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Public Affairs

**PHOTOGRAPHY AND VIDEOGRAPHY ON
INCIRLIK AB**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction implements AFI 35-101, *Public Affairs Policies and Procedures* and establishes procedures, policies and guidelines for photography and videography on Incirlik Air Base. This instruction applies to all U.S. personnel assigned or attached to Incirlik Air Base Wing (ABW) units and its Geographically Separated Units (GSUs). Submit recommended changes and questions to Incirlik ABW, 39 ABW Public Affairs Office, Unit 7090 Box 135 APO AE 09824-0135. Use AF Form 847, **Recommendation for Change of Publication**, through channels when making recommended changes. See **Attachment 1** for a Glossary of References and Supporting Information. Maintain and dispose of records created as a result of prescribed processes in accordance with AFMAN 37-139, *Records Disposition Schedule* (will become AFMAN 33-322 Vol. 4).

1. Restrictions. Photography and videography on Incirlik AB are restricted.

- 1.1. For security reasons, Turkish Air Force policy restricts taking photographs or video outdoors on the installation, of the main gate, of the installation from off base, and of mission-related facilities and equipment.
- 1.2. U.S. personnel and their family members stationed at Incirlik AB will comply with this policy.

2. Permissions. In order to photograph or videotape outdoors, the requestor must obtain a consent letter (**Attachment 2**) from the 39 ABW Public Affairs (PA) office, endorsed by the 10th Tanker Base (Turkish Air Force).

- 2.1. If approved, a Turkish Security Forces escort is required to accompany the photographer or videographer while capturing images on base. Anyone caught in violation of this policy may have their film, video or digital imagery media confiscated at their expense.

3. Exceptions. Provided that Turkish Air Force buildings, facilities, equipment, and TuAF personnel are not in the background, express permission is not required to photograph or videotape indoors and at outdoor social and sporting events taking place at:

- 3.1. School facilities
- 3.2. Recreation and sporting facilities
- 3.3. Playgrounds
- 3.4. Picnic areas
- 3.5. Non-military common areas
- 3.6. Family Housing/Dormitory areas

4. Responsibilities. Permanent party, family members and deployed personnel should consider themselves ambassadors of the United States of America while assigned in Turkey.

- 4.1. People should never capture images of Turkish nationals, particularly females, without their consent, both on and off base.
- 4.2. Unauthorized photography and videotaping violates Antiterrorism/Force Protection measures directed by Turkish Air Force and Defense Ministry regulations.

5. Point of contact. Any questions regarding photography and videography guidelines should be directed to 39 ABW PA at 6-6060.

MICHAEL C. GARDINER, Colonel, USAF
Commander

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

AFI 35-101, *Public Affairs Policies and Procedures*

Abbreviations and Acronyms

ABW—Air Base Wing

AFI—Air Force Instruction

AFMAN—Air Force Manual

GSU—Geographically Separated Unit

PA—Public Affairs

Attachment 2
PHOTO AUTHORIZATION LETTER

MEMORANDUM FOR 10TH TANKER BASE COMMAND

FROM: 39 ABW/PA

SUBJECT: Photo Authorization

Date

1. The following individual(s) will be taking photos:

Rank/Name

Location

Date/Time On Site

2. The individual(s) will follow the following rules: No Turkish Air Force personnel, equipment facilities or operations will be photographed/filmed without express written permission. The photographer(s) will get this form approved by Turkish Intel Office (ext-6-2630) second floor at Turkish HQ building and obtain a Turkish Air Force Security escort from Bldg 19 before taking any photos. In an emergency, the 39th Security Forces Squadron Law Enforcement desk will be called and a joint patrol will be requested for escort.

3. The above photographer(s) is/are authorized to take photographs/videotape at the above mentioned location for official purposes.

10'ncu Tanker Üs Komutanlığı'na

1. Yukarıda ismi yazılı kişi/kişilerin yine yukarıda belirtilen yer ve zamanda fotoğraf/film çekimi yapmasını arz ederiz.

2. Fotoğraf/film çekecek kişi(ler) aşağıdaki kurallara uyacaktır. Türk Hava Kuvvetlerine ait personel, malzeme, tesis ve faaliyetlerin fotoğrafını/filmini ayrıca yazılı özel izin almadan çekmeyecektir. Fotoğrafçı(lar) önce bu formu İstih. Ks. A.liğine (Tel no: 62630) onaylatacak ve fotoğraf/film çekimine gitmeden önce de GHM (bina no 19)' den bir eskort alacaktır. Acil durumlarda fotoğrafçı(lar) Amerikan Polis Kıtasını arayacak ve müşterek devriyenin fotoğraf/film çekimi esnasında eskortluk yapmasını isteyecektir.

3. Yukarıda ismi yazılı kişi(ler), yukarıda yazılı yer ve zamanda resmi işler için fotoğraf/film çekmeye yetkili olacaktır.