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AFMAN 23-110, Volume 2, Part 2, Chapter 22, is supplemented as follows: (This supplement is not applicable to Air National Guard and US Air Force Reserve units.)

SUMMARY OF REVISIONS

This document is substantially revised and must be completely reviewed.

Renumbered most paragraphs to agree with the paragraph numbers in the basic manual. Changed wording in some paragraphs to indicate the regionalized concept by changing EMS to EME/Regionalized EME or EME/ELO where appropriate. Deleted paragraphs: 22.24.5, 22.69.2.2.8, 22.183.1 and Table A1.1.

22.8.19. (Added) Copiers provided in AMC by the AMC Copier Service Plan contract are not EAID accountable.

22.9.1.1. NF1 mobility bag items are not EAID accountable.

22.23.2. The NCOIC of EME/Regionalized EME may act as the certifying official.

22.23.4. Annotate the ASC Listing (Q09) with changes and/or action taken. Review miscellaneous ASCs at least annually.

22.25.2.1.1. A block of EME/ELO (REMS) control numbers will be assigned to the transportation function for use in identifying vehicle equipment requests and transactions. AF Form 600 equipment control numbers 9000-9999 will be assigned and used for all REMS transactions.

22.26. EME/Regionalized EME can assist the equipment custodians with all inputs and updates to AFEMS configuration data as mission changes occur, major revisions to the allowance standards are introduced, or more frequently as determined necessary by local management.

22.28.1.2.2. The use of an electronic folder system must be approved by HQ AMC/A4SWX on a case-by-case basis.

22.29.1. All new custodians must complete the Block III custodian training course prior to assuming custodial responsibilities. If extenuating circumstances exist, the organization commander may submit a letter of request through EME/ELO for a temporary waiver, not to exceed 90 days. The Management & Systems Officer must approve the request.

22.43. EME/Regionalized EME will load the UTC to all use code "A" details.

22.63.1.5. PMEL-owned transportable field calibration unit (TFCU), jet engine test stand (JETS) calibrator, portable automatic test equipment calibrator (PATEC), and similar equipment are not considered to be deployed when used outside the PMEL's normal operating area in support of units receiving continued support from the PMEL.

22.65.1.1. Commanders will submit a letter (EME/ELO may develop a form letter for convenience) to EME/ELO identifying their appointed custodian and alternate(s) prior to the deployment. EME/ELO will aggressively follow-up (in writing or via email) if an appointment letter is not received. EME/ELO will also request updated letters as required, but at least annually. File the appointment letter in the custody receipt jacket file until all equipment is returned from the deployment. EME/ELO will give the custodians a deployed equipment custodian briefing on their custodial responsibilities prior, during, and after a deployment. Note: The briefing will include as a minimum the following information: 1) Coordination with EME/ELO is required prior to deployment indicating the SE selected to deploy. 2) Accept/retain responsibility for the deployed SE until it returns home or the gaining base assumes accountability. 3) If directed to keep SE at deployed location, the departing custodian must insure the new custodian signs the deployed CA/CRL listing. Before departing, the custodian must also have the deployed unit commander and the new custodian sign a memo listing the NSNs, qty, and detail remaining in place. The memo will also contain: a. Name, rank, and home duty location of the new custodian b. Date new custodian received training on deployed custodial responsibilities c. Results of 100% inventory between the departing and new custodians. 4) Provide the memo to the primary equipment custodian and the EME/ELO at homestation upon their return. Written instructions will be developed at base level with the minimum information above, along with any other POC and/or reference information concerning their duties. Reference HQ AMC/LGS message on Deployed Support Equipment Policy, DTG: 14 Jan 03, 1005L.

22.65.4.7. AFEMS sends e-mail notices to each SRAN conference, under the topic "ASSET MOVEMENT" on equipment overdue return from deployment. EME/ELO should follow-up with the responsible organization for corrective action.

22.65.4.8. AFEMS sends e-mail notices to each SRAN conference, under the topic "ASSET MOVEMENT" on delinquent equipment due-ins. EME/ELO will take action to clear the delinquent due-ins by contacting the losing EME/ELO by letter, email, or telephone. The gaining EME/ELO will initiate tracer action through transportation channels for those items determined to be in-transit. Maintain all associated support correspondence until item has cleared.

22.67.1.2.2. Equipment deployed for less than 10 days does not require FME processing.

22.98.1. Aircraft installed -21 equipment coded NF/ND for the C-130 and C-5, are exempt from day-to-day EAID transaction processing. Account for and control this equipment according to AFI 21-103, Chapter 9, AMC Sup2. In-use balances will be updated based on the information provided in the annual inventory. Discrepancies are resolved using reports of survey, equipment transfer orders, etc. Requisition replacements -21 equipment using activity code P with an authority for issue flag R, MAJCOM-directed projects.

22.98.2.1. Accountability for equipment items on board an aircraft will remain with the home station.

22.129.2.1.1. Enter the coordination signature of the base LMR systems manager on the custodian request with the statement, "This requirement was approved/validated with the base Command and Control Communications Requirements Board." EMS will ensure all custodian requests include a statement advising whether or not the requirement is for a data encryption standard (DES) radio. Forward all requests for DES radios to HQ AMC/A4SWX.

22.132.1. AMC units will not loan in-use equipment to other activities without prior approval from HQ AMC/A4SWX. Send all requests for loans via email to the following organizational box: <mailto:amc.lgs.equipment@scott.af.mil>.

22.132.1.1.2. EME/Regionalized EME will use the SRAN of the borrowing base as the Allowance ID suffix.

22.132.1.1.3. EME/Regionalized EME will use the number of assets lent as the authorized quantity.

22.132.2. EME/Regionalized EME of the borrowing base will request loan extensions from HQ AMC/A4SWX prior to termination date.

22.132.3. (Added) When HQ AMC/A4SWX directs the permanent retention of loaned equipment, the loaning base's EME/Regionalized EME will delete the EAID detail citing ASC 063, and the borrowing base's EME/Regionalized EME will change the EAID detail citing ASC 064 to the appropriate AS.

22.136.1. The Management and Systems Officer have the option to use L numbers.

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22.162.3.1. The Management and Systems Officer have CEMO approval authority for Air Force Centrally Procured (AFCP) equipment coded DSP and all non-AFCP equipment withdrawn from DRMO when a valid allowance does not exist. Use ASC: 048 DRMO.

22.180.1. Use ASC 048 DRMO for equipment withdrawn from DRMO without a valid allowance.

Table A1.1. **NOTE 4d.** Include proof of training, if custodian appointment letter does not reflect training date.

22B1.4.1. The following applies to submission of AF Form(s) 601 to HQ AMC/A4SWX: Submit equipment requests using the AFEMS TACR screen.

Table 22B2.1. **NOTE 3.** EME/Regionalized EME may use a certified listing for all documents covered by rule 1 and miscellaneous ASCs covered by rule 4. Maintain AF Form 601 or TACR and all supporting documentation for temporary loan (ASC 987) and/or rental until termination. For RDT&E activities, ERAA/reviewer must certify ASCs 040 and 049. Recertify miscellaneous ASC allowances annually.

22B3.2.1. **NOTE.** Establish a new control register at the beginning of each calendar year. Carry forward all open entries of requests pending action from activities above wing level. Complete the previous year's register by entering "carried forward" in the completion action column.

22B3.2.1.1. (Added) For equipment requests submitted through the AFEMS TACR screen, the TACR number is the request/control number.

Table 22C1.1. **NOTE 3.** Deployment custodians only: Enter in position 26-29 date equipment was deployed.

Table 22C1.1. **NOTE 4.** Deployment custodians only: Enter in position 50-53 the estimated Julian date custodian will return from deployment. Leave blank if unknown.

Table 22C1.1. **NOTE 7** (Added) Position number 79 will reflect a "D" to designate deployment custodians, "S" to designate SPRAM custodians, and "E" to designate regular equipment custodians.

Tables E1.1., E1.2., and E1.3. **NOTE 22.** Custodians will provide the appropriate UTC. Entry is mandatory on all mobility (use code A) equipment in-use detail records.

JEFFREY W. ACKERSON, Colonel, USAF
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