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Personnel

**AIR FORCE ACADEMY CADET SQUADRON
SPONSOR PROGRAM**



COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction implements AFD 36-20, *Accession of Air Force Military Personnel*, and provides information about the policies, responsibilities, and procedures concerning the United States Air Force Academy Cadet Squadron Sponsor Program within the Air Mobility Command. This instruction does not apply to Air National Guard or United States Air Force Reserve units.

1. General. The Air Force Academy Cadet Squadron Sponsor Program is a program by which active Air Force units adopt and sponsor squadrons of the Air Force cadet wings. This program is mutually beneficial for both the Academy and sponsoring active duty unit.

2. Objectives:

- 2.1. The goal is to contribute significantly to the professional development of cadets and provide an exchange of information between cadets and the active duty Air Force.
- 2.2. Training and motivation of cadets towards a professional career through contact and communications with members of the sponsoring units.
- 2.3. Identification of the cadet wing with operational AMC units.
- 2.4. Preservation of the history of distinguished organizations through recognition by the cadet wing during formal ceremonies.
- 2.5. Command interest and appreciation of the USAF Academy.

3. Responsibility. HQ AMC Directorate of Personnel (HQ AMC/DP) monitors the Cadet Squadron Sponsor Program. AMC Numbered Air Forces DO functions and independent wings administer matters pertaining to the program.

- 3.1. The sponsoring wing commander is responsible for accomplishing the program and appoints an individual to act as the wing project officer. Upon appointment, send the name, telephone number, and

functional address symbol of the appointed project officer to HQ AMC/DPFM, 100 Heritage Drive Room 106, Scott AFB IL 62225-5002. Send an information copy to the appropriate intermediate headquarters functional representative.

3.2. The contact point at the Academy is USAFA/CWOO, USAF Academy CO 80840-5000, or the air officer commanding (AOC) of the appropriate cadet squadron.

4. Procedures. The USAF Academy requests that the MAJCOM designate an active unit to sponsor a cadet squadron.

4.1. HQ AMC/DP requests the NAF nominate a wing or squadron for Sponsor duty. Duration of the Sponsor term is 3 years and begins on 1 July of the nominated/designated year.

4.2. Upon notification of sponsor's unit selection, the Cadet Operations Division, USAF Academy, notifies the appropriate cadet squadron AOC. The cadet squadron AOC then makes initial contact with the sponsoring wing project officer to begin all necessary actions and provide all pertinent information.

4.3. Direct communication is authorized between the cadet squadron AOC and the sponsoring unit.

4.4. The commander of the sponsoring wing initiates an annual program to accomplish the cadet squadron Sponsor program objectives.

5. Program Implementation:

5.1. General visits between the sponsor units and the cadet squadrons are part of the training and exposure offered each cadet. This enables the cadets to become familiar with the units' Air Force mission, aircraft weapons system and operations and routine administrative functions.

5.2. Initial Recognition. At a mutually predetermined date, the squadron AOC arranges for initial recognition, preferably in conjunction with a cadet wing parade or public ceremony at the Academy. The sponsor unit commander or representative and other members of the unit will be invited to present the sponsoring unit's colors, insignia history, and other items that represent the unit's mission and history. Coordinate communications arranging the initial recognition with the cadet operations division to ensure there is no conflict with other activities. The visit normally occurs early in the academic year (i.e., after August) following initial sponsor assignment.

5.3. Annual Cadet Visit to Sponsoring Units. Each cadet may be authorized one visit to the sponsoring unit during the academic year. The wing commander extends an invitation to the cadet squadron through the AOC. The sponsoring unit provides transportation, quarters, and messing. Cadets' dining hall meals must be charged to: USAFA Finance Office, HQ USAFA/FMF, 2304 Cadet Drive Suite 233, USAF Academy CO 80840-5035:

5.3.1. Visits must be planned to depart the Academy after morning classes on Thursdays and return on Sundays. No visits are scheduled after the second weekend in May of each academic year.

5.3.2. These visits are to expose cadets to the Air Force way of life and the sponsoring units' mission. Proper social events are encouraged; however, expensive activities or lavish events do little to enhance the program.

5.4. Do not plan visits during or in conjunction with long holiday weekends.

5.5. Coordinate static displays associated with Academy visits with Peterson AFB personnel.

RICHARD E. FITZHUGH, Jr., Colonel, USAF
Director of Personnel