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**Personnel**

**USE AND PREPARATION OF ARPC IMT 33**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This instruction outlines the preparation and use of ARPC IMT 33, **Request for Officer Selection Record Review**.

This instruction includes a requirement to maintain, collect, use, or disseminate information subject to the Privacy Act of 1974. AUTHORITY: Title 10 U.S.C., Section 14301 Eligibility for consideration for promotion: general rules.

**1. Reference.** AFI 36-2504, *Officer Promotion, Continuation and Selective Early Removal in the Reserve of the Air Force*.

**2. Purpose:** Officers may request pre- or post-board review. Pre-board review validates information contained in Officer Selection record. Post-board review or non-select counseling, after results of selection board are announced, allows officers contact with the Promotion Procedures and Analysis Division (DPBS) of the Board Secretariat Division (DPBB). Counseling is provided to prepare officers and make them competitive for promotion consideration to the next higher grade.

**3. Preparation.** Technicians counsel eligible officers capturing data vital to gathering clear picture on competitiveness for promotion consideration to next higher grade.

**4. Procedures.** Officers can apply for counseling using ARPC IMT 33. This form is completed and faxed or e-mailed to DPBS of DPBB.

**5. IMT Prescribed.** ARPC IMT 33.

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Commander