

**BY ORDER OF THE CHIEF,
NATIONAL GUARD BUREAU**

**AIR NATIONAL GUARD POLICY
DIRECTIVE 90-2129**

1 JULY 2003

Command Policy



**COMPLIANCE AND STANDARDIZATION
REQUIREMENT LIST (C&SRL)
ENGINEERING DATA STORAGE,
DISTRIBUTION AND CONTROL**

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This directory implements Air Force Policy Directive (AFPD) 90-2, The Inspection System, and is applicable to all Air National Guard (ANG) flying units. Compliance with this directory and its parent instruction, Policy Memorandum ANGI 21-407 Engineering Data Storage, Distribution and Control, is mandatory. Units will supplement this publication with items developed from appropriate technical data, Air Force Occupational Safety and Health (AFOSH) Standards (STD), local operating instructions (OI), etc., to assess internal compliance. Higher Headquarters/Inspector General (HHQ/IG) may use this directory in whole or in part during evaluations and exercises.

SUMMARY OF REVISIONS

This document is substantially revised and must be completely reviewed.

1. The items listed do not constitute the order or limit the scope of the inspection/assessment. As a minimum, units will use this directory in conjunction with the annual unit self-inspection. The objective is to identify deficiencies that preclude attainment of required capabilities.

Table 1. Engineering Data Storage, Distribution and Control

ITEM NO.	ITEM AND REFERENCES (All references are to ANGI 21-101 unless otherwise indicated)	YES	NO	N/A
1.	JEDMICS			
1.1.	Does the Maintenance Group Commander ensure that QA has JEDMICS access? (6.1.3.)			
1.2.	Has a primary and alternate POC been assigned for program coordination with the primary being a QA representative? (6.1.4.)			
1.3.	Does the MXG/CC approve and limit JEDMICS access? (6.1.5.)			
1.4.	Have written procedures been established to provide means for controlling, providing security, redistribution and destruction of engineering data, that encompasses all forms of media? (6.1.6.)			
1.5.	Are deployment packages in place to access JEDMICS via the Internet? (6.1.7.)			
1.6.	Is QA ensuring that individuals obtaining engineering data from other than approved DoD resources do not compromise safety of flight and/or nuclear surety? (6.2.1.)			
1.7.	Whereas permanent copies of engineering data are not authorized, does QA ensure that they are not maintained? (6.2.2.)			
1.8.	Does QA review engineering data used in a maintenance action for significant value to the history of a repaired item to be included in the "cradle-to-grave" life cycle records? (6.2.2.)			
1.9.	Has QA provided the ANG JEDMICS PM with the names, rank, telephone numbers, email, and official mailing address of the Unit's JEDMICS primary and alternate POCs, for unit coordination, as designated by the Maintenance Group Commander (or equivalent)? (6.2.3.)			
1.10.	Are drawings controlled and limited only to authorized personnel? (6.2.5.)			
1.11.	Does QA insure that written approval has been received from the owning/responsible EDSC prior to starting repairs that affect Safety or Nuclear Surety? (6.2.6.)			
1.12.	Does QA ensure that members that having access to JEDMICS prepare the applicable portions of AF 4265 for Termination when out-processing from Unit? (6.2.7.)			
1.13.	Do Unit POCs disseminate JEDMICS related messages appropriately within the Unit? (6.3.1.)			
1.14.	Do Unit JEDMICS POCs provide the ANG JEDMICS PO with changes affecting personnel (i.e., Maintenance Group Commander or primary/alternate POCs), US Postal address, and telephone numbers? (6.3.2.)			

ITEM NO.	ITEM AND REFERENCES (All references are to ANGI 21-101 unless otherwise indicated)	YES	NO	N/A
1.15.	Is the date of investigation for a security clearance current and if not, is a PR pending? (DoD 5200.2-R, Para AP1.1.1.3.)			
1.16.	Do remote users access each EDSC within 30-days of receipt of their LogonID, Device, and password and every 90-days thereafter? (8.2.1.)			
1.17.	When discrepancies such as illegible, missing, and/or misidentified data occur, does the user submit an AF 4264, JEDMICS User Action Request to the appropriate EDSC IAW attachment 3? (11.)			
1.18.	Is a copy of the AF 4264 submitted to the ANG JEDMICS PM? (11.)			
1.19.	Other than for ongoing maintenance actions, are computer hard drives, floppy disks, and other media removed/destroyed after 3-months? (12.1.1.)			
1.20.	Do ANG members that have access and/or use engineering data ensure that data marked as "Unlimited", "Limited", and "Proprietary" is properly destroyed when no longer required IAW directives? (12.1.2., 12.1.3., 12.1.4., and 12.1.5.)			
1.21.	When contractors have been assigned to perform maintenance on ANG weapon systems, has the appointed QAR developed an MOA establishing procedures for protecting engineering data? (15.1.)			
1.22.	Has the MOA been submitted to the ANG JEDMICS PO for review and approval? (15.1.)			
1.23.	Do ANG remote users afford themselves to the opportunity to attend ANG JEDMICS Training sessions? (18.)			

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