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Aircraft Rules and Procedures

AIRCRAFT PARKING AND SPOTTING

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction implements Air Force Policy Directive (AFPD) 11-2, *Aircraft Rules and Procedures*. It implements procedures for parking and spotting aircraft carrying general officers and civilian distinguished visitors (DVs).

- 1.** The 89th Aerial Port Squadron (APS) Special Air Missions Support Element (SAM PAX) is OPR for spotting all 89 AW special air missions, foreign aircraft transporting visiting heads of state, DV code 3 and above, and White House directed missions. They are also responsible for determining aircraft placement during ceremonial and media events. SAM PAX will coordinate with the base air terminal operations center (ATOC), transient alert (TA), command post, maintenance aircraft coordination center, protocol, chief of airfield operations, White House, United States Secret Service (USSS), and State Department on all spotting requirements of aircraft and helicopters in support of the above missions. All other aircraft not mentioned, will be spotted by TA in coordination with ATOC.
- 2.** The missions described above shall be parked on row four unless prohibited by operational requirements. If row four is unavailable, row three, then row two are next in priority. Down-ramp parking for these aircraft shall be an option only when a higher priority mission dictates or when requested by the general officer/DV. Aircraft departing Andrews Air Force Base should be ready to accept the general officer/DV no later than 30 minutes prior to scheduled departure. Aircraft shall not be serviced on row four.
- 3.** Attachments one and two are used by SAM PAX to determine parking locations. They are not all inclusive and may be modified given the particular situation. Close communication between all 89 AW

agencies involved in aircraft parking is essential. Direct any questions regarding this policy to SAM PAX, extension 2-3575.

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Commander

Attachment 1

PARKING LOCATION TABLE (ARRIVALS)

Type of Aircraft	Transportation Mode	Primary Parking Spot	Clear Rows (see Note 1)	Alternate Parking Spot
AF-1 (VC-25, C-32)	Helo/Mocade	AF-1 (VC-25)	2-5	TBD
AF-1 (C-137)	Helo/Mocade	AF-1 (B-707)	2-5	TBD
AF-1 (C-37, C-20, or C-9)	Helo/Mocade	AF-1 (C-9/C-20) (see Note 5)	2-5	TBD
White House Press	Bus	3A/2A (see Note 2)	N/A	1B (see Note 2)
White House Support (AF-1, C-37/C-20/C-9 package)	Sedan	2A	N/A	TBD
DV code 1 smaller than B-707	Helo	AF-2 (see Note 3)	3 and 4	5A (see Note 4)
DV code 1 smaller than B-707	Mocade	AF-1 (C-20/C-9) (see Note 3)	3 and 4	5A (see Note 4)
B-707 or equivalent	Helo/Mocade	AF-2 (B707)	3 and 4	5A long (see Note 4)
Larger than B-707	Helo/Mocade	AF-1 (VC-25)	2-4	5A long (see Note 4)
AF-2 (C-137, C-9, C-37, C-20)	Helo/Mocade	AF-2	3 and 4	6B (keep 6A cleared)
First Lady (C-137, C-9, C-37, C-20)	Mocade	4A	N/A	5A or 6A (see Note 4)
Other Missions	Helo/Mocade/Sedan	4 Row	N/A	2 or 3 Row

NOTES

1. Clear rows 2 hours prior to arrival and 3 hours prior to departure. Deviations may occur due to mission requirements. Recovery or launch of aircraft in affected areas is authorized, but must be closely monitored.
2. 3A will be used only after the Air Force One (AF-1) spot has been cleared. If an aircraft is on the AF-1 spot, then 2A must be used due to safety concerns. During rare circumstances when the White House Press charter arrives before AF-1 within 2 hours, spot the Press Charter aircraft on 1B.
3. Parking location for DV code 1 arrival/departure may be adjusted due to the number of greeters in receiving line and the location of aircraft passenger door being used.
4. Coordinate with Presidential Pilot Office (PPO), USSS, Security Forces, and the Chief of Airfield Operations, when launching or recovering an aircraft within the ramp freeze area.
5. Spot both C-9/C-20 next to each other when two aircraft are used simultaneously on AF-1 C-9/C-20 spot. PPO will provide guidance on all Presidential aircraft.

Attachment 2

PARKING LOCATION TABLE (DEPARTURES)

Type of Aircraft	Transportation Mode	Primary Parking Spot	Clear Rows (see Note 1)	Backup	Alternate Parking Spot
AF-1 (VC-25, C-32)	Helo/Mocade	AF-1 (VC-25)	2-5	AF-1 complex or outboard AF-1 for overseas missions	TBD
AF-1 (C-137)	Helo/Mocade	AF-1 (B-707)	2-5	AF-1 complex or outboard AF-1 for overseas missions	TBD
AF-1 (C-20, C-9, or C-37)	Helo/Mocade	AF-1(C-20/C-9) (see Note 5)	2-5	2B (AF-1, C-20/C-9 package), SENEX Hgr, or 2A	TBD
White House Press	Bus	1B	N/A	N/A	1A w/approval from air field manager
White House Support AF-1 C-37, C-20, C-9 package	Sedan	2A	N/A	2C	TBD
DV code 1 smaller than B-707	Helo	AF-2	3, 4, and 5A (see Note 3)	TBD	5A (see Note 4) keep 6A cleared
DV code 1 smaller than B-707	Mocade	AF-1(C-20/C-9)	3 and 4 (see Note 3)	TBD	5A (see Note 4)
B-707 or equivalent	Helo	AF-2	3, 4, and 5A (see Note 3)	TBD	5A or 5A long (see Note 4) keep 6A cleared for Helo
B-707 or equivalent	Mocade	AF-2	3 and 4 (see Note 3)	TBD	5A (see Note 4)
Larger than B-707	Helo	AF-1 (VC-25)	2-4, and 5A (see Note 3)	TBD	5A long (keep 6A cleared for helo) (see Note 4)
AF-2 (C-32, C-137, C-9, C-37, C-20)	Helo	AF-2	3, 4, and 5A	5B	6B (keep 6A and 7A cleared) Backup C-137 7B, C-9/C-37/C-20 - 6C or 7B
AF-2 (C-32, C-137, C-9, C-37, C-20)	Mocade	AF-2	3, 4, and 5A	5B	6B (keep 6A cleared) Backup C-137 7B, C-9/C-37/C-20 - 6C or 7B

Type of Aircraft	Transportation Mode	Primary Parking Spot	Clear Rows (see Note 1)	Backup	Alternate Parking Spot
First Lady (C-32, C-137, C-9, C-37, C-20)	Mocade	4A	N/A	5A	5A (Backup 5B or 6A) or 6A (Backup 6B or 7A) (see Note 4)
Other Missions	Helo/Mocade/ Sedan	4 Row	N/A	TBD	2 or 3 Row