

BY THE ORDER OF THE COMMANDER

FAIRCHILD AFB INSTRUCTION 31-105

29 November 2000

Security

CONTROL OF PETS AND STRAY ANIMALS



COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction establishes procedures for the control of pets within the limits of Fairchild AFB and areas under its jurisdiction. These provisions apply to all personnel, military and civilian, employed by or residing on Fairchild AFB property. This instruction complies with provisions established in the Revised Codes of Washington (RCW), Chapter 16, and Spokane County Animal Control Ordinance, Title 5.

Chapter 1

DEFINITIONS

- 1.1. Pet:** A domestic cat, dog, or small caged animal (e.g., rabbit, gerbil, hamster, guinea pig; birds such as parakeets, canaries, parrots, etc.).
- 1.2. Livestock:** Domestic animals normally kept for food or draft purposes, including fowl.
- 1.3. Game Animals:** Wild indigenous animals, such as deer, fox, coyote, etc.
- 1.4. Stray Animals:** Animals, either domesticated or wild, wandering at large, unattended and not under the control of an owner.
- 1.5. Commercial Breeder:** An owner who breeds and sells one or more animals from more than one litter will be considered a commercial breeder.
- 1.6. Controlled:** A leashed animal (to include cats), an animal chained in a yard, or an animal within a fenced area. An animal under voice control is not considered controlled. The owner must be able to maintain physical control of the animal at all times.
- 1.7. Abuse:** To use wrongfully or to mistreat.
- 1.8. Neglect:** Lack of sufficient and proper care or abandonment.

Chapter 2

GENERAL INFORMATION TO THE PUBLIC

2.1. In order to protect the health, welfare, and individual rights of all base tenants, it is necessary to regulate the behavior and activity of pets kept on base. All pets will be registered at the base Veterinary Treatment Facility, building 2428. All dogs and cats must be current on rabies and distemper vaccinations in order to be registered on base.

2.2. Spokane County Animal Control (SCAC) and FAFB Security Police share responsibility for the handling of stray, unattended animals on Fairchild AFB.

Chapter 3

PROHIBITED PETS OR ANIMALS

- 3.1.** The following animals will not be brought onto, or kept on base or its area of control:
- 3.1.1. Livestock, to include but not limited to horses, pigs, goats, etc., or game animals.
 - 3.1.2. Frequently known carriers of rabies, such as skunks, raccoons, bats, foxes, bobcats, etc.
 - 3.1.3. Exotic species, specifically, but not limited to, primates, snakes, alligators, tarantulas, ferrets, etc.
 - 3.1.4. Endangered species (bald eagles, spotted owls, etc).
 - 3.1.5. Wild animals (deer, elk, etc.) and wild/domestic hybrids such as wolf-hybrids.

Chapter 4

POLICIES OF THE COMMAND

4.1. The 92d Support Group (92 SPTG) Commander may revoke a pet owner's privilege of keeping and maintaining a pet on this base for violating any portion of this regulation or when a pet is deemed vicious or a nuisance to the community. The 92 SPTG Commander has authorized the base veterinarian to order the impoundment or removal from the base of any animal that has been neglected, abused, abandoned, or has been involved in a serious bite or scratch incident. Such instances will be reported to the Security Police who will prepare an incident report on all of the above mentioned violations when the owner is known. The report may be used as the basis for administrative and/or disciplinary action. Other policies are as follows:

4.1.1. A stray animal or pet may, at the discretion of the 92 SPTG Commander and on the advice of the base veterinarian, be destroyed when it is sick or injured, or when its destruction is considered in the best interests of the community.

4.1.2. The responsibility for registration and conduct of a pet on the base rests with the owner. Owners will be held financially liable for property damage and injuries inflicted by their pets.

4.1.3. The impoundment of a pet not meeting the rules established in **Chapter 5** will result in a DD Form 1569, Incident/Complaint Report, being forwarded to the commander having jurisdiction over the pet's owner. Based on the number and type of incidents, as defined in the purpose statement, the Chief, Security Police, may recommend to the 92 SPTG Commander removal of the pet from the base or, after review of the incident with the base housing officer, the termination of base quarters.

Chapter 5

PET OWNER RESPONSIBILITIES

5.1. Pet owners will comply with the following:

5.1.1. Within five (5) working days after assignment to government quarters or acquisition of a pet, report to the base veterinarian to have the pet immunized and registered. Thereafter, all pets permanently housed on the base must be vaccinated as required for rabies and distemper. There will be a user fee per visit to the veterinarian in addition to any other fees.

5.1.2. Keep the pets under control at all times. Pets must wear a collar, with a vaccination tag attached. If a pet is chained, the minimum chain length is 10 feet. Animals will not be tethered to trees, shrubs, handrails, or clothes-line poles.

5.1.3. Keep the pet properly fed, sheltered and watered. Pets must have continual access to water throughout the day. Pet owners will provide an adequate weatherproof shelter appropriate for the season.

5.1.4. Keep the pet areas clean and in a sanitary condition. Clean up animal feces daily.

5.1.5. Go to the base hospital emergency room for treatment of a bite or scratch. The emergency room will then contact the Law Enforcement Desk Sergeant at ext. 7-5493 or 7-5494, and the base veterinarian at extension 7-2583, concerning the bite/scratch. The pet will be quarantined for observation as directed by the base veterinarian.

5.1.6. Tell the Law Enforcement Desk Sergeant when a pet escapes from the owner's control.

5.1.7. Keep pets in back yards only, making sure they don't interfere with public services, i.e., delivery of mail, fuel oils, garbage pick-up, or maintenance of government quarters.

5.1.8. Contact the base veterinarian upon change of station, death or sale of the pet.

5.1.9. Make sure the pet does not annoy anyone by excessive barking, howling, or other offensive actions.

5.1.10. Should a pet or animal be impounded, the owner assumes financial responsibility for the following fees:

An initial impound fee of \$15.00 when the animal is impounded by SCAC. If the animal is picked up a second time, the impound fee is increased to \$30.00, and for the third and subsequent times the animal is impounded, the fee increases to \$50.00. Additionally, the owner will pay \$5.00 per day for each day the animal is impounded.

Citations for owners of pets which are not properly registered, involved in bites, running loose, disturbing public peace, etc. A list of all citeable offenses is located in **Chapter 9** of this instruction. For second or subsequent citations, the cost of the citation to the pet owner will increase.

5.1.11. Owners will not abandon pets or animals on Fairchild AFB properties. When identified as the owner of an impounded pet and contacted, owners will respond to the Spokane County Animal Control Office, N. 2521 Flora Road, Spokane, to reclaim the pet and pay all associated fees.

5.1.12. Owners will ensure pets do not cause damage to government quarters or property. Outside housing for pets will not detract from the appearance of government property. Owners will be restricted to a maximum of three pets, i.e., two dogs and one cat, three dogs, etc.

5.1.13. A pet will not be left unattended in a motor vehicle for a period of thirty (30) minutes or more. During the summer months (1 May - 1 Oct), pets will not be left unattended for any amount of time.

Chapter 6

BASE VETERINARIAN RESPONSIBILITIES

6.1. The Base Veterinary Office will:

- 6.1.1. Register and inoculate pets, collect fees, keep rabies immunization rosters, and issue vaccination tags.
- 6.1.2. Upon recommendation of the Law Enforcement Desk, inspect quarters/facilities of suspected neglected and/or abused pets to determine if signs of abuse and/or neglect are present.

Chapter 7

BASE HOUSING OFFICER/CIVIL ENGINEERING RESPONSIBILITIES

7.1. The Base Housing Officer will:

7.1.1. Ensure that all personnel residing in government owned or controlled quarters are knowledgeable of all aspects of this instruction. All personnel will be referred to the 92d Security Police Squadron for clarification of issues arising from the application of this instruction.

7.1.2. Provide base personnel with the standards for exterior pet housing. Basement and garage areas are not intended to be used as kennels for pets. Any damages caused due to this usage are the occupants responsibility.

7.2. The Base Civil Engineer is responsible for the removal of dead animals from Fairchild AFB and its associated properties.

Chapter 8

SECURITY POLICE RESPONSIBILITIES

8.1. The Security Police Operations Officer will ensure the Law Enforcement Section complies with the following:

8.1.1. Non-Duty Hours (SCAC).

Monday - Friday, 1801 - 0659, after 1800 Saturday, all day Sunday and all holidays. Security Police will respond to all stray animal calls during these hours (with the exception of those situations outlined in 8.1.3.). NOTE: Security Police will not respond to complaints of loose stray animals unless they meet the criteria outlined in 8.1.3. The animal must otherwise be captured or confined by the complainant prior to Security Police response.

8.1.2. When receiving a complaint of a captured stray animal, the Law Enforcement Desk Sergeant will contact the Spokane County Animal Control (SCAC) Office at 458-2533 and request pick-up of the animal.

8.1.3. If a complaint of a loose stray animal is received, the desk sergeant will ascertain if the animal is sick, dangerous or otherwise presents a threat to public safety. If so, the desk sergeant will dispatch a law enforcement patrol to the last known location of the animal to ensure the safety of the public. The desk sergeant will then contact SCAC to respond and capture the animal.

8.1.4. If a complaint of a loose stray animal is received and the animal poses no threat to public safety or the individual complainant, the desk sergeant will advise the caller to attempt to capture the animal, if possible, and call the desk sergeant when it is captured. Law enforcement patrols will not capture or hold an animal for SCAC during SCAC normal duty hours unless deemed absolutely necessary by the on-duty Security Police Element Leader/Element Sergeant to ensure public safety. If the animal cannot be captured and the identity of the animal's owner can be determined, the desk sergeant will provide this information to SCAC. SCAC will cite the owner via mail after they have captured the animal and confirmed the owner's identity.

8.1.5. When SCAC responds to the base and captures an animal, the law enforcement desk sergeant will accomplish an entry in the Security Police Desk Blotter stating the complainant's name, where the animal was captured, a description of the animal, and the name of the SCAC person notified.

8.1.6. When an individual contacts the Law Enforcement Desk attempting to locate their animal, the desk sergeant will provide them with the telephone number to SCAC.

8.1.7. When the pet owner responds to SCAC to pick-up their pet, and the pet owner is cited by them, SCAC will provide the LE Desk with all pertinent information, to include the citation number. The desk sergeant will complete a blotter entry and include the citation number in the entry and accomplish a DD Form 1569, Incident/Complaint Report, when notified by SCAC that the pet owner has reclaimed their pet.

8.1.8. If an animal is taken into custody by Security Police, a blotter entry will be accomplished to include information on the complainant, location of capture, brief description of the animal, confinement cage number, and rabies tag number, if available. The animal will be housed temporarily in Building 281/FAFB Stray Animal Shelter and provided with food and water. The desk sergeant will notify SCAC at the earliest hour of SCAC normal operating hours so that they can respond and

assume control of the animal. A patrol person will be dispatched to Building 281 to release the animal to the responding SCAC officer. Ensure the patrol person obtains the responding officer's name and personnel number for the blotter entry. Once the animal is released, the patrol person will sanitize the holding cage in accordance with posted sanitation guidelines.

Chapter 9

SPOKANE COUNTY ANIMAL CONTROL RESPONSIBILITIES

9.1. Normal Duty Hours (SCAC). Monday - Friday, 0700 - 1800, and Saturday, 0900 - 1700. Spokane County Animal Control (SCAC) is the sole agency responsible for dealing with stray, nuisance, dangerous, abandoned, or otherwise unclaimed animals on Fairchild AFB and its associated properties during these hours.

9.2. Upon being contacted by the on-duty law enforcement desk sergeant, a SCAC officer will respond to the location provided by the desk sergeant to take custody of the animal in question. Once the animal is in the control of the SCAC officer, the animal becomes the property of SCAC until all fees are paid by the pet owner.

9.3. SCAC will hold each unlicensed animal it impounds for 72-hours for the owner to claim the animal. All licensed animals impounded will be held for 120-hours. Animals unclaimed after the aforementioned times will be disposed of as determined by SCAC. All animals will be held at the Spokane County Animal Shelter, N. 2521 Flora Road, Spokane.

9.4. The desk sergeant will notify SCAC on all cases involving scratches and bites. SCAC will in-turn prepare a bite/scratch report and take the necessary quarantine actions.

9.5. SCAC has the authority to issue county citations to pet owners in violation of the following ordinances:

- Dog or cat running at large
- Dog in heat and accessible
- Dog threatening persons or domestic animals
- Dog disturbing persons (barking, howling, etc.)
- Dog or cat with no license
- Dog or cat running at large and not spayed or neutered
- Dog or cat not vaccinated against rabies

9.5.1. Pet owners cited for any of the aforementioned violations will pay a fee of \$76.00. Second or subsequent violations will result in a fee of \$114.00.

Chapter 10

OFF LIMITS AREAS

10.1. Pets (except military working dogs and seeing eye dogs) are not allowed in the following facilities:

Visiting Officer Quarters

Visiting Airman Quarters

Dormitories or adjacent areas

Base Theater

Swimming Pool

Recreation Center

Base Exchange/Commissary complex

Hospital

Any food services area (dining facilities, cafeteria, bowling alley, etc.)

Restricted/Controlled areas

Transient Quarters

Club Fairchild/Officer's Club

Any area where animals may constitute a nuisance or health hazard

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