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Security

MOTOR VEHICLE TRAFFIC SUPERVISION

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This instruction assigns responsibilities and establishes procedures for motor vehicle traffic supervision on Aviano Air Base, Italy. This includes, but is not limited to granting, suspending, or revoking the privilege to operate a privately owned vehicle (POV); registration of POVs; administration of vehicle registration and driver performance records; and police traffic supervision. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with AFMAN 37-123, Management of Records and disposed of in accordance with the Air Force Records Disposition Schedule (RDS) located at .”

SUMMARY OF REVISIONS

This revision changes requirements for contractors and dependents to complete the Motorcycle Safety Course provided by 31 FW/SE, changed all references from Support Group (SPTG) to Mission Support Group (MSG), changed all references from 31 TRNS/LGTO to 31 LRS/LGRVO, changed all references from 31 TRNS/LGTOD to 31 LRS/LGRVM, changed all references from 31 SFS/SFOP to 31 SFS/SFOSP, directives for pets left in unattended vehicles, and unit commanders may request suspension of driving privileges of their assigned military personnel. A bar (|) indicates revisions from the previous edition.

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Chapter 1

INTRODUCTION

1.1. Applicability. This instruction applies to all personnel identified under the section entitled “Applicability” on page 1 of the basic directive as supplemented by Headquarters, United States Air Forces in Europe (HQ USAFE).

1.2. Delegation of Authority. The Deputy Commander, 31st Mission Support Group (31 MSG/CD) is delegated authority to suspend or revoke driving privileges, as supplemented. The Commander, 31st Mission Support Group (31 MSG/CC) is also delegated authority under this instruction and may act as an alternate when the 31 MSG/CD is unavailable.

Chapter 2

DRIVING PRIVILEGES

2.1. International Driver's Licenses. Personnel in possession of an International Driver's License and a valid stateside driver's license may operate non-AFI plated, privately owned vehicles on base. Personnel operating an AFI plated vehicle, Official or not, must possess a valid AFI driver's license.

2.2. Implied Consent to Vehicle Impoundment.

2.2.1. Vehicles illegally parked for an *unreasonable period*, which interfere with traffic operations, which creating a safety hazard, disabled in an accident or incident, left unattended in, or adjacent to, a restricted, controlled, or off-limits area and/or abandoned will be impounded.

2.2.1.1. For the purpose of this instruction, *unreasonable period* is defined **longer than 72 hours** in an area other than *Auto Hobby Shop*. Vehicles parked in this designated lots must have proper authorization and credentials.

2.2.2. Policies and procedures for towing, searching, impounding and inventorying vehicles will be IAW chapter 6 of AFI 31-204.

2.2.2.1. The fenced lot on the south side of Bldg 41 is designated as the Security Forces Impound Lot. Access to the impoundment lot will be controlled by Security Forces Investigations.

2.2.2.2. 31 SFS/SFOI personnel will arrange towing of vehicles through 31 LRS/LGRVO.

2.3. Suspension or Revocation of Driving Privileges.

2.3.1. The 31 MSG/CD may suspend or revoke an individual's driving privileges based on a specific offense (e.g., DUI) or the individual's overall driving record. Unit commanders may suspend driving privileges for *high-risk tendency drivers* IAW para **2.5.2.** below and route to 31 MSG/CD.

2.3.2. Persons receiving 3 non-moving violations (i.e. parking tickets; registration violations; insurance violations) within a 30 day period will have their driving privileges suspended for 30 days.

2.3.3. Persons accumulating 12 points within 12 months or 18 points within 24 months will have their driving privileges suspended for a period of 6 months.

2.3.4. Driving Privileges for individuals refusing to submit to Command Directed Installation Entry Point Checks will be revoked for a period of one year.

2.3.5. A preliminary suspensions letter will be issued to all personnel apprehended, detained or charged with driving under the influence (DUI), or who refuse to submit to or complete a test for alcohol content. The fact that the revocation is automatic will be placed in the preliminary suspension letter.

2.3.6. 31 MSS/DPMAR will forward copies of orders for all personnel departing PCS each month to 31 SFS/SFAR. These orders will be checked through the WinSPAS and SFMIS programs and SFAR will forward a copy of Individual History Records to include Suspension/Revocation of Driving Privileges to the Chief, Security Forces at the gaining Installation.

2.4. Reciprocal Procedures.

2.4.1. Driving privileges for personnel inbound, which are suspended or revoked, will remain suspended or revoked as specified by their losing base. 31 SFS/SFAR will prepare a suspension/Revocation package to be signed by the 31 MSG/CD when a report or record is received indicating the driving privileges for an inbound individual are suspended or revoked.

2.5. Administrative Process for Suspensions and Revocations.

2.5.1. SFAR will prepare a revocation/suspension package to be reviewed by 31 SFS/CC and 31 FW/JA prior to being forwarded to 31 MSG/CD for approval/disapproval.

2.5.2. Unit commanders have been delegated the right to suspend the driving privileges of military personnel (not military dependents) *with high-risk tendencies* for up to a period of 180 days. Unit commanders may suspend or revoke an individual's driving privileges based on a specific instance, alcohol abuse or repeat traffic infractions. The unit commander must make suspensions in writing. The written suspension must include the reason for the suspension, the length of the suspension, and whether or not the suspension applies to POV or GOV privileges. The unit commander and military member will sign the written suspension and forward to 31 SFS/SFAR for DIBRS input and processing through 31 MSG/CD. At the time of suspension the military member will handover their AFI driver's license to the unit commander. The unit commander may reinstate the driving privileges of the member before the end of the suspension if circumstances warrant reinstatement. Upon completion of the 180 days, the unit commander will return the AFI license to the member, terminate the suspension or forward a recommendation to the 31 MSG/CD for a continued license revocation for up to one year.

2.5.3. If approved the individual's commander or first sergeant will issue the letter signed by 31 MSG/CD or 31 MSG/CC to the individual. The individual will acknowledge receipt of the letter at which time his/her AFI driver's license will be suspended or revoked. To appeal a letter of revocation/suspension a personal request must be forwarded to 31 SFS/SFAR within five workdays upon receipt of the letter. Hearings will be scheduled by the individual through 31 MSG and will be accomplished within 10 workdays.

2.5.4. Unit commanders/first sergeants will physically confiscate the AFI driver's license of personnel whose driving privileges have been suspended/revoked and take it to 31 LRS/LGRVO, Operator Records & Licensing.

2.6. Programs for High-Risk Tendency Drivers:

2.6.1. Unit commanders have the option of directing traffic offenders who have not had their driving privileges suspended/revoked to attend a mandatory Course V briefing.

2.6.2. Attendance at Driver Improvement/Course V is mandatory for all personnel whose driving privileges have been suspended as a result of moving violations/incidents, point accumulations, etc. Course V attendance is not required for suspension resulting from the accumulation of three non-moving violations within a six month period; however, attendance at Local Conditions Refresher Course II is mandatory.

2.6.3. Other programs, such as Alcohol Abuse Evaluation and/or Mental Health Evaluation, can be prescribed by instruction or the suspension/revocation letter.

2.7. Restoration of Driving Privileges.

2.7.1. Reinstatement of driving privileges for suspension or revocation will be automatic on the day after the suspension ends, provided no other violations occur during the suspension/revocation period. The individual's unit commander will ensure all requirements are met (Driver Improvement Course V, re-test for AFI license at 31 LRS Operator Records and Licensing Office, Alcohol Abuse Evaluation and/or Mental Health Evaluation, or any other special requirement prescribed by instruction or suspension letter.

2.8. Restricted Driving Privileges.

2.8.1. The 31 MSG/CD may grant restricted driving privileges or probation on a case-by-case basis. Persons requesting restricted privileges will forward a letter requesting specific privileges endorsed by their commander through 31 SFS/SFAR prior to being forwarded to 31 MSG/CD. Privileges will only be granted for extreme hardship cases.

Chapter 3

MOTOR VEHICLE REGISTRATION

3.1. Registration Policy. The United States Air Force and 31st Fighter Wing value the amicable relations we enjoy with our Italian hosts. Unfortunately, there are persistent anti-American elements in or transiting the vicinity of Aviano Air Base that can constitute a serious and credible threat to the safety and security of the military and civilian personnel in the 31 FW, its tenant units, and their families. Further, the distinctive U.S. Armed Forces Italy (AFI) license plates normally issued are a highly visible indicator of U.S. citizenship and could put Aviano personnel in danger of attack from terrorists or anti-American citizens in the region. For these reasons, and in the interest of increased force protection, all Aviano personnel who can lawfully display "Italian Cover Plates" on their vehicles will do so. These cover plates will be provided at no cost to authorized registrants through the Pass and Registration office using the procedures listed below. **Note: All rules in this instruction which affect "AFI plated" vehicles are also applicable to "Cover Plated" vehicles.**

3.1.1. The United States Navy Europe (USNAVEUR), through the Naval Support Activity (NAV-SUPPACT), Naples, Italy, is the United States European Command (USECOM) executive agent for administration of vehicle registration for all U. S. and NATO military and civilian personnel assigned to bases in Italy.

3.1.2. Ownership of vehicles registered by U. S. military activities in Italy is documented on NAVEURGEN Form 11240/3, *Military Registration and Certificate of Title of Motor Vehicle*, which is a dual-language (U. S. - Italian) document.

3.1.3. Vehicles imported into Italy can be legally driven for 21 days using the current (not expired) stateside or foreign country registration/license plates. The 21 day period starts the day the vehicle is released from the shipping agency or is driven into Italy.

3.1.3.1. The POV Processing Center will issue an AF Form 75, Visitor/Vehicle Pass for all vehicles processed and delivered to Aviano Air Base. The AF Form 75 will contain the following information: Owner's last name, first name, middle initial; Organization, duty phone number, current license plate number and name of state or country of issue. The expiration date of the pass will be 21 days from the time the vehicle is released from the shipping agency.

3.1.4. Vehicles utilized for construction and/or material handling or used strictly for off-road purposes are not required to be registered through Pass & Registration.

3.1.5. Vehicles registered (through Pass and Registration) with AFI plates must have a valid and current registration issued in the name of the owner in the vehicle at all times, as this document certifies the tax free temporary import status of the vehicle. Registrations must be purchased through Pass and Registration with a bank draft issued to the Treasury of the United States. The original registration document will be maintained on file at Pass and Registration. The vehicle owner will be given a "Registration Substitution Document."

3.1.6. At least 30 calendar days prior to registration expiration the vehicle owner must contact Pass and Registration. Failure to renew the registration can result in suspension of AFI registration, loss of gasoline rations and loss of driving privileges. Personnel can contact the Pass & Registration section for current information on vehicle registration.

3.1.7. Owners of AFI plated vehicles will not lease or rent their vehicles to any other person or allow any non-AFI licensed or otherwise unauthorized persons to operate their vehicle.

3.1.8. Owners of AFI plated vehicles must outprocess through Pass & Registration prior to departing. The only legitimate methods for disposing of a vehicle are authorized: sale; exportation; or salvage. When a vehicle is sold, the seller will immediately surrender the AFI plates to Pass and Registration. Vehicles will not be sold or transferred to a new owner unless the previous owner possess a clear title, registration, inspection certification, road taxes paid to date and when applicable, proof that the lien holder has consented in writing to the transaction. AFI plated vehicles will be salvaged by the owner IAW appropriate directives. Contact Pass and Registration for directives. Individuals will coordinate with Pass and Registration prior to salvaging a vehicle to ACI.

3.1.9. Each registrant will be required to sign a statement appointing the cognizant Motor Vehicle Registration Officer as an attorney-in-fact who will be authorized to dispose of the vehicle by scrap-ping if the registrant has departed the overseas station on PCS orders, 45 days have elapsed without proper clearance from the MVRO, or the vehicle has been abandoned or not properly disposed IAW NAVSUPACT Naples Inst 11240.19F.

3.1.10. Immediately upon loss or theft of either or both of the license plates issued, the registrant will report the loss or theft to the base Carabinieri and the 31st Security Forces Police Services Desk where a blotter entry will be accomplished. The registrant will be required to obtain a copy of the blotter entry from 31 SFS/SFAR within 5 working days and take it to the Pass & Registration section with the vehicle registration. New plates must be purchased and the above documents appropriately modified by Pass & Registration personnel. A new registration record must be purchased for the new plates and all costs will be borne by the registrant IAW NAVSUPACT Naples Inst 11240.19F.

3.1.11. In accordance with U.S./Italian SOFA, ACI, and Italian customs requirements U.S. military, DOD personnel and contractors assigned in support of the Air Force are authorized to register one Allied Forces Italy (AFI) white-plated vehicle and two black-plated vehicles. Both AFI white and black plated vehicles are considered to be temporarily imported into Italy free of customs duty fees. AFI black-plated vehicles are subject to an annual road tax. Fuel rations are only allocated for AFI white plated vehicles, according to the engine size of the AFI white-plated vehicle.

3.1.12. U.S. military personnel who depart Aviano for a remote tour, but choose to leave their dependents in the local area must turn in all AFI driver licenses, AFI license plates and vehicle registration, and are no longer eligible to receive NATO Italy automobile gasoline coupons. The NATO Status of Forces Agreement (SoFA) does not allow logistical support for dependents remaining in Italy after departure of the military sponsor even if the member has a follow-on assignment to Aviano. Upon reassignment to Aviano, the sponsor will be eligible for AFI licensing and fuel privileges.

3.2. Type I Registration.

3.2.1. Type I registration is defined as a POV or two-wheeled vehicle (over 49cc) imported into Italy, which is the *primary* means of transportation for authorized military and/or DoD civilian personnel. For the purpose of this supplement, insurance requirements are the following: Euro 774,685.00 per accident/per person for personal injury/against property damage. Vehicle registration requirements for AFI white-plated vehicles are:

3.2.1.1. Vehicles purchased from Italian citizen or car dealer:

- 3.2.1.1.1. Denationalization document (Contact Pass and Registration to determine what is required in order to obtain a denationalization document).
 - 3.2.1.1.2. Current vehicle insurance in buyer's name.
 - 3.2.1.1.3. Vehicles are required to possess a current Italian inspection "Revisione" and a current base inspection that is current within 30 days of registration appointment.
 - 3.2.1.1.4. Valid AFI driver's license.
 - 3.2.1.1.5. Bank draft and money order issued to the Treasury of the United States, contact Pass and Registration for the exact amount(s).
 - 3.2.1.1.6. Bill of Sale.
- 3.2.2. Vehicles that are already AFI plated and have valid registration:
- 3.2.2.1. Current vehicle insurance in buyer's name.
 - 3.2.2.2. Base Safety Inspection that is current within 30 days of the registration appointment.
 - 3.2.2.3. Valid AFI driver's license.
 - 3.2.2.4. Bank draft and money order issued to the Treasury of the United States, contact Pass and Registration for exact amount(s).
 - 3.2.2.5. Bill of sale (which will be accomplished during the Pass and Registration appointment). The buyer and seller must both be present.
- 3.2.3. Vehicles shipped at government expense:
- 3.2.3.1. AE Form 302, Import-Export Customs Declaration issued at Aviano AB or port (Livorno).
 - 3.2.3.1.1. Base Safety Inspection that is current within 30 days of the registration appointment.
 - 3.2.3.1.2. Current vehicle insurance in the owner's name.
 - 3.2.3.1.3. Valid AFI driver's license.
 - 3.2.3.1.4. Bank draft and money order issued to the Treasury of the United States, contact Pass and Registration for exact amount(s).
 - 3.2.3.1.5. Vehicles must be registered with AFI license plates within 30 days of pick-up.
- 3.2.4. Vehicles driven from another European country:
- 3.2.4.1. Military registration from previous country.
 - 3.2.4.2. Current vehicle insurance in owner's name.
 - 3.2.4.3. Base Safety Inspection that is current within 30 days of the registration appointment.
 - 3.2.4.4. Valid AFI driver's license.
 - 3.2.4.5. Bank draft and money order issued to the Treasury of the United States, contact Pass and Registration for exact amount(s).
 - 3.2.4.6. Vehicles must be registered with AFI license plates within 30 days of arrival.

3.3. Type II Registration.

3.3.1. Type II Registration is defined as POVs or two-wheeled vehicles (over 49cc) used as a *secondary* means of transportation. Registration requirements are the same as Type I registration; however, annual road tax is required for this type of registration. NATO Italian tax-free fuel coupons are not sold for Type II vehicles. Contact Pass & Registration for road tax computation. Type II registration requirements are:

3.3.1.1. New vehicles purchased from a dealer and delivered in Italy:

3.3.1.1.1. Registration requirements for new vehicles purchased from a dealer and delivered in Italy will vary. Contact Pass and Registration for further information.

3.3.1.2. Vehicles imported into Italy at the owner's expense:

3.3.1.2.1. Registration requirements for vehicles imported into Italy at the owner's expense are established by Italian custom officials. Registrants should contact Pass and Registration prior to bringing this type of vehicle into Italy.

3.3.1.3. Two or three wheeled vehicles (over 49cc) imported into Italy.

3.3.1.3.1. Requirements for registry of two or three wheeled vehicles imported into Italy must be registered with either AFI white or black plates are:

3.3.1.3.1.1. Possession of a valid AFI driver's license and possession of a valid US driver's license with motorcycle endorsement. Motorcycle qualification must be certified in writing by 31 FW/SE.

3.3.1.3.1.1.1. Motorcycle certification expire every three years and re-certification training must be conducted by 31 FW/SE.

3.3.1.3.1.2. Current road tax receipt (payable at Italian Post Offices for black-plated vehicles).

3.3.1.3.1.3. If the vehicle is of Italian manufacture, the registration book must be carried.

3.3.1.3.1.4. Proof of insurance.

3.3.1.3.1.5. Training certificate issued by 31 FW/SE.

3.3.1.3.1.6. Italian Custom Documents.

3.3.1.3.1.7. Personnel without previous motorcycle training are required to enroll in the next class conducted by 31 FW/SE prior to registering their motorcycle. Turn in plates to Pass & Registration until 24 hours prior to motorcycle training class.

3.4. Vehicle Inspections.

3.4.1. Vehicle Safety inspections will be conducted by 31 TRNS using the criteria established in [Attachment 2](#), *Vehicle Mechanical/Safety Criteria Standards*, of this instruction at Bldg 43 in the Aviano Industrial Area. These inspections are required annually or within 30 days prior to registration. Vehicle Safety Inspections may be conducted randomly by 31 FW/SE and on-duty Security Forces. Additionally, Safety Inspections must be accomplished within 30 days of registration renewal and/or after a vehicle has been repaired following a major accident or vehicle component failure which renders the vehicle not in inspection order.

3.4.2. Vehicles which fail inspections due to minor malfunctions (i.e. inoperative lights, horn, etc.) will be given no more than 30 days to have the vehicle re-inspected. Vehicles which are imported into Italy requiring the ordering of parts will be given a 60 day grace period; however, registrants must show proof that the parts are on order by the 15th day after the initial failure. This also applies to vehicles that are sold or given away (NOTE: This may be extended to 90 days should there be difficulty in obtaining the parts.) In no case will a defective vehicle which presents a pervasive hazard be allowed to operate on the roadways. Vehicle owners requesting extensions must do so in writing and the written request must be approved by the squadron commander or First Sergeant. Gasoline rations will continue to be authorized for individuals who are operating (and have current inspection) on their Type II registered vehicle and who comply with the provisions stated above pertaining to Type I vehicle safety inspection.

3.5. Power of Attorneys for Disposal of AFI Registered Vehicles.

3.5.1. A Power of Attorney to another service member is not an authorized form of vehicle disposition, and will only be accepted in cases of emergency (i.e., hardship, early return due to medical reasons, short notice separation, short notice permanent change of station, etc.).

3.5.1.1. A Special Power of Attorney must be obtained from the Base Legal Office and an Authorization for Motor Vehicle Power of Attorney must be obtained from the Pass and Registration Office. Both will be valid for no more than 90 days.

3.5.1.2. The NCOIC of Pass & Registration is the final approving authority for all POAs.

3.5.2. Generally, owners must dispose of their vehicle; however, there are instances where it becomes necessary to leave disposal in the hands of another individual by means of a Power of Attorney (POA). The following will apply in order for Aviano AB Registration office to be able to accept POA for disposal of an AFI-plated vehicle.

3.5.2.1. POAs will be prepared at the Base Legal Office.

3.5.2.2. When the owner has had thirty or more days notice of their assignment, a POA for the sale or shipment of a motor vehicle must be accompanied by a Commander's authorization letter, endorsed by the 31 MSG/CC, before it will be accepted by the Vehicle Registration Section. The 30 day period will be computed from the date of notification from MPF. The only exceptions will be in special situations when the disposition of the vehicle cannot be resolved by the individual. In those special cases, a letter endorsed by the unit commander explaining the situation must be presented to the Vehicle Registration Section before a POA will be accepted.

3.5.2.3. A POA will not be accepted unless the individual appointed Attorney-In-Fact (AIF) is E-4 or above, or civilian equivalent (GS-5 or above) and has an AFI white-plated vehicle registered and all vehicles on file are current.

3.5.2.4. A POA will not be accepted if the AIF already holds a POA for another vehicle.

3.5.2.5. A POA will not be accepted if the vehicle does not pass a safety inspection within 30 days of the start date of the POA, or if the AIF has less time remaining on their present tour of duty than the registration expiration date unless under extreme conditions or circumstances.

3.5.2.6. During the term of the POA, the AIF will insure the vehicle taxes are paid and the insurance policy is valid for the period of the POA.

3.5.2.7. The POA will not authorize the AIF to utilize the Gas Card issued to the original owner of the vehicle.

3.5.2.8. The original POA will be maintained at Vehicle Registration, unless other terms are on the POA, in which case a copy will be maintained at Vehicle Registration.

3.5.2.9. If the individual who is given POA is unsuccessful in disposing the vehicle within the period of the registration validity or the POA expires, he/she will arrange for disposal of the vehicle with the Automobile Club of Italy (ACI) and Vehicle Registration for scrap.

3.6. Motor Vehicle Operators' Licenses.

3.6.1. The Government of Italy (GOI) allows U. S. Forces personnel to operate government and privately owned vehicles in Italy based on the NATO Status of Forces agreement (NATO SOFA). Operator licensing requirements differ depending on the type and registration of vehicles being operated.

3.6.1.1. Government Motor Vehicles (GMV). All personnel operating a government owned/leased vehicle must have a valid Allied Forces in Italy (AFI) driver's license and establish a record (AF Form 2296, Vehicle Operator Information, Part 3) for all vehicle operators, regardless of motor vehicle type or gross vehicle weight. To establish an AF Form 2296, unit Vehicle Control Officers (VCO), Vehicle Control Non-Commissioned Officer (VCNCO), or squadron CC will ensure personnel are trained by annotating AF Form 171, *Request for Driver's Training and Addition to U.S. Government Driver's License* and provide the form to 31 LRS/LGRVO.

3.6.1.2. Privately Owned Vehicles (POV).

3.6.1.2.1. U. S. Forces Registered Vehicles. NAVEURGEN Form 11240/2, (AFI License), a bilingual (U.S. - Italian) document, is the only driver's license authorized for personnel permanently assigned or attached to Aviano AB to operate a privately owned vehicle (POV) registered with Armed Forces Italy (AFI) license plates (or covered plates).

3.6.1.2.1.1. Personnel operating an AFI plated vehicle in European countries outside Italy must possess a valid International driver's license or a valid driver's license issued from that country.

3.6.1.2.2. Italian Plated Vehicles. To operate an Italian registered vehicle, operators must possess an International Driver's License not issued by Italian authorities.

3.7. AF Forms 75, Visitors/Vehicle Pass.

3.7.1. AF Forms 75, Visitors/Vehicle Pass, will be issued to the following individuals: all visitors; vendors not in possession of a valid USAFE Form 77 or Trentech pass, (Base Entry Identification); Local TMO carriers; Civilian POL truck drivers (i.e. AGIP truck); and local nationals who are members of the Alpine Golf Club and who are listed on the local membership listing located at the flight line gate. AF Forms 75 can be issued at all installation gates for a maximum of 30 days. Personnel requiring an AF Form 75 for periods longer than 30 days will be directed to the Pass & Registration. Normally, AF Forms 75 will be issued for periods not to exceed 90 days; however, the 31 MSG/CC may extend the period up to 1 year for special circumstances. Personnel issued an AF Form 75 must be escorted at all times by the sponsor indicated on the AF Form 75 while on Aviano Air Base.

3.7.2. Personnel issued an AF Form 75 will relinquish the form at the nearest installation entry control point upon completion of their visit or drop box located in the outbound lane of each gate.

Chapter 4

TRAFFIC PLANNING AND CODES

4.1. Traffic Planning.

4.1.1. The Traffic Circulation Plan for Aviano AB is developed by the Police Service Superintendent, Civil Engineering, the Safety Office and the Transportation Squadron. This is accomplished through the Traffic Safety Coordinating Group and approved by the 31 MSG/CC.

4.1.1.1. The normal duty day traffic flow is considered moderate due to the layout of Aviano AB.

4.1.1.1.1. Peak load traffic flow is experienced on the flight line roads leading to the flight line gate and roads to Area 1. This heavy flow of traffic is prevalent from 0730-0830 and 1600-1700 each duty day. Increased traffic flow is experienced during special events conducted in the flight line area. Any activity over normal requirements causes added traffic flow in each area of the base.

4.1.1.1.2. Local Host Nation police and the Police Service Superintendent will be notified at least 1 week in advance to provide effective control over special events and road maintenance that may affect traffic flow.

4.1.2. Surveys will be conducted by the Police Service Superintendent, base safety representatives and base Civil Engineer to insure uniform and effective traffic planning. Emergency situations such as long-term construction projects will necessitate more frequent surveys to address specified situations.

4.1.3. Judicious use of uniform traffic control signs must be practiced. All road signs and speed limits must conform to Italian law. Studies by the Police Service Superintendent and Base Traffic Engineer will be accomplished to insure uniform and effective traffic planning.

4.1.4. Off-road vehicles may be utilized on the installation during contingencies, increased threat levels, emergency situations and when deemed necessary by the 31 SFS/CC. Training for All Terrain Vehicles may be conducted on the field adjacent to Bldg 1227, Security Forces Supply and Bldg 901, Security Forces Armory.

4.2. Traffic Accident Classification. Damage exceeding \$10,000 is considered major for both privately owned and government owned vehicles and/or property. Damage to either privately owned or government owned vehicles or property less than \$10,000 is considered minor.

4.2.1. Anyone involved in an on-base vehicle accident, major or minor, must immediately report the accident to the security forces police desk. Anyone involved in a major accident off-base must immediately notify the desk sergeant. Personnel involved in minor vehicle accidents off-base will notify the security forces police desk within 72 hours of the accident.

4.2.2. In accordance with USAFE Supplement 1 to AFI 31-204, para 4.9.4., military personnel arrested or apprehended by host nation police for traffic related offense(s) must report this information to the security forces police desk within 24 hours of the incident. Failure to report this contact is a violation of Article 92, UCMJ.

4.3. Parking.

4.3.1. The 31 MSG/CD is the authorizing official for base reserved parking spaces. Justifiable requests for reserved spaces will be forwarded to Security Forces, Wing Safety and Fire Department on an AF Form 332, Work Order Request, with a map depicting the location for the reserved sign. The Chief, Security Forces (CSF) will evaluate and forward the request to 31 MSG/CD. The AF Form 332 will then be forwarded to Base Civil Engineering who will complete the work order and insure a copy of all approved requests are sent to 31 SFS/SFOSP.

4.3.1.1. Reserved parking spaces will be assigned in the following priority:

4.3.1.1.1. Official Vehicles used during duty hours.

4.3.1.1.2. Handicapped personnel and those who provide transportation for the handicapped.

4.3.1.1.3. Van pools and bus pools.

4.3.1.1.4. Car pools and four or more regular members.

4.3.1.1.5. Car pools with three, two and single occupant vehicles are prioritized respectively.

4.3.2. Unit commanders may assign a limited number of parking spaces, not to exceed 10 percent of the total area available for personnel parking at each activity (excluding handicapped), to key personnel and personnel with unusual working hours. A maximum of one-half of the 10 percent may be assigned to key personnel. Each parking space will be revalidated every 3 years.

4.4. Traffic Violation Reports. Security Forces may issue DD Forms 1408, Armed Forces Traffic Ticket, to any U.S. and NATO Military personnel, military family members, NAF and DOD personnel within the confines of Aviano AB. Italian Nationals or Italian military personnel may only be cited by Carabinieri.

4.4.1. DD Forms 1408 will be disposed of administratively or judiciously IAW AFMAN 31-201, Volume 7.

4.4.2. Once a DD Form 1408 has been issued, the individual receiving the citation will report with the pink portion of the violation to his/her first sergeant or commander within 24 hours (72 hours if during a weekend or holiday). The white and yellow copies of the DD Form 1408 will be forwarded through 31 SFS/SFOSP to 31 SFS/SFAR.

4.4.2.1. 31 SFS/SFAR will load the data from the citation into the SFMIS System and a case number will be assigned to the citation.

4.4.2.2. 31 SFS/SFAR establishes an initial 14-day suspense for action and forwards the citation to the unit commander or squadron section commander. Extensions may be granted on case-by-case basis. If response on command action is not received by the due date, dispatch a "Notice of Late Suspense" letter (pre-signed by the 31 SFS/CC) giving an additional 7-day suspense. If the additional suspense is not met, send a "Notice of Second Late Suspense" to the unit commander with a courtesy copy to the group commander.

4.4.2.3. (ADDED) IAW AFMAN 31-201, V7, "Since tickets require command action, they must be signed by the violator's unit or squadron section commander. First sergeants or other personnel may complete the administrative process of the ticket; however, the ticket must be signed by the commander or squadron section commander." The commander or squadron section commander will take *appropriate* action and forward the original citation back to 31 SFS/ SFAR. *Appropriate* action is verbal counseling, letter of counseling, letter of reprimand, Article 15, etc.

4.4.2.4. 31 SFS/SFAR will review all action taken on citations. Citations returned with inappropriate action will be forwarded to the Chief, Security Forces Administration (31 SFS/SFA). If the 31 SFS/SFA finds the action taken appropriate, the citation will be filed. If the 31 SFS/SFA finds the action inappropriate, the citation will be forwarded to the 31 SFS/CC. If the 31 SFS/CC finds the action taken appropriate, the citation will be filed. If the 31 SFS/CC finds the action inappropriate, the citation will be forwarded to the 31 MSG/CD for review and action if deemed necessary.

4.4.3. Persons desiring to appeal traffic citations must do so within 10 duty days following receipt of the traffic citation. The individual cited must submit a written appeal through his/her commander. DoDDS personnel must appeal through the school's officer. Dependents of members wishing to appeal must do so through their sponsor's unit commander. The written appeal, along with the commander's endorsement (to indicate commander-level involvement), will then be forwarded through 31 SFS/SFAR to the 31 SFS/CC. Any documentation, statements from witnesses, etc., should be attached to the written appeal.

4.4.3.1. The appeals process is extremely time consuming and imprudent appeals deplete command level time; therefore, the following justifications will not be accepted as basis for a sound appeal: "No parking available," "I have always parked there," "My vehicle was the only one cited" and/or "I didn't know."

4.4.3.2. The individual's squadron commander will evaluate the circumstances surrounding the alleged violation, endorse the appeal with the recommendation for action and forward it through 31 SFS/SFAR to 31 SFS/CC.

4.4.3.3. The completed package will be forwarded to the 31 SFS/CC for his/her annotation and/or recommendation and subsequently to the 31 MSG/CD for final decision. Once the 31 MSG/CD has made a decision, SFAR will notify the violator of the final outcome of his/her ticket rebuttal.

4.5. Grace Periods for Minor Violations. Individuals cited for minor vehicle defect(s) by security forces will be given a 72 hour grace period to have the discrepancy repaired or provide a receipt to demonstrate a part is on order. The violator will report to the security forces police desk to show the repaired part or receipt for an ordered part within 72 hours. If the violator meets the grace period, the citation will be annotated as a warning by the respective unit and forwarded to 31 SFS/SFAR. If the individual does not appear or appears and the problem is not corrected they will be issued a citation for "Operating an Unsafe Vehicle."

4.6. Traffic Complaints. Personnel observing traffic violations may make a formal traffic complaint by completing a sworn/affirmed "Traffic Complaint Form" at the security forces police desk. A traffic complaint may also be made electronically utilizing the Aviano "Safe Highway" intranet web site. The traffic complaint form will be forwarded to the appropriate squadron commander/first sergeant through 31 SFS/SFAR for action. After taking action, the commander/first sergeant will annotate the action taken on the form and place the form in the violator's Personal Information File (PIF).

4.7. Chemical Testing Policies and Procedures. Any lawfully obtained breath, chemical, urine or blood test used to determine an individual's blood alcohol content will be accepted; however, the chemical test commonly utilized at Aviano Air Base is blood extraction by 31st Fighter Wing Clinic personnel.

4.7.1. Any person who is deceased, unconscious, or who is otherwise in a condition rendering the person incapable of refusal, shall be deemed not to have withdrawn the consent provided by AFI 31-204 and the test or tests may be administered, subject to the provisions of AFI 31-204.

4.7.2. The blood alcohol standard for Aviano Air Base is .05%. Persons with a blood alcohol concentration of .05% or higher per volume are considered under the influence and are prohibited from operating any motor vehicle.

Chapter 5

PROCESSING OF SECURITY FORCES INCIDENT/COMPLAINT REPORTS

5.1. All incident reports will be completed IAW AFMAN 31-201, V7, para 2.3.

5.1.1. All appropriate paperwork will be forwarded to the Reports & Analysis (SFAR) who will annotate further distribution of reports. Routing of Security Force reports will be accomplished in the following manner:

Table 5.1.

SUBJECT	UNIT	LEGAL	HOME BASE
Military Subject (Assigned to Aviano Air Base)	XX	OO	
Military Subject (Not assigned to Aviano Air Base)	OO		XX
Dependent of Active Duty Military Members	XX		
Civilian Employees (NAF, DoD, NATO assigned to Aviano AB)	XX		
Civilian Employees (NAF, DoD, NATO not assigned to Aviano AB)	OO		XX

XX - Action Copy OO - Information Copy

5.1.2. 31 MDG/SGOHS will be forwarded a copy of all incidents involving alcohol and 31 MDG/SGOHF will be forwarded a copy of all incidents involving family violence, abuse, or neglect.

5.1.3. 31 FW/JA will be forwarded a copy of all reports where a subject has been identified.

5.1.4. 31 MSG/CD will be forwarded a copy of any report where a dependent child has been identified as a subject.

5.1.5. A copy of all incidents involving U.S. Army personnel and/or their dependents will be forwarded to the legal office at Vicenza Army Post, Italy.

5.2. Report Suspenses. 31 SFS/SFAR will establish a 14-day suspense for reports requiring unit commander action. Extensions may be granted on a case-by-case basis. If response on command action is not received by the due date, SFAR will send a letter, "Notice of Late Suspense" (an electronic-file which is pre-signed by the 31 SFS/CC) giving an additional 7-day suspense. If the additional suspense is not met, SFAR will send a "Notice of Second Late Suspense" to the unit commander with a courtesy copy to the group commander.

5.2.1. IAW AFMAN 31-201, V7, "Incident reports require command action, therefore, they must be signed by the violator's unit or squadron section commander. First sergeants or other personnel may complete the administrative process of the report; however, the report must be signed by the commander." This is usually accomplished via completion of Section XIII of AF Form 3545, *Incident Report*.

R. MICHAEL WORDEN, Brigadier General, USAF
Commander, 31st Fighter Wing

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFI 31-204--Air Force Motor Vehicle Traffic Supervision

AFMAN 31-201, V7--Security Forces Administration and Reports

Abbreviations and Acronyms

AAFES—Army, Air Force Exchange Service

ACI—Automobile Club of Italy

AFI—Allied Forces Italy

AFI LICENSE—Allied Forces Italy license

AFR—Air Force Regulation

AIF—Attorney-in-Fact

CSF—Chief, Security Forces

DoD—Department of Defense

DOT—Department of Transportation

DUI—Driving Under the Influence (.10% per volume or higher)

FMCMT—Family Maltreatment Care Management Team

GMV—Government Motor Vehicle

GEICO—Government Employees Insurance Company

GOI—Government of Italy

GOV—Government Owned Vehicle

HQ USAFE—Headquarters United States Air Forces Europe, Ramstein Air Base Italy

IAW—In accordance with

MPF—Military Personnel Flight, 31st Mission Support Squadron, Aviano Air Base Italy

NAF—Non Appropriate Funds

NATO—North Atlantic Treaty Organization

NAVEURGEN—United States Navy Europe, General

OPR—Office of Primary Responsibility

POA—Power of Attorney

POL—Petroleum, Oil and Lubricants

POV—Privately Owned Vehicle

SFMIS—Security Forces Management Information System

SFOS—31st Security Forces Squadron Physical Security section, Aviano Air Base Italy

SOFA—Status of Forces Agreement

TMO—Traffic Management Office

USECOM—United States European Command

US NAVEUR—United States Navy Europe

WinSPAS—Security Police Automated System, Windows Version

WSS—Weapons System Storage section

31 FW/CC—Commander, 31st Fighter Wing, Aviano Air Base Italy

31 FW/JA—Staff Judge Advocate, 31st Fighter Wing, Aviano Air Base Italy

31 FW/SE—31st Fighter Wing, Safety Office, Aviano Air Base Italy

31 MDG/SGOHS—31st Medical Group, Substance Abuse section, Aviano Air Base Italy

31 MDG/SGOHF—31st Medical Group, Family Advocacy section, Aviano Air Base Italy

31 MSS/DPMAR—31st Mission Support Squadron, Personnel Relocations section, Aviano Air Base Italy

31 SFS/SFA—Chief, Security Forces Administration section, 31st Security Forces Squadron, Aviano Air Base Italy

31 SFS/CC—Chief, Security Forces Squadron, Aviano Air Base Italy

31 SFS/SFAR—31st Security Forces Squadron, Reports & Analysis section, Aviano Air Base Italy

31 SFS/SFOI—31st Security Forces Squadron, Investigations Section, Aviano Air Base Italy

31 SFS/SFOSP—31st Security Forces Squadron, Police Services Section, Aviano Air Base Italy

31 MSG/CC—Commander, 31st Support Group, Aviano air Base Italy

31 MSG/CD—Deputy Commander, 31st Support Group, Aviano air Base Italy

31 LRS/LGRVM—31st Logistics Readiness Squadron, Vehicle Maintenance Element, Aviano Air Base Italy

31 LRS/LGRVO—31st Logistics Readiness Squadron, Vehicle Operations Element, Aviano Air Base Italy

Attachment 2

AVIANO AIR BASE VEHICLE TRAFFIC CODE

Introduction: the purpose of the vehicle traffic code is to insure all personnel who operate a government owned (GOV) or privately owned vehicle (POV) are aware of the rules for operating on Aviano AB. In addition, some Italian road codes are mentioned to enhance knowledge. It is the operator's responsibility to obtain further information in regards to operating a vehicle off Aviano AB.

A2.1. Policy: The operation of a motor vehicle in Italy is a conditional privilege extended by the 31st Fighter Wing Commander. Individuals given this privilege will meet the standards established in this instruction.

A2.2. Unlicensed Motor Vehicle Operators: U.S. Forces military members, members of DOD civilian component, DOD contractors, U.S. AAFES employees, or family members cannot drive, cause or permit another to drive, an AFI plated private motor vehicle without a valid AFI driver's license. All personnel operating a government owned/leased vehicle must have a valid Allied Forces in Italy (AFI) driver's license and establish a record (AF Form 2296, Vehicle Operator Information, Part 3) for all vehicle operators, regardless of motor vehicle type or gross vehicle weight. TDY personnel will comply with the requirements of AFI 31-204.

A2.2.1. Local national mechanics or personnel privately employed by Aviano AB personnel to repair privately owned vehicles may operate AFI plated vehicles in conjunction with said repairs. This may include, but is not limited to, the delivery of the vehicle to the installation. Proper entry procedures will be followed.

A2.3. Vehicle Registration: Limited to U.S. Forces Military members, civilian personnel, DOD contractor personnel and AAFES employees assigned to Aviano AB or supported units.

A2.4. Retired personnel residing in Italy are authorized to maintain their stateside license plates under the following conditions:

A2.4.1. The license plate **must** be current.

A2.4.2. The individual operating the vehicle **must** be in possession of a valid stateside driver's license or a valid international driver's license not issued in Italy.

A2.5. Individuals attempting to enter the installation operating vehicles with an expired driver's license or an expired vehicle registration will be denied access onto the installation. If the operator requires entry onto the installation, the vehicle must be parked off the installation and the operator may enter the installation as a pedestrian or in another properly registered vehicle, provided the individual is authorized entry. The driver of the vehicle will be issued a citation, listing the appropriate offense (e.g., expired driver's license, expired vehicle registration, etc.) (Non-moving)

A2.6. Vehicle Insurance is the minimum amount of liability required under Italian law as shown by the insurance policy. Insurance is required to be maintained regardless of the vehicle's operational status. All personnel must display an insurance expiration stub issued by their company on their front windshield. (NOTE: If window tinting obscures the expiration date of insurance, the insurance stub must be re-

cated.) Insurance coverage expires at 2400 on the date of expiration indicated on the insurance documents. Operators of these types of vehicles must show proof that insurance has been paid upon being questioned by Security Forces or they will be issued a traffic citation with instructions not to operate the vehicle, until proof of insurance is obtained. Persons failing to maintain insurance on their AFI Registered vehicle(s) may have their driving privileges revoked for a period of one year. (Non-moving violation)

A2.7. No person shall unlawfully use or permit the unlawful or fraudulent use of an official driver's license, vehicle registration or proof of insurance documents. Persons unlawfully or fraudulently using or possessing such documents will lose their driving privileges for a period of one year. (Non-moving violation)

A2.8. Operating an Unsafe Vehicle: No person may operate, cause or permit a motor vehicle to be operated if the vehicle creates a safety hazard. (Moving violation)

A2.9. Earphones: The wearing of earphones/headphones (portable radios, cassettes, CD players, etc.) on or near roadways is prohibited. This applies to all individuals operating a motor vehicle, human powered conveyance (i.e. bicycles, rollerblades, etc.) or pedestrians and joggers. EXCEPTION: Motorcycle helmets with an intercom system between the operator and passenger is permitted. Joggers may wear headphones while jogging on the base track only. (Non-moving violation)

A2.10. Driver's of POVs and GOVs are prohibited from using hand-held cellular telephones while operating or in physical control of a motor vehicle. This applies whether on or off the installation. (Moving violation)

A2.11. Joggers will wear reflective belts or vests while jogging on or off the installation during hours of darkness or during periods of limited visibility and must run against the flow of traffic. (Non-moving violation)

A2.12. Motorcycle operations.

A2.12.1. All military personnel, DoD civilians, contractors, and dependents who operate a motorcycle on or off the installation regardless of whether the vehicle is registered on-base, are required to attend and successfully complete the Motorcycle Safety Course provided by 31 FW/SE.

A2.12.2. All motorcycles are entitled to full use of a traffic lane and no motor vehicle will be driven in such a manner as to deprive any motorcycle the use of a lane. The following will apply while operating a motorcycle on or off base:

A2.12.3. The operator of a motorcycle will not pass in the same lane occupied by the vehicle being over-taken. (Moving violation).

A2.12.4. Motorcycles will not be operated between lanes of traffic, or through rows of stopped vehicles. (Moving violation)

A2.12.5. Motorcycles will be operated in single file. (Moving violation)

A2.12.6. Motorcycle/moped operators will have headlights turned on at all times while the vehicle is in motion. (Non-moving violation)

A2.12.7. Motorcycles must be equipped with rear view mirrors. (Non-moving violation)

A2.12.8. Operators and passengers must wear DOT, ANSI, SNELL, or host nation certified helmet. The chinstrap must be securely fastened under the chin and the helmet must have impact or shatter resistant goggles or full-face shield properly attached to helmet. Glasses or sunglasses do not meet this requirement. Goggles or a full-face shield are not required for the operator if the motorcycle is equipped with a windshield that is equal in height to or above the top of the helmet of the properly upright-seated operator. Sturdy footwear is mandatory. Leather boots or over the ankle shoes are strongly encouraged. A long sleeved shirt or jacket, long trousers, and full fingered gloves or mittens designed for use on a motorcycle are mandatory. Operators and passengers must wear a brightly colored (orange, safety red, safety green, or yellow) or contrasting vest or jacket as an outer upper garment during the day and a reflective upper garment during the night. Outer upper garment shall be clearly visible and not covered. Reflective belts strewn across shoulders do not meet this requirement. Italian law does not require the wear of reflective gear; therefore, Italian nationals are not required to wear it on base. To increase visibility, riders and passengers are encouraged to affix reflective material to their helmets. (Non-moving)

A2.12.9. For all motorcycles, the operator must possess a valid operator's permit. This does not apply to those motorcycles used exclusively as off-road or recreational vehicles. (Non-moving)

A2.12.10. Passengers on motorcycles 50cc or higher must be a minimum of 12 years of age. (Moving)

A2.12.11. Motorcycles carrying a passenger will be equipped with footrests for passengers. Additionally, motorcycles will not be operated with handlebars more than 15 inches in height above the seat occupied by the operator. (Non-moving)

A2.13. Operation of Motorized Bicycles (Pedacycles, etc) and Equipment.

A2.13.1. Any person operating a motorized bicycle (pedacycle, etc) upon a roadway will ride as near to the right side of the roadway as practical, exercising due care when passing a standing vehicle or one proceeding in the same direction of travel. When stopping a motorized bicycle or executing a right or left turn, the operator will execute the following hand signals with the left hand:

A2.13.1.1. Stopping: Left arm extended and bent downward. (Non-moving)

A2.13.1.2. Left turn: Left arm extended. (Non-moving)

A2.13.1.3. Right turn: Left arm extended and bent upward. (Non-moving)

A2.13.2. Operators must utilize same equipment as in paragraph A1-9.1.8. (Non-moving)

A2.13.3. Vehicle must have rear-view mirrors. (Non-moving)

A2.13.4. To increase visibility of riders, operators are encouraged to affix reflective material to their helmets.

A2.14. Bicycles

A2.14.1. Bicycles will be equipped with a lamp on the front which will emit a white light, visible from at least 500 feet to the front and a red reflector and tail light on the rear visible from at least 150 feet to the rear. Bicyclists will have their headlights turned on if riding one hour before sunset to one hour after sunrise or during periods of reduced visibility or during inclement weather. (Non-moving)

A2.14.2. The operator must wear an approved DOT, ANSI, SNELL or host nation approved helmet. (Non-moving)

A2.14.3. The operator must wear a reflective vest or highly reflective clothing during hours of darkness, periods of reduced visibility, one hour prior to sunset and one hour after sunrise. (Non-moving)

A2.14.4. Persons riding bicycles will ride no more than two abreast. Persons riding two abreast will not impede the flow of traffic and upon approach of such traffic will ride single file. (Moving)

A2.14.5. No person shall ride a bicycle on any sidewalk. Exception: While in conjunction with official responses, personnel performing Police Services bicycle patrol duties may ride a bicycle on a sidewalk. (Moving)

A2.14.6. Bicycle racing on roadways is prohibited except for special events. Any racing event must be coordinated in advance with security forces and wing safety. (Moving)

A2.15. Miscellaneous Modes of Transportation

A2.15.1. Play wagons, carts, small two-wheel bicycles, tricycles, skates, etc., will not be operated on the travel portion of streets or thoroughfares used by motor vehicles. (Non-moving)

A2.15.2. Roller-blades, roller-skates or skateboards may be used on the flightline perimeter road, in parking lots and other areas on the flightline during non-peak traffic hours only, or where one time authorization is granted by the owning commander. Persons using roller-blades, roller-skates or skateboards will wear helmets, elbow, and kneepads. Skaters must skate with the flow of traffic on roadways. Roller-balding, roller-skating and/or skateboarding is prohibited during hours of darkness or limited visibility. (Non-moving)

A2.16. Speed limits for Aviano Air Base (unless otherwise marked) are as follows:

A2.16.1. Areas on Base:	MPH	KPH
(1) Areas A1 & A2	15	24
(2) Area B (Railhead Annex)	10	16
(3) Area C (BCE)	15	24
(4) Area D (Recreation Area)	15	24
(5) Area E (600 Area)	10	16
(6) Area G (CE Compound)	10	16
(7) Parking Areas	10	16
(8) Vehicle Maintenance		
Parking Area	5	8
(9) Flight Line Area:		
(a) Gate 7	10	16
(b) Perimeter Road	30	50
(c) Industrial Area		

(Hangar Road)	20	32
(d) Parking Areas	10	16
(e) Ball Fields/Picnic Area	15	24
(Hangar Road sides)		
(f) Actual Flightline		
(Taxiway/Runway)	25	41
(10) Munitions Storage Area	10	16

A2.17. Other Speed Limits:

A2.17.1. Emergency Vehicles: Drivers will use due care and caution in responding to emergencies and will use the emergency lights/devices as appropriate. (Moving)

A2.17.2. Government vehicles: Speed limits for government vehicles being operated off-base will not exceed 81 mph/130 kph or the posted host nation speed limits, which ever is lower. (Moving)

A2.18. No person shall drive or be in physical control of a motor vehicle while under the influence of any drug cited in AFI 31-2701 It is also an offense to drive a motor vehicle while under the influence of any legitimate medication which renders a person incapable of driving safely. (Moving)

A2.19. Alcohol and Open Container: Consumption of alcohol in or while operating a motor vehicle with an open container of any alcoholic beverage is prohibited for operators and passengers of POVs and GOVs. (Moving)

A2.20. Inattentive driving: No person shall operate a motor vehicle without care and attention being given to other persons or vehicles. Drivers will insure proper clearance before setting a vehicle in motion. (Moving)

A2.21. Where an on-duty Security Force member or Italian Police Officer is regulating traffic, the police officer's signals or directions will take precedence over any traffic sign or signal. (Moving)

A2.22. Failure to Yield Right-of-Way.

A2.22.1. Unmarked Intersection: When two vehicles approach an unmarked intersection at the same time and neither vehicle is on a priority road the vehicle on the right shall have the right-of-way. (Moving)

A2.22.2. Marked Intersection: Except as directed by a security force member, every vehicle approaching a stop sign must come to a complete stop at the clearly marked horizontal stop mark on the pavement. If there is no stop mark, the vehicle must stop at a point where the operator has a clear view of approaching traffic from all directions. (Moving)

A2.23. Upon seeing a responding emergency vehicle, immediately position your vehicle to the extreme right hand side of the road and come to a complete stop, until the responding vehicle passes your vehicle. (Moving)

A2.23.1. Avoid the area where emergency vehicles have responded.

A2.24. Unmarked Parking Lots. Vehicle's exiting unmarked parking lots must yield to vehicles on the intersection roadway. (Moving)

A2.25. Yield Signs. Except as directed by a security force member, all vehicles approaching a yield sign must slow down and prepare to stop. Take the following actions, as required:

A2.25.1. Yield to vehicles already in the intersection (or approaching a yield within 200 feet left or right of the yield sign). (Moving)

A2.25.2. Do not stop the vehicle in such a position at a yield sign or stop sign which will constitute a safety hazard or interfere with the safe turn of any other vehicle negotiating a turn. (Non-moving)

A2.25.3. If a collision occurs as the result of a driver failing to stop at a stop or yield sign (designated by the horizontal white lines or triangles), that driver shall be deemed as having failed to yield, resulting in an accident. (Moving)

A2.25.4. Yield to pedestrians in crosswalks or about to enter crosswalks. For clarity purposes, any part of the body or an extension thereof that has actually stepped into or is about to step into the crosswalk. (i.e. a pedestrian pushing a baby stroller) is "entering." (Moving)

A2.25.5. The driver of a vehicle entering or crossing a roadway from any place other than another roadway will yield the right of way to all approaching vehicles. (Moving)

A2.25.6. Yield the right-of-way to any vehicle or pedestrian engaged in road construction whether or not control devices are present. (Moving)

A2.26. Reserved Parking: With the exception of General Officers, Colonel, Commanders (CC/CD), handicapped, First Sergeants and GOV parking areas, reserved parking is only during *normal facility* duty hours. (Non-moving)

A2.26.1. Timed Parking: Areas marked with the European timed parking symbol will require the use of a Disco Orario showing the time the vehicle arrived at the parking lot. Alternatively, a piece of paper with the date and time of arrival can be placed in the windshield. Timed parking will be enforced from 0600-1800 with the exception of facilities which are manned 24 hours a day, where enforcement will be 24 hours a day. (Non-moving)

A2.26.2. Authorized Parking: Parking is authorized only on paved surfaces that are marked by two white painted lines with the exception of motorcycles and bicycles which may park in the yellow striped areas of parking lots. Established gravel parking lots or parking areas established during special events are authorized parking areas. (Non-moving)

A2.26.3. Prohibited Parking: Parking is not authorized in the areas identified below:

A2.26.4. Parking along a painted yellow curb or line. (Non-moving)

A2.26.5. Parking in such a manner as to obstruct the free access to or from an authorized parking area/slot. (Non-moving)

A2.26.6. Double parking. (Non-moving)

A2.26.7. Unauthorized parking in a reserved slot. (Non-moving)

A2.26.8. Parking in or along fire lanes. (Non-moving)

A2.26.9. Blocking driveways or walkways. (Non-moving)

A2.26.10. On seeded or grassy areas. (Non-moving)

A2.26.11. On the shoulder of a road, unless in an emergency. (Non-moving)

A2.26.12. Impeding the flow of traffic, except for the loading/unloading passengers or cargo. (Non-moving)

A2.26.13. More than 12 inches from the curb. (Non-moving)

A2.26.14. Parking in any area not designated for parking. (Non-moving)

A2.26.15. Parking within 26 feet (8 meters) from intersections. (Non-moving)

A2.26.16. Parking within 15 feet (5 meters) from fire hydrants. (Non-moving)

A2.27. School Buses: All operators of vehicles will stop for school buses that are unloading/loading children *on-base*. This includes vehicles which are on the opposite side of the roadway, unless there is a physical barrier separating the lanes of traffic. Although Italian Law does not prohibit passing school buses that are unloading/loading children *off-base*, operators are highly encouraged to stop. (Moving)

A2.28. Wrong Way on a One-Way Street: No person shall operate a motor vehicle in a direction contrary to the flow of traffic on a posted one-way street. (Moving)

A2.29. Left or Right Turn: No person shall fail to yield prior to turning his or her vehicle into the path of approaching vehicles. (Moving)

A2.30. “U” Turns: “U” Turns are prohibited on base except for emergency response vehicles responding to an emergency. (Moving)

A2.31. No Thoroughfare: No person shall drive their vehicle through an area marked for delivery vehicles only or marked as prohibiting thoroughfare. (Moving)

A2.32. Safety Standards

A2.32.1. No person shall operate a motor vehicle, except a motorcycle or motorized bicycle, without seat belts. All operators and passengers must wear seatbelts while the vehicle is in motion. All POVs and GOVs, regardless of age, must have serviceable seatbelts installed for the driver and each passenger and worn at all times on and off the installation. Automatic seatbelts will not be disconnected and must be used IAW the manufacturer’s requirements. (Moving)

A2.32.2. All children must be properly secured in an appropriate child passenger restraint system. The term “child passenger restraint system” includes car seats, car beds, booster seats, harnesses, and other products certified to meet federal safety standards of the US Department of Transportation. On a European military installation, products that meet the European safety standards are also included. All child restraint systems must be utilized and installed in the vehicle in accordance with vehicle and child seat manufacturer’s instructions. (Moving)

A2.32.2.1. Children and child restraint system include:

Birth - 1 yr and 20 lbs: rear-facing seat (may face rear up to higher weight if within seat manufacturer's approved weight range)--must not be placed facing an airbag.

> 1 year and > 20-60 lbs or 48" (4'): appropriate child passenger restraint system used according to the manufacturer's instructions. NOTE: The National Highway Traffic Safety Administration strongly recommends children ride in booster seats until they reach 80 lbs and 4'9", or until the vehicle seat belt fits them properly (usually not until at least age 8). To fit seat belt properly, the child must sit with back against seat, knees must bend at the edge of the seat, lap belt touching the thighs, shoulder belt across shoulder - not across neck, not behind arm or back.

*exceptions: If greater than 40 lbs and if vehicle has only lap belts in the back seat, a lap belt may be used instead of a child restraint device. Life threatening emergency will be evaluated based on individual circumstances. (Moving)

A2.32.2.2. All children age 8 yrs and under must ride in the back seat unless all seat positions are occupied by other children, or vehicle has no rear seat, or vehicle has only lap belts in the back seat but has lap-shoulder belt available in the front seat - this choice must be made by the adult responsible for the child. (Moving)

A2.32.2.2.1. Applies to all motor vehicles except those designed for more than 10 occupants, taxis, emergency vehicles, and motorcycles.

A2.33. No person shall drive upon a sidewalk unless directed by Security Forces (Moving)

A2.34. No person shall drive a vehicle when passengers or cargo obstruct the view of the driver or interfere with the driver's control. (Moving)

A2.35. No person shall open a vehicle door which would interfere with traffic flow. (Non-moving)

A2.36. No person shall drive a vehicle with a child, person or animal positioned between the body of the driver and the steering wheel. (Moving)

A2.37. All motor vehicles are required to have the lights on at all times. (Moving)

A2.38. Major vehicle maintenance (i.e. transmission or engine repair) will not be performed unless at approved location, i.e. Auto Hobby Shop. (Non-moving)

A2.39. Unattended Vehicles: No person shall leave a GOV or a POV unattended with the engine running for any period of time. (Non-moving)

A2.40. Unattended Children: No child under the age of six will be left unattended in a motor vehicle, for any amount of time. Any person leaving a child unattended in a vehicle may be found guilty of child neglect as deemed appropriate by the Family Maltreatment Case Management Team (FMCMT). (Non-moving)

A2.41. (ADDED) Unattended Pets: Pets will not be left unattended in motor for any amount of time. (Non-moving)

A2.42. Military Formations: Military formations are usually defined as an organized body of personnel numbering at least 10 individuals.

A2.42.1. Upon approaching a military formation from the front, vehicles may pass the formation at a maximum speed of 10 mph/16 kph, unless otherwise directed by the person in charge of the formation. Troop formations will run with the flow of traffic and will have two road guards which will wear orange vests to be immediately recognizable. If performing Physical Training (PT) during the hours of darkness, each road guard will have a coned traffic wand flashlight. (Moving)

A2.42.2. When approaching the formation from the rear, vehicle operators will sound the horn and wait for the road guards to recognize them. Upon recognition and *direction* from the road guards, the vehicle will proceed around the formation at a reasonable speed and in a prudent manner. (Moving)

A2.43. Backing: All GOVs, whenever vision to rear is obstructed, must have a spotter present during the operation. (Moving)

A2.44. Passing on the right side of the roadway is permitted only when the vehicle being overtaken is preparing to make a left turn. The operator must do so in a safe manner and remain on the roadway. The road's shoulder is not considered to be on the roadway. (Moving)

A2.45. Passing on the left side of the roadway is permitted only when:

A2.45.1. A broken center line indicates passing is permitted. (Moving)

A2.45.2. Returning to the original lane of travel can be done safely and as soon as practical after passing and before coming within 200 feet of oncoming traffic. (Moving)

A2.46. To ensure the safe and efficient movement of vehicles upon the base roadways, the following guidelines shall apply:

A2.46.1. As a general rule, roads on base are divided into two lanes and a vehicle shall be driven in the center of the lane of travel, except when passing. (Moving)

A2.46.2. Vehicles will not straddle the centerline. When passing or negotiating a left turn, a vehicle may cross the centerline. (Moving)

A2.47. When negotiating a turn onto another street, adjust the vehicle speed to that of present traffic as soon as possible. (Moving)

A2.48. A minimum safe distance will be maintained between vehicles. The minimum following distance is one and half car lengths for every 10 mph. This is only a guideline as conditions may necessitate longer distances for following. (Moving)

A2.49. Towing vehicles. A tow bar or approved towing apparatus must be utilized when towing another vehicle. If a tow bar is not used, the vehicle being towed must have an operator who can stop the towed vehicle in an emergency. The vehicle being towed must use its emergency flashers. Vehicles will not be towed at speeds exceeding 20 kph, unless the vehicle is being towed by a wrecker service. (Moving)

A2.50. Traffic Cones. Tampering or moving cones placed by Security Forces is prohibited. (Non-moving)

A2.51. Inclement Weather: Headlights will be turned on during inclement weather, which would impede vision (i.e. fog, rain, snow, etc.). (Moving)

A2.52. License Plates: Owners/operators of vehicles will ensure license plates (front and rear) are securely fastened with at least two bolts, screws, or brackets to the front and rear bumpers or the manufacturers designated location. String, tape or wire will not be used to secure license plates. (Non-moving)

A2.52.1. Lost/stolen license plates will be immediately reported to the local Carabinieri station and the security forces police desk.. Personnel must immediately take the Carabinieri report to Pass and Registration for issuance of new license plates.

A2.52.2. AFI Plates may be altered to fit into a standard bracket; but, a 1 ½ inch white or black border must be visible around the letters and numbers. (Non-moving)

A2.53. Pedestrian Responsibilities: It is the responsibility of each pedestrian to abide by the following rules:

A2.53.1. It is unlawful to walk along or upon a roadway, where a sidewalk is available. (Non-moving)

A2.53.2. Pedestrians must use the shoulder of the road as far as practical from the roadway, where a sidewalk is unavailable. (Non-moving)

A2.53.3. No games or sporting activities will be carried out on the road. Jogging and walking is allowed on roads, against the flow of traffic, in single file. (Non-moving)

A2.53.4. Except as otherwise posted, pedestrians will yield the right of way to vehicles. (Non-moving)

A2.53.5. No person shall suddenly walk or run into the path of a vehicle. (Non-moving)

A2.54. Emergency Equipment required per the NAVSUPACT:

A2.54.1. All vehicles will be equipped with a warning triangle. (Non-moving)

A2.54.2. All POVs will have a spare tire which is in good condition, i.e. proper tread depth, etc. (Non-moving)

A2.54.3. Motor vehicles are required to have a reflective traffic vest in the vehicle. The traffic vest will be worn before exiting the vehicle for repairs or checks during the hours of darkness. (Non-moving)

A2.55. Excessively loud mufflers and stereos constitute a safety hazard as they prevent operators from hearing emergency sirens; therefore, no vehicle will operate with an excessively loud muffler system and car stereos will not be played excessively loud on or off base. An “excessively loud” stereo is one that can be heard outside the vehicle. (Non-moving)

A2.56. Italian Vehicle Traffic Code: In addition to the above rules of the road, a few Italian Road Code rules are addressed to familiarize the operator of certain rules that are enforceable both on and off the

confines of Aviano AB. In the event a base rule of the road exceeds an Italian Law, the base rule will be enforced.

A2.57. (Section 68) Bicycles:

A2.57.1. Must be fitted with reflectors on pedals, headlight and taillight (for night use), and acoustic warning device (i.e. bell).

A2.57.2. One-half hour before sundown, during hours of darkness and by day if atmospheric conditions make it advisable, lights will be utilized. Bicycles not fitted with lights, lamps and reflectors may be pushed, but not ridden.

A2.57.3. Persons riding bicycles shall signal their intentions to turn left, right or stop either by hand and arm signal or lighted signals.

A2.58. (Section 164) Loads, Moving Accessories and Objects or Implements Drawn: The load on a vehicle shall be so distributed as not to encroach on the driver's field of vision, not hinder his freedom of movement while driving and to prevent the fall of any part of said load.

A2.59. (Section 169) Carriage of Persons and Objects on Motor Vehicles, Motorcycles and Light Motorcycles: In all motor vehicles, the driver shall have full freedom of movement in order to be able to execute all movements necessary for driving the vehicle.

A2.59.1. Other persons besides the driver may be accommodated in the front seat of the vehicle, but the number of such persons shall not exceed the number stipulated in the registration book.

A2.59.2. The carriage of other persons besides the driver is permitted on motorcycles, but the number of such persons shall not exceed the number stipulated on the registration book. The condition of the vehicle shall, however, be such as to ensure that at the aforesaid carriage of persons may be done safely. No passengers are allowed on mopeds.

A2.59.3. The carrying of domestic animals, i.e. cat. dogs, etc., is allowed only if placed in the area behind the driver.

A2.59.4. Passengers cannot ride in the bed of pickup trucks (POV or GOV) on or off the installation.

A2.60. (Section 182) Carriage of Children -- Bicycles: Children under the age of 8 may be carried on bicycles only by adults, provided an appropriate saddle is fitted, firmly attached to the bicycle frame in front or rear of the person riding the bicycle and the child will wear a helmet.

A2.61. (Section 182) Bicycles on the road:

A2.61.1. Cyclists shall proceed in single file in all cases when traffic conditions may require it and in no cases more than two abreast.

A2.61.2. Cyclists shall have free use of their hands and arms, shall keep a hand on the handlebars, shall be able at all times to see clearly in front and all sides of them and shall be able to execute any necessary maneuvers with the utmost freedom, safety and ease.

A2.61.3. A rider is prohibited from carrying other persons on a bicycle unless the persons are children up to 8 years of age and there are suitable passenger fittings.

A2.61.4. Cyclists will not be pulled or towed by another vehicle or persons within a moving vehicle.

A2.62. (Section 189) Driver's Obligation in Case of Accident: Drivers approaching traffic accidents are under obligation to stop and render aid to injured persons.

A2.63. Drivers of vehicles are prohibited from utilizing a cell phone while operating a motor vehicle unless using a hands-free device.