

**BY ORDER OF THE 6TH
AIR MOBILITY WING COMMANDER**

**AIR FORCE MANUAL 23-110 VOLUME 2 ,
PART 2, CHAPTER 22**



**MACDILL AIR FORCE BASE
Supplement 1**

26 AUGUST 2002

Supply

EQUIPMENT MANAGEMENT

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AFMAN 23-110, Vol 2, Part 2, Chap 22, is supplemented as follows:

SUMMARY OF REVISIONS

This document is substantially revised and must be completely reviewed.

This revision supplements paragraphs [22.12.](#), [22.28.1.2.1.](#), [22.48.2.1.1.](#), [22.48.2.1.3.](#), [22.53.2.2.](#), and [22.220.1.](#); deletes Attachment A-1 Note 3d; deletes Section B, 22.16.1.; deletes Section C, 22.27.2.1.; deletes Attachment C1.1.2.; adds Attachment 22A-1., Table 22A1.1., Note 4b; and adds Attachment 22C-1.2.5.

22.12. Processing times for equipment transactions will be as specified elsewhere in this chapter.

22.28.1.2.1. To appoint and/or change property custodians or alternates, the organizational commander will submit a Designation of Property Custodian (**Attachment 22M-1 (Added)**) to the 6th Supply Squadron, Equipment Management Element (EME), (6 SUPS/LGSPOE).

22.48.2.1.1. The Chief of Supply will appoint and train individuals in geographically separated units, when applicable. The Equipment Liaison Office (ELO) personnel will be authorized inspectors.

22.48.2.1.3. The requirement for the signature of approving official has been waived.

22.53.2.2. The authority to sign 1ETX/FED output documents is delegated to the ELO supervisor.

22.220.1. The NCOIC or Assistant NCOIC of the Mobility Element will be assigned as primary equipment custodian.

Table 22A1.1, Note 4b. Off-base custodians may be allowed a maximum of 30 workdays to return signed CA/CRLs.

22C-1.2.5. The single delivery destination listing and custodian authorization listing will not be used as record of authorized allowances and signatures. The Standard Asset Tracking System (SATS) card will be used as authorization.

Attachment 22M-1 (Added)

DESIGNATION OF PROPERTY CUSTODIAN

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MEMORANDUM FOR 6 SUPS/LGSPOE

FROM:

SUBJECT: DESIGNATION OF PROPERTY CUSTODIAN

1. Organization/Office Symbol: _____ Section Title: _____
 2. Property Custodian for Account Code: _____ MAJCOM: _____

PRIMARY	ALTERNATE
RANK/NAME _____	_____
SIGNATURE _____	_____
DEROS: _____	_____
BLDG: _____	_____
TELEPHONE: _____	_____
DATE TRAINED: _____	_____
E-MAIL ADDRESS _____	_____

3. Primary and alternate custodians are not authorized to sign for organization commanders in accordance with AFMAN 23-110, Vol 2, Part 2, Chap 22. Only the following named individuals are authorized to sign in the signature block for the organization commander on AF Form 601.

TYPED/PRINTED	SIGNATURE
_____	_____
_____	_____

4. Custodians must complete custodian training prior to assuming custodian responsibilities. Copy of AF Form 2426 or training certificate attached.

5. Those accounts having classified assets must attach a letter, addressed to LGSPOE, to change the Receipt Authorization for Classified Property listing to identified new custodians.

6. As Commander/Staff Agency Chief, I am aware of my responsibility to appoint by letter new custodians to replace the above named personnel NLT 45 days prior to their departure for PCS, retirement, or discharge in order to allow for completion of required training, inventory adjustments, and proper transfer of the account.

Approved/Disapproved

 Organization Commander

 NCOIC, Equipment Management Element

DAVID A. SOWINSKI, Colonel, USAF
Commander, 6th Logistics Group