

25 NOVEMBER 2003



Personnel

**DIRECTORATE OF OPERATIONS AWARD
PROGRAM MANAGEMENT**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

NOTICE: This publication is available digitally on the AFDPO WWW site at:
<http://www.e-publishing.af.mil>

OPR: HQ AMC/A3ES
(MSgt Earlean Porterfield)
Supersedes AMCI 36-2806, 25 March 2003

Certified by: HQ AMC/A3D (Col Kip L. Self)

Pages: 67
Distribution: F

This instruction implements Air Force Policy Directive (AFPD) 36-28, *Awards and Decorations Programs*. It establishes criteria and procedures for submitting nominations for awards administered or overseen by Headquarters Air Mobility Command, Directorate of Operations (HQ AMC/A3). Send comments and suggested improvements on AF Form 847, **Recommendation for Change of Publications**, through channels to HQ AMC/A3ES, 402 Scott Drive, Unit 3A1, Scott AFB IL 62225-5302. This instruction requires collecting and maintaining information protected by the Privacy Act of 1974, authorized by 10 U.S.C., Chapter 857, Decorations and Awards, and Executive Order 9397. System of records notice F900 AF MP A, Awards and Decorations, applies. This publication applies to Air National Guard (ANG) and Air Force Reserve Command (AFRC) units. See **Attachment 1** for a listing of references and supporting information.

SUMMARY OF REVISIONS

This document is substantially revised and must be completely reviewed.

Deletes AMC NAFs as nominating authority throughout this instruction; changes nominating authority to AMC wings, stand-alone groups, DRUs, and FOAs where the nominating authority was previously the NAF; adjusts suspenses by two weeks in several places throughout this instruction; AF Forms 1206 may be submitted using FormFlow or IMT versions until mandatory implementation date for IMT, unless specified; changes all references to DO (or divisions/branches thereof) to A3 due to change of designation at headquarters AMC; adds requirement for nominees to give written permission to use their name, rank, duty title, and unit of assignment prior to publishing award announcements (para **1.2.6**); updates board scoring procedures (para **1.3.2** through **1.3.2.2**); rearranges tables chronologically, where possible, and renumbers them (**Chapter 3**); adds requirement for AMC/A3E to convene a board to select the AMC nominee for the *Lt Gen William H. Tunner Award* (**Table 3.2**), *Brig Gen Ross Hoyt Award* (**Table 3.3**), *Gen Robert "Dutch" Huyser Award* (**Table 3.5**), and *Gen P.K. Carlton Award* (**Table 3.6**); adds Air Mobility Operations Groups as a nominating authority for weather awards (para **4.2.6**); adds "Officers

assigned to AMOGs” as eligibles for *Outstanding Staff Weather Support of the Year Award* (Table 4.1.); adds AMOG weather teams as eligibles for the *Outstanding Weather Station of the Year Award* (Table 4.1.); changes Chapter 6 heading to *Mobility Air Forces (MAF) Aeromedical Evacuation (AE) Awards*; updates *Aeromedical Evacuation Excellence in Leadership and Management Awards* to include both Team and Individual categories (Table 6.1.); removes Senior NCO Tier 1 (NAF Level and above) category (Table 7.2.); adds *Headquarters Command Post Controller of the Year* and *Command Post Instructor of the Year (AMWC only)* as award categories and updates award criteria (Table 8.2.); changes eligibility and nominating agencies for Mobile C2 Awards (Chapter 9); changes Chapter 11 heading from *Operations Resource Management of the Year Awards* to *Aviation Resource Management (ARM) of the Year Awards* and all other references to Operations Resource in Chapter 11 to Aviation Resource (Chapter 11); changes ARM nominations from two pages to one (para 11.2.8.2.); updates criteria for ARM Senior NCO and NCO of the Year Awards and adds *Headquarters Staff of the Year* and *Instructor of the Year* as a new categories (Table 11.1.); changes suspense for *Air Mobility Command Operations Security Awards* to 1 November (Table 12.3.); adds presentation instructions in Chapter 14 (para 14.2.8.5.) and Chapter 16 (para 16.2.8.4.).

Chapter 1— GENERAL INSTRUCTIONS	7
1.1. Purpose.	7
1.2. General Guidance.	7
1.3. Board and Scoring.	7
1.4. Disposition of Documentation.	8
1.5. Questions.	8
 Chapter 2— A3-MANAGED AND AMC COMMANDER-SPONSORED AWARDS	 9
2.1. Purpose.	9
2.2. General Guidance.	9
2.3. Specific Guidance.	9
Table 2.1. General James H. Doolittle Trophy.	10
Table 2.2. General Carl A. Spaatz Trophy.	11
Table 2.3. General Joseph Smith Trophy.	12
 Chapter 3— CRITERIA AND INFORMATION FOR SPECIAL TROPHIES AND AWARDS MANAGED BY HQ AMC/A3	 13
3.1. Purpose.	13
3.2. General Guidance.	13
3.3. Specific Guidance.	14
Table 3.1. Col Joseph B. Duckworth Annual USAF Instrument Award.	14
Table 3.2. Lt Gen William H. Tunner Award for Outstanding Airlift Aircrew.	15

Table 3.3.	Brig Gen Ross Hoyt Award.	16
Table 3.4.	Outstanding Unit Award.	17
Table 3.5.	General Robert “Dutch” Huyser Award.	18
Table 3.6.	General P.K. Carlton Award for Valor.	19
Table 3.7.	Richard T. Kight Award.	20
Table 3.8.	Katherine and Marjorie Stinson Award for Achievement.	21
Table 3.9.	Frank G. Brewer Trophy.	22
Table 3.10.	Collier Trophy.	23
Table 3.11.	Aviator Valor Award.	24
Table 3.12.	Cheney Award.	25
Table 3.13.	Mackay Trophy.	26
Table 3.14.	General Thomas D. White USAF Space Trophy.	26
Table 3.15.	Norman P. Hays Award.	27
Table 3.16.	Thomas L. Thurlow Award.	27
Table 3.17.	P.V.H. Weems Award.	28
Table 3.18.	Superior Achievement Award.	28
Table 3.19.	Daedalian Exceptional Pilot Award.	29
Chapter 4— WEATHER AWARDS		30
4.1.	Purpose.	30
4.2.	General Guidance.	30
4.3.	Specific Guidance.	31
Table 4.1.	Weather Awards.	31
Chapter 5— RODEO PARTICIPATION AWARDS		33
5.1.	Purpose.	33
5.2.	General Guidance.	33
5.3.	Specific Guidance.	33
Table 5.1.	Air Refueling Awards.	34
Table 5.2.	Airlift Awards.	34
Table 5.3.	International Team Awards.	36

Table 5.4.	Other Awards.	36
Chapter 6—	MOBILITY AIR FORCES (MAF) AEROMEDICAL EVACUATION (AE) AWARDS	37
6.1.	Purpose.	37
6.2.	General Guidance.	37
6.3.	Specific Guidance.	38
Table 6.1.	Aeromedical Evacuation Awards.	38
Chapter 7—	AIRCREW LIFE SUPPORT/ SURVIVAL, EVASION, RESISTANCE, AND ESCAPE (SERE) SPECIALIST AWARDS	40
7.1.	Purpose.	40
7.2.	General Guidance.	40
7.3.	Specific Guidance.	42
Table 7.1.	Annual AMC Aircrew Life Support Specialist Awards and Eligibility.	42
Table 7.2.	Annual AMC Survival, Evasion, Resistance, & Escape (SERE) Specialist of the Year Awards and Eligibility.	43
Chapter 8—	FIXED COMMAND AND CONTROL AWARDS	44
8.1.	Purpose.	44
8.2.	General Guidance.	44
8.3.	Award Criteria.	44
8.4.	Specific Guidance.	45
Table 8.1.	Command and Control Awards and Eligibility (Unit Awards).	45
Table 8.2.	Command and Control Awards and Eligibility (Individual Awards).	46
Chapter 9—	MOBILE COMMAND AND CONTROL AWARDS	47
9.1.	Purpose.	47
9.2.	General Guidance.	47
9.3.	Specific Guidance.	48
Table 9.1.	Mobile Command and Control Awards Eligibility.	48
Chapter 10—	AIR TRAFFIC CONTROL (ATC) AND AIRFIELD MANAGEMENT (AM) AWARDS	49
10.1.	Purpose.	49
10.2.	General Guidance.	49

10.3. Specific Guidance.	50
Table 10.1. ATC and Airfield Management Awards and Eligibility.	50
Chapter 11— AVIATION RESOURCE MANAGEMENT OF THE YEAR AWARDS	52
11.1. Purpose.	52
11.2. General Guidance.	52
11.3. Specific Guidance.	53
Table 11.1. Outstanding AMC Aviation Resource Management of the Year Awards and Eligibility.	53
Chapter 12— MOBILITY COMBAT OPERATIONS AWARDS	54
12.1. Purpose.	54
12.2. General Guidance.	54
12.3. Specific Guidance.	54
Table 12.1. Outstanding MAF Combat Airlift and Tanker Tactician Officer and NCO of the Year Awards.	55
Table 12.2. Air Mobility Command Military Deception Awards.	56
Table 12.3. Air Mobility Command Operations Security (OPSEC) Awards.	57
Chapter 13— OUTSTANDING AMC FLYING INSTRUCTOR OF THE YEAR AWARD	58
13.1. Purpose.	58
13.2. General Guidance.	58
13.3. Specific Guidance.	59
Table 13.1. Outstanding AMC Flying Instructor of the Year Award.	59
Chapter 14— SSGT HENRY E. “RED” ERWIN OUTSTANDING ENLISTED AIRCREW MEMBER OF THE YEAR AWARD	60
14.1. Purpose.	60
14.2. General Guidance.	60
14.3. Specific Guidance.	61
Table 14.1. SSgt Henry E. “Red” Erwin Outstanding Enlisted Aircrew Member of the Year Award.	61

Chapter 15— OUTSTANDING OPERATIONS SUPPORT SQUADRON (OSS) OF THE YEAR AWARD (LARGE AND SMALL UNIT)	62
15.1. Purpose.	62
15.2. General Guidance.	62
15.3. Specific Guidance.	62
Chapter 16— SMSGT ALBERT L. EVANS OUTSTANDING AIR REFUELING SECTION OF THE YEAR AWARD	64
16.1. Purpose.	64
16.2. General Guidance.	64
Chapter 17— AIR MOBILITY WARRIOR AWARD	65
17.1. Purpose.	65
17.2. General Guidance.	65
17.3. Specific Guidance.	65
Table 17.1. Air Mobility Warrior Award.	65
Attachment 1— GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION	66

Chapter 1

GENERAL INSTRUCTIONS

1.1. Purpose. These annual awards:

- 1.1.1. Enhance the overall visibility of Air Force personnel and their accomplishments.
- 1.1.2. Recognize outstanding achievement by individuals or units for their contributions to the success of the Air Mobility Command (AMC) or Mobility Air Forces (MAF) mission.
- 1.1.3. Reward individuals and units for initiative and valuable actions.

1.2. General Guidance.

- 1.2.1. Mail all nomination packages to HQ AMC/A3ES, 402 Scott Drive, Unit 3A1, Scott AFB IL 62225-5302. Allow sufficient time for regular mailings to reach HQ AMC/A3ES to avoid overuse of more costly methods. If you prefer to e-mail the required information, contact the OPR identified at the front of this instruction for specific guidance.
- 1.2.2. Unless otherwise specified, use Times New Roman, 12-point. Use default settings for AF Forms 1206. For purposes of this instruction, one page means a single side.
- 1.2.3. All nomination packages will be submitted directly to HQ AMC from the nominating agency identified under the heading "Who May Nominate" for each award.
- 1.2.4. Include a 3.5-inch computer diskette with each package containing copies of all required documents (e.g. AF Form 1206, *Nomination for Award*, or nomination write-up, biographies, and citation when required). Multiple nominations may be consolidated onto one diskette. Not required, if e-mailed.
- 1.2.5. Messages announcing upcoming awards will normally be sent at least 90 days before the due date to AMC. If the due date for nominations falls on a weekend, the package is due by COB the following Monday.
- 1.2.6. Due to privacy act concerns, all nominees being nominated are required to give permission to use their name, rank, duty title, and unit of assignment prior to the publishing of award announcements. Nomination packages will include a statement from each nominee stating that the member does or does not agree to this. Members must sign and date this statement.
- 1.2.7. Selectee packages are maintained for historical purposes only and are not available for dissemination.

1.3. Board and Scoring.

- 1.3.1. A colonel (O-6) will be designated "President" for all boards. Additional board members are selected from the most knowledgeable individuals available for each specific category.
 - 1.3.1.1. Each board member receives a copy of every nomination and a score sheet.
 - 1.3.1.2. Each board member is entitled to one vote for each award category under consideration.
 - 1.3.1.3. Each board member scores each nomination using specified award criteria and guidance in paragraph 1.3.2. Board members should consider making adjustments in the scoring as they

review subsequent nominations. It is important to maintain a consistent rating value within each nomination category.

1.3.2. Packages are scored using a range of 1 to 7 points (1 being the lowest, 7 being the highest).

1.3.2.1. Individual ranking is determined by the highest overall score.

1.3.2.2. The board President will rank order each package (1 (highest score), 2 (next highest), and so on) and validate the winner based on the highest overall ranking. In the event of a tie or an extremely close vote, all board members review the appropriate individual, unit, or group records a second time. Board members will have an opportunity to discuss nomination packages before another vote is taken. If a tie cannot be broken during this review, the board president makes the final decision.

1.3.3. Criteria will be specific to each award category.

1.4. Disposition of Documentation. Dispose of board procedures, nomination packages, and other documentation in accordance with AFMAN 37-139, *Records Disposition Schedule*.

1.5. Questions. Direct questions about the awards to the office of primary responsibility (OPR) identified at the front of this instruction.

Chapter 2

A3-MANAGED AND AMC COMMANDER-SPONSORED AWARDS

2.1. Purpose. A3E manages and processes awards in [Table 2.1.](#) through [Table 2.3.](#) for AMC Commander approval. There are no equivalent higher headquarters awards.

2.2. General Guidance.

2.2.1. Date Due--15 February.

2.2.2. Functional Area--Varies by award.

2.2.3. Eligibility--Varies by award.

2.2.4. Award Type--Varies by award.

2.2.5. Award Presentation-- AMC/CC or CV presents at an appropriate event. Presentation may be delegated to a lower level commander.

2.2.6. Related Higher Headquarters Publication--None.

2.2.7. Who May Nominate--AMC wings, stand-alone groups, FOAs, and DRUs may submit one nomination for each award.

2.2.8. Nomination Package--Varies by award.

2.2.9. Board Composition--HQ AMC/A3E convenes a board of appropriate members (from functional areas, if possible) to review and select nominee for AMC/CC approval.

2.3. Specific Guidance.

Table 2.1. General James H. Doolittle Trophy.

Purpose:	Identify and recognize the most outstanding AMC aircrew that best characterizes and epitomizes qualities and traits for which General Doolittle is famous.
Eligibility:	All AMC and AMC-gained aircrews.
Type of Award:	Plate on AMC trophy; miniature trophies for aircrew members, and Letter of Commendation (LOC).
<p>Criteria. Base nominations on aircrew professionalism, courage, leadership, and extremely meritorious service.</p> <p>Authorized Headings:</p> <p>Professionalism Courage Leadership Extremely Meritorious Service</p>	<p>NOMINATION PACKAGE: Write nominations based on achievements that occurred during calendar year for which being nominated. Submit one copy of each of the following:</p> <p>Nomination Memo. Required.</p> <p>Nomination. Submit nomination on AF Form 1206 using criteria to the left. Submit nominations in bullet format, not to exceed one single-spaced page.</p> <p>Citation. Prepare a proposed citation in landscape format. Left and right margins must be 1-½ inches. Limit the citation to approximately 50 key words that properly describe nominee's accomplishments or achievements. See AFI 36-2805, Attachment 3.</p>

Table 2.2. General Carl A. Spaatz Trophy.

Purpose:	Identify and recognize the most outstanding air refueling squadron within AMC.	
Eligibility:	All AMC and AMC-gained KC-10 and KC-135 squadrons.	
Type of Award:	Plate on AMC trophy, miniature trophy, and LOC.	
<p>Criteria (must be included in the order given):</p> <p>MISSION: Short synopsis of unit mission, resources available, and particular difficulties encountered in performing mission.</p> <p>AIRCREW UPGRADING/TRAINING: Upgrading necessary to accomplish the mission and any innovations used to improve unit training.</p> <p>SAFETY RECORD: Unique mission factors having a bearing on safety and measures taken to improve safety awareness.</p> <p>AIRCREW ENHANCEMENT/RETENTION: Unit retention rates and improvements to morale or retention.</p> <p>OUTSTANDING INDIVIDUAL/CREW ACCOMPLISHMENTS: Describe what unit personnel did to make them stand out.</p> <p>MILITARY/CIVILIAN EDUCATION: Number of officers and enlisted eligible for, enrolled in, and completing each level, as well as action taken to promote education.</p> <p>BASE/COMMUNITY RELATIONS: Describe how the unit has a positive impact.</p>	<p>NOMINATION PACKAGE. Write all nominations based on achievements that occurred during calendar year for which being nominated. Submit one copy of each of the following:</p> <p>Nomination Memo. Required.</p> <p>Nomination. Submit nomination on AF Form 1206 using headings and criteria to the left. Submit nominations in bullet format, not to exceed one single-spaced page.</p> <p>Citation. Prepare a proposed citation in landscape format. Left and right margins must be 1-½ inches. Limit the citation to approximately 50 key words that properly describe nominee’s accomplishments or achievements. See AFI 36-2805, Attachment 3.</p>	

Table 2.3. General Joseph Smith Trophy.

Purpose:	Identify and recognize the most outstanding airlift squadron within AMC.
Eligibility:	All AMC and AMC-gained airlift squadrons.
Type of Award:	Plate on AMC trophy, miniature trophy and LOC.
<p>Criteria (must be included in the order given):</p> <p>MISSION: Short synopsis of unit mission, resources available, and particular difficulties encountered in performing mission.</p> <p>AIRCREW UPGRADING/TRAINING: Upgrading necessary to accomplish the mission and any innovations used to improve unit training.</p> <p>SAFETY RECORD: Unique mission factors having a bearing on safety and measures taken to improve safety awareness.</p> <p>AIRCREW ENHANCEMENT/RETENTION: Unit retention rates and improvements to morale/retention.</p> <p>OUTSTANDING INDIVIDUAL/CREW ACCOMPLISHMENTS: Describe what unit personnel did to make them stand out.</p> <p>MILITARY/CIVILIAN EDUCATION: Number of officers and enlisted eligible for, enrolled in, and completing each level, as well as action taken to promote education.</p> <p>BASE/COMMUNITY RELATIONS: Describe how the unit has a positive impact.</p>	<p>NOMINATION PACKAGE. Write all nominations based on achievements that occurred during calendar year for which being nominated. Submit one copy of each of the following:</p> <p>Nomination Memo. Required.</p> <p>Nomination. Submit nomination on AF Form 1206 using headings and criteria to the left. Submit nominations in bullet format, not to exceed one single-spaced page.</p> <p>Citation. Prepare a proposed citation in landscape format. Left and right margins must be 1-½ inches. Limit the citation to approximately 50 key words that properly describe the nominee's accomplishments or achievements. See AFI 36-2805, Attachment 3.</p>

Chapter 3

CRITERIA AND INFORMATION FOR SPECIAL TROPHIES AND AWARDS MANAGED BY HQ AMC/A3

3.1. Purpose. HQ AMC/A3 manages and processes awards listed in [Table 3.1.](#) through [Table 3.19.](#) for approval by the AMC/CC or CV and nomination to HQ USAF or sponsor, as appropriate. There are no AMC-equivalent awards.

3.2. General Guidance.

3.2.1. Date Due--Varies by award.

3.2.2. Functional Area--Varies by award.

3.2.3. Eligibility--Varies by award.

3.2.4. Award Type--Various types of awards are given to higher headquarters winners. Each nominee forwarded to the higher headquarters competition receives a LOC from AMC/CC or CV.

3.2.5. Award Presentation--As determined by the award sponsor.

3.2.6. Related Higher Headquarters Instruction--Varies by award.

3.2.7. Who May Nominate--Varies by award.

3.2.8. Nomination Package--Varies by award.

3.2.9. Board Composition--HQ AMC/A3E convenes a board of appropriate members (from functional area) to review and select nominees for approval by the AMC Commander.

3.3. Specific Guidance.

3.3.1. Air Force Flight Standards Agency (AFFSA) Awards.

Table 3.1. Col Joseph B. Duckworth Annual USAF Instrument Award.

Purpose:	Presented to the unit or individual considered to have made the most significant contribution to the art or science of aerospace instrument flight in the preceding calendar year.
Eligibility:	See AFI 36-2807, Chapter 5.
Type of Award:	Name on permanent trophy in Washington D.C. and plaque.
Presentation:	The commander of the MAJCOM to which the recipient is assigned determines appropriate presentation.
Higher Hqs Directive:	AFI 36-2807.
Who May Nominate:	AMC wings, stand-alone groups, FOAs, and DRUs (or equivalent) may submit one nomination each.
HQ AMC/A3E Suspense:	15 January
Criteria. Make nominations based on nominee's contribution to the art or science of aerospace instrument flight. Items to be considered are new or improved instructional methods, techniques or procedures; new or improved use of existing equipment; new or improved aircraft instrumentation or ground control instrumentation; and development of equipment	NOMINATION PACKAGE: Nomination Memo. Required. Nomination. Submit AF Form 1206, in narrative or bullet format, containing a summary of the nominee's act, service, or accomplishment. Nomination will not exceed two pages.

3.3.2. Air Force Association (AFA) Awards.

Table 3.2. Lt Gen William H. Tunner Award for Outstanding Airlift Aircrew.

Purpose:	Identify and recognize the most outstanding airlift aircrew.
Eligibility:	All Air Force commands whose crews perform and train for airlift missions.
Type of Award:	Determined by AFA. Additionally selectee(s) authorized the AF Recognition Ribbon.
Presentation:	At the AFA national convention.
Higher Hqs Directive:	None.
Who May Nominate:	ACC, AETC, AFSOC, PACAF, USAFE, AMC, ANG, and AFRC may submit one nomination with endorsement.
AMC Wing, Stand-Alone Group, FOA, DRU Suspense to HQ AMC/A3E:	15 March Note: A board will be convened by AMC/A3E to determine the AMC nominee for this award.
MAJCOM Suspense to HQ AMC/A3E:	1 April
<p>Criteria. Outstanding performance as an aircrew on a particular mission that significantly furthered national objectives or reflects exceptionally well on the mobility air forces. Sustained superior performance as an aircrew performing a continuing mission of extraordinary difficulty or challenge. Incidents in which superior aircrew efforts in dealing with an in-flight or ground emergency resulted in preventing serious injuries or aircraft damage. ***** Nominating agencies may submit other than “traditional” airlift aircrews with full justification if those crews are performing in an <u>airlift role</u> and their contributions clearly satisfy the criteria for this award. Selection of an aircrew of this type is at the discretion of AMC/CC.</p>	<p>NOMINATION PACKAGE. Write all nominations based on achievements that occurred during calendar year for which being nominated. Nomination Memo. Required. Include organizational E-mail address for notification purposes. Nomination. Submit on AF Form 1206 considering criteria to the left. Submit nominations in narrative format, not exceeding one single-spaced page. Citation. Submit suggested citation not exceeding 50 words, excluding opening and closing statements. Cover Page. Submit cover page with nominees’ grade, full names, SSN, job title, organization, office address, commercial telephone number, and E-mail address.</p>

Table 3.3. Brig Gen Ross Hoyt Award.

Purpose:	Identify and recognize the most outstanding air refueling aircrew.
Eligibility:	All Air Force commands whose crews perform and train for air refueling missions.
Type of Award:	Determined by AFA. Additionally selectee(s) authorized the AF Recognition Ribbon.
Presentation:	At the AFA national convention.
Higher Hqs Directive:	None.
Who May Nominate:	ACC, AETC, AFSOC, PACAF, USAFE, AMC, ANG, and AFRC may submit one nomination with endorsement.
AMC Wing, Stand-Alone Group, FOA, DRU Suspense to HQ AMC/A3E:	15 March Note: A board will be convened by AMC/A3E to determine the AMC nominee for this award.
MAJCOM Suspense to HQ AMC/A3E:	1 April
<p>Criteria. Outstanding performance as an aircrew on a particular mission that significantly furthered national objectives or reflects exceptionally well on the mobility air forces. Sustained superior performance as an aircrew performing a continuing mission of extraordinary difficulty or challenge. Incidents in which superior aircrew efforts in dealing with an in-flight or ground emergency resulted in preventing serious injuries or aircraft damage.</p> <p>*****</p> <p>Nominating agencies may submit other than “traditional” air refueling aircrews with full justification if those crews are performing in an <u>air refueling role</u> and clearly satisfy the criteria for this award. Selection of an aircrew of this type is at the discretion of AMC/CC.</p>	<p>NOMINATION PACKAGE. Write all nominations based on achievements that occurred during calendar year for which being nominated.</p> <p>Nomination Memo. Required.</p> <p>Nomination. Submit nomination on AF Form 1206 considering criteria to the left. Submit nominations in narrative format, not exceeding one single-spaced page.</p> <p>Citation. Submit suggested citation not exceeding 50 words, excluding opening and closing statements.</p> <p>Cover Page. Submit cover page with nominees’ grade, full names, SSN, job title, organization, office address, commercial telephone number, and E-mail address.</p>

3.3.3. Association of Old Crows (AOC) Awards.

Table 3.4. Outstanding Unit Award.

Purpose:	To recognize those units that have furthered the purposes of electronic warfare (EW) and information superiority (IS).
Eligibility:	While “EW/IS units” are normally selected, there is sufficient latitude to select units that have demonstrated an outstanding ability to operate well in an EW/IS environment.
Type of Award:	As determined by the AOC.
Presentation:	As determined by the AOC.
Higher Hqs Directive:	None.
Who May Nominate:	AMC wings, stand-alone groups, FOAs, and DRUs (or equivalent) may submit one nomination each.
HQ AMC/A3E Suspense:	1 April
NOMINATION PACKAGE:	
<p>The nomination package will include:</p> <p>A narrative justification for the unit, not to exceed two double-spaced pages (may be classified, but we request the unclassified version whenever possible);</p> <p>A proposed unclassified citation in landscape format. See AFI 36-2805, Attachment 3;</p> <p>The name and biographical details of the individual who will receive the award;</p> <p>A listing of the Chain of Command which must be notified as a matter of protocol;</p> <p>The publications, to include address and/or telephone number, to be notified;</p> <p>A proposed memo for Air Force Chief of Staff endorsement.</p>	

3.3.4. Airlift Tanker Association (ATA) Awards.

Table 3.5. General Robert "Dutch" Huyser Award.

Purpose:	Identify and recognize an outstanding pilot, navigator, flight engineer, loadmaster, and boom operator for sustained excellence in airmanship.
Eligibility:	AMC, AFSOC, ACC, AETC, USAFE, PACAF, AFRC, and ANG, tanker or airlift aircrew members at wing level or below.
Type of Award:	Plaque. Additionally selectee(s) authorized the AF Recognition Ribbon.
Presentation:	Presented at the Airlift Tanker Association Annual Convention.
Higher Hqs Directive:	None.
Who May Nominate:	MAJCOMs, ANG, and AFRC may submit one nomination.
AMC Wing, Stand-Alone Group, FOA, DRU Suspend to HQ AMC/A3E:	15 April Note: A board will be convened by AMC/A3E to determine the AMC nominee for this award.
MAJCOM, ANG, and AFRC Suspend HQ AMC/A3E:	1 May
<p>Criteria. Nominee must be at wing or group level or below; currently performing flight duties; maintain current proficiency in flight duties and those duties directly related to flying; demonstrate sustained excellence in airmanship; and have exemplary conduct and character.</p> <p>1206 Headings: Outstanding Proficiency and Performance of Flight Duties Significant Accomplishments Adaptability to Unusual Job Assignments or Difficult Situations Acceptance of Responsibility Self-Improvement Efforts</p>	<p>NOMINATION PACKAGE. Write all nominations based on achievements that occurred during calendar year for which being nominated.</p> <p>Nomination Memo. Required.</p> <p>Nomination. Submit nomination in bullet format on AF Form 1206, one page maximum. Use the headings to the left.</p> <p>Biography. Include a biographical sketch on 8-½ X 11-inch plain bond paper, to include the following headings (all caps): (1) Title "General Robert "Dutch" Huyser Award" and "Biographical Sketch" centered at top of page; (2) Name; (3) Grade; (4) Date of Rank; (5) SSN; (6) Duty Title; (7) Duty Location; (8) Education; (9) Background Information; (10) Community Involvement and; (11) Prior Awards and Achievements.</p> <p>Photo. Include one 8 X 10-inch color photograph (head-and-shoulder) of nominee in service dress without headgear (electronic or hard-copy will be accepted).</p>

Table 3.6. General P.K. Carlton Award for Valor.

Purpose:	Identify and recognize an outstanding airlift or tanker aircrew member for valor.
Eligibility:	AMC, AFSOC, ACC, AETC, PACAF, USAFE, ANG, and AFRC airlift and tanker aircrew members.
Type of Award:	Plaque. Additionally selectee authorized the AF Recognition Ribbon.
Presentation:	Presented at the Airlift Tanker Association Annual Convention.
Higher Hqs Directive:	None.
Who May Nominate:	MAJCOMs, ANG, and AFRC may submit one nomination.
AMC Wing, Stand-Alone Group, FOA, DRU Suspense to HQ AMC/A3E:	15 April Note: A board will be convened by AMC/A3E to determine the AMC nominee for this award.
MAJCOM, ANG, and AFRC Suspense HQ AMC/A3E:	1 May
Criteria. Base nominations and selection on demonstrated courage, strength, determination, bravery, and fearlessness during combat, contingency or humanitarian mission for the calendar year for which being nominated.	<p>NOMINATION PACKAGE. Write all nominations based on achievements that occurred during calendar year for which being nominated.</p> <p>Nomination Memo. Required.</p> <p>Narrative. Submit single-page narrative write-up on 8-½ X 11-inch plain bond paper with 1-inch margins.</p> <p>Biography. Include a biographical sketch on 8-½ X 11-inch plain bond paper, to include the following headings (all caps): (1) Title "General P. K. Carlton Award for Valor" and "Biographical Sketch" centered at top of page; (2) Name; (3) Grade; (4) Date of Rank; (5) SSN; (6) Duty Title; (7) Duty Location; (8) Education; (9) Background Information; (10) Community Involvement and; (11) Prior Awards and Achievements. See AFI 36-2805, Attachment 2, for example.</p> <p>Photograph. Submit one 8 X 10-inch color photograph (head-and-shoulder) of nominee in service dress without headgear (electronic or hard-copy will be accepted).</p>

3.3.5. Air Rescue Association (ARA) Awards.

Table 3.7. Richard T. Kight Award.

Purpose:	Awarded annually to recognize outstanding contributions to the Air Force rescue mission made by active duty or reserve component members.
Eligibility:	AMC and AMC-gained members in an organization that supports the rescue mission. The individual need not be assigned to a dedicated rescue organization or a specific weapon system. Nominating entire aircrews for a specific rescue mission is discouraged at the request of the sponsoring agency.
Type of Award:	Trophy.
Presentation:	Determined by ARA.
Higher Hqs Directive:	Pending inclusion in AFI 36-2807.
Who May Nominate:	AMC wings, stand-alone groups, FOAs, and DRUs (or equivalent) may submit one nomination each.
HQ AMC/A3E Suspense:	15 July (required to meet AF/XOOP suspense, usually mid-August)
Criteria. It is appropriate that a nominee be an individual whose efforts during the year have contributed to the overall effectiveness of the rescue mission area through management, innovation, or other outstanding achievement. Contributions of the nominees are not limited to direct participation in an actual rescue mission. This award is an excellent means to recognize the outstanding accomplishments of USAF personnel worldwide that reflect the spirit of the rescue motto: <i>“These things we do that others may live.”</i>	<p>NOMINATION PACKAGE. The Kight Award is presented annually for the period 1 August through 31 July. Write nominations based on achievements that occurred during that period.</p> <p>Nomination Memo. Required.</p> <p>Nomination. Prepare the nomination on one side of the AF Form 1206, in narrative format, single-spaced, containing a summary of the nominee’s act, service, or accomplishments.</p> <p>Citation. Prepare a proposed citation in landscape format. Citation must be prepared in 12-pitch with 1-inch margins, and a maximum length of 15 lines. The citation heading should be double-spaced and read “CITATION TO ACCOMPANY THE AWARD OF” first line, “THE RICHARD T. KIGHT AWARD” second line. See AFI 36-2805, Attachment 3.</p> <p>Biography. Include a one page biography of award recipient(s) to include (1) Name; (2) Rank; (3) Organization; (4) Duty Title/AFSC; (5) Assignment history in bullet format; (6) Names of family members.</p>

3.3.6. National Aeronautics Association (NAA) Awards.

Table 3.8. Katherine and Marjorie Stinson Award for Achievement.

Purpose:	To recognize a living woman for an outstanding and enduring contribution, meritorious flight, or a singular technical development in aviation, aeronautics, space or related sciences.
Eligibility:	See AFI 36-2807, Chapter 18.
Type of Award:	Determined by NAA.
Presentation:	Determined by NAA.
Higher Hqs Directive:	Not governed by Air Force directives.
Who May Nominate:	AMC wings, stand-alone groups, FOAs, and DRUs (or equivalent) may submit one nomination each.
HQ AMC/A3E Suspense:	31 May
NOMINATION PACKAGE:	
Nomination Memo. Required. Identify the nominee and nominator by full name, address, phone and fax numbers, and email address.	
Nomination. Submit narrative format on AF Form 1206 containing a summary of the nominee's act, service, or accomplishment. Give complete, but concise, details justifying the award to the nominee with such background as considered pertinent, and any other relevant information. Nomination will not exceed three pages.	
Citation. Prepare a citation in 30 words or less that captures the essence of the achievement for which the nominee has been submitted. See AFI 36-2805, Attachment 3.	

Table 3.9. Frank G. Brewer Trophy.

Purpose:	Awarded for significant contributions of enduring value to aerospace education in the United States.
Eligibility:	See AFI 36-2807, Chapter 18.
Type of Award:	Trophy
Presentation:	Determined by NAA.
Higher Hqs Directive:	Not governed by Air Force directives.
Who May Nominate:	AMC wings, stand-alone groups, FOAs, and DRUs (or equivalent) may submit one nomination each.
HQ AMC/A3E Suspense:	15 November
Criteria. Awarded to an individual, a group of individuals, or an organization. Give complete, but concise details to justify the award, with pertinent background information, and any other relevant information that would assist in selection.	<p>NOMINATION PACKAGE. Write all nominations based on achievements that occurred during calendar year for which being nominated.</p> <p>Nomination Memo. Required.</p> <p>Cover Sheet. Use the following headings for cover sheet:</p> <p>NOMINEE: Identify the nominee or organization, full address, telephone/fax numbers and e-mail address, if available.</p> <p>SUBMITTED BY: Include name, address, and phone number of the individual preparing the nomination.</p> <p>SUMMARY: Concisely state the specific achievement for which the nominee or organization is being cited.</p> <p>Narrative. Prepare on 8-½ X 11-inch paper with a 1-inch left margin. A maximum of three pages will be accepted.</p> <p>Citation. Prepare a citation in 30 words or less that captures the essence of the achievement for which the nominee or organization was submitted. See AFI 36-2805, Attachment 3.</p>

Table 3.10. Collier Trophy.

Purpose:	Awarded for the greatest achievement in aeronautics or astronautics in America to improve performance, efficiency, or safety of air or space vehicles.
Eligibility:	See AFI 36-2807, Chapter 18.
Type of Award:	Trophy.
Presentation:	Determined by NAA.
Higher Hqs Directive:	Not governed by Air Force directives.
Who May Nominate:	AMC wings, stand-alone groups, FOAs, and DRUs (or equivalent) may submit one nomination each.
HQ AMC/A3E Suspense:	15 November
<p>Criteria. Awarded to an individual, a group of individuals, or an organization. Give complete, but concise details to justify the award, with pertinent background information, and any other relevant information that would assist in selection. Do not submit posthumous nominations.</p>	<p>NOMINATION PACKAGE. Write all nominations based on achievements that occurred during calendar year for which being nominated.</p> <p>Nomination Memo. Required.</p> <p>Cover Sheet. Use the following headings for cover sheet:</p> <p>NOMINEE: Identify the nominee, full address, telephone/fax numbers, and e-mail address, if available.</p> <p>SUBMITTED BY: Include name, address, and phone number of the individual preparing the nomination.</p> <p>SUMMARY: Concisely state the specific achievement for which the nominee is being cited.</p> <p>Narrative. Prepare on 8-½ X 11-inch paper with a 1-inch left margin. A maximum of three typewritten pages will be accepted.</p> <p>Citation. Prepare a citation in 30 words or less that captures the essence of the achievement for which the nominee or organization was submitted. See AFI 36-2805, Attachment 3.</p>

3.3.7. Field of Aeronautics and Astronautics (FOAA) Awards.

Table 3.11. Aviator Valor Award.

Purpose:	This award is presented to a rated Air Force officer for a “conspicuous act of valor or courage performed during aerial flight during either combat or noncombat.”
Eligibility:	See AFI 36-2807, Chapter 7.
Type of Award:	Determined by NAA.
Presentation:	Determined by NAA.
Higher Hqs Directive:	AFI 36-2807.
Who May Nominate:	AMC wings, stand-alone groups, FOAs, and DRUs (or equivalent) may submit one nomination each.
HQ AMC/A3ES Suspense:	15 December
<p>NOMINATION PACKAGE. All nominations will be written based upon acts that occurred during the calendar year for which being nominated. Posthumous awards are not permitted.</p> <p>NOMINATION MEMO: Required.</p> <p>NOMINATION: Submit nomination on AF Form 1206. Limit write-up to two single-sided, single-spaced pages. Nomination will be written in bullet or point paper format, not running narrative. Do not include classified information in the nomination package.</p> <p>BIOGRAPHY: Limit to one single-spaced page. Use the format in AFI 36-2805, Attachment 2.</p> <p>CITATION: Prepare a citation in 30 words or less that captures the essence of the achievement for which the nominee or organization was submitted. See AFI 36-2805, Attachment 3.</p>	

Table 3.12. Cheney Award.

Purpose:	This award is presented for an “act of valor, extreme fortitude, or self-sacrifice in a humanitarian interest, performed in connection with aircraft, but not necessarily of a military nature by an Air Force officer or enlisted member.”
Eligibility:	See AFI 36-2807, Chapter 7.
Type of Award:	Determined by NAA.
Presentation:	Determined by NAA.
Higher Hqs Directive:	AFI 36-2807.
Who May Nominate:	AMC wings, stand-alone groups, FOAs, and DRUs (or equivalent) may submit one nomination each.
HQ AMC/A3E Suspense:	15 December
<p>NOMINATION PACKAGE. All nominations will be written based upon acts that occurred during the calendar year for which being nominated. Posthumous awards <u>are</u> permitted. Limit joint nominations to two individuals.</p> <p>NOMINATION MEMO: Same as Table 3.14.</p> <p>NOMINATION: Same as Table 3.14.</p> <p>BIOGRAPHY: Limit to one single-spaced page. If submitting a joint nomination, prepare a biography for each individual. Use the format in AFI 36-2805, Attachment 2.</p> <p>CITATION: Prepare a citation in 30 words or less that captures the essence of the achievement for which the nominee or organization was submitted. See AFI 36-2805, Attachment 3. If submitting a joint nomination, prepare a separate citation for each individual.</p>	

Table 3.13. Mackay Trophy.

Purpose:	This award is presented for “the most meritorious flight of the year” performed by an Air Force military member or an aircrew. First consideration is given to an individual member. This award may also be given for “gallantry, intrepidity, unusual initiative, resourcefulness, and achievement of outstanding results with unusual presence of mind under combat or noncombat conditions.”
Eligibility:	See AFI 36-2807, Chapter 7.
Type of Award:	Determined by NAA.
Presentation:	Determined by NAA.
Higher Hqs Directive:	AFI 36-2807.
Who May Nominate:	AMC wings, stand-alone groups, FOAs, and DRUs (or equivalent) may submit one nomination each.
HQ AMC/A3E Suspense:	15 December
<p>NOMINATION PACKAGE. All nominations will be written based upon acts that occurred during the calendar year for which being nominated.</p> <p>NOMINATION MEMO: Same as Table 3.14.</p> <p>NOMINATION: Same as Table 3.14.</p> <p>BIOGRAPHY: Same as Table 3.14.</p> <p>CITATION: Same as Table 3.14.</p>	

Table 3.14. General Thomas D. White USAF Space Trophy.

Purpose:	This award is presented for “the most outstanding contribution to the nation’s progress in aerospace” during the nomination calendar year.
Eligibility:	Active duty Air Force military member or Department of the Air Force civilian employee. Do not submit units, retired individuals, “joint”, or posthumous nominations (see AFI 36-2807, Chapter 7).
Type of Award:	Determined by NAA.
Presentation:	Determined by NAA.
Higher Hqs Directive:	AFI 36-2807.
Who May Nominate:	AMC wings, stand-alone groups, FOAs, and DRUs (or equivalent) may submit one nomination each.
HQ AMC/A3E Suspense:	15 December
<p>NOMINATION PACKAGE. All nominations will be written based upon acts that occurred during the calendar year for which being nominated.</p> <p>NOMINATION MEMO: Same as Table 3.14.</p> <p>NOMINATION: Same as Table 3.14.</p> <p>BIOGRAPHY: Same as Table 3.14.</p> <p>CITATION: Same as Table 3.14.</p>	

3.3.8. Institute of Navigation (ION) Awards.

Table 3.15. Norman P. Hays Award.

Purpose:	To recognize outstanding encouragement, inspiration, and support contributing to the advancement of navigation.
Eligibility:	Individuals engaged in management of the military services, civil government, or industry.
Type of Award:	Determined by ION.
Presentation:	Determined by ION.
Higher Hqs Directive:	AFI 36-2805.
Who May Nominate:	AMC and AMC-gained wings, groups, FOAs, and DRUs may submit one nomination per category with endorsement memo.
HQ AMC/A3E Suspense:	31 December
Nomination Format. Submit nominations on forms that are available upon request from the ION or in Word format providing the information requested on the ION website. See AFI 36-2805, Chapter 4, paragraph 4.4.	

Table 3.16. Thomas L. Thurlow Award.

Purpose:	To recognize outstanding contributions to the science of navigation.
Eligibility:	Individuals making one of the following contributions, listed in descending order of importance: * An outstanding invention or design of equipment which applies to the science of navigation; * An outstanding method developed for use in navigation; * Outstanding research or study relating to navigation.
Type of Award:	Determined by ION.
Presentation:	Determined by ION.
Higher Hqs Directive:	AFI 36-2805.
Who May Nominate:	AMC and AMC-gained wings, groups, FOAs, and DRUs may submit one nomination per category with endorsement memo.
HQ AMC/A3E Suspense:	31 December
Nomination Format. Submit nominations on forms that are available upon request from the ION or in Word format providing the information requested on the ION website. See AFI 36-2805, Chapter 4, paragraph 4.4.	

Table 3.17. P.V.H. Weems Award.

Purpose:	This award is intended to recognize individuals who have made significant contributions to navigation over a long period of years, but whose accomplishments in any given year(s) were not so outstanding as to overshadow all others.
Eligibility:	Individuals making continuing contributions to the advancement of navigation over a period of years.
Type of Award:	Determined by ION.
Presentation:	Determined by ION.
Higher Hqs Directive:	AFI 36-2805.
Who May Nominate:	AMC and AMC-gained wings, groups, FOAs, and DRUs may submit one nomination per category with endorsement memo.
HQ AMC/A3E Suspense:	31 December
Nomination Format. Submit nominations on forms that are available upon request from the ION or in Word format providing the information requested on the ION website. See AFI 36-2805, Chapter 4, paragraph 4.4.	

Table 3.18. Superior Achievement Award.

Purpose:	To recognize individuals making outstanding contributions to the advancement of navigation.
Eligibility:	Individuals cited for outstanding performance as a practicing navigator.
Type of Award:	Determined by ION.
Presentation:	Determined by ION.
Higher Hqs Directive:	AFI 36-2805.
Who May Nominate:	AMC and AMC-gained wings, groups, FOAs, and DRUs may submit one nomination per category with endorsement memo.
HQ AMC/A3E Suspense:	31 December
Nomination Format. Submit nominations on forms that are available upon request from the ION or in Word format providing the information requested on the ION website. See AFI 36-2805, Chapter 4, paragraph 4.4.	

3.3.9. Other Awards.

Table 3.19. Daedalian Exceptional Pilot Award.

Purpose:	This award is given to inspire excellence of duty performance by career military pilots who place nation above self.
Eligibility:	See AFI 36-2807, Chapter 17.
Type of Award:	Bronze statuette of Daedalus mounted on a 4-inch wooden pedestal with an engraved plate, and a certificate.
Presentation:	As determined by the Order of Daedalian.
Higher Hqs Directive:	AFI 36-2807.
Who May Nominate:	AMC wings, stand-alone groups, FOAs, and DRUs (or equivalent) may submit one nomination each.
HQ AMC/A3E Suspense:	31 December
<p>Criteria. Nominations should focus on, but are not limited to, the working level pilot (O-2/O-4). The award will always be given to a pilot, however, other aircrew members, key to specific performance, act or accomplishment being recognized, may be included in the nomination, as appropriate. Include one or more of the following criteria in the nomination:</p> <ul style="list-style-type: none"> * Exceptional deeds performed to assure mission success; * Acts of valor as an aviator; * Extraordinary display of courage or leadership in the air in support of air operations; * Flying safety factors. 	<p>NOMINATION PACKAGE:</p> <p>Narrative. Prepare on AF Form 1206. Prepare write-up in bullet format, not to exceed two single-spaced pages.</p> <p>Biography. Include a biography, limited to one, single-spaced typewritten page. If additional crewmembers are included in the nomination, include a biography on each aircrew member. See AFI 36-2805, Attachment 2, for example.</p> <p>Citation. Prepare a proposed citation in landscape format. Left and right margins must be 1-½ inches. Limit the citation to approximately 50 key words that properly describe the nominee's accomplishments or achievements. See AFI 36-2805, Attachment 3.</p>

Chapter 4

WEATHER AWARDS

4.1. Purpose. These annual weather awards recognize outstanding performance by an individual or unit. AMC award recipients will be sent for higher headquarters consideration. Recognition is for the period of 1 January through 31 December.

4.2. General Guidance.

4.2.1. Date Due--Nomination packages (paper and electronic copies) due to HQ AMC/A3ES by 15 January following the nomination calendar year.

4.2.2. Functional Area--A3W.

4.2.3. Related Higher Headquarters Publication--AFI 36-2807, *Headquarters United States Air Force Deputy Chief of Staff Plans and Operations Annual Awards Program*, Chapter 14.

4.2.4. Eligibility--All AMC weather personnel (military and civilian) and units eligible for nomination, based on award criteria.

4.2.5. Award Type--Plaques, LOCs for all.

4.2.6. Who May Nominate: AMC wings, Air Mobility Operations Groups (AMOGs), the Tanker Airlift Control Center (TACC), and AMC weather division chiefs may submit only one nomination per category, per award.

4.2.7. Board Composition. HQ AMC/A3E convenes a board of appropriate members (from functional areas) to review and select for AMC Commander or Vice Commander approval.

4.2.8. Nomination Package. Prepare a single page AF Form 1206 in bullet format for each award. Submit a printed and electronic copy of the AF Form 1206 (package the electronic file). Do not include classified information. Describe the nominee's performance and achievements and the significance to the military mission. Emphasize results and impacts; do not just give facts or statistics. Nominations may include "whole person" comments on civic, community, religious, or athletic activities only when comments directly relate to the performance of the unit's mission. Citations are not required.

4.2.9. Award Presentation. The Director of Operations presents as many awards as possible. All remaining awards will be presented through command channels.

4.3. Specific Guidance.

Table 4.1. Weather Awards.

Award Name	Specific Purpose	Eligibility	USAF/XO Equivalent Award
Outstanding Weather Operations Support of the Year Civilian Company Grade Officer Senior NCO NCO Airman	Recognizes individual excellence, leadership, and duty performance by a member providing operational weather support at the unit level.	All AMC operational weather support personnel.	Civilian – <i>Jenner Award</i> ; CGO – <i>Grisham Award</i> ; SNCO – <i>Gardner Award</i> ; NCO – <i>Pierce Award</i> ; Airman – <i>Dodson Award</i>
Outstanding Weather Support Field Grade Officer of the Year	Recognizes individual excellence and leadership performance by furthering the interest of the weather career field and enhancing the role of AF Weather.	All AMC weather personnel.	<i>Barney Award</i>
Outstanding Staff Weather Support of the Year Civilian Officer NCO	Recognizes individual excellence by a member providing staff weather support at the squadron level or above.	Only HQ AMC, 15 OWS, and officers assigned to AMOGs.	<i>Best Award.</i>
Outstanding Meteorological Achievement Award	Recognizes excellence by an individual or team making the most significant technical contribution to the Air Force's weather or space environmental support mission.	A team may consist of two or more individuals.	<i>Merewether Award.</i>
Outstanding Climatologist Award	Recognizes excellence by an individual or team demonstrating the best application of climatology.	A team may consist of two or more individuals.	<i>Zimmerman Award.</i>

Award Name	Specific Purpose	Eligibility	USAF/XO Equivalent Award
Outstanding Weather Individual Mobilization Augmentee of the Year <i>See Note 1</i>	Recognizes IMA for excellence to AFW or Air Force Reserve Forces, displays self-improvement through off-duty programs, and displays leadership in the military and/or civilian community.	IMA	<i>Spengler Award.</i>
Outstanding Weather Station of the Year	Recognizes the most outstanding AMC weather flight performing aerospace weather operations.	AMC wing-level weather flights and AMOG weather teams.	<i>Grimes-Williams Award.</i>
Operational Weather Squadron. <i>See Note 2</i>	Recognizes OWS providing most outstanding aerospace weather support, operations, and training.	15 OWS.	<i>Fawbush-Miller Award.</i>

NOTES:

1. Nomination packages should cover the IMA's contribution to the unit mission, off-duty self-improvement efforts, and leadership abilities (both on- and off-duty).
2. Since the 15th Operational Weather Squadron (15 OWS) is the only AMC organization in this category, there is no command-level award. However, 15 OWS may submit a package for possible nomination for the Air Force Fawbush-Miller Award.

Chapter 5

RODEO PARTICIPATION AWARDS

5.1. Purpose. Awards identify and recognize individuals and teams for achievement during RODEO competition.

5.2. General Guidance.

5.2.1. Date Due--Award recipients chosen at RODEO based on individual criteria.

5.2.2. Functional Area--A3V.

5.2.3. Related Higher Headquarters Publication--Not applicable.

5.2.4. Board Composition--Not applicable.

5.2.5. Nomination Package--Not applicable.

5.2.6. Eligibility--All RODEO participants.

5.2.7. Who May Nominate. Base nomination on RODEO participation.

5.2.8. Award Presentation. RODEO team commanders receive these awards on behalf of their team, normally at closing ceremonies.

5.2.9. Type Award. AMC selects the type of award to be presented (normally, a patch with the RODEO emblem). Each participant receives a personal award.

5.3. Specific Guidance.

5.3.1. RODEO Participation Awards.

Table 5.1. Air Refueling Awards.

Award Name	Specific Purpose	Eligibility
Gen Bruce K. Holloway Trophy	Identify and recognize best KC-135 aircrew at RODEO competition.	Any KC-135 aircrew that participates in aircrew portions of RODEO competition.
Criteria. Awarded to KC-135 aircrew that earns highest point total in KC-135 aircrew events.		
Gen Richard H. Ellis Trophy	Identify and recognize best KC-10 wing (or equivalent) at the RODEO competition.	Any KC-10 wing (or equivalent) at RODEO competition.
Criteria. Awarded to KC-10 wing (or equivalent) that earns highest point total in all common events for KC-10 units.		
Maj Gen Harold E. Collins Trophy	Identify and recognize the best tanker wing at RODEO competition.	Any KC-135 or KC-10 wing that, as a minimum, participates in aircrew, maintenance, and security police portions of RODEO competition.
Criteria. Awarded to tanker wing that earns highest point total in all common events for tanker aircraft.		
Brig Gen Donald W. Saunders Trophy	Identify and recognize the best KC-135 wing (or equivalent) at the RODEO competition.	Any KC-135 wing (or equivalent) that, as a minimum, participates in aircrew, maintenance, and security police portions of RODEO competition.
Criteria. Awarded to KC-135 wing (or equivalent) that earns highest point total in all common events for KC-135 units.		

Table 5.2. Airlift Awards.

Award Name	Specific Purpose	Eligibility
Gen Lawrence S. Kuter Trophy	Identify and recognize best airland wing at RODEO competition.	Any C-5 or non-airdrop C-141 wing (or equivalent) that, as a minimum, participates in aircrew, maintenance, security police, engine running off-load, and aerial port combat endurance course portions of RODEO competition.
Criteria. Awarded to airland wing (or equivalent) that earns highest point total in all common events for C-5 or non-airdrop C-141 aircraft.		
Gen Jack J. Catton Trophy	Identify and recognize best C-5 wing at RODEO competition.	Any C-5 wing (or equivalent) that, as a minimum, participates in aircrew, maintenance, security police, engine running on- or off-load, and aerial port combat endurance course portions of RODEO competition.

Award Name	Specific Purpose	Eligibility
Criteria. Awarded to the C-5 wing (or equivalent) that earns highest point total in all common events for C-5 units.		
Gen Howell M. Estes, Jr. Trophy	Identify and recognize best C-141 wing at the RODEO competition.	Any C-141 wing (or equivalent) that, as a minimum, participates in aircrew (including airdrop events), maintenance, security police, engine running on- or off-load, and aerial port combat endurance course portions of RODEO competition.
Criteria. Awarded to C-141 wing (or equivalent) that earns highest point total in all common events (including airdrop) for C-141 units.		
Gen Joe W. Kelly Trophy	Identify and recognize best C-130 (or equivalent) wing (or equivalent) at RODEO competition.	Any C-130 (or equivalent) wing (or equivalent) that, as a minimum, participates in aircrew, maintenance, security police, engine running on- or off-load, and aerial port combat endurance course portions of RODEO competition.
Criteria. Awarded to C-130 (or equivalent) wing (or equivalent) that earns highest point total in all common events for C-130 units.		
Gen Duane H. Cassidy Trophy	Identify and recognize best C-17 wing at the RODEO competition.	Any C-17 wing that, as a minimum participates in aircrew, ERO, aerial port, and security force portions of RODEO competition.
Criteria. Awarded to C-17 wing that earns highest point total in C-17 wing events.		
Lt Gen Harold L. George Trophy	Identify and recognize the best airdrop wing at RODEO competition.	Any airdrop wing (or equivalent) that, as a minimum, participates in aircrew (including airdrop events), maintenance, security police, engine running off-load, and aerial port combat endurance course portions of RODEO competition.
Criteria. Awarded to airdrop wing (or equivalent) that earns highest point total in all common events for airdrop aircraft.		
Lt Col Joe Jackson Trophy	Identify and recognize best C-130 (or equivalent) aircrew at the RODEO competition.	Any C-130 aircrew that participates in aircrew portions of RODEO competition.
Criteria. Awarded to C-130 aircrew that earns highest point total in C-130 aircrew events.		

Table 5.3. International Team Awards.

Award Name	Specific Purpose	Eligibility
Air Commodore David F.L. Edwards Trophy	Identify and recognize the best international team at RODEO competition.	Any international team that, as a minimum, participates in aircrew, maintenance, and aerial port portions of RODEO competition.
Criteria. Awarded to international unit that earns highest point total in aircrew, maintenance, and aerial port events during RODEO competition.		

Table 5.4. Other Awards.

Award Name	Specific Purpose	Eligibility
Gen John C. Meyer Trophy	Identify and recognize best air refueling team (tanker or receiver) at RODEO competition.	Any tanker and receiver team participating in air refueling portion of RODEO competition.
Criteria. Awarded to air refueling team that earns highest point total during air refueling competition.		
Gen William G. Moore, Jr. Trophy	Identify and recognize the wing with the most outstanding performance throughout RODEO competition	Any wing (or wing equivalent) that, as a minimum, participates in both aircrew and maintenance portions of RODEO competition.
Criteria. Base the winning team on a formula listed in the RODEO operations order.		
Aune/Pagett Trophy	Identify and recognize the best Aeromedical Evacuation team.	Any Aeromedical Evacuation team participating in the RODEO competition.
Criteria. Awarded to the Aeromedical Evacuation team that attains the highest overall score on events during the RODEO competition.		

Chapter 6

MOBILITY AIR FORCES (MAF) AEROMEDICAL EVACUATION (AE) AWARDS

6.1. Purpose. These annual aeromedical evacuation awards recognize outstanding performance by Mobility Air Forces individuals or units. MAF selectees for the Lillian Keil Award are sent by AMC/A3O for Air Force-level consideration. Recognition is for the period of 1 January through 31 December.

6.2. General Guidance.

6.2.1. Date Due--Nomination packages (paper and electronic copies) due to HQ AMC/A3OE by 15 January following the nomination calendar year.

6.2.2. Functional Area--A3O.

6.2.3. Related Higher Headquarters Publication--AFI 36-2856, *Medical Service Awards*.

6.2.4. Eligibility--All active duty aeromedical evacuation personnel and units (including AFRC and ANG) and Individual Mobilization Augmentation (IMA) aeromedical evacuation personnel are eligible for nomination based on award criteria.

6.2.5. Award Type--Plaques and LOCs for all award winners.

6.2.6. Who May Nominate: Active duty Aeromedical Evacuation squadrons, Air Reserve Component (ARC) wings, and the Tanker Airlift Control Center (TACC) may submit one nomination per category, per award.

6.2.7. Board Composition. HQ AMC/A3E convenes a board of appropriate members (from functional areas) to review and select for the AMC Commander or Vice Commander approval.

6.2.8. Nomination Package. Prepare a single page AF Form 1206 in bullet format for each award. Submit a printed copy of the AF Form 1206 to AMC/A3OE 402 Scott Drive Unit 3A1 Scott AFB, IL 62225-5219 and an electronic copy of the AF Form 1206 to <mailto:amc.A3oe@scott.af.mil> in packaged format. Do not include classified information. Describe the nominee's performance and achievements and the significance to the military mission. Emphasize results and impacts; do not just give facts or statistics. Nominations may include "whole person" comments on civic, community, religious, or athletic activities only when comments directly relate to the performance of the unit's mission.

6.2.8.1. Individual nominations will use the following four categories on the AF Form 1206. (1) Leadership and Job Performance in Primary Duties; (2) Other Contributions to the Community; (3) Significant Self-Improvement; (4) Awards and Recognition

6.2.8.2. Team and Squadron nominations will use the following four categories on the AF Form 1206. (1) Significant Accomplishments; (2) Customer Satisfaction; (3) Community Involvement; (4) Awards and Recognition

6.2.9. Award Presentation. The Headquarters Air Mobility Command Director of Operations presents as many awards as possible at conferences, i.e. Commanders Conferences, Association Medical Surgeons of the United States (AMSUS) or Airlift Tanker Association (A/TA) meetings. All remaining awards will be presented through command channels.

6.3. Specific Guidance.

Table 6.1. Aeromedical Evacuation Awards.

Award Name	Specific Purpose	Eligibility
Outstanding Aeromedical Evacuation Mission Support of the Year Company Grade Officer Senior NCO NCO Airman	Recognizes individual excellence, leadership, and duty performance by a member providing operational aeromedical evacuation support at the unit level.	Aeromedical evacuation support personnel assigned to any aeromedical evacuation squadron, including AFRC and ANG.
Outstanding Aeromedical Evacuation Staff of the Year Officer: Lt Col or below NCO: SMSgt or below	Recognizes individual excellence by a member providing staff AE support at the MAJCOM level.	HQ AMC, HQ PACAF, HQ USAFE, HQ AFRC, NGB, and TACC.
Lillian Keil Award	Recognizes excellence by a team (two or more persons) making the most significant contributions to the Mobility Air Forces' aeromedical evacuation mission during contingency operations.	Aeromedical evacuation personnel permanently assigned to any aeromedical evacuation squadron, including AFRC and ANG.
Reba Zitella Whittle Award	Recognizes a person who puts patient care above self and volunteers to care and help the ill/injured during AE missions while demonstrating the highest military and professional standards.	Aeromedical evacuation personnel permanently assigned to any aeromedical evacuation squadron, including AFRC and ANG.
Aeromedical Evacuation Excellence in Leadership and Management Awards Team Individual	Recognizes leadership excellence by an individual demonstrating creativity in problem analysis and generation of solutions, views change as a dynamic process, and identifies ways to support and enhance others' strengths. Recognizes the ability to promote an environment of professional accountability, collaborative problem solving, empowerment, communication, leadership and serving as a catalyst.	Aeromedical evacuation personnel assigned to any aeromedical evacuation squadron, including AFRC and ANG.
Outstanding Aeromedical Evacuation Individual Mobilization Augmentee of the Year	Recognizes IMAs for excellence while performing duties to support the aeromedical evacuation mission.	Aeromedical evacuation IMA

Award Name	Specific Purpose	Eligibility
Outstanding Aeromedical Evacuation Squadron of the Year	Recognizes the most outstanding aeromedical evacuation squadron performing AE operations.	All aeromedical evacuation squadrons including AFRC and ANG.

Chapter 7

AIRCREW LIFE SUPPORT/ SURVIVAL, EVASION, RESISTANCE, AND ESCAPE (SERE) SPECIALIST AWARDS

7.1. Purpose. These awards recognize exceptional accomplishments of AMC aircrew life support personnel, survival training instructors, and teams. These awards are for those professionals whose superior performance added value to the career field and aircrew life support team efforts. AMC individual award recipients are sent for Air Force-level consideration. Recognition is for the period of 1 January through 31 December.

7.2. General Guidance.

7.2.1. Date Due--Nomination packages due to HQ AMC/A3ES by 1 February.

7.2.2. Functional Area--A3TL.

7.2.3. Related Higher Headquarters Publication--AFI 36-2807.

7.2.4. Award Type--Plaque and LOC.

7.2.5. Eligibility--See [Table 7.1.](#) and [Table 7.2.](#)

7.2.6. Who May Nominate. Each AMC wing or group may nominate one airman, one NCO, one senior NCO, and one life support officer (LSO) for the aircrew life support and survival instructor categories with the following exception; there is no officer category for the Survival, Evasion, Resistance, and Escape (SERE) Specialist Award. In addition, each wing or group may nominate one team award. For the team award, the nomination addresses the wing or group aircrew life support program.

7.2.7. Board Composition. HQ AMC/A3E convenes a board of appropriate members (from functional area) to review and select nominee for AMC Commander or Vice Commander approval.

7.2.8. Nomination Package Preparation.

7.2.8.1. Personnel Nomination Package. Package must consist of a nomination memo with the attachments indicated below, and a cover memo of transmittal from the operations group commander or equivalent.

7.2.8.1.1. Attachment 1. A single-page write-up on AF Form 1206, bullet format. Write-up should emphasize nominee's contributions to his or her unit's mission accomplishment and team accomplishments. The categories and point system for individual aircrew life support and SERE Training Instructor Awards are as follows:

7.2.8.1.1.1. Individual Aircrew Life Support Award categories.

7.2.8.1.1.1.1. Leadership and Job Performance in Primary Duty (the member's leadership and job performance must contribute significantly to mission effectiveness and success). Given a maximum of 15 points.

7.2.8.1.1.1.2. Leadership Qualities (the member must contribute to the military and civilian community's welfare and morale. The member must also demonstrate ability as an articulate and positive representative of the air force. PME awards outside the air-

crew life support career field are appropriate for this category). Given a maximum of 10 points.

7.2.8.1.1.1.3. Significant Self-Improvement (the member must show improvement through off-duty education, achievements in professional or cultural societies or associations, etc.). Given a maximum of 5 points.

7.2.8.1.1.2. Individual SERE Specialist Award categories.

7.2.8.1.1.2.1. Primary Duties and Significant Accomplishments. Given a maximum of 15 points.

7.2.8.1.1.2.2. Other Contributions to the Unit Mission. Given a maximum of 10 points.

7.2.8.1.1.2.3. Self-Improvement Efforts. Given a maximum of 5 points.

7.2.8.1.2. Attachment 2. (Aircrew Life Support Awards)--Submit a double-spaced proposed citation typed in 10- or 12-point (computer) with 1-1/2 inch margins, not to exceed 15 lines. See AFI 36-2805, Attachment 3, as a guide.

7.2.8.1.2.1. Attachment 2. (SERE Specialist Awards)--Submit a one page listing of biographical data to include noteworthy awards or recognition.

7.2.8.1.3. Attachment 3. (SERE Specialist Awards only)-- Submit a double-spaced proposed citation typed in 10-point (computer) with 1-1/2 inch margins, not to exceed 15 lines. See AFI 36-2805, Attachment 3, as a guide.

7.2.8.2. Team Award Nomination Package. Package must consist of a cover memo from the operations group commander, or equivalent, with 3 attachments:

7.2.8.2.1. Attachment 1. Submit an AF Form 1206 written in bullet format. On the front side of the form, the write-up must emphasize the team's contributions to their unit's aircrew life support mission and, as a minimum, address the following:

7.2.8.2.1.1. Actions of lasting impact or value to the unit mission.

7.2.8.2.1.2. Management and implementation of key processes.

7.2.8.2.1.3. Support of AMC aircrew life support mission.

7.2.8.2.1.4. Team cohesiveness.

7.2.8.2.1.5. Aircrew life support team improvement efforts.

7.2.8.2.2. On the reverse side of the AF Form 1206, provide a chronological listing of all noteworthy awards and recognition.

7.2.8.2.3. Attachment 2. May submit photographs of the aircrew life support team or facilities. Photographs may consist of aircrew life support team members, self-help projects (before and after) and other aircrew life support activities. Photographs will be no larger than 5X7 inches with no more than 10 total pictures. Label each photo for easy identification.

7.2.8.2.4. Attachment 3. Submit a proposed double-spaced citation typed in 10- or 12-point (computer) with 1-1/2 inch margins. Limit citation to 15 lines. See AFI 36-2805, Attachment 3, for example.

7.2.9. Award Presentation. Present awards with an appropriate level of recognition at a time determined by HQ AMC/A3.

7.3. Specific Guidance.

Table 7.1. Annual AMC Aircrew Life Support Specialist Awards and Eligibility.

<p>Outstanding AMC Aircrew Life Support of the Year</p> <p><i>See Notes 1, 2.</i></p>	<p>*Officer. Nominee must be a rated Air Force officer, assigned as a wing or squadron life support officer. The nominee must have at least 6 months in the present assignment and be actively performing LSO duties at the time of nomination.</p> <p>*Senior NCO. Nominee must hold the rank of MSgt or SMSgt and possess a primary seven-skill level or higher in the 1T1X1 career field. The nominee must have a minimum of 1 year experience in the 1T1X1 career field, at least 6 months in 1T1X1 duties outlined in AFI 36-2108, and be actively working in a 1T1X1 career field NAF or below position at the time of nomination. A retrainee who does not possess a seven-skill level, but is progressing satisfactorily in upgrade training, may be submitted for this award provided all other requirements are met.</p> <p>*NCO. Nominee must hold the rank of SSgt or TSgt and possess a primary five-skill level or higher in the 1T1X1 career field. The nominee must have a minimum of 1 year experience in the 1T1X1 career field, at least 6 months in 1T1X1 duties outlined in AFI 36-2801, and be actively working in a 1T1X1 career field NAF or below position at the time of nomination. A retrainee who does not possess a five-skill level, but is progressing satisfactorily in upgrade training, may be submitted for this award provided all other requirements are met.</p> <p>*Airman. Nominee must hold the rank of AB through SrA and possess a primary three- or five-skill level in the 1T1X1 career field. The nominee must have at least 1 year in either the Air Force, Air Force Reserves, or Air National Guard, and at least 6 months in 1T1X1 duties outlined in AFI 36-2801.</p> <p>*Civilian. Nominee must be an air force civilian assigned to an authorized 1T1X1 position or in a position primarily supporting the ALS career field. The nominee must have at least 1 year with the Air Force, at least 6 months in present assignment, and be actively working in the career field at time of nomination.</p> <p>*ALS Headquarters Staff Member. Nominee must be an NCO holding the rank of SSgt through SMSgt and possess a primary five- or seven-skill level or higher in the 1T1X1 career field. The nominee must be assigned to a command level position for a minimum of 6 months, performing 1T1X1 duties outlined in AFI 36-2108, and actively working in the career field NAF or above position at the time of nomination.</p>
<p>Outstanding AMC Aircrew Life Support Team of the Year</p> <p><i>See Note 3.</i></p>	<p>Small Team Award: All AMC active duty units consisting of two or less decentralized squadron aircrew life support functions.</p> <p>Large Team Award: All AMC active duty units consisting of a centralized aircrew life support function or three or more decentralized squadron aircrew life support functions.</p>

NOTES:

1. AMC selectees in categories marked with an asterisk (*) are forwarded to Air Staff for the Air Force competition.
2. Individual must have completed all appropriate levels of PME either in residence, or by correspondence, or be presently enrolled.
3. Team award nominations should focus on the entire wing aircrew life support program. There are no Air Force level awards in these categories.

Table 7.2. Annual AMC Survival, Evasion, Resistance, & Escape (SERE) Specialist of the Year Awards and Eligibility.

<p>Outstanding AMC Survival, Evasion, Resistance, and Escape (SERE) Specialist of the Year</p> <p><i>See Notes 1, 2.</i></p>	<p>*Senior NCO Tier 2 (Wing Level and Below). Nominee must hold the rank of MSgt (on or before 1 September of year considered) or SMSgt, possess a primary AFSC of 1T071 or higher, have 6 months in present assignment, and be actively working in the career field at time of nomination.</p> <p>*NCO. Nominee must hold the rank of SSgt (on or before 1 September of year considered) or TSgt, possess a primary AFSC of 1T051 or higher, have at least 6 months in present assignment, and be actively working in the career field at the time of nomination.</p> <p>*Airman. Nominee must hold the rank of Amn through SrA, possess a primary AFSC of 1T031 or higher, have at least 6 months in present assignment, have at least one year in the Air Force, and be actively working in the career field at time of nomination.</p>
---	---

NOTES:

- 1: AMC selectees in categories marked with an asterisk (*) are forwarded to Air Staff for the Air Force competition.
- 2: Individual must have completed all appropriate levels of PME either in residence, or by correspondence, or be presently enrolled.

Chapter 8

FIXED COMMAND AND CONTROL AWARDS

8.1. Purpose. These awards identify and recognize individuals assigned to fixed command and control (C2) functions. They promote competition among individuals to obtain excellence in overall performance, conduct, appearance, and contribution to mission accomplishment. Recognition is for the period of 1 January through 31 December. Winners in individual award categories (**Table 8.2.**) will be submitted as the AMC nominee(s) for the appropriate USAF-level award.

8.2. General Guidance.

8.2.1. Date Due-- Nomination packages are due to HQ AMC/A3ES by 15 January.

8.2.2. Functional Area--A3O.

8.2.3. Related Higher Headquarters Publications--AFI 10-207, Chapter 6, *Command Post Annual Awards Program*.

8.2.4. Eligibility--All AMC active duty units.

8.2.5. Award Type--Plaque and LOC.

8.2.6. Who May Nominate. HQ AMC/A3O, HQ AMC/AMWC, AMC wings, Air Mobility Squadrons, Stand-alone groups, and the Tanker Airlift Control Center (TACC) may submit only one nomination per category, per award.

8.2.7. Board Composition. HQ AMC/A3E convenes a board of appropriate members (from functional area) to review and select nominee for AMC/CC or CV approval.

8.2.8. Nomination Format. Use AF Form 1206 IMT format for each nomination. Submissions are limited to a single page, front page only. Comments and information on the AF Form 1206 will be in bullet format per criteria/categories listed in paragraph **8.3.** A cover memo of endorsement from the wing commander for command posts, the Air Mobility Squadron Commander for Air Mobility Control Centers (AMCC), or the TACC Commander for TACC nominees, will accompany the nomination.

8.2.8.1. Submit a proposed double-spaced citation using 1-1/2 inch margins. Limit the citation to no more than 13 lines. Refer to AFI 36-2805, attachment 3 for example.

8.2.8.2. Individual awards will include a biography. The biographical sketch will include grade, full name, duty title, organization, location, military education and civilian schools attended, current academic level, and military awards and decorations. Refer to AFI 36-2805, attachment 2 for example.

8.2.8.3. No other attachments or supplemental materials are authorized.

8.3. Award Criteria.

8.3.1. C2 Unit awards will include the following information:

8.3.1.1. Excellence in mission accomplishment and impact--i.e. IG results, TDY support/deployments, C2IPS reject rates, SORTS reporting accuracy, major exercises/contingencies.

8.3.1.2. Controller performance--controller testing results--i.e. IG, SAV, Unit monthly testing, memos, and laudatory comments from wing leadership or outside agencies.

8.3.1.3. Training recognition--benchmark processes demonstrating innovative or highly successful training procedures.

8.3.2. Individual C2 Awards must be formatted as follows to meet USAF C2 award criteria:

8.3.2.1. Leadership and Job Performance in Primary Duty. Describe significant leadership accomplishments and how well the member performed assigned primary and additional duties. Define the scope and level of responsibilities and impact on the mission and unit. Include any new initiatives or techniques developed by the member that positively impacted the unit and/or the mission. Include results of Air Force, MAJCOM, numbered air force-level inspections and/or evaluations. Include awards received; e.g., NCO of the Quarter, Controller of the Month, and so forth.

8.3.2.2. Significant Self-Improvement. Show how the member developed or improved skills related to primary duties; e.g., formal training, career development course enrollment or completion, on-the-job training, certifications, off-duty education related to primary duties, and so forth. Include completion of any professional military education (PME) as well as awards earned during in-residence attendance. Include any off-duty education not directly related to primary duties; e.g., class, course, degree enrollment and/or completion, grade point average. Cite any other relevant training or activity that significantly enhanced the member's value as a military citizen.

8.3.2.3. Base or Community Involvement. Define the scope and impact of the member's positive leadership and involvement in both military and civilian communities. Include leadership, membership, or participation in unit advisory councils, professional military organizations, associations, and events; e.g., president of top 3, enlisted dining-out committee, member of Air Force Sergeants Association, Sunday school teacher, and so forth.

8.3.3. Award Presentation. The AMC Vice Commander, if available, presents these awards at the annual AMC Command and Control Seminar. In the absence of the Vice Commander, the Director of Operations presents the awards.

8.4. Specific Guidance.

Table 8.1. Command and Control Awards and Eligibility (Unit Awards).

AMC Command Post of the Year (Active Duty)	Awarded to the AMC command post that has made the most notable contribution to AMC command and control within the past year.
AMC AMCC of the Year	Awarded to the AMC AMCC that has made the most notable contribution to en route command and control within the past year.

Table 8.2. Command and Control Awards and Eligibility (Individual Awards).

AMC Command Post/AMCC/TACC Senior Noncommissioned Officer (SNCO) of the Year (Active Duty)	Must be in the grades of MSgt or SMSgt, possess primary AFSC of 1C371 or 1C391, have 6 months in present assignment, must be certified, and working in the position at time of nomination, and have served in AFSC 1C3X1 during the entire eligibility period.
AMC Command Post/AMCC/TACC Noncommissioned Officer (NCO) of the Year (Active Duty)	Must be in grades of SSgt or TSgt, possess primary AFSC of 1C351 or 1C371, have 6 months in present assignment, must be certified, and working in the position at time of nomination, and have served in AFSC 1C3X1 during the entire eligibility period.
AMC Command Post/AMCC/TACC Airman of the Year (Active Duty)	Must be in the grades Amn through SrA, possess primary AFSC of 1C331 or 1C351, have 6 months in present assignment, must be certified, and be working in the position at time of nomination, and have served in AFSC 1C3X1 during the entire eligibility period..
Headquarters Command Post Controller of the Year	Must have 6 months in present assignment, be working in the position at time of nomination, and have served in AFSC 1C3X1 during the eligibility period.
Command Post Instructor of the Year (AMWC only)	Must have 6 months in present assignment, be working in the position at time of nomination, and have served in AFSC 1C3X1 during the eligibility period.

Chapter 9

MOBILE COMMAND AND CONTROL AWARDS

9.1. Purpose. These awards identify and recognize individuals assigned to mobile command and control functions as described in AMCI 10-202, Vol. 4, Para. 1.2. They promote competition among individuals to obtain excellence in overall performance, conduct, appearance, and contribution to AMC mobile C2 mission accomplishment. Recognition is for the period of 1 January through 31 December.

9.2. General Guidance.

9.2.1. Date Due--Nominations are due to HQ AMC/A3ES by 1 March.

9.2.2. Functional Area--A3O.

9.2.3. Related Higher Headquarters Publications--Not applicable.

9.2.4. Eligibility-- AMC deployable Air Mobility Operations Groups (AMOGs) and AMC-gained ANG/AFRC Airlift Control Flights (ALCFs)

9.2.5. Award Type--Plaque and LOC.

9.2.6. Who May Nominate. AMC deployable AMOGs and AMC-gained ANG/AFRC wings.

9.2.7. Board Composition. HQ AMC/A3E convenes a board of appropriate members (from functional area) to review and select nominee for AMC/CC or CV approval.

9.2.8. Nomination Format. Use AF Form 1206 for each nomination. Submissions are limited to a single page, front side only, on the AF Form 1206. A cover letter of endorsement from the deployable AMOG commander for subordinate Air Mobility Squadrons or wing commander for subordinate ANG/AFRC ALCF will accompany the nomination. Any other attachments or supplemental materials are not authorized. Comments and information on the AF Form 1206 will be in bullet format per criteria/categories listed below:

9.2.8.1. AMC Mobile C2 Unit of the Year:

9.2.8.1.1. Excellence in AMC mobile C2 mission accomplishment and impact--IG results, TDY support/deployments, mission reliability rates, SORTS reporting accuracy, major exercises/contingencies.

9.2.8.1.2. Core personnel performance--Major contributions to overall mission success, memos and laudatory comments from group/squadron leadership/outside agencies.

9.2.8.1.3. Training--Recognition for processes that demonstrate innovative or highly successful training procedures.

9.2.8.1.4. Leadership Qualities (Social, Cultural, and Religious Activities)--Contributions to the military/civilian community's welfare, morale, or status during the recognition period.

9.2.8.1.5. Additional noteworthy areas--The nature and results of unit accomplishments/initiatives related to the work environment that set the unit apart from other AMC or AMC-gained mobile C2 units (as applicable).

9.2.8.2. AMC Mobile C2 Performer of the Year:

9.2.8.2.1. Individual accomplishments.

9.2.8.2.2. Individual accomplishments related to AMC mobile C2 mission support.

9.2.8.2.3. Mission oriented or self-improvement.

9.2.8.2.4. Significant military or community involvement.

9.2.8.3. Award Presentation. AMC/CC or designated representative will present at the Mobile Command and Control Conference or other appropriate forum.

9.3. Specific Guidance.

Table 9.1. Mobile Command and Control Awards Eligibility.

AMC Mobile C2 Unit of the Year (AMS and ALCF) (Active Duty, ANG and AFRC)	Awarded for excellence in accomplishment of the AMC mobile C2 mission, core personnel performance, training, and additional noteworthy areas the units would like to present. AMC selects one active duty and one ANG/AFRC winner.
AMC Mobile C2 Performer of the Year (Active Duty, ANG and AFRC) Officer or Enlisted	Base nominations on individual accomplishments related to AMC mobile C2 mission support, individual awards, mission oriented or self-improvement, and significant military or community involvement. Submissions limited to one person per eligible unit or three per deployable AMOG. AMC selects one active duty and one ANG/AFRC winner (overall maximum of two individual awards).
AMC Liaison Officer of the Year (One AMLO or TALO)	Base nominations on individual accomplishments related to supported unit assistance, individual awards, mission oriented or self-improvement, and significant military or community involvement. AMC selects only one winner from either category.

Chapter 10

AIR TRAFFIC CONTROL (ATC) AND AIRFIELD MANAGEMENT (AM) AWARDS

10.1. Purpose. These awards identify and recognize individuals assigned to ATC and airfield management functions. They promote competition among individuals to obtain excellence in overall performance, conduct, appearance, and contribution to mission accomplishment. Recognition is for the period of 1 January through 31 December. AMC submits award recipients for appropriate higher headquarters competition.

10.2. General Guidance.

10.2.1. Date Due--Nomination packages due to HQ AMC/A3A by 15 January.

10.2.2. Functional Area--A3A.

10.2.3. Related Higher Headquarters Publications--AFI 36-2807.

10.2.4. Eligibility--All AMC personnel possessing AFSC 1C0X1 for AM awards, 13M3/1C1X1 for ATC awards, and civilian personnel performing those AFSC duties. Nominees must have worked one year in the career field and have 6 months in present assignment.

10.2.5. Award Type--Plaque and LOC.

10.2.6. Who May Nominate. AMC wings submit only one nomination per category, per award.

10.2.7. Board Composition. HQ AMC/A3A convenes a board of appropriate members (from functional area) to review and select nominee for approval by the AMC Commander or Vice Commander.

10.2.8. Nomination Package. The MAJCOM OPR for airfield operations services will send the original of each package in electronic form. All nomination packages will contain in order:

10.2.8.1. Transmittal Memo. Signed by the OSS commander (or equivalent) and MAJCOM OPR for Airfield Operations. Do not put any substantiating data in the transmittal memo as it will be detached from the package before it is scored.

10.2.8.2. Attachment 1--A cover page as shown in AFI 36-2807, Chapter 3, paragraph 3.3.3.2.

10.2.8.3. Attachment 2--This will be no more than one single-sided AF Form 1206. It must be bullet format. Do not use local acronyms and abbreviations. Limit information provided in substantiating data to achievement as outlined in AFI 36-2807, Chapter 3, paragraph 3.3.4.

10.2.9. Award Presentation. Appropriate AMC NAF, wing, or group commander may present at appropriate time.

10.3. Specific Guidance.

Table 10.1. ATC and Airfield Management Awards and Eligibility.

The D. Ray Hardin ATC Facility of the Year	Given to an ATC facility at a particular unit that has, within the past year, made a notable contribution to the operations of an airfield.
ATC Watch Supervisor of the Year	Given to a watch supervisor or senior controller who contributed services, ideas, developments, or accomplishments in ATC to an outstanding degree.
Air Traffic Controller of the Year	Given to a controller whose primary duty is operating control positions within a facility (not in a staff or supervisory position) and contributed services, ideas, developments, or accomplishments in ATC to an outstanding degree.
ATC Training Achievement	Given to an individual for exceptional contributions to ATC training; competition open to all controllers involved in training, not just the chief of training or chief of standardization.
Airfield Management Senior NCO, NCO, and Airman of the Year	Given to an airfield management specialist who contributed services, ideas, developments, or accomplishments in base operations and/or airfield management to an outstanding degree.
Airfield Management Journeyman/ Technician Civilian of the Year	Given to a civilian airfield management specialist for accomplishments as above.
Airfield Management Supervisor Civilian of the Year	Given to civilian airfield management supervisor for accomplishments as above.
Airfield Management Training Achievement	Given to an individual for exceptional contributions to airfield management training; competition open to all airfield management personnel involved in training, not just the chief of airfield management or chief of training.
Airfield Operations Flight Complex of the Year	Given for a combination of airfield management and ATC facilities when they interact in the achievement of notable contribution to any of the following: quality, safety, or procedural development of the airfield and ATC systems; outstanding handling of unusual traffic work load, emergency situations, deployments, or exercises; or sustained efficiency in airfield and ATC services as recognized by customers.
Airfield Management Facility of the Year	Given for notable contribution to the operations of an airfield within the past year.
Col Derrel L. Dempsey Air Traffic Control Officer of the Year	Given to an Airfield Ops officer (13MX) for outstanding contributions to enhance the quality, safety, or efficiency of the airfield and ATC systems.

Air Traffic Control Enlisted Manager of the Year	Given to an enlisted ATC manager for outstanding contributions of services, ideas, developments, or accomplishments in ATC.
Terminal Instrument Procedures (TERPS) Specialist of the Year	An award given to an individual whose primary duty is to manage base-level programs, for exceptional contributions to TERPS.

Chapter 11

AVIATION RESOURCE MANAGEMENT OF THE YEAR AWARDS

11.1. Purpose. These awards identify and recognize individuals assigned to the aviation resource management career field that demonstrate outstanding overall quality performance and personal growth. AMC submits award recipients for higher headquarters consideration. Recognition period is 1 January through 31 December.

11.2. General Guidance.

11.2.1. Date Due--Nomination packages due to HQ AMC/A3ES by 1 February.

11.2.2. Functional Area--A3T.

11.2.3. Related Higher Headquarters Publication--AFI 36-2807.

11.2.4. Eligibility--See [Table 11.1](#).

11.2.5. Award Type--Plaque and LOC.

11.2.6. Who May Nominate. AMC direct reporting units, wings, groups, squadrons, and detachments.

11.2.7. Board Composition. HQ AMC/A3E convenes a board of appropriate members (from functional area) to review and select nominees for approval by the AMC Commander or Vice Commander.

11.2.8. Nomination Package. AMC wings, stand-alone groups, FOAs, and DRUs will submit nomination package with a nomination memo specifically nominating individual for award.

11.2.8.1. Attachment 1--Single Uniform Retrieval Format (SURF) from MILPDS on the nominated individual.

11.2.8.2. Attachment 2--AF Form 1206 written in bullet format; not to exceed one page. Write-up should emphasize the nominee's specific contributions to the 1C0X2 career field. Nominations must include the following areas citing examples that occurred during the calendar year for which being nominated:

11.2.8.2.1. Leadership and Job Performance in 1C0X2 Duties. The member's leadership and job development of new techniques must contribute significantly to increased mission effectiveness during the calendar year for which being nominated.

11.2.8.2.2. Significant Self-Improvement. The member must show this improvement through off-duty education, achievements in professional or cultural societies or associations, development of creative abilities, and so on, during the calendar year for which being nominated.

11.2.8.2.3. Other Significant Career Field Contributions/Recognition. The nature and results of the member's other accomplishments must set him or her apart from others of equal or higher grade.

11.2.8.2.4. Articulate and Positive 1C0X2 Representative of the Air Force. Demonstrated ability as an articulate and positive member of the Air Force, during the calendar year for which being nominated.

11.2.8.3. Attachment 3--A single-spaced proposed citation typed in 10- or 12-point with 1-1/2 inch margins. Limit length of citation to a maximum of 15 lines. See AFI 36-2807, Chapter 9, para 9.3.3.3. for the proper heading and 36-2805, Attachment 3, for format.

11.2.9. Award Presentation. Appropriate AMC NAF, wing, or group commander may present at appropriate time.

11.3. Specific Guidance.

Table 11.1. Outstanding AMC Aviation Resource Management of the Year Awards and Eligibility.

Senior Noncommissioned Officer of the Year	Must be in grades MSgt or SMSgt and possess a primary seven-level AFSC or higher in the 1C0X2 career field. The nominee must have a minimum of 1 year experience in the 1C0X2 career field, at least 6 months in 1C0X2 outlined in AFI 36-2108, and be actively working in a 1C0X2 career field wing level or below position at the time of nomination.
Noncommissioned Officer of the Year	Must be in grades SSgt or TSgt and possess a primary five-level AFSC or higher in the 1C0X2 career field. The nominee must have a minimum of 1 year of experience in the career field, at least 6 months in 1C0X2 duties outlined in AFI 36-2108, and be actively working in a 1C0X2 career field wing level and below position at the time of nomination. A retrainee who does not possess a five-level but is progressing satisfactorily in upgrade training may be submitted for this award, provided all other requirements are met.
Airman of the Year	Must be in grades AB through SrA and possess a primary three-level AFSC in the 1C0X2 career field. The nominee must have at least 1 year in either the Air Force, ANG, or Air Force Reserve and at least 6 months in 1C0X2 duties outlined in AFI 36-2108.
Civilian of the Year Journeyman / Technician)	Nominee must be a civilian assigned to an authorized 1C0X2 journeyman/ technician position for a minimum of 1 year, at least 6 months in 1C0X2 duties outlined in AFI 36-2108, and is actively working in the 1C0X2 career field wing level or below position at the time of nomination.
Civilian of the Year (Supervisory)	Nominee must be a civilian assigned to an authorized 1C0X2 supervisory position for a minimum of 1 year, at least 6 months in 1C0X2 duties outlined in AFI 36-2108, and be actively working in a 1C0X2 career field wing level or below position at the time of nomination.
Headquarters Staff of the Year	Nominee must be an NCO in the grade of SSgt to SMSgt and possess a primary five- or seven-level AFSC or higher in the 1C0X2 career field. The nominee must have been assigned to a command level position for a minimum of 6 months in 1C0X2 duties outlined in AFI 36-2108, and actively working in the career field at numbered air force level or above position at the time of nomination.
Instructor of the Year	Nominee must be a NCO in the grade of SSgt to SMSgt (or civilian equivalent), and possess a primary five- or seven-level AFSC or higher in the 1C0X2 career field. The nominee must have been assigned to a career field 1C0X2 instructor position for a minimum of 6 months at the time of nomination. Instructors are limited to the Instructor of the Year category only while assigned to instructor positions. Once an instructor leaves this position, he/she may compete in other categories as appropriate.

Chapter 12

MOBILITY COMBAT OPERATIONS AWARDS

12.1. Purpose. Varies by award.

12.2. General Guidance.

12.2.1. Date Due--Varies by award.

12.2.2. Functional Area--A3K.

12.2.3. Eligibility--Varies by award.

12.2.4. Award Type--Varies by award.

12.2.5. Award Presentation-- Varies by award.

12.2.6. Related Higher Headquarters Publication--None.

12.2.7. Who May Nominate--Varies by award.

12.2.8. Nomination Package--Varies by award.

12.2.9. Board Composition--HQ AMC/A3E convenes a board of appropriate members (from functional areas, if possible) to review and select nominee for AMC/CC or CV approval.

12.3. Specific Guidance.

Table 12.1. Outstanding MAF Combat Airlift and Tanker Tactician Officer and NCO of the Year Awards.

Purpose:	These awards identify and recognize the most outstanding airlift officer and NCO tacticians and tanker officer and NCO tacticians in the field of combat tactics development at or below wing level. They promote competition among individuals striving to prepare the Mobility Air Forces (MAF) for wartime taskings.
Eligibility:	Nominees must be assigned at wing level or below, have been assigned combat tactics duties or worked in field of tactics within the last 6 months and for a period of at least one year. Nominees must also have made significant contributions to development, awareness, and education of combat tactics and in preparing the command for its wartime role.
Award Categories	1. Outstanding MAF Airlift Combat Tactician (Officer). 2. Outstanding MAF Airlift Combat Tactician (NCO). 3. Outstanding MAF Tanker Combat Tactician (Officer). 4. Outstanding MAF Tanker Combat Tactician (NCO).
Recognition Period	1 January thorough 31 December.
Type of Award:	Trophy/Plaque and LOC. Additionally selectee(s) authorized the AF Recognition Ribbon.
Presentation:	The AMC Director of Operations, if available, presents these awards at the annual Tactics Symposium or home unit of assignment. In the director's absence, an appropriate commander or the Chief, Combat Operations Division, HQ AMC, will present the award.
Who May Nominate	Wings/stand-alone groups may submit one nomination in each category to their respective NAF. NAFs may submit two nominations in each category to their respective headquarters. HQ ACC/AETC/AFRC/ANG/ PACAF/ USAFE/AMC may submit one nomination per category to HQ AMC/A3ES. Nominations from within AMC will be forwarded directly to AMC/A3E who will convene a board to select the AMC nominee for these awards.
HQ AMC/A3E Suspense:	1 March
<p>Nomination Format. Submit nomination memo signed by the nominating authority to include two attachments:</p> <p>1. Attachment 1: Nominations on AF Form 1206 in double-spaced narrative format, no longer than two pages. Describe why the individual was nominated. Nominee must have made contributions in one or more of the following areas:</p> <p>(a). Development of tactical techniques, procedures, and methods that contributed significantly to the MAF's wartime preparedness;</p> <p>(b). Enhancements to existing tactics techniques, procedures, and methods;</p> <p>(c). Contributions toward tactics education and the promotion of tactics within the MAF community;</p> <p>(d). Contributions toward promotion of combat, wartime-oriented thinking and preparedness throughout the MAF community.</p> <p>2. Attachment 2: Biographical sketch to include grade, full name, duty title, organization, and location. See AFI 36-2805, Attachment 2, for example.</p>	

Table 12.2. Air Mobility Command Military Deception Awards.

Purpose:	These awards identify and recognize the most outstanding air mobility military deception officer and NCO in the field of military deception development at the wing level. They promote competition among individuals striving to prepare the MAF for wartime taskings.
Eligibility:	Nominees must have been assigned as the primary or alternate military deception officer or NCO within the last 12 months. Nominees must also have made significant contributions to development, awareness, and education of military deception and in preparing the command for its wartime roles.
Award Categories	1. AMC Military Deception Officer of the Year. 2. AMC Military Deception NCO of the Year.
Recognition Period	1 October through 30 September.
Type of Award:	Trophy/Plaque and LOC.
Presentation:	The AMC Director of Operations, if available, presents these awards at the annual Tactics Symposium or home unit of assignment. In the director's absence, an appropriate commander will present the award.
Who May Nominate	AMC mobility wings may submit one nomination per category to HQ AMC/A3KI.
HQ AMC/A3K Suspense:	Annual Report due 31 August
<p>Nomination Format. Submit nomination memo signed by the wing commander to include two attachments:</p> <p>1. Attachment 1: Nominations on AF Form 1206 in double-spaced narrative or bullet format, no longer than two pages. Describe why the individual was nominated. Requires contribution in one or more of the following areas:</p> <p>(a). Development of military deception tactics techniques, procedures, and methods that contributed significantly to AMC's wartime preparedness;</p> <p>(b). Enhancements to existing military deception tactics techniques, procedures, and methods;</p> <p>(c). Contributions toward military deception education and the promotion of military deception within the AMC community;</p> <p>(d). Contributions toward promotion of combat, wartime-oriented thinking and preparedness throughout the AMC community.</p> <p>2. Attachment 2: Biographical sketch to include grade, full name, duty title, organization, and location. See AFI 36-2805, Attachment 2, for example.</p>	

Table 12.3. Air Mobility Command Operations Security (OPSEC) Awards.

Purpose:	These awards identify and recognize military and supporting contractor organizations and individuals in the field of OPSEC at or below the wing level. They promote competition among organizations and individuals striving to prepare the MAF for wartime taskings and to those who have excelled in the field of OPSEC.
Eligibility:	Nominees must have been assigned as an OPSEC program manager or worked in the field of OPSEC within the last 6 months and for a period of at least one year. Nominees must have also made significant contributions to development awareness, and education of, and in, preparing the command for its wartime roles.
Award Categories	<ol style="list-style-type: none"> 1. Individual Achievement Award. 2. Organizational Achievement Award. 3. Multimedia Achievement Award. 4. George F. Jelen Literature Achievement Award.
Recognition Period	1 October through 30 September.
Type of Award:	Trophy/Plaque and LOC.
Presentation:	The AMC Director of Operations, if available, presents these awards at the annual Tactics Symposium or home unit of assignment. In the director's absence, an appropriate commander will present the award.
Who May Nominate	AMC wings, stand-alone groups, DRUs, and FOAs may submit one nomination per category to HQ AMC/A3ES.
HQ AMC/A3E Suspense:	1 November
Nomination Format. Submit nomination memo signed by the wing commander or equivalent using the same format identified by the Interagency OPSEC Support Staff (IOSS) at web site: http://www.ioiss.gov/ . HQ AMC/A3K will forward format procedures if the IOSS web site is inaccessible.	

Chapter 13

OUTSTANDING AMC FLYING INSTRUCTOR OF THE YEAR AWARD

13.1. Purpose. This award identifies and recognizes outstanding AMC aircrew members who, while serving as instructors, have demonstrated the highest degree of dedication, expertise, and professionalism. Recognition is for the period 1 January through 31 December.

13.2. General Guidance.

13.2.1. Date Due--Nomination packages due to HQ AMC/A3ES by 1 April.

13.2.2. Functional Area--A3T.

13.2.3. Related Higher Headquarters Publications--Not Applicable.

13.2.4. Eligibility--See [Table 13.1](#).

13.2.5. Award Type--Plaque and LOC.

13.2.6. Who May Nominate. AMC wings, stand-alone groups, FOAs, and DRUs (or equivalent), AFRC, and ANG may submit one nomination in each category.

13.2.7. Board Composition. HQ AMC/A3E convenes a board of appropriate members (from functional area) to review and select nominees for approval by AMC Commander or Vice Commander.

13.2.8. Nomination Package. Write nominations based on achievements that occurred during calendar year for which being nominated. Submit two attachments.

13.2.8.1. Attachment 1--Submit nomination on AF Form 1206 using criteria below. Submit nominations in bullet format, not exceeding one single-spaced page. Do not include community involvement.

13.2.8.1.1. Current Instructor proficiency and performance of flight duties related to the unit flying mission.

13.2.8.1.2. Superior overall ability and knowledge.

13.2.8.1.3. Significant contributions to the unit mission.

13.2.8.2. Attachment 2--Submit a cover sheet for each nominee using the following headings: Award Category, Grade/Name, Organization/Location, Duty Title, Assignment History, Total Flying Time/Instructor Time, Professional Military Education, and other Noteworthy Awards/Decorations.

13.2.9. Award Presentation. Wing or group commander may present at appropriate time.

13.3. Specific Guidance.

Table 13.1. Outstanding AMC Flying Instructor of the Year Award.

<p>Criteria. An award will be made in each AFSC category. Nominating agencies may forward one nomination for each eligible AFSC.</p> <p>Officer: Any 11XX, 12XX or 46F3; must be assigned to an operational flying unit.</p> <p>Enlisted: Any 1AXXX or K/Q/X prefixed AFSC or X4N0X0 assigned to an operational flying unit. Individuals must have 6-months in present assignment and be working there at time of consideration. All nominations must be based on achievements that occurred during the calendar year for which being written.</p>

Chapter 14

SSGT HENRY E. “RED” ERWIN OUTSTANDING ENLISTED AIRCREW MEMBER OF THE YEAR AWARD

14.1. Purpose. This award identifies and recognizes outstanding contributions to enlisted aircrew operations by AMC Airman, NCO, and Senior NCO aircrew members. Recognition is for the period 1 January through 31 December.

14.2. General Guidance.

14.2.1. Date Due--Nomination packages due to HQ AMC/A3ES by 1 March.

14.2.2. Functional Area--A3T.

14.2.3. Related Higher Headquarters Publications--AFI 36-2807, Chapter 10.

14.2.4. Eligibility--See [Table 14.1](#).

14.2.5. Award Type--Plaque and LOC.

14.2.6. Who May Nominate. AMC wings, stand-alone groups, FOAs, and DRUs (or equivalent), may submit one nomination in each category.

14.2.7. Board Composition. HQ AMC/A3E convenes a board of appropriate members (from functional area) to review and select nominees for approval by AMC Commander or Vice Commander.

14.2.8. Nomination Package. Write nominations based on achievements that occurred during calendar year for which being nominated. Submit one copy of each of the following:

14.2.8.1. Nomination memo from the nominating agency.

14.2.8.2. AF Form 1206--Submit nomination on AF Form 1206 using headings and criteria below. Submit nominations in bullet format, not exceeding one single-spaced page. Do not include community involvement.

14.2.8.2.1. Outstanding Accomplishments.

14.2.8.2.2. Leadership (how does the person lead and how have their leadership abilities impacted the Air Force mission).

14.2.8.2.3. Self-Improvement (what things has the person done to improve him/herself through education and training).

14.2.8.3. Biography. Submit a biography for each nominee which includes only: Name/Grade/DOR, Current Duty Title, Awards/Decorations received in the past 12 months, PME completed (resident or non-resident) and date, and education completed in the past 12 months.

14.2.8.4. Citation. Prepare a proposed citation in landscape format. Left and right margins must be 1-½ inches. Limit the citation to approximately 50 key words that properly describe the nominee's accomplishments or achievements. See AFI 36-2805, Attachment 3.

14.2.8.5. Presentation. The AMC Director of Operations presents to AMC-level award winners at the annual Enlisted Aircrew Symposium or award winner's home unit of assignment. AMC/CC or

CV presents to AMC assigned USAF-level award winners at the annual Enlisted Aircrew Symposium or award winner's home unit of assignment.

14.3. Specific Guidance.

Table 14.1. SSgt Henry E. "Red" Erwin Outstanding Enlisted Aircrew Member of the Year Award.

Criteria. Nominees must meet acceptable Air Force standards during the entire eligibility period and meet the eligibility criteria for their category at time of nomination. The justification must emphasize the nominee's specific contributions and results to enlisted aircrew operations.

Enlisted: AMC active duty, AFRC and ANG enlisted aircrew members (Air Force Specialty Code [AFSC] 1AXXX).

Airman: A1C through SrA; nominee must possess a 3-skill level or higher, have 24 months in either AF, ANG, or AFRC and at least 12 months experience as an aircrew member.

NCO: SSgt through TSgt; nominee must possess a 5-skill level or higher and have a minimum of 24 months experience as an aircrew member.

SNCO: MSgt through SMSgt; nominee must possess a 7-skill level or higher, have 24 months experience as a crew member and at least 6 months as a senior NCO.

Chapter 15

OUTSTANDING OPERATIONS SUPPORT SQUADRON (OSS) OF THE YEAR AWARD (LARGE AND SMALL UNIT)

15.1. Purpose. These award identify and recognize the most outstanding AMC OSS for exceptional contributions to the success of the AMC mission. Recognition is for the period 1 January through 31 December.

15.2. General Guidance.

15.2.1. Date Due--Nomination package due to HQ AMC/A3ES by 15 March.

15.2.2. Functional Area--A3E.

15.2.3. Related Higher Headquarters Publications--Not applicable.

15.2.4. Award Type--Trophy.

15.2.5. Who May Nominate. AMC wings and stand-alone groups send nominations directly to HQ AMC/A3ES.

15.2.6. Board Composition. HQ AMC/A3E convenes a board of appropriate members to review and select nominees for approval by AMC Commander or Vice Commander.

15.2.7. Nomination Package. Nominating authorities submit a nomination memo specifically nominating unit for the award. Include the following attachments:

15.2.7.1. Attachment 1: Nominations on AF Form 1206 in bullet format, no longer than one page. Use the following headings and criteria:

15.2.7.1.1. Mission: Provide a brief description of the OSS mission.

15.2.7.1.2. Significant Unit Accomplishments.

15.2.7.1.3. Adaptability to Difficult Situations: Outline the unit's ability to respond and adapt to tough situations, short-notice contingencies, and/or inadequate facilities and equipment.

15.2.7.1.4. Self-Improvement Efforts: Identify unit efforts to improve mission effectiveness, personnel development, and efforts to enhance work areas or facilities.

15.2.7.1.5. Community and Base Involvement: Identify unit involvement in base and community activities.

15.2.7.2. Attachment 2: Citation: Prepare a proposed citation in landscape format. Left and right margins must be 1-1/2 inches. Limit the citation to approximately 50 key words that properly describe unit accomplishments or achievements. See AFI 36-2805, Attachment 3.

15.2.8. Eligibility. All AMC Operations Support Squadrons.

15.2.9. Award Presentation. Presentation is at the discretion of the Wing Commander (Large Unit)/ Group Commander (Small Unit).

15.3. Specific Guidance.

15.3.1. Award Categories.

15.3.1.1. Outstanding Operations Support Squadron of the Year - Large Unit.

15.3.1.1.1. Wing-level units compete for the "Large Unit" award.

15.3.1.2. Outstanding Operations Support Squadron of the Year – Small Unit.

15.3.1.2.1. Group-level units compete for the "Small Unit" award.

Chapter 16

SMSGT ALBERT L. EVANS OUTSTANDING AIR REFUELING SECTION OF THE YEAR AWARD

16.1. Purpose. This award identifies and recognizes the best in-flight refueling operator section. Recognition is for the period 1 January through 31 December.

16.2. General Guidance.

16.2.1. Date Due--Nomination packages due to HQ AMC/A3ES by 15 February.

16.2.2. Functional Area--A3T.

16.2.3. Related Higher Headquarters Publications--None.

16.2.4. Eligibility-- All active duty, guard, and reserve EC/KC-135 and KC-10 in-flight refueling sections.

16.2.5. Award Type--Plate on HQ retained trophy, miniature trophy awarded to winning organization.

16.2.6. Who May Nominate-- AMC wings, stand-alone groups, FOAs, and DRUs , NAFs, DRU, or equivalent (from any MAJCOM) with air refueling sections may submit nominations.

16.2.7. Board Composition. HQ AMC/A3E convenes a board of appropriate members (from functional area) to review and select nominees for approval by AMC Commander or Vice Commander.

16.2.8. Nomination Package. Write nominations based on achievements that occurred during calendar year for which being nominated. Submit one copy of each of the following:

16.2.8.1. Nomination memo from the nominating agency.

16.2.8.2. AF Form 1206--Submit nomination on AF Form 1206 using headings and criteria below. Submit nominations in bullet format, not exceeding one single-spaced page.

16.2.8.2.1. MISSION ACCOMPLISHMENTS (Squadron Level): Short synopsis of unit mission, resources available, and particular difficulties encountered in performing the mission.

16.2.8.2.2. BOOM OPERATOR SECTION ACCOMPLISHMENTS (Unit and Community Support): Include training initiatives, upgrading necessary to accomplish the mission and any innovations used to improve unit training, safety record, supported operations, education, retention, and enhancement, PME school awards/graduations, etc.

16.2.8.2.3. OUTSTANDING INDIVIDUAL ACCOMPLISHMENTS: Describe what unit personnel did to make them stand out; include any contributions or improvements made.

16.2.8.3. Citation. Prepare a proposed citation in landscape format. Left and right margins must be 1-½ inches. Limit the citation to approximately 50 key words that properly describe the nominee's accomplishments or achievements. See AFI 36-2805, Attachment 3.

16.2.8.4. Award Presentation--The Air Mobility Command Director of Operations presents the trophy at the annual Boom Operator Symposium, if possible. In the absence of the Director, the Air Mobility Command Assistant, or Deputy Director of Operations, presents the trophy.

Chapter 17

AIR MOBILITY WARRIOR AWARD

17.1. Purpose. This award identifies and recognizes personnel who most embody the concept: “Warriors – First and Foremost”. It promotes competition, camaraderie, and heritage among all personnel.

17.2. General Guidance.

17.2.1. Date Due--Awarded at the discretion of the Commander/Director.

17.2.2. Functional Area--A3K.

17.2.3. Related Higher Headquarters Publications--Not applicable.

17.2.4. Award Type--Coin.

17.2.5. Who May Nominate--All Air Mobility Numbered Air Force Commander equivalents, Wing Commander equivalents, stand-alone Group Commanders and Headquarters Directors may award at their discretion.

17.2.6. Board Composition--Not applicable.

17.2.7. Nomination Package--Not applicable.

17.2.8. Eligibility--All members of the mobility air forces are eligible.

17.2.9. Award Presentation--Nominating authority will present these awards at the home unit of assignment. Award can be presented as immediate recognition or in an appropriate ceremony.

17.3. Specific Guidance.

Table 17.1. Air Mobility Warrior Award.

Requires contribution in one or more of the following:

1. Significant recognition and promotion of mobility heritage.
2. Enhancement of unit camaraderie and cohesion.
3. Significant demonstration of, or improvement in, individual or unit warfighter skills and knowledge.

ROGER A. BRADY, Major General, USAF
Director of Operations

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

Executive Order 9397

Privacy Act of 1974

AFPD 36-28, *Awards and Decorations Programs*

AFI 10-201, *Status of Resources and Training System*

AFI 36-2805, *Special Trophies and Awards*

AFI 36-2807, *Headquarters United States Air Force Deputy Chief of Staff Plans and Operations Annual Awards Program*

AFI 36-2856, *Medical Service Awards*

Abbreviations and Acronyms

ACC—Air Combat Command

AE—Aeromedical Evacuation

AETC—Air Education and Training Command

AFA—Air Force Association

AFI—Air Force Instruction

AFPD—Air Force Policy Directive

AFRC—Air Force Reserve Command

AFSC—Air Force Specialty Code

AFSOC—Air Force Special Operations Command

AM—Airfield Management

AMCC—Air Mobility Control Center

AMLO—Air Mobility Liaison Officer

AMOG—Air Mobility Operations Group

AMS—Air Mobility Squadron

ANG—Air National Guard

AOC—Association of Old Crows

ARA—Air Rescue Association

ATC—Air Traffic Control

A3—Directorate of Operations

DRU—Direct Reporting Unit

FOA—Forward Operating Agency

HQ AMC—Headquarters Air Mobility Command

IMA—Individual Mobilization Augmentee

ION—Institute of Navigation

IOSS—Interagency OPSEC Support Staff

LOC—Letter of Commendation

MAF—Mobility Air Force

MAJCOM—Major Command

MD—Military Deception

NAA—National Aeronautics Association

NAC—National Aviation Club

NAF—Numbered Air Force

OPSEC—Operations Security

OSS—Operations Support Squadron

PACAF—Pacific Air Forces

SERE—Survival, Evasion, Resistance & Escape

TACC—Tanker Airlift Control Center

USAFE—United States Air Forces in Europe