

**BY ORDER OF THE
INSTALLATION COMMANDER**



**CHARLESTON AIR FORCE BASE
INSTRUCTION 24-101**

1 APRIL 2004

Transportation

**AIR TRANSPORTABLE GALLEY/
LAVATORY UNITS**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction assigns responsibilities and establishes procedures for the inspection and maintenance of the Air Transportable Galley/Lavatory (ATGL) units assigned to the 437th Airlift Wing (AMC). This instruction is applicable to the 437th Aerial Port Squadron, identified maintenance agencies assigned to the 437th Maintenance Squadron and the 437th Operational Support Squadron/Life Support.

1. Responsibilities:

- 1.1. The 437th Aerial Port Squadron, Fleet Services, is responsible for inspection, storage and overall control of all ATGL units assigned to Charleston Air Force Base and will maintain ownership and reporting responsibility for ATGL units.
- 1.2. The 437th Maintenance Squadron, Fabrications Flight and Electro/Environmental (ELEN) Shop, are responsible for providing technical support and repair of structural and electro/environmental discrepancies, within their capabilities.
- 1.3. The 437th Operations Support Squadron, Life Support Section, is responsible for inspecting installed oxygen masks and life support components, and providing replacements for unserviceable masks.

2. Procedures:

- 2.1. 437th Aerial Port Squadron, Fleet Services, will:
 - 2.1.1. Provide a facility for storage of ATGL units and tools required for pre-flight, post-flight and periodic inspections.
 - 2.1.2. Perform pre-flight, post-flight and periodic inspections on ATGL units in accordance with applicable technical orders. The frequency of inspection will be in accordance with technical data.
 - 2.1.3. Perform cleaning and operational checks in accordance with AMCI 24-101, Vol 10, *Military Airlift-Fleet Service*.

- 2.1.4. Establish and maintain bench stock levels for ATGL maintenance and order parts for repairs, as required.
 - 2.1.5. Coordinate directly with other activities identified below for repairs beyond their capabilities and obtain work order numbers for file to track historical maintenance data.
 - 2.1.6. Deliver/retrieve and physically onload/offload ATGL units and push onto/off of aircraft upon notification by 437th Aerial Port Squadron, Air Terminal Operations Center (ATOC).
 - 2.1.7. Fleet Services representatives will complete pre-flight inspection aboard the aircraft to ensure ATGLs are operating properly, after electrical connections are made by a qualified aircraft maintenance technician or loadmaster. Aircraft maintenance technicians or loadmaster will ensure the aircraft is properly configured to receive units, physically lock and unlock the ATGL into position and physically connect/disconnect ATGL and aircraft electrical connections.
- 2.2. 437th Maintenance Squadron, Fabrications Flight, will:
- 2.2.1. Perform ATGL structural evaluation/repairs.
 - 2.2.2. Coordinate with other maintenance agencies for repairs beyond their capabilities.
 - 2.2.3. Account for time and inspections in the GO81 data collection system, as required.
- 2.3. 437th Maintenance Squadron, ELEN Shop, will:
- 2.3.1. Perform electro/environmental repairs on ATGL units.
 - 2.3.2. Coordinate with other maintenance agencies for repairs beyond their capabilities.
 - 2.3.3. Account for time and inspections in the GO81 data collection system, as required.
- 2.4. 437th Operations Support Squadron, Life Support Section will:
- 2.4.1. Inspect installed oxygen masks for serviceability.
 - 2.4.2. Provide and install replacements for those oxygen masks found to be unserviceable.

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Commander