

**3 OCTOBER 2000**



**Maintenance Personnel**

**MAINTENANCE MANAGEMENT POLICY  
DELEGATION OF AUTHORITY--PERSONNEL  
ACTIONS**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This instruction implements AFD 36-25, Military Promotion and Demotion, and delegates the AMC Vice Commander (AMC/CV) and Director of Personnel (HQ AMC/DP) to take certain personnel actions for the commander and to establish procedures for these actions. It applies to AMC directorates and special staff agencies, AMC Tanker Airlift Control Center and Air Mobility Warfare Center Personnel, field operating agencies, other direct reporting unit personnel, numbered air forces, and wings. It does not apply to Air National Guard and United States Air Force Reserve units.

**SUMMARY OF REVISIONS**

Revised to add review and signature requirements for AFI 36-3207.

1. AMC/CV. CV is authorized to accomplish the review and signature requirements outlined in AFI 36-3206, *Administrative Discharge Procedures for Commissioned Officers*, paragraph 4.22.
2. AMC/CV. CV is authorized to act for the Commander, AMC, to accomplish the review and signature requirements of AFI 36-3203, *Service Retirements*, as outlined in paragraph 7.5.2.1. and HQ AFMPC/DPMAR message, 011700Z Jun 95.
3. AMC/CV. CV is authorized to accomplish the review and signature requirements outlined in AFI 36-3207, *Separating Commissioned Officers*, sections 2B and 2C.

4. HQ AMC/DP. DP is authorized to act for the Commander, AMC, regarding senior master sergeant and chief master sergeant promotions and administrative demotions in accordance with AFI 36-2502, *Airman Promotion Program*, and AFI 36-2503, *Administrative Demotion of Airmen*.

RICHARD E. FITZHUGH, Colonel, USAF  
Director of Personnel