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Security

PET CONTROL



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This instruction implements AFD 31-2, *Law Enforcement*, May 94 and establishes the requirements for the control, care and immunization of animal pets on Andrews Air Force Base (AFB) and Summerfield housing area. It applies to all personnel entering and/or residing on Andrews AFB and Summerfield. Besides the provisions of this instruction, military members are subject to the Uniform Code of Military Justice and Department of Air Force civilian employees are subject to disciplinary action of this instruction.

Summary of Revisions

This instruction reflects changes in terminology and procedures concerning pets on Andrews Air Force Base and Summerfield. A “|” indicates revised material since the last edition.

1. Terms Explained:

- 1.1. A pet is defined as a domesticated animal kept for pleasure rather than utility and includes the following:
 - 1.1.1. Domesticated cats, dogs, and ferrets.
 - 1.1.2. Fish (tropical and domestic).
 - 1.1.3. Hamsters, guinea pigs, gerbils, rabbits, white mice, and rats.
 - 1.1.4. Birds (other than chickens, turkeys, game and hunting birds).
 - 1.1.5. Ant farms and spiders.
 - 1.1.6. Turtles, non-poisonous snakes, and frogs.
 - 1.1.7. The following are not authorized on Andrews AFB or Summerfield:
 - 1.1.7.1. Pit Bulls.

1.1.7.2. Poisonous snakes and Pythons.

1.1.7.3. Farm, ranch or wild animals such as wolves or domesticated lion cubs.

1.1.7.4. Breeding or raising of animals for shows or commercial purposes, unless approved by the 89th Support Group Commander (89 SPTG/CC).

1.1.7.5. Operating a commercial kennel.

1.2. Control. A pet is considered to be under proper control when it is penned, caged, fenced in or chained. Pets must be leashed with an adult present when outside of the home or fenced area.

1.3. Nuisance. Any occasion where pet causes inconvenience, injury or discomfort to individuals other than the owner.

1.4. Registration. Pets will be immunized against rabies and registered within five days of arrival of the base veterinary services and will receive immunizations prior to issuance of base certificate and tags. Registration is required annually after initial registration. Tags must be worn while on Andrews AFB or Summerfield.

2. Responsibilities:

2.1. Owners will:

2.1.1. Have pets registered and immunized.

2.1.2. Accomplish transfer (or other proper disposal) and de-registration of pets prior to permanent change of station (PCS).

2.1.3. Not take animals into dormitories, bachelor officers' quarters, transient quarters, base exchange facilities, snack bars, dining halls, open messes, post office, base swimming pools, or any other public facility. Exceptions are:

2.1.3.1. Fish (tropical and domestic).

2.1.3.2. Animals used to assist blind, deaf, and severely disabled person(s).

2.1.3.3. Military working dog teams.

2.1.4. Do not leave pets in vehicles parked on the installation.

2.1.5. Pay all animals cost including damages, destruction, and injury caused by animals, and for the care, billeting, euthanasia, or removal of household pets.

2.1.6. Possess no more than three pets on Andrews AFB and one pet on Summerfield, except in circumstances listed below.

2.1.6.1. Pet owners may keep new litters of animals or permit an animal to be treated in a cruel manner and provide it with proper food, drink, shelter and veterinary care, as defined by Maryland State Law.

2.1.6.2. Fish, ants, and small rodents.

2.1.7. Not abuse, neglect, abandon their animals or permit an animal to be treated in a cruel manner and provide it with proper food, drink, shelter and veterinary care, as defined by Maryland State Law.

2.1.8. Provide adequate supervision at all times to prevent pets from becoming a nuisance.

2.1.9. Report information to the director, veterinary services if animal is placed in the Prince George's County Animal Control Facility (PGCACF), or animal shelter for quarantine.

2.2. Veterinarian services personnel will:

2.2.1. Approve and post quarantine areas.

2.2.2. Provide written instructions to the security forces when quarantine enforcement is required, including length, method, and place of quarantine.

2.2.3. Assist the security forces in determining the need of disposal of any animal believed to be a threat to the public.

2.2.4. Maintain a copy of warning letters signed by the 89 SPTG/CC in pet's medical record. This will be used in assisting the 89 SPTG/CC in determining if the pet should be removed from the installation.

2.3. 89th Civil Engineer Squadron will:

2.3.1. Properly dispose of animal carcasses, when owner cannot be identified.

2.4. 89th Security Forces Squadron will:

2.4.1. For Andrews AFB security forces involvement will be strictly administrative, and normally no arrests will be made regardless of the severity of the incident. All necessary paperwork will be accomplished on scene, precluding subject personnel from being transported to the LED. All paperwork will be forwarded to the 89th Security Forces Squadron Reports and Analysis (89 SFS/SFAA) section.

2.4.1.1. Respond to all reports for pets involving injury to other pets or individuals, mistreatment or abuse, and mutilation or destruction of government property.

2.4.1.2. Respond to reports of uncontrolled pets (when manning permits).

2.4.1.3. Notify the base veterinary staff who will direct animals into quarantine.

2.4.1.4. Maintain administrative records of all animal incidents/complaints.

2.4.1.5. If animals are involved in bite cases or are sick and owners are known, instruct the owner to either:

2.4.1.5.1. Place the animal in home quarantine.

2.4.1.5.2. Put the animal in quarantine at the PGCACF.

2.4.1.6. Document all responses involving pets on the following forms:

2.4.1.6.1. AF Form 3545, **Incident Report**.

2.4.1.6.2. AF Form 1168, **Statement of Suspect/Witness/Complainant**.

2.4.1.6.3. DD Form 1408, **Armed Forces Traffic Ticket**.

2.4.1.6.4. When pet owner is responsible, the title will be as applicable (failure to control pet, pet bite, etc).

2.4.1.6.5. If complainant is at fault, the title will be as applicable (failure to control depen-

dents).

2.4.2. For Summerfield 89 SFS involvement will be strictly administrative.

2.4.2.1. Prince George's County Police (PGCP) will:

2.4.2.2. PGCP will have all uncontrolled pets that can not be identified picked up by PGCACF.

2.4.2.3. Maintain administrative records of all animals incidents/complaints.

2.4.2.4. If animals are involved in bite cases or are sick and owners are known, instruct the owner to either:

2.4.2.4.1. Place the animal in home quarantine.

2.4.2.4.2. Put the animal in quarantine at the PGCACF.

2.4.2.5. Document all responses involving pets in the following manner.

2.4.2.5.1. Uncontrolled pets that can not be identified will be logged in on the Summerfield Housing Project Overtime Log.

2.4.2.5.2. Identified pets that can not be identified will be logged in on the Summerfield Overtime Log and a ticket issued at the discretion of the officer.

2.4.2.5.3. A PGCP Form 3529, **PGCP Incident Report** will be completed for all pet bites. A copy of the report will be maintained by the Summerfield liaison noncommissioned officer (NCO) and a copy forwarded to 89 SFS/SFAA.

2.4.3. 89 SFS/SFAA will monitor all cases involving pets. They will prepare a warning letter for the 89 SPTG/CC signature and once signed they will forward the letter to the pet owner's unit first sergeant and/or commander and the veterinarian clinic.

3. Removal of Pets from the Installation. The 89 SPTG/CC may direct removal of pets from Andrews AFB or Summerfield for any of the following reasons:

3.1. Pets involved in an unprovoked bite case.

3.2. Dogs which may be a source of annoyance and danger to neighboring personnel.

3.3. Failure to control pets.

3.4. Two visible abuse or mistreatment complaints.

3.5. Mutilation or destruction of government property.

3.6. Pet injures another pet.

3.7. Owner fails to keep the pet properly immunized and registered.

3.8. Unsanitary grounds or quarters resulting from the pet.

3.9. When three warning letters are received within a one-year time frame.

JAMES A. HAWKINS, BGen, USAF
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Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFPD 31-2, *Law Enforcement*, May 94

Abbreviations and Acronyms

AFB—Air Force Base

89 SPTG/CC—89 Support Group Commander

PCS—Permanent Change of Station

PGCACF—Prince George's County Animal Control Facility

89 SFS/SFAA—89 Security Forces Squadron Reports and Analysis

PGCP—Prince George's County Police

NCO—Noncommissioned Officer