



Operations

RESERVE RECALL STATUS CODES

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

OPR: HQ ARPC/DPAR (SSgt Marcus D. Mullis)
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This instruction establishes responsibilities, provides explanations, and confirms existing guidelines for the input, update, and maintenance of Reserve Recall Status Codes. This publication includes a requirement to maintain, collect, use, or disseminate information subject to the Privacy Act of 1974. AUTHORITY: 10 U. S. C., Section 10204.

SUMMARY OF REVISIONS

This revision has been updated to reflect changes from reorganization, the deletion of codes "D" and "J", and detailed instructions for inputting PTI 48R's (Reserve file) and DIN/data updates (Retired file).

1. References.

- 1.1. AFI 10-402, *Mobilization Planning*.
- 1.2. AFI 36-2115, *Assignments Within The Reserve Components*.

★2. Policy. HQ ARPC will monitor all Reserve Recall Status Codes and input mobilization status on reserve and retired members when:

- 2.1. Exempted or delayed for mobilization.
- 2.2. Designated a Key Employee.
- 2.3. Identified as medically disqualified from mobilization.
- 2.4. The existing Mobilization Status Code is no longer applicable.

★3. General. The data element Reserve Recall Status exists on the Reserve (AR/BR) and Retired (RA/RB) files. It serves to preclude a member from being selected for mobilization. Some of the status codes are only applicable to retirees because other data is available on the reserve files to preclude a member's selection for mobilization. The Personnel Readiness Division (HQ ARPC/DPAR) shall exercise overall control of this data, and will resolve disputes that may arise. HQ ARPC/DPAR will also act as the OPR for any data item when one is not specifically designated.

★4. Explanation of Codes.

★4.1. Code E: This code is manually input by major commands (MAJCOMs), field operating agencies (FOAs), HQ ARPC Central Managers, and the Individual Programs Division (HQ ARPC/DPST) to preclude an Individual Mobilization Augmentee (IMA) they mobilize or call-up from being selected through a mass mobilization or call-up transaction. It will be manually updated to a "Y" by these same agencies when the need for the code no longer exists.

★4.2. Code F (OPR: HQ ARPC/DPPRS, Separations Branch): This code is manually input by the OPR or HQ ARPC Central Manager when an individual selected for mobilization has applied for and been granted an exemption or delay. It will be manually updated to a "Y" by these same agencies when the exemption or delay condition no longer exists.

★4.3. Code K (OPR: HQ ARPC/DPAF, Personnel Support Division, for MPF ID "S7," HQ ARPC/DPST for MPF ID "96"): This code is manually input by the OPR to identify a member who has been designated a key employee. It will be manually updated to a "Y" by the OPR when the key employee status no longer exists.

★4.4. Code M (OPR: HQ ARPC/DPAR): This code is computer generated for retirees based on quarterly updates provided to the Air Force Personnel Center (HQ AFPC) by the Defense Finance and Accounting Service - Denver Center (DFAS-DE). The DFAS-DE uses a formula to estimate which retirees are at least 30 percent disabled. DFAS-DE/CL provides HQ ARPC/SCP a quarterly file. HQ ARPC/SCP compares the file to the previous quarters file. If the record is not on the previous file, but is on the current file, the code will be updated to "M." If the record is on the previous file, but not on the current file, the code is updated to "Y."

★4.5. Code P: This code is manually input by the OCR, HQ ARPC Central Managers, HQ ARPC Individual Programs Division, or HQ ARPC Assignment Program Division, on Pretrained Individual Manpower (PIM) individuals who are to be precluded from mobilization for reasons not otherwise specified herein. An example might be a doctor whose current authorization to practice medicine is in doubt and is being reviewed by the HQ ARPC Surgeon. Such cases will be referred to the OPR for update. The code will be manually updated to a "Y" by these agencies when furnished evidence that the condition no longer exists.

★4.6. Code Q (OPR: HQ ARPC/SG, Directorate of Health Services Individual Reserve Programs): This code is manually input by the OPR when it confirms that a reservist identified as medically disqualified during an IRR muster is, in fact, medically disqualified.

4.7. Code R (OPR: HQ ARPC/SG): This code is manually input by the OPR when it confirms that a member is medically disqualified for mobilization. It is used when code M or Q are not applicable.

★4.8. Code S (OPR: HQ ARPC/DPAR): This code is computer-generated when a reservist or retiree is selected for mobilization.

★4.9. Code T (OPR: HQ ARPC/DPAR): This code is computer-generated to the retired airman file (RA) when a retired airman is gained by an ANG or Reserve unit for participation via PTI 107.

4.10. Code Y: This code is manually updated by the OPR when the condition no longer exists.

5. Affect on Mobilization. Code Y is defined as not applicable.

5.1. PIM: Codes F, K, M, P, Q, R, S, and T will preclude a member of the PIM from being selected by a mobilization levy transaction.

5.2. IMA: Code E and S will preclude an IMA from being selected via a mass mobilization or call-up transaction.

★6. Update Procedures

6.1. Reserve File

6.1.1. Reserve recall status codes are updated in the Personnel Data System (PDS) via PTI AR48R for enlisted personnel and PTI BR48R for officers.

6.1.1.1. Key Data Elements.

6.1.1.1.1. Format Type. Enter a "1" in this field.

6.1.1.1.2. TIC. Enter "AR48R" for enlisted personnel or "BR48R" for officers.

6.1.1.1.3. Input Source Routing. Enter your Source of Input Code (SOI).

6.1.1.1.4. TOC DOC. This field can be used to track transactions. One tracking mechanism is to enter the Julian date in this field.

6.1.1.1.5. Sequence NR. Enter "00" in this field.

6.1.1.1.6. SSAN. Enter the SSAN of the member in this field.

6.1.1.1.7. Name Pers 1st Two. Enter the first two letters of the last name of the member in this field.

6.1.1.1.8. Res Recall Status. Enter appropriate Reserve Recall Status Code in this field.

6.1.1.2. Example of PDS transaction string. 1AR48R9AG_014500123456789ABY
(" " = Space)

6.2. Retired File

6.2.1. Reserve recall status codes are updated in PDS via PTI RA000 for retired enlisted personnel and PTI RB000 for retired officers.

6.2.1.1. Key Data Elements.

6.2.1.1.1. Format Type. Enter a “3” in this field.

6.2.1.1.2. TIC. Enter “RA000” for retired enlisted personnel or “RB000” for retired officers.

6.2.1.1.3. Input Source Routing. Enter your SOI.

6.2.1.1.4. TOC DOC. This field can be used to track transactions. One tracking mechanism is to enter the Julian date in this field.

6.2.1.1.5. Sequence NR. Enter “00” in this field.

6.2.1.1.6. SSAN. Enter the SSAN of the member in this field.

6.2.1.1.7. Name Pers 1st Two. Enter the first two letters of the last name of the member in this field.

6.2.1.1.8. DIN Data. Enter “AQW%*..”. (* = Reserve Recall Status Code)

6.2.1.2. Example of PDS transaction string 3RA0009AG_014500123456789ABA
QW%Y..(“_” = Space).

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