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Security



**POSSESSION, STORAGE, AND
TRANSPORTATION OF FIREARMS**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction outlines procedures to control the possession, storage and transportation of firearms on Charleston Air Force Base (CAFB), which includes the Hunley Park Naval Annex. It applies to all personnel, including active duty, reserve, Air National Guard, any dependants and civilian personnel who possess, store or transport firearms on CAFB. Law enforcement and other personnel with a duty arming requirement are exempt while acting within the scope of their duties. Failure to observe the prohibitions and mandatory provisions in this instruction is punishable as a violation of Article 92, Uniform Code of Military Justice. Civilian personnel who violate the provisions of this instruction are subject to disciplinary action under the applicable collective bargaining agreement.

SUMMARY OF REVISIONS

This document is substantially revised and must be completely reviewed.

The main revision is contained in paragraph **1.3.**, "Registration Responsibilities." This instruction creates a requirement for firearms registration in Military Family Housing. Ref: AFI 31-101, *The Air Force Installation Security Program*, paragraph 8.12.2.1, AMC Sup 1, paragraph 8.12. All units with personnel residing in Military Family Housing (MFH), MFH Residents, 437 SFS/SFA and 437 CES/CEH have responsibilities related to this requirement. Additionally, privately owned "machineguns" cannot be stored in MFH.

1. Possession and Storage of Firearms.

- 1.1. All Personnel on CAFB will comply with all federal and state laws regarding ownership, transport, sale and storage of firearms.
- 1.2. Firearms will never be carried in a concealed manner on CAFB/CAFB Naval Annex.

1.2.1. Firearms and ammunition are not authorized in dormitories or transient quarters on CAFB at any time. Dormitory residents and personnel staying in transient quarters will store privately owned firearms in the Security Forces Armory, Bldg 254.

1.2.2. Personnel who reside in Military Family Housing are authorized to store their personal firearms at their residence. Firearms stored in MFH must be registered with 437 SFS.

1.3. Registration Responsibilities.

1.3.1. Housing Residents will:

1.3.1.1. Register all firearms stored in MFH residences with 437 SFS/SFA. If a resident of MFH wishes to store any firearm in their residence, they must complete an AF Form 1314 and submit it to CES/CEH or SFS/SFA as applicable within 3 duty days of the time in-residence storage began. If no firearms are/will be stored in your MFH residence, sign a memorandum confirming your intent, and understanding of the registration policy.

1.3.2. CES/CEH (Base Housing Office) will:

1.3.2.1. Prior to clearing active duty members and/or their dependants to move into base housing, the housing office, CES/CEH, Bldg 302, will ensure the following:

1.3.2.1.1. If transient personnel are not going to store firearms in their home, they will sign a statement affirming they will not store firearms in their residence, and if they plan to at any time in the future, they will register them with the 437 SFS in accordance with this instruction.

1.3.2.1.2. If personnel do plan to store firearm(s) in their residence, they will complete an AF Form 1314, **Firearms Registration**, for each firearm in their possession. Housing Office staff will forward the form(s) to 437 SFS/SFA no later than 3 business days from receipt.

1.3.2.1.3. If incoming resident's firearm(s) are packaged with as yet undelivered household goods, completion of AF Form 1314 may be impossible due to lack of serial numbers. In this case, CES/CEH must notify SFS/SFA of expected household goods delivery date, and incoming resident may be cleared for relocation to MFH. CES/CEH must inform incoming resident of their responsibility to complete AF Form(s) 1314 and return it to CES/CEH within 5 business days of household goods delivery. CES/CEH will forward forms to SFS/SFA within 3 business days of receipt. If the delivery date changes, it is the incoming resident's responsibility to inform SFS/SFA of the change.

1.3.3. Security Forces will:

1.3.3.1. Be responsible for maintaining and updating the registry. 437 SFS/SFA is located in Bldg 254, 105 South Graves Avenue, CAFB 29404.

1.3.3.2. Semiannually, SFS/SFA will query units for updates. SFA will provide current unit listings to unit commanders. All unit commanders will return an updated listing of unit members residing in MFH who store firearm(s) in their home. Listings must be accompanied by completed AF Form 1314(s) for any previously unregistered firearm(s). Commanders forward unit listings and any applicable forms to 437 SFS/SFA within 30 days of query. Unit updates are necessary in order to keep the registry accurate.

1.3.4. Unit commanders will: reply to SFA with semiannual updates as explained in paragraph **1.3.3.2.**

1.4. The MFH Firearms Registry will be releasable only to commanders, first sergeants, and personnel from security forces, base fire department or other responding agencies the 437 MSG/CC deems critical.

1.5. Storage requirements.

1.5.1. All firearms must be kept either in a lockable container (e.g., gun safe, gun cabinet or gun case) or must be secured with a trigger lock that renders the firearm incapable of firing while the lock is in place.

1.5.2. Regardless of the method of securing the firearm(s), it is the military sponsor's duty to secure all firearms in such a manner as to prevent anyone under the age of 18 from having access to or handling the firearm without a parent or legal guardian in the immediate area. This duty continues as long as the military member or dependents reside on CAFB, regardless of the military member's physical presence in the area.

1.5.3. Ammunition must be kept in a locked container separate from the firearm.

1.5.4. Residents of MFH may store their firearms in the Security Forces Armory, bldg 254. An AF Form 1314 will be completed and kept on file in the SFS armory. It should be noted that there is limited space available for courtesy storage of privately owned weapons in the SFS Armory.

1.5.5. Any firearm defined as a "machinegun" according to Title 26, U.S.C. Section 5845(b) may not be stored in MFH residences. A "machinegun" is defined as "any weapon which shoots, is designed to shoot, or can be readily restored to shoot, automatically more than one shot, without manual loading, by a single function of the trigger. 'Machinegun' shall also include the frame or receiver of any such weapon, any part designed solely and exclusively, or combination of parts designed and intended for use in converting a weapon into a machinegun, and any combination of from which a machinegun can be assembled if such parts are in the possession or under the control of a person."

2. Transportation of Firearms.

2.1. Privately owned firearms may be transported in a motor vehicle only when driving directly between MFH, the Base Skeet Range, and CAFB gates, or the security forces armory. DoD firearms may be transported in a motor vehicle only for the purpose of official duties, such as firearms qualification, Logistics Detail (LOGDET) deployment, or authorized transport from one armory to another. All weapons transportation guidelines outlined in chapter 23 of AFI 31-101 must be adhered to.

2.1.1. Transportation of DoD firearms in a privately owned vehicle (POV) is permissible only when transporting firearm(s) directly between the applicable armory and the SFS/CATM small arms range for the purpose of firearms qualification, inspection or maintenance.

2.2. Transportation of loaded firearms is prohibited. Ammunition will be stored in a separate area of the vehicle away from the firearm.

2.3. Firearms will be transported in the trunk or glove compartment. If the motor vehicle has no trunk or glove compartment, the firearm must be kept out of reach behind the seat or in a gun rack.

2.4. Motor vehicles containing firearms must not be left unattended at any time.

BROOKS L. BASH, Colonel, USAF
Commander