

**BY ORDER OF THE COMMANDER,  
436TH AIRLIFT WING**



**AIR FORCE INSTRUCTION 10-245**

**DOVER AIR FORCE BASE**

**Supplement 1**

**26 APRIL 2004**

**Operations**

**AIR FORCE ANTITERRORISM (AT)  
STANDARDS**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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**AFI 10-245, 21 June 2002 and AMC Supplement 1 to AFI 10-245, 1 May 2003, is supplemented as follows:** This supplement applies to all personnel assigned to or attached to the 436th Airlift Wing and tenant organization operating on Dover AFB to include the 512th Airlift Wing (AFRC). This supplement establishes 436th Airlift Wing guidance and policies that cover Antiterrorism (AT) Standards. It is designed to be used in conjunction with AFI 10-245, *Air Force Antiterrorism (AT) Standards* and AMC Supplement 1 to AFI 10-245. This supplement fulfills requirements to implement installation level AT program.

1.1.2. AT is an integral effort of all Dover AFB units. All Dover AFB commanders (host, foreign forces, tenant, and temporarily assigned units) must have the mindset their unit is an integral part of the AT Program, that Force Protection is a team effort and not the sole responsibility of the 436th Security Forces Squadron.

2.1.1.14. The Force Protection Working Group (FPWG) forwards issues of concern affecting Wing force protection from all functional areas to the Force Protection Council (FPC). The FPWG selects issues requiring attention, reaches possible courses of action and presents them to the FPC along with recommendations for solutions. The FPWG Chairperson is the Deputy Commander, Mission Support Group (436 MSG/CD). Key functional membership for the FPWG, at a minimum, will include: Wing Antiterrorism Advisor (ATA), Air Force Office of Special Investigations (AFOSI), Communications (CS), Civil Engineering (CE), Disaster Preparedness (DP), Intelligence (IN), Judge Advocate (JA), Security Forces (SF), Financial Management (FM), Operations Group (OG), Public Affairs (PA), Mission Support Group (MSG), Maintenance Group (MXG) and Medical Group (MDG). The FPWG will meet once per month or as directed by the chair. The semi-annual FPC meeting may substitute for the FPWG meeting for that month. All members of the FPWG will attend the semi-annual FPC meeting.

2.2. **DoD Standard 2 – Development of AT Standards.** The Wing AT Advisor is the OPR for all AT matters and policy on Dover AFB. The 436 AW/AT Advisor and NCO are responsible for managing the Dover AFB Antiterrorism/Force Protection Program.

2.2.1.4.1. The FPWG will identify CbTRIF fund requests through 436 MSG/CC to 436 AW/CC. All CbTRIF submissions will be based off of identified vulnerabilities in the Vulnerability Assessment Management Program (VAMP). The AT Office will assist unit OPRs in preparing their CbTRIF submissions. The FPWG will prioritize all unfunded requirements before they go to the base financial management board.

2.3.4.1. Installation-wide AT exercises will be conducted at the installation commander's discretion, but no less than annually. The AT Office will coordinate with Wing XP to develop exercise scenarios and help evaluate the exercise.

2.3.4.2. The 436 AW/PA will assist the AT program by utilizing the Dover Team TV Channel 8, "Airlifter" newspaper and any other available means of publicizing antiterrorism matters. All terrorist incidents/threat reports to news media will be coordinated with the installation commander and his/her Threat Working Group (TWG) prior to official release.

2.6.1. All organizations on the installation to include tenants and other DoD agencies, must appoint, in writing, a primary and alternate Unit AT Officer (ATO) (must be an E-5 or above) to serve as the Unit AT/FP subject matter expert and advisor for the squadron, unit or agency. Once the primary and alternate Unit ATO have been appointed forward the letter to the Wing AT Office; the appointment letter will contain their full names, SSANs, security clearances, duty phone numbers, e-mail addresses, and Level II AT Awareness Instructor training date. Unit ATO will maintain a Unit Antiterrorism continuity book containing current copies of the following items:

2.6.1.1. (Added) Appointment letter(s)

2.6.1.2. (Added) Level II training certificate(s)

2.6.1.3. (Added) Unit ATO Meeting Minutes

2.6.1.4. (Added) Publications pertaining to AT, as a minimum AFI 10-245, AMC Supplement 1, DAFB Supplement 1.

2.6.1.5. (Added) Self-Inspection Program

2.6.1.6. (Added) Staff Assistance Visit Reports

2.6.1.7. (Added) Exercise Reports

2.6.1.8. (Added) Level I Training Documentation

2.6.1.9. (Added) Facility Information (i.e., Bomb Threat Evacuation Plan)

2.6.4.1. The 436 SFS will develop support agreements with Delaware State Police and the Dover Police Department. The 436 MDG will develop support agreements with local medical support facilities. All Memorandum of Agreements (MOAs) and Memorandum of Understanding (MOUs) for Dover AFB shall be reviewed by the Installation AW/AT and a functional area expert annually.

2.8.4. 436 OSS/IN and AFOSI will provide active intelligence support to TWG, FPWG and FPC as well as other AW agencies, when requested. Unit commanders will ensure personnel under their command report information on events or situations that could pose a threat to the security of personnel and resources.

2.9. **DoD Standard 9 – Threat Information Flow.** All unit commanders will ensure unclassified information received involving threats to installation personnel or assets is disseminated to all their personnel

through Unit Control Centers, e-mail, commander's call and/or Unit ATOs . A method of dissemination will be determined by the FPWG for sensitive or classified information.

2.9.2. Threat Working Group (TWG): Chaired by the Chief, Security Forces, this working group makes recommendations concerning antiterrorism and force protection to the Installation Security Council (FPC) and Force Protection Working Group (FPWG). The Threat Working Group will consist of: Wing AT Advisor and NCO, Air Force Office of Special Investigations (AFOSI), 512 AW AT NCO, Civil Engineer Explosive Ordnance Disposal and Readiness, Communications Network Security, Medical Intelligence Officer and Intelligence (IN). The Threat Working Group will meet once per week as a minimum or more if necessary via teleconference or in person as needed.

2.10.1. The Threat Working Group (TWG) works hand in hand with the larger FPWG. For incidents that pose a nuclear, chemical or biological (NBC) threat, Civil Engineer Readiness Flight (CEX) is also consulted.

2.11. **DoD Standard 11 – Adjustment of Force Protection Conditions (FPCONs).** 436 AW/CC will direct the implementation of FPCONs based on local threats or as directed by higher headquarters.

2.13.4. Unit commanders have primary responsibility for ensuring compliance with the Random Antiterrorism Measure (RAM) program. RAMs are security measures taken from higher FPCONs and employed to supplement lower FPCONs at random locations and times. RAMS test, which security measures provide the most protection while minimizing costs to personnel and resources. RAMs increase security awareness through training and create an outwardly unpredictable security atmosphere. The 436 AW AT Office will send a 90-day listing to Unit ATO . The list will contain tasked units, dates, times, specific AT measure and locations where the RAMs will be conducted. 436 AW/CC is the approval authority for the 90-day listing, and delegates approval authority to 436 MSG/CC or Chief, Security Forces. Unit ATOs are responsible for notifying the Security Forces Control Center when a RAM has been completed. The on duty Security Controller will record the completed RAM by making a blotter entry.

2.16.2.1. The stand-alone 436 AW AT plan is the primary plan for AT procedures. Installation Security Plan (ISP) will incorporate the full spectrum threat response plan, public affairs plan and/or resource protection plan.

2.19.1. The 436 AW/XP and 436 AW/AT will coordinate annual exercises to include FPCON measures, evacuation/notification plans and procedures, terrorist use of Weapons of Mass Destruction (WMD), and other areas outlined in the installation's AT/FP and security plans.

2.20.1. 436 MSS/PRU will report the number of personnel who deployed, and of those, the number who received Level-I Antiterrorism training to the Wing AT Officer/NCO NLT 31 March and 30 September of every year prior to being forwarded to HQ AMC/SFOP.

2.21. **DoD Standard 21 – General Requirements for AT Training.** All units will track Level I AT Awareness training in the unit ancillary training records and will include the full name, rank, social security number and date of training.

2.22. **DoD Standard 22 – Level I AT Awareness Training.** All units shall ensure Level I AT Awareness training is conducted and documented prior to individuals departing CONUS for leave. Individuals shall attend an approved Level I AT Awareness briefing by a certified instructor, if members cannot attend a briefing it shall be completed online at: <http://at-awareness.org> members are required to print and sign the certificate and have it certified by their Unit ATO.

2.24.1. The scheduling of all Level II training requirements must be coordinated through the 436 AW AT Office, who will coordinate through HQ AMC/SFXT.

2.26.2.1. The Installation AT Advisor will be responsible for coordination of a local vulnerability assessment team. The Installation Commander will appoint team members in writing. As a minimum, the team will consist of the following: Wing ATA and NCO, Security Forces, AFOSI, CE (Fire Department, EOD, CEX, structural engineer, infrastructure engineer), Intel, MDG and CS. Other members may be appointed as needed.

2.26.4.2. 436 AW AT is the OPR and ensures scheduling and coordination with AMC/SFOF on all vulnerability assessments.

2.28.2.3. The 436 CES will forward any/all construction projections through the 436 AW AT Office. AW/AT will conduct a review of submitted plans, using the Quad-Service Antiterrorism/Force Protection Construction Standard and Civil Engineer Force Protection Guide.

2.30.2.1. AFOSI and Intel will work closely with the housing office when intelligence indicators are present affecting off-base housing areas where base personnel are billeted.

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