidance to subordinate units, approve variances to the MWD standard, and task units to support OSD, USSS, DOS, USCS, DEA and CLEA requests.

2.2. Coordinate proposed changes to military working dog (MWD) authorizations through wing commanders to HQ PACAF/SF. All Facility and manpower requirements to support change must be in place prior to request. Subordinate units will contact PACAF MWD Program Manager for all questions concerning MWD order status/MILSTRIPs.

2.4.2. Handlers must use their assigned MWDs every day they are assigned to work post. Annotate on the reverse of the AF Form 321, Military Working Dog Training and Utilization Record, explaining periods of non-use.

2.4.4. RCS: HAF-SPO(SA) 7602. Submit AF Form 324, Military Working Dog Program Status Report via fax or electronic file, to HQ PACAF/SFOP NLT 15 January and 15 July of each year. Provide additional detailed AF Form 324 upon request of PACAF/SFOP.

2.4.4.1. (Added) AF Form 324, Section III-B: This area must show all 3P051As (A1C-MSgt) assigned to the unit. This includes handlers, kennel staff, and personnel not working within the MWD section.

2.4.4.2. (Added) AF Form 324, Section VI: This area must reflect all 3P051As (A1C-MSgt) assigned to the unit. Annotate all handlers not assigned to the section in the Handler Information Section following the 3P051As assigned MWDs.

2.6. Removable adhesive or magnetic lettering may be used for MWD vehicles. Lettering must be 1 ½" to 2 ½" inches height or as approved by base transportation. The word CAUTION must be in red and Military Working Dog or K-9 Unit must be in black, blue or white.

2.6.1. Portable kennels may be used in the bed of pick up trucks when transporting MWDs to and from training locations and vet appointments. Ensure kennels are properly strapped to the bed of the truck.

2.6.1.1. (Added) Law enforcement sedans or passenger-type vehicles that are used solely for MWD support will have commercial carrier system installed. Locally-manufactured carrier/platforms that ensure the interior of the vehicle cannot be damaged and provides adequate security for the MWD is also authorized. Hot climate bases should consider tinting the rear passenger area windows to help reduce the temperature within the vehicle for the MWD; coordination and vehicle modification approval by base transportation is required.

4.1. MWD Team General Proficiency Training. As an Air Force standard, each duty cycle should include a minimum of 4 hours of proficiency training. Proficiency training includes all patrol and detection training.

4.1.1. During harsh winter months, it may not be practical or safe to conduct patrol training. Decision to train during inclement winter weather rests with the Kennel Master (document in the AF FM 321).

4.2. Emergency situations requiring EDD employment. In the event a handler assigned to an EDD is unavailable as a result of illness or TDY it is feasible to employ the EDD with the kennel master or trainer. Units should develop locally approved procedures for emergency situations and coordinate with wing JA and the Installation Commander.

4.2.1. Prior to any local training and certification of patrol dogs with high prey drive as drug detector dogs, submit a request letter, to include underlying circumstances, to PACAF/SFOP.

5.1. Coordinate explosive training operating instructions with wing Explosive Safety Office and EOD. The installation Military Working Dog (MWD) section, with the assistance of Wing Weapons Safety Office, will accomplish a detailed risk assessment for approval by the Installation Commander (refer to AFMAN 91-201 PACAFSUP1).

5.2.3.1. Authorizations for explosive substances are limited to Potassium Chlorate, Sodium Chlorate, and those items contained in the Canine Explosives Kit as listed in TO11A20-16-7. Request additional authorization for explosive substances to PACAF/SFOP.

6.1.1. (Added) Volume 21, Code of Federal Regulations, Section 1301.72, is available via the Internet: [http://www.access.gpo.gov/nara/cfr/waisidx\\_00/21cfr1301\\_00.html](http://www.access.gpo.gov/nara/cfr/waisidx_00/21cfr1301_00.html) and a hard copy is not required to be on hand, if the kennel has access to this internet site. The combination on the narcotic storage safe(s) will be changed whenever there is a change in the primary or alternate drug custodians. The Standard

Form 700, **Security Container Information**, will be annotated to show the date of the combination change. Use the SF Form 702, Security Container Check Sheet, when opening and closing narcotic storage safe(s). Maintain forms in accordance with AFM 37-139.

8.3. As directed by the on-scene commander during emergency situations, EDD teams may be used to sweep rally points, entry control points, and command areas for secondary devices.

9.2.1.1.1. (Added) Provide procedures for obtaining non-duty hour medical care in the kennel support instruction. For unmanned kennel facilities, ensure written procedures are available to the Security Forces Controller (desk sergeant) or the on-call handler.

10.2.10. To support USSS, DOS, and DEA taskings, all assigned MWD handlers are required to have official passports. USFK units will only be required to ensure EDD handlers have official passports. Each unit must have a centralized passport accountability program.

ALBERT F. RIGGLE, Colonel, USAF  
Director of Security Forces