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**Personnel**

**USE AND PREPARATION OF ARPC FORM 84**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This instruction outlines the preparation and use of ARPC Form 84, **USAF Reserve Chaplain and Chaplain Candidate Appointment Kit Checklists**.

- 1. Reference.** AFI 36-2005, *Appointment in Commissioned Grades and Designation and Assignment in Professional Categories—Reserve of the Air Force and United States Air Force*.
- 2. Purpose.** ARPC Form 84 gives electronic access to any of three appointment checklists:
  - 2.1. Air Force Chaplain Candidate.
  - 2.2. USAF Reserve Chaplain.
  - 2.3. Candidate reappointing as USAF Reserve Chaplain.
- 3. Preparation.** Requested by Air Force Reserve Recruiting Service to assist the Chaplain Directorate of Individual Reserve Programs in processing applications for appointments and reappointments.
- 4. Procedures.** Applicants should work with the Air Force Reserve Recruiting Service using ARPC Form 84 to apply for an appointment as an Air Force Chaplain Candidate status to Chaplain status. Use only one of the three options that ARPC Form 84 provides. Return completed checklist to HQ ARPC/HCP.

5. **Form Prescribed.** ARPC Form 84.

JAMES L. PLAYFORD, Colonel, USAF  
Commander