

**BY ORDER OF THE COMMANDER  
436TH AIRLIFT WING**



**AIR FORCE INSTRUCTION 36-1203**

**DOVER AFB  
Supplement 1  
12 AUGUST 1997**

**Personnel**

**ADMINISTRATIVE GRIEVANCE SYSTEM  
(AGS)**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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**AFI 36-1203, 1 May 1996, is supplemented as follows: General:** Grievants, representatives, and witnesses are free from restraint, interference, coercion, reprisal or discrimination in the exercise of their rights under this system.

3. The employee's Group Commander will be the deciding official.

10.4. Supervisors must attempt to resolve grievances informally and participate in ADR procedures.

11.7.1. (Added) Requests to review must be submitted in writing to the 436 MSS/DPCE, within 15 calendar days of receiving the final decision. A request must fully and clearly explain the reasons for disagreeing with the decision.

11.7.2. (Added) The 436 MSS/DPCE forwards the entire grievance file to 436 AW/CC or tenant unit commander, as appropriate, within 10 calendar days of receipt.

11.7.3. (Added) 436 AW/CC or appropriate tenant unit commander reviews the grievance file and provides a written response to the grievant, within 30 calendar days of receipt.

FELIX M. GRIEDER, Colonel, USAF  
Commander