

**BY ORDER OF THE COMMANDER,  
PACIFIC AIR FORCES**



**AIR FORCE INSTRUCTION 10-206**

**PACIFIC AIR FORCES COMMAND**

**Supplement 1**

**9 APRIL 2004**

**Operations**

**OPERATIONAL REPORTING**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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(TSgt William R. Tormey)  
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(Col Kurt S. Grabey)  
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This supplement to AFI 10-206, *Operational Reporting*, outlines Pacific Air Forces unit and tenant unit responsibilities and further clarifies operational reporting requirements within PACAF. Recommended changes to AFI 10-206, this supplement, or AFPAM 10-709, V1, (USMTF user formats) will be submitted to 502 AOS/AOT. In addition, a copy of any supplement published by, or affecting, subordinate units will be coordinated with 502 AOS/AOT. The reporting requirements throughout this publication are exempt from licensing in accordance with AFI 33-324, *The Information Collections and Reports Management Program; Controlling Internal, Public and Interagency Air Force Information Collections*. This publication applies to PACAF-gained Air National Guard and US Air Force Reserve units and members following mobilization/activation or Title 10 status.

### **SUMMARY OF REVISIONS**

**This document is substantially revised and must be completely reviewed.**

This supplement contains changes to comply with the latest AFI 10-206. A bar (|) indicates revisions from the previous edition.

#### **| AFI 10-206, 30 May 2003, is supplemented as follows:**

1.3.4.2. (Added) The unit level command post is responsible for training other base agencies (such as Security Forces, flying/maintenance squadrons, etc.), tenant units (such as Numbered Air Forces, MAJ-COMs, etc.), and the unit commander (and staff) on all OPREP-3 reporting requirements.

1.3.4.3. (Added) **General Host Responsibilities.** PACAF host commanders are responsible for ensuring tenant (attached or unattached) units submit timely and accurate reports. Host and tenant unit commanders will collaboratively establish written reporting procedures and channels of communication, to include crews on missions transiting other locations, to ensure full support of the Air Force Operational Reporting System (AFOREPS) and this supplement.

1.3.4.4. (Added) See [Attachment 6 \(Added\)](#) for incidents/events occurring in Okinawa or Mainland Japan.

1.3.4.5. (Added) Any OPREP-3 originating from a PACAF command post regarding an event/incident impacting another MAJCOM will include the applicable MAJCOM command center and, the applicable units owning the resources, as ACTION addressees on the record copy.

1.3.4.6. (Added) When a sub-unified command (i.e., USKF, USFJ) directs a change in FPCON/INFOCON within their AOR, Air Force units in that AOR (i.e., 7AF under UFSK) are not relieved from reporting FPCON/INFOCON status changes through normal Air Force channels. Without reporting status changes, HQ PACAF, and HQ AF are left unaware of a unit's current FPCON/INFOCON posture. When a sub-unified command directs a change in FPCON or INFOCON for their AOR, the subordinate NAF command center will consolidate assigned wing information/status, and assume responsibility for forwarding required report.

1.3.9. (Added) PACAF command posts will maintain a copy of the Air Mobility Command (AMC) supplement to AFI 10-206.

1.3.10. (Added) Include HQ AMC as an INFO addressee on any OPREP-3 reportable incident involving airlift type aircraft (C-17, C-130, C-141, C-5, C-9, KC-135, KC-10) that are operating within the Pacific theater on non-AMC missions.

2.5.1. (Added) **Requirements.** PACAF units will maintain at least one reports book to be made available to controllers. At a minimum this book will include OPREP-3 checklists, voice and hard copy templates for the HOMELINE, BEELINE, PINNACLE reports, and the OPREP report matrixes from AFI 10-206, PACAF Supplement 1 and AMC supplement 1 to AFI 10-206. Complete copies of those instructions will be maintained in the functional publications library for controller reference. The following operational report formats will be pre-canned for controller use in the primary and alternate facilities:

2.5.1.1. HOMELINE (OPREP-3H)

2.5.1.2. BEELINE (OPREP-3B)

2.5.1.3. PINNACLE (OPREP-3P)

2.5.1.4. PINNACLE EMPTY QUIVER (OPREP-3PEQ)

2.5.1.5. PINNACLE NUCFLASH (OPREP-3PNF)

2.5.1.6. PINNACLE FRONT BURNER (OPREP-3PFB)

2.5.1.7. PINNACLE BROKEN ARROW (OPREP-3PBA)

2.5.1.8. PINNACLE EMERGENCY DISABLEMENT (OPREP-3PED)

2.5.1.9. PINNACLE EMERGENCY EVACUATION (OPREP-3PEV)

2.5.1.10. BENT SPEAR (OPREP-3BS)

2.5.1.11. LERTCON Status of Action (LSOA) Report

2.5.1.12. Commander's Situation Report (SITREP)

2.5.1.13. Aircrew/Aircraft Loss Report (LOSREP)

2.5.1.14. General Administrative Message (GENADMIN)

2.5.2. Use of CMP/JMPS processing software is mandatory for all report preparation. Software can be located on the USMTF USER FORMATS CD-ROM.

3.3.12.1. (Added) For waiver of initial/follow-up voice BEELINE reports, the reporting unit will work through the PACAF Command Center. The PACAF Command Center will contact the AFOC for approval.

3.3.12.2. (Added) When reporting aircraft Class A, Class B or Class C mishaps, the BEELINE report should not contain privileged (i.e., mishap cause, statements from witnesses, etc) safety information. Report should only include factual data about the mishap/incident.

3.3.13.1. (Added) **HOMELINE** (OPREP-3H) is a report used by PACAF units within the PACOM AOR to immediately inform the HQ PACAF Staff of significant events/incidents that do not merit national or HQ USAF-level interest, but do merit the HQ PACAF Staff's attention.

3.3.13.2. (Added) The HOMELINE Reports Matrix (**Attachment 2 (Added)**) is a quick reference guide to assist users in determining reporting requirements. **The matrix provides broad guidance and is not all-inclusive.**

3.3.13.3. (Added) For HOMELINE reports, PACAF Command Center may waive the requirement for follow up voice reporting of the event/incident impacting PACAF units. Units will state, in the GEN-TEXT set of the record copy report, that follow-up voice reporting was waived.

3.3.13.4. (Added) The HOMELINE report is submitted through, and will normally remain within USAF channels, stopping at the HQ PACAF level; however, reporting units will add CDR USPACOM Emergency Actions Officer (EAO) and the Air Force Operations Center (AFOC) as INFO addressees to the record copy report.

3.3.13.5. (Added) Commanders having first knowledge of the event/incident, regardless of who owns the asset(s) involved, will submit the OPREP-3 HOMELINE.

3.3.13.5.1. (Added) Addressees. As a minimum, the following TO:/CC: addressees will be included on all HOMELINE reports:

3.3.13.5.1.1. (Added) **TO:** PACAF COMMAND CENTER, HQ PACAF/DOW (When a weather related incident occurs), Parent NAF Command Center (where applicable), Parent MAJCOM Command Center (When tenant unit incident occurs in the PACAF theater), Owing unit command post (Where applicable).

3.3.13.5.1.2. (Added) **CC:** USPACOM/J3 (JOC) (ACTION addressee on all BEELINE and PINNACLES), Air Force Operations Center (Action addressee on all BEELINES and PINNACLES).

3.3.12.2. (Added) When reporting aircraft Class A, Class B or Class C mishaps, the BEELINE report should not contain privileged (i.e., mishap cause, statements from witnesses, etc) safety information. Report should only include factual data about the mishap/incident.

3.3.16. (Added) **Helping Hand.** A Helping Hand is an unclassified message relayed by Central Security Control (CSC) to the installation command center/post of an unusual incident, possibly hostile, affecting priority resources. The installation command post does not need to relay a Helping Hand report to Higher Headquarters (HHQ). Helping Hand situations will immediately be up-channeled to the PACAF Command Center (DSN 448-8500 or commercial 808-448-8500) by CSC if the installation command center/post is affected or unable to be contacted. Ref AFI 31-101 for additional information.

3.3.17. (Added) **Covered Wagon.** Covered Wagon reports inform HHQ that an unusual incident, probable or hostile, affecting priority resources, has occurred at an installation or dispersed site. Initially, a Covered Wagon report is an unclassified up-channel voice report (immediate or flash precedence). Each successive command post relays the same precedence until it reaches the Air Force Operations Center (AFOC). The initial OPREP-3 PINNACLE voice report may be used as the initial relay for the Covered Wagon if this does not delay the notification process. The installation commander or designee may cancel a Covered Wagon. An OPREP-3 PINNACLE must be submitted from the installation command post to report cancellation of a Covered Wagon. Covered wagon reports do not have to be preceded by a Helping Hand Report. Covered Wagon situations will immediately be up-channeled to the PACAF Command Center (DSN 448-8500 or commercial to 808-448-8500) by CSC if the installation command post is affected or unable to be contacted. Ref AFI 31-101 for additional information.

3.3.18. (Added) **Tropical Cyclone Condition of Readiness (TCCOR)** is established to provide commanders a mechanism to adequately prepare for the onset of destructive winds, which may result from a tropical cyclone. Reporting will be IAW AFI 10-206, table 3.3, Rules 8I & 8J. Report any change in TCCOR even if it does not involve the evacuation of aircraft.

3.3.18.1. (Added) General: Individual installation commanders are responsible for publishing specific guidance regarding conditions driving TCCOR changes. Report IAW AFI 10-206 based upon commanders guidance.

3.3.18.2. (Added) If the commander directs evacuation or evacuation is imminent, submit a Evacuation Reception Capability Request to all NAFs and wings. Wings will submit replies to requesting unit within four hours of capability requests receipt. The PACAF Command Center will be an action addressee on these reports. (Ref **Attachment 5 (Added)** for report formats)

3.3.18.3. (Added) The Pacific Tsunami Warning Center (PTWC) acts as an operational center for the Tsunami Warning System for the Pacific. PTWC collects and evaluates data to issue appropriate bulletins/warnings to other nations within or bordering the Pacific Ocean basin regarding major earthquakes and Tsunami generation.

3.3.19. (Added) During local or unit commander directed exercises, a BS/SRC activation HOMELINE is optional. During IG inspections, major exercises, or when otherwise directed, a BS/SRC activation HOMELINE will be transmitted. See **Attachment 3 (Added)** for Battle Staff/Survival Recovery Center Activation Message Format.

3.5.1. (Added) **Report Submission:** Voice reports are required for all initial and follow-up reports. Reports will be submitted to the PACAF Command Center within 15 minutes from the time the command post was notified of the event/incident. Command posts will include in all OPREP-3 reports the time the command post received notification of the event/incident and the time the commander approved the voice report for submission. The PACAF Command Center will patch/relay all OPREP-3 reports to the appropriate higher headquarters. IMMEDIATE precedence DSN will normally be used for BEELINE/HOMELINE reports. No time extensions will be granted.

3.5.1.6. (Added) Wing command posts submitting reports for tenant units to include Air Mobility Command Centers (AMCCs); will, through the parent NAF, connect the PACAF Command Center who will in turn connect the tenant unit MAJCOM, CDR USPACOM EAE, and AFOC as applicable.

3.6.2. (Added) Use the following format in the subject line when building the OPREP hard copy. Report type, serial number, subject, reporting unit, and classification, i.e., HOMELINE, 008, AIRCRAFT DIVERT, 18WG, KADENA, (U)

3.8.1. (Added) Exercise message traffic should be annotated with “EXERCISE DO NOT TRANSMIT” to preclude inadvertent transmission of local exercise messages.

**Table 3.2. PACAF Contacts.**

| <b>PACAF Command Center</b> |                |                |                |
|-----------------------------|----------------|----------------|----------------|
|                             | Primary DSN    | Alternate DSN  | Commercial     |
| Non-secure                  | (315) 448-8500 | (315) 449-4791 | (808) 449-8500 |
| STU-III/Fax                 | (315) 449-4010 | N/A            | (808) 449-4010 |
| Unclass Fax                 | (315) 449-4060 | (315) 449-4042 | (808) 449-4060 |
| Red Switch                  | (80) 449-6500  | (80) 449-6501  | N/A            |
| SORTS/Reports               | (315) 449-4078 | (315) 449-4077 | (808) 449-4078 |
| Superintendent              | (315) 449-4078 | (315) 448-8834 | (808) 449-4085 |
| Flight Commander            | (315) 449-8895 | (315) 448-8876 | (808) 449-8895 |

4.1. (Added) **SITREP** is an executive summary submitted to the PACAF/CC and the PACAF Operations Support Center (POSC). It gives an overall summary of unit capabilities, highlighting key activities and events that will be included in PACAF’s consolidated SITREP provided to USPACOM for their input to JCS. PACAF units will submit SITREP as of 1600Z daily (or more frequently, if required), to arrive HQ PACAF no later than 1800Z. NAF/CCs may consolidate SITREPs from units in their AOR and send a single NAF SITREP. See **Attachment 4 (Added)** for PACAF specific formatting.

4.7.10. (Added) The medical portion of the SITREP will be submitted by the Director of Base Medical Service to include all deployable medical units. When there are medical representatives at the NAF Command Center, the NAF will provide a consolidated SITREP encompassing all medical units deployed and in-place supporting the NAF area of operation.

4.7.10.1. (Added) Include fixed medical treatment facilities, air transportable hospitals, and squadron medical elements with or without air transportable clinics.

10.2.1. (Added) PACAF Supplement to AFI 41-106, Medical Readiness Planning and Training.

10.3.1. (Added) Medical units that deploy personnel with any medical AFSC, whether deploying as part of a medical personnel UTC, a complete UTC or an assigned medical person filling a non-medical tasking, i.e. Third Country National (TCN) duties.

10.4.1. (Added) Include HQ PACAF/SGX and POSC A07 as an addressee for MEDRED-C reports.

10.5.1.3.1. (Added) When a medical unit receives any indication of a potential tasking, i.e., Prepare to Deploy Order (PTD), Alert or Warning Order.

10.6.2.1. (Added) Use of e-mail on the SIPRNET

([MAILTO:PACAF.SGX@DMS.HICKAM.AF.SMIL.MIL](mailto:PACAF.SGX@DMS.HICKAM.AF.SMIL.MIL)) is authorized; however, the report format and data must be consistent with Figure 10.1 of AFI 10-206.

10.7.1. (Added) All PACAF medical treatment facilities (MTFs) with Blood Donor Centers, Blood Transshipment Centers, Blood Storage Units, or Blood Product Depots, will submit blood reports IAW US Pacific Command Joint Blood Program Instruction 6530.2.

10.7.2. (Added) All PACAF MTFs will submit Bed Status Reports, Contingency Regulating Reports, and requests IAW US Pacific Command Joint Medical Regulating Office (USPACOMJMRO) Handbook, USCINCPACINST 4652.1, Chapter 17 - Contingency Medical Regulating.

10.7.2.1. (Added) Add HQ PACAF/SGX and POSC A07 as a CC: addressee on all Bed Status Reports, Contingency Regulating Reports, and Medical Requests.

## Attachment 2 (Added)

## OPREP-3 HOMELINE REPORTING MATRIX

These rules are to be used as guidelines and are **not all-inclusive**. "WHEN IN DOUBT - REPORT IT".

Table A2.1. OPREP-3 HOMELINE Reporting Matrix.

| EVENT/INCIDENT                         | RULE | DETAILS   | NOTE        |
|--|------|---|-------------|
| <b>AIRCRAFT OPERATIONS</b>             |      |   |             |
| DEPARTURE FROM CONTROLLED FLIGHT       | A    | All aircraft departures from controlled flight  | 1, 4, 5, 10 |
| AIRCRAFT DIVERTS                       | B    | Aircraft diverts due to in-flight emergencies, high visibility missions/aircraft (B-1/2/52, E-3/4/8), or DV support   | 5, 10       |
| DROPPED OBJECTS                        | C    | Objects, valued over \$10,000, dropped from USAF aircraft that are not likely to cause injuries or property damage.   | 4, 5, 10    |
| INCIDENTS/MISHAPS                      | D    | Flight line/Aircraft incidents or mishaps resulting in personnel hospitalization or over \$1,000 damage to aircraft or equipment, to include bird strikes, lightning strikes, or any other damage not reportable under PINNACLE/BEELINE criteria. | 4, 5, 9, 10 |
| ACTIVE AIR DEFENSE LAUNCH OR DIVERSION | E    | Launch or diversion of US aircraft under active air defense mission.  |             |
| LOSS OF POWER/INFORMATION SYSTEMS      | F    | Power or information system failures including Air Traffic Control and Landing System (ATCAL) equipment that seriously affect mission capability.   | 3, 8        |
| OVERDUE                                | G    | Any overdue aircraft (no contact within 30 minutes per AFI 13-202).   | 4, 5, 10    |
| UNAUTHORIZED FLIGHT ACTIVITY           | H    | Low over flights, sonic booms, or other incidents involving unauthorized flight activity.   | 4, 5, 10    |
| CONFERENCE HOTEL                       | I    | Any CONFERENCE HOTEL initiated within the PACOM AOR that does not include either the PACAF AMOCC or PACAF Command Center as participants.   | 4, 5, 10    |
| <b>GROUND ACCIDENTS/INCIDENTS</b>      |      |   |             |

| EVENT/INCIDENT  | RULE | DETAILS  | NOTE     |
|---|------|--|----------|
| CRIMINAL ACTIVITY   | J    | Serious crimes alleged to have been committed by or against USAF personnel or their dependents or against USAF property at a PACAF installation not fitting PINNACLE/BEELINE criteria.   | 2, 6     |
| DEATH, ATTEMPTED SUICIDE, FATAL, OR NON-FATAL PERSONAL INJURY | K    | Attempted suicide or non-fatal personal injury of an active duty member. Death, attempted suicide, fatal, or non-fatal personal injury of a dependent, civilian, or contractor assigned or attached to a PACAF installation.                         |          |
| PROPERTY DAMAGE   | L    | Damage to Air Force property, facilities, or utility systems exceeding \$20,000 or significantly affecting (or projected to affect) mission capability.  | 3        |
| FIRE  | M    | Any major fire that results in losses exceeding \$1,000 to a military family housing unit or \$5,000 to other government property, loss of life or disabling injury, adverse public reaction, or any major mutual aid response.                      | 3        |
| SPILL OR TOXIC SUBSTANCE RELEASE                              | N    | Any fuel spill or toxic substance release, exceeding 100 gallons, which affects unit capability, results in adverse environmental consequences, or attracts media attention.   | 3, 7, 10 |
| COMMUNICATION SYSTEM OUTAGE                                   | O    | Any widespread or extended communications outages/failures affecting (or projected to affect) missions capability, or exceeding \$20,000 to correct.   | 3, 8     |
| UTILITY SYSTEM OUTAGES/FAILURE                                | P    | Any widespread (more than one facility affected) or extended (>8 hours) utility system (electrical power, heat plant, water, sewer, etc.) outages/failures affecting (or projected to affect) missions capability, or exceeding \$20,000 to correct. | 3        |
| AIRFIELD INFRASTRUCTURE FAILURE                               | Q    | Any runway, taxiway, barrier, fuel storage/hydrant system failure that results in extended (>4 hours) degradation of mission capability, or exceeding \$20,000 to correct.   | 3, 4, 10 |

| EVENT/INCIDENT                        | RULE | DETAILS   | NOTE |
|---------------------------------------|------|---|------|
| FACILITY<br>INFRASTRUCTURE<br>FAILURE | R    | Any extended (>24 hours) roof system, heating/<br>cooling system, and/or electrical system failures<br>in a single facility or complex affecting (or<br>projected to affect) mission capability, or<br>exceeding \$20,000 to correct. | 3    |
| <b>MISCELLANEOUS</b>                  |      |   |      |
| CIVIL DISTURBANCES                    | S    | Significant disturbances or demonstrations<br>targeted against PACAF installations or units not<br>fitting PINNACLE/BEELINE criteria.   | 7    |
| INSPECTION TEAM<br>ARRIVAL            | T    | Any non-PACAF Inspector General initiated<br>inspection.  |      |
| MEDIA INTEREST                        | U    | Any event that commanders believe will attract<br>foreign or local US press coverage not fitting<br>PINNACLE/BEELINE criteria.  | 7    |
| BATTLE STAFF / SRC<br>ACTIVATION      | V    | Battle Staff/Survival Recovery Center<br>Activation. See <b>Attachment 3 (Added)</b> .  |      |
| US/UNFRIENDLY FORCES                  | W    | All incidents arising from dangerous military<br>activities involving US and unfriendly forces.   |      |
| COMMANDERS INTEREST                   | X    | Any other unusual occurrences, significant<br>events/incidents, and happenings involving<br>PACAF, PACAF-gained, or PACAF-hosted<br>resources that do not qualify under PINNACLE/<br>BEELINE but merit HQ PACAF attention.            |      |

**NOTES:**

1. Report only those departures (pilot induced or resulting from flight control malfunctions) which result in spins, auto rolls, or significant and unplanned pitch, roll, and/or yaw excursions requiring positive pilot action to regain controlled flight.
2. Examples would include manslaughter or significant theft of government property/funds valued in excess of \$5,000.
3. Add HQ PACAF/CE as a CC: addressee.
4. Add HQ PACAF/AMOCC/CC as a CC: addressee.
5. Include mission number, tail number, and owning unit.
6. Add HQ PACAF/JA as a CC: addressee.
7. Add HQ PACAF/PA as a CC: addressee.
8. Add HQ PACAF/SC and PACAF CSS/SCH as a CC: addressee.

9. When reporting aircraft Class A, Class B or Class C mishaps, the BEELINE report should not contain privileged (i.e., mishap cause, statements from witnesses, etc) safety information. Report should only include factual data about the mishap/incident.
10. Add HQ PACAF/LGE as a CC: addressee.

**Attachment 3 (Added)**

**BATTLE STAFF/SURVIVAL RECOVERY CENTER ACTIVATION MESSAGE FORMAT**

GENTEXT/INCIDENT IDENTIFICATION AND DETAILS/EFFECTIVE (DTG), (unit) BS/SRC IS ACTIVATED IN RESPONSE TO (exercise/crisis/operation).

A. (unit)BS/SRC IS LOCATED AT (bldg location).

B. FOR CONNECTIVITY WITH THE BS/SRC, THE FOLLOWING IS PROVIDED:

C. BATTLE STAFF/SRC MEMBERS/TELEPHONE NUMBERS

RED SWITCH      BLACK SWITCH      STU-III      COMMERICAL

CC XXX-XXXX

DO XXX- XXXX

MPU XXX-XXXX

IN XXX-XXXX

LG XXX-XXXX

DOX XXX-XXXX

SC XXX-XXXX

PA XXX-XXXX

SG XXX-XXXX

(Add BS/SRC positions as required)

D. BATTLE STAFF/SRC SIPRNET ADDRESSES:

PACAF RULE V APPLIES.//

DECL: (use only if classified)//

**Attachment 4 (Added)****COMMANDER'S SITUATION REPORT (SITREP) FORMAT**

FROM: (Unit Submitting the report)

TO: PACAF COMMAND CENTER HICKAM AFB HI//

HQ PACAF HICKAM AFB HI//POSC//

CLASSIFICATION JOPREP JIFFY

EXER (exercise name)/(If applicable)

OPER (operation name)/(plan originator & number)/(If applicable)

MSGID/SITREP /(originator) /(two digit day) (two digit month) (three digit serial number)/(month)//

REF/(Ref letter)/(type of reference)/(originator)/(DTG)//

AMPN/(Brief description of Reference)// (Note 1)

PERIOD/(from day-time)/(to day-time)/(as of day-time)//

GENTEXT/OWN SITUATION/DISPOSITION/STATUS OF FORCES/

5 UNIT

/UNITDES/UNITLOC/CMNTS

/(unit1)/(location)/(comments)//

/(unit2)/(location)/(comments)//

1. (Classification) DISPOSITION:(classification) Enter DISPOSITION-STATUS OF FORCES free text narrative.//

GENTEXT/SITUATION/

2. (Classification) OVERVIEW: A brief overall assessment of the situation in free text narrative. Include DEFCON status.//

GENTEXT/OPERATIONS/

3. (Classification) OPERATIONS: Enter a brief description and results of offensive and or defensive operations in free text narrative.//

A. GROUND SITUATION

B. NAVAL SITUATION

C. AIR SITUATION

D. ISR OPERATIONS

E. JOINT SPECIAL OPERATIONS

F. SPACE

G. (1) NBC OPERATIONS

(2) NUCLEAR

(3) BIOLOGICAL

(4) CHEMICAL

H. ANTI-TERRORISM/CRITICAL INFRASTRUCTURE PROTECTION (AT/CIP) (FPCON level)

I. INFORMATION OPERATIONS (IO) (INFOCON level)

J. CIVIL AFFAIRS (CA)

K. WEATHER

L. NEXT 24-48 HOURS

GENTEXT/INTELLIGENCE-RECONNAISSANCE/

4. (Classification) A brief overview of the situation, including operations, order of battle, capabilities, and threat changes in free text narrative.

A. GENERAL THREAT SITUATION/OPERATIONS

B. ENEMY CAPABILITIES (If applicable)

C. POSSIBLE/MOST PROBABLE ENEMY COURSE(S) OF ACTION, INCLUDING REACTION TO FRIENDLY OPERATIONS (If applicable).

D. NEXT 24-48 HRS.//

GENTEXT/LOGISTICS/

5. (Classification) LOGISTICS.

Enter free text narrative: Significant deficiencies affecting support for planned operations, problem areas beyond the commander's capability to overcome or alleviate in a timely manner.

A. SUPPLY

B. MAINTENANCE

C. POL

D. TRANSPORTATION

E. FACILITIES

F. MUNITIONS

G. ENGINEERING

H. COALITION LOGISTICS

I. MEDICAL

J. MAJOR DEFICIENCIES

K. NEXT 24-48 HRS.//

GENTEXT/COMMUNICATIONS CONNECTIVITY/

6. (Classification) COMMUNICATIONS: Enter free text narrative. Significant systems/network connectivity issues impacting on ability to conduct assigned mission.

A. DATA/NETWORK SERVICES (NIPRNET, SIPRNET, Blackberry Services, etc)

B. C2 SYSTEMS (GCCS, TBMCS, etc)

C. INTELLIGENCE SYSTEMS

D. AIRFIELD SYSTEMS

E. VOICE SYSTEMS (telephone switch, LMRs, pagers, cellular telephones, etc)

F. NEXT 24-48 HRS.//

GENTEXT/PERSONNEL/

7. (Classification) JPERSTAT. Enter free text narrative: Factors affecting readiness of forces/units to include daily battle/non-battle casualties (KIA, WIA, MIA) aggregated by service and DOD civilians.

GENTEXT/SIGNIFICANT POLITICAL MILITARY DIPLOMATIC EVENTS//

8. (Classification) POL-MIL: Enter free text narrative. Events not reportable by OPREP-3 PINNACLE, but which could result in U.S. and/or local and/or international public reaction.

A. CURRENT SITUATION

B. NEXT 24-48 HRS.//

GENTEXT/COMMANDERS EVALUATION//

9. COMMENTS: Enter free text narrative. Enter COMMANDERS EVALUATION/ASSESSMENT.//

#### **NOTES:**

1. AMPN used for single Ref. NARR used for two or more Ref.
2. Paragraphs and subparagraphs will be classified according to content.
3. Paragraphs will be tailored by the Directorate based on the operation.
4. For further guidance see USPACOMINST 3500.8P.

**Attachment 5 (Added)****EVACUATION RECEPTION CAPABILITY FORMATS****Capability Requests**

DTG

FM ORIGINATING BASE

TO ALL PACAF WING CPs, NAF AND PACAF COMMAND CENTER (excluding originator)

INFO CDR USPACOM HONOLULU HI//EAO//

502 AOS HICKAM AFB HI//AOTR//

MSGID/GENADMIN/ORGINATOR//

SUBJ/EVACUATION RECEPTION CAPABILITY REQUEST//

RMKS/1. RECEPTION CAPABILITY REQUEST FROM "WING NAME". XXX/CC HAS DECLARED TROPICAL CYCLONE CONDITION OF READINESS (3,2,1) FOR XXX AS OF (DTG) DUE TO TYPHOON/TROPICAL STORM (NAME).

2. REQUEST EACH BASE SEND BASE RECEPTION CAPABILITY DATA IMMEDIATELY TO XXX COMMAND POST.//

**Capability Replies**

DTG

FM INDIVIDUAL WING OR NAF

TO ORIGINATING BASE

PACAF COMMAND CENTER

CDR USPACOM HONOLULU HI//EAO//

502 AOS HICKAM AFB HI//AOTR//

MSGID/GENADMIN/ORGINATOR//

SUBJ/RECEPTION CAPABILITY REPLY//

RMKS/1. RECEPTION CAPABILITY FOR THE "WING NAME"

BASE NAME

NUMBER AND TYPE OF ACFT THAT CAN BE ACCEPTED

NUMBER OF HEAVY ACFT THAT CAN BE ACCEPTED

NUMBER OF OFFICER AND ENLISTED QUARTERS AVAILABLE ON BASE

NUMBER OF QUARTERS AVAILABLE OFF BASE

LIMITING FACTORS AND OR REMARKS//

**Attachment 6 (Added)****EVENTS OCCURRING IN JAPAN OR SOUTH KOREA**

USCINCPACINST 3480.6K, or current version directs this additional information

In cases of major incidents, significant events, or politically high visible occurrences on Okinawa, Mainland Japan or South Korea which involve serious injury to local nationals or significant property damages that are likely to attract significant international media attention, i.e. murder, rape, major criminal offenses or felony type crimes, include as much of the following information as possible in both the voice and record OPREP-3 reports:

Who has been notified in the U.S. DOD chain of command, on the U.S. country team and political chain of command, and the host nation?

What level of Japanese/South Korean political interest has been noted? Is expected?

What level of Japanese/South Korean or other media interest has been noted and is expected? Who (U.S., Japanese and/or South Korea) is responding to media/public queries?

Is there a plan of action in place to address victim needs and concerns?

Is the chain of command addressing all relevant Status of Forces Agreement issues/obligations? (e.g., custody, jurisdiction, claims, etc)

Who is involved in the investigation (U.S. and Host nation) and who has jurisdiction?

Where alcohol and/or drugs involved?

When do you anticipate the next report update?

**NOTE:** It is understood that answers to all questions may not be immediately available; in such instances, reports will confirm that the relevant information is being sought and will be reported as soon as practical.

DAVID A. DEPTULA, Major General, USAF  
Director of Air and Space Operations