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Intelligence

**UNIT INTELLIGENCE MISSION AND  
RESPONSIBILITIES**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This instruction is to be used in conjunction with AFPD 14-1, Intelligence Applications and Requirements Planning, HQ directives and local guidance. This publication does not address missions and responsibilities of Air Force Intelligence groups and squadrons that perform specialized intelligence functions.

This instruction requires collecting and maintaining information protected by the Privacy Act of 1974 authorized by E.O. 9397, 22 November 1943.

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**(AMC) AFI 14-105, 3 June 2002, is supplemented as follows.** This instruction provides guidance to Air Mobility Command (AMC) unit intelligence personnel. It applies to all AMC intelligence personnel, and to Air National Guard (ANG) Intelligence units when published in the ANGIND 2 and Air Force Reserve Command (AFRC) Intelligence units when published in the AFRESIND 2.

**SUMMARY OF REVISIONS**

**This document is substantially revised and must be completely reviewed.**

**(AMC)** This supplement provides AMC policy on AFI 14-105, *Unit Intelligence Mission and Responsibilities*, which standardizes intelligence missions and responsibilities. This supplement clarifies and standardizes command policy for procedures contained in the AFI and defines procedures and policies unique to Air Mobility Command.

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## Chapter 1

### GENERAL

**1.1. Mission.** Provide intelligence training and participate in the planning and execution of Air Force operations. Through close, continuing interface, intelligence will ensure commanders, their staffs, combat crews and other customers are provided the best available information and materials to enhance readiness, facilitate planning and execute assigned missions.

**1.1. (AMC) Mission.** Deliver accurate and tailored intelligence to the air mobility team around the clock, around the world.

#### 1.1.1. MAJCOM Intelligence responsibilities:

1.1.1.1. When applicable, determine responsibilities and roles of intermediate headquarters' intelligence organizations.

1.1.1.2. Conduct intelligence staff assistance visits to subordinate units as a medium for intelligence process improvement: evaluate readiness; assist in training; provide mentoring opportunities.

1.1.1.2. (AMC) HQ AMC/INXU will conduct Staff Assistance Visits (SAVs) approximately 6 months prior to unit receiving HHQ inspections or upon request from the Wing CC (active duty units only). AMC gained ANG and AFRC units are the responsibility of the NGB and HQ AFRC, respectively.

1.1.1.3. Analyze, advocate and staff subordinate units' intelligence manpower issues and coordinate command intelligence assignments.

1.1.1.3. (AMC) HQ AMC/INX will analyze, advocate and staff subordinate AMC units' intelligence manpower issues and coordinate AMC command intelligence assignments.

1.1.1.4. Develop a minimum list of intelligence documents and products, as well as appropriate formats (i.e. hard copy, CD-ROM, web links, etc.) for subordinate and gained units and provide for these requirements.

1.1.1.4. (AMC) The AMC Standard Intelligence Document List (SIDL) lists the minimum collateral documents required by each unit to accomplish its mission. Mission-essential deployment documents are not specifically identified in the SIDL. Units must individually determine their unique requirements. Submit SIDL change requests, by letter, to HQ AMC/INXU with justification for any additions or deletions. HQ AMC/INXU will grant waivers on a case-by-case basis.

1.1.1.5. Coordinate intelligence exercise activities and requirements.

1.1.1.5. (AMC) HQ AMC/INXX is the command Office of Primary Responsibility (OPR) for intelligence exercise planning.

1.1.1.6. Advocate fielding of automated intelligence systems and related training, connectivity and maintenance of systems. Establish and coordinate system requirements with and among subordinate and gained organizations.

1.1.1.6. (AMC) Subordinate and gained organizations will submit information systems requirements to HQ AMC/INXR.

1.1.1.6.1. MAJCOMs will develop formal processes and procedures for each Command procured/allocated automated intelligence system (e.g., Personal Computer Integrated Imagery and Intelligence (PC-I3), Weapons System Video (WSV), Raindrop, Deployable Intelligence Support Kit (DISK), etc.).

1.1.1.6.2. The processes and procedures must be documented in the form of either a Concept of Operations (CONOPs), MAJCOM supplement to this instruction, or a Tactics, Techniques, and Procedures (TTP) document.

1.1.1.7. Ensure mission planning materials (e.g., Geospatial Information and Services (GI&S) and imagery) are available IAW AFI 14-205, *Identifying Requirements for Obtaining and Using Geospatial Information and Services*, and theater publication/production policy.

1.1.1.7. (AMC) HQ AMC/INXU is the command OPR for Geospatial Information and Services (GI&S). Reference AMCI 14-103, *Requesting Intelligence Information and Imagery*, for further guidance.

1.1.1.8. Establish Production Requirement (PR) and Dissemination management policy and validate unit and force level intelligence requirements IAW current DoD, Unified Command and MAJCOM guidance.

1.1.1.9. Exercise overall management of Sensitive Compartmented Information (SCI) programs and that portion of the Special Security Office system under MAJCOM cognizance to include Tactical-Sensitive Compartmented Information Facility (T-SCIF) and Temporary Secure Working Area (TSWA) operations.

1.1.1.9. (AMC) United States Transportation Command (USTRANSCOM) J2-S, Special Security Office (SSO), is the servicing SSO for HQ AMC/IN and exercises overall management of Sensitive Compartmented Information (SCI) programs in the Command. Unit funding requirements for SSO-specific training, equipment, or supplies will go through AMC/INYR.

1.1.1.10. Establish compliance criteria that give clear guidance on unit programs and their expected results.

1.1.1.11. Provide policy and guidance pertaining to the overall management of assigned Individual Mobilization Augmentees (IMAs) and serve as a focal point for all Intelligence Reserve IMAs actions.

1.1.1.11.1. (Added-AMC) HQ AMC/IN Reserve Support Team (RST) exercises overall management of the Intelligence Mobilization Augmentee (IMA) program within the Command. The *Individual Reserve Guide*, produced by the Air Reserve Personnel Center, outlines units' roles and responsibilities in the management of their IMAs.

1.1.1.11.2. (Added-AMC) HQ AMC/IN conducts its IMA program IAW the guidance found in AFI 36-2629, *Individual Mobilization Augmentee Management*, and the *Individual Reserve Guide*.

1.1.1.12. Serve as MAJCOM career field functional manager for all intelligence personnel assigned to the command, including any assigned or attached Reserve Component personnel (IMAs, ANG, Unit Reserves, etc.) and other responsibilities as stated in AFI 36-2201, *Developing, Managing and Conducting Training*.

1.1.1.13. Monitor unit Status of Readiness and Training (SORTS) and inform Air Staff Functional Manager of any problems the MAJCOM is unable to correct.

1.1.1.14. (Added-AMC) HQ AMC/INXX is the command OPR for contingency and manpower issues, to include Unit Type Codes (UTC), Air Force-Wide UTC Availability and Tasking Summary (AFWUS), and Unit Manning Documents (UMDs). ANG/XOI is the OPR for UTC and UMD issues for AMC gained ANG units. ANG/XOI will coordinate UTC changes with AMC/INXX to ensure ANG intelligence assets are properly postured for AEF operations. HQ AFRC/DOIX is the OPR of UTC and UMD issues for AMC gained AFRC units.

**1.1.2. Operations Support Squadron/Flight (OSS/OSF) Intelligence responsibilities :** The OSS/OSF Senior Intelligence Officer (SIO) is the wing/group SIO. The wing/group SIO is responsible for the planning and execution of intelligence functions during all phases of operations. The wing/group SIO has the authority to and will:

1.1.2. (AMC) If intelligence personnel are not assigned to operational flying squadrons, the Senior Intelligence Officer (SIO) is responsible for ensuring squadron-level intelligence support.

1.1.2.1. Plan, program, budget for, validate and manage all intelligence requirements for the flight and subordinate units.

1.1.2.2. Oversee career progression and training for all intelligence personnel, including any assigned or attached Reserve IMAs within the wing/group.

1.1.2.3. Allocate, assign and manage all intelligence personnel resources within the wing/group, to include exercise and/or contingency tasking.

1.1.2.4. Review every intelligence OPR/EPR and decoration produced within the wing/group before they go final to ensure they properly reflect the duties of the intelligence professional.

1.1.2.5. Coordinate on all wing/group policies affecting intelligence.

1.1.2.6. Provide intelligence support to commanders and their staffs through current, relevant intelligence products and briefings, focusing on enemy capabilities, tactics, deployment/employment and ongoing threat situation in the unit's area of responsibility.

1.1.2.7. Provide intelligence support to base organizations such as air base operability/defense (as applicable), base agencies, tenant organizations and transient units as needed.

1.1.2.8. Analyze all incoming information for impact on the unit mission. Rapidly disseminate significant and critical intelligence to battlestaff, aircrews, mission planning personnel, subordinate and lateral units, higher headquarters and other appropriate agencies.

1.1.2.9. Develop, implement and execute a force protection support program as an integral part of the Wing/Base Installation Commander's Force Protection Program. Program will identify which elements, both at home and/or deployed, require intelligence support to perform their force protection functions and tailor intelligence products to meet customer needs.

1.1.2.9. (AMC) AMCI 14-106, *Threat Working Group*, prescribes guidelines for the Threat Working Group operating at the headquarters and unit levels, and assigns responsibility for managing the process.

- 1.1.2.9.1. Appoint, in writing, an intelligence officer/NCO and establish formal procedures for coordinating anti-terrorism/force protection intelligence with the local Office of Special Investigations, Security Forces and Special Security Office as appropriate.
- 1.1.2.9.2. The unit anti-terrorism/force protection intelligence POC will be a member of the wing/group force protection working group.
- 1.1.2.10. Manage wing/group SCI security program, as applicable.
- 1.1.2.11. Actively solicit feedback from wing/group and subordinate commanders to improve intelligence support processes.
- 1.1.2.12. Establish an active visitation program to squadron intelligence work centers and solicit squadron intelligence feedback, where applicable.
  - 1.1.2.12.1. Monitor peacetime flying and squadron personnel schedules to ensure required intelligence support is available.
- 1.1.2.13. Appoint, in writing, a primary and alternate Intelligence Reference Materials Manager (IRMM) IAW MAJCOM requirements to manage unit statements, intelligence document requirements, intelligence reference materials and unit library.
  - 1.1.2.13.1. Determine intelligence document requirements (to include mobility documents and references) for the wing/group and squadrons based on mission requirements, unit operations, OPLANs, air expeditionary force, contingency, emergency war order and past ad hoc tasking as applicable. SIOs with geographically separated units (GSUs) will monitor GSU requirements to ensure required documents are on hand.
  - 1.1.2.13.2. Input and maintain Statements of Intelligence Interest (SII) for the wing/group into the Joint Dissemination System (JDS) for MAJCOM validation.
  - 1.1.2.13.3. Organize intelligence electronic and hard copy libraries to permit timely retrieval of all documents and material required to support contingency tasking.
    - 1.1.2.13.3.1. (Added-AMC) Establish sign-in/sign-out procedures to ensure source material accountability.
  - 1.1.2.13.4. Periodically publish and disseminate an accession list to squadrons incorporating all new incoming intelligence reference materials.
  - 1.1.2.13.5. (Added-AMC) Develop procedures for annual destruction and purging of revised and outdated material.
- 1.1.2.14. Manage wing/group Production Requirement (PR) program IAW Department of Defense Intelligence Production Program (DoDIPP) and MAJCOM/theater guidance, as appropriate.
- 1.1.2.15. Exhaust internal, theater and national automated resources to accomplish intelligence support functions before forwarding requirements to outside agencies.
- 1.1.2.16. Adhere to requirements and policies contained in AFI 16-201, *Disclosure of Classified Military Information to Foreign Governments and International Organizations*, for disclosing classified and controlled unclassified (i.e. FOUO, tech orders, LIMDIS, schematics, contractor owned, etc.) military information to foreign nationals. All classified and controlled unclassified

military information must be reviewed and approved by a properly designated disclosure authority before release. Contact MAJCOM Foreign Disclosure Office for guidance and approval.

1.1.2.16. (AMC) HQ AMC/INX is the command OPR for all Foreign Disclosure issues.

1.1.2.17. Conduct periodic reviews (at least annually) of written guidance to ensure currency, accuracy, appropriateness and applicability.

1.1.2.18. Ensure continuity books, checklists or other programs are developed and maintained for key functions.

1.1.2.19. Develop and implement an intelligence unit self-assessment program.

1.1.2.19. (AMC) SIOs are responsible for the development, implementation, and effectiveness of the unit self-inspection program. Conduct the program in accordance with local directives. Conduct self-inspections at least semiannually. (*For AFRC units, conduct self-inspections in accordance with AFRC procedures. For ANG units conduct self-inspections at least annually.*)

1.1.2.20. Submit manpower status reports IAW MAJCOM functional manager requirements.

1.1.2.20. (AMC) SIOs will complete, via Phoenix Resource, Unit Readiness Reports to HQ AMC/INX NLT the first of each month. The report will cover Operational Support Squadron and Operational Squadron intelligence activities and personnel. SIOs are accountable for all information contained in their report. The Unit Readiness report shells are available on-line on the INTELINK-S AMC/IN Homepage. (AFRC units will send reports to their AFRC Numbered Air Force (NAF) for consolidation and forwarding to HQ AFRC/IN. HQ AFRC/IN will pass the data to HQ AMC/INXX.) ANG units will send a copy of their readiness reports to ANG/XOI.

1.1.2.21. Standardize intelligence procedures and processes (briefings, situation displays, etc.) throughout the wing/group to the fullest extent possible.

1.1.2.22. (Added-AMC) Units will maintain a comprehensive file plan according to AFMANs 37-123, *Management of Records*, and 37-139, *Records Disposition Schedule*.

### 1.1.3. **Operational Squadron Intelligence Personnel Responsibilities:**

1.1.3.1. Provide intelligence to the squadron during all phases of operations. This includes, but is not limited to, current intelligence, threat briefings, scenario inputs, mission planning, pre-mission briefings and debriefings.

1.1.3.2. Coordinate intelligence requirements and issues through wing/group SIO, or next higher headquarters SIO if not subordinate to wing/group.

1.1.3.3. Submit inputs to the wing/group SIO for inclusion in the wing/group SII. GSUs will follow MAJCOM guidance.

1.1.3.4. Ensure continuity books, checklists or other programs are developed and maintained for key functions.

1.1.3.5. Submit document requirements to wing/group SIO for consolidation and forwarding through validation chain.

1.1.3.6. Manage intelligence documents, reference materials and reading library in the operational squadron.

**1.2. (Added-AMC) Internal Management.** Wing or squadron intelligence personnel, while in garrison or deployed, will not be assigned additional duties as unit Security Manager, Operation Security Manager (OPSEC), *wing or squadron* Communications Security Manager (COMSEC)\*, wing Tactical Deception officer, squadron Automated Data Processing Equipment (ADPE) monitor, or Resources Advisor. Active duty, one-deep, intelligence personnel will not be assigned more than one additional duty. Due to their critical shortage, 7-skill level intelligence NCOs will not be assigned any additional duties other than those related to intelligence operations.

1.2.1. (Added-AMC) \* Intelligence personnel will manage COMSEC materials, which are required for the operation of intelligence flight specific systems.

## Chapter 2

### TRAINING

**2.1. External Intelligence Training.** This training is for unit operations personnel, aircrew, including airborne intelligence personnel, and ground teams. The SIO will determine if other unit personnel require external training and will modify training requirements as appropriate.

**2.1. (AMC) Aircrew Intelligence Training (AIT).** AIT is an annual training requirement as described in the Mission Design Series (MDS) specific AFI 11-2 training instructions (i.e., AFI 11-2C-17 Volume 1, *C-17 Aircrew Training*). Supplementary training such as threat-of-the-day briefs, exercises, aircrew certification, etc., is highly recommended.

#### 2.1.1. MAJCOM responsibilities:

2.1.1.1. Provide written guidance on minimum requirements for unit external intelligence training.

2.1.1.1. (AMC) HQ AMC /INXU is the command OPR for all formal intelligence training for active duty units. HQ AFRC/DOIT is the command OPR for all formal intelligence training for AFRC intelligence units. All AMC gained ANG units will submit formal training requests through their Base Education and Training Office. ANG/XOII is the commander OPR for all intelligence formal training for ANG intelligence units.

#### 2.1.2. Wing/group SIO responsibilities.

2.1.2.1. Establish the wing/group external intelligence training program tailored to the unit's mission, projected wartime tasking and/or weapon system and base/deployment location(s).

2.1.2.1. (AMC) **Attachment 2 (Added)** is the AMC AIT syllabus. Unit training programs should be specifically tailored to meet mission requirements with a minimum of 3 hours of aircrew intelligence training. Deletions to the syllabus can be made with HQ AMC/IN approval. Submit all requests for alterations, with detailed justification, to HQ AMC/INXU.

2.1.2.2. Appoint an external intelligence training program manager to oversee program execution.

2.1.2.2.1. Where assigned, the USAF Intelligence Weapons Instructor Course graduate will be the program manager.

2.1.2.2.2. Where assigned, Combat Aircrew Training School/ HQ Air Mobility Warfare Center graduates will be directly involved in external intelligence training program development and management.

2.1.2.2.3. Where assigned, ensure graduates of the SV-80-A (Combat Survival), or other recognized Evasion & Recovery (E&R) programs are directly involved in E&R training development and conduct.

2.1.2.2.3. (AMC) Intelligence personnel who teach Evasion and Recovery must attend S-V80-A prior to providing instruction.

2.1.2.3. Build an effective training program with input from operational squadrons; weapons and tactics representatives; Aircrew Life Support (ALS) personnel; security forces personnel; OSI; and Survival, Evasion, Resistance and Escape (SERE) specialists as appropriate.

2.1.2.4. Develop an operating instruction, approved by the Operations Group Commander or equivalent, detailing how the external training program will be conducted.

2.1.2.5. Ensure training items include, but are not limited to 1) Threat Knowledge (as it applies to both mission execution and air base defense) 2) Visual Recognition 3) Evasion and Recovery and 4) Collection and Reporting.

2.1.2.6. Establish minimum qualifications for intelligence personnel to receive certification as external intelligence trainers. Ensure they are certified in areas on which they provide instruction prior to conducting training. Actively solicit customer feedback to ensure trainers meet program requirements.

2.1.2.7. Develop specific threat knowledge and visual recognition training objectives tailored to the unit's mission, weapon system, base and forward operating locations.

2.1.2.8. Appoint in writing an E&R training program manager (where assigned, SV-80-A graduate).

2.1.2.8.1. Develop an Intelligence E&R training program in conjunction with operations, Aircrew Life Support and SERE personnel. Include as a minimum:

2.1.2.8.1.1. Code of Conduct training

2.1.2.8.1.1. (AMC) The unit Life Support office has primary responsibility to conduct Code of Conduct Continuation Training (CoCCT). Unit intelligence personnel may assist with CoCCT as required.

2.1.2.8.1.2. DD Form 1833, Isolated Personnel Reports (ISOPREP) maintenance and review

2.1.2.8.1.3. Evasion Plan of Action (EPA) preparation

2.1.2.8.1.4. E&R materials and theater combat recovery procedures IAW AFI 36-2209, *Survival and Code of Conduct Training*, DoD directive 1300.7, *Training and Education to Support the Code of Conduct (CoC)*, and other applicable directives.

2.1.2.8.2. If the unit has an assigned SERE specialist (IT0X1), the intelligence E&R training program manager will coordinate responsibility for E&R training and support with the SERE specialist. Document delineation of duties in a Memorandum for Record.

2.1.2.9. Review training objectives for currency prior to the beginning of the training cycle.

2.1.2.10. Ensure AFTTP 3-1, Vol II, *Threat Reference Guide and Countertactics*, is the primary reference for threat knowledge training and ensure this training is current with the latest edition.

2.1.2.11. Ensure procedures for conducting, documenting, testing, evaluating, monitoring and reporting external intelligence training are in place.

2.1.2.11. (AMC) AMCI 14-107, *Command Intelligence Personnel Training Program*, requires testing and evaluation of AIT to validate the effectiveness of the training by determining what weak areas may exist in the unit program. Units are encouraged to be creative in their method of testing and evaluation while keeping the goals of aircrew education and program validation in mind. Use of the on-line command Master Question File (MQF) is an option.

2.1.2.12. Ensure training is documented using the Air Force Operations Resource Management System (AFORMS) or locally developed program.

2.1.2.12. (AMC) Document AIT in AFORMS in accordance with AFI 11-202, Volume 1, *Aircrew Training*.

2.1.2.13. Ensure trend analysis is conducted following each training cycle and lessons learned are applied during succeeding cycles, as applicable.

2.1.2.14. Provide a written evaluation of the wing/group external intelligence training program to the Operations Group Commander or equivalent at the end of each training cycle.

**2.1.3. Operational Squadron Intelligence personnel responsibilities:**

2.1.3.1. Provide input to and execute the wing/group external intelligence training program for assigned and attached personnel.

2.1.3.2. Attain certification for instructing prior to conducting training.

2.1.3.3. Provide written evaluation of their training program to the Squadron Commander and the OSS external intelligence training program manager.

**2.2. Internal Intelligence Training.** This is training for all unit personnel, including assigned or attached IMAs, with intelligence AFSCs (excluding airborne intelligence personnel).

**2.2.1. MAJCOM responsibilities:**

2.2.1.1. Provide written guidance on minimum training standards for all assigned intelligence personnel.

2.2.1.1. (AMC) Internal training will be conducted IAW AMCI 14-107, *Command Intelligence Personnel Training Program*.

**2.2.2. Wing/group SIO responsibilities:**

2.2.2.1. Develop and implement a wing/group internal intelligence training program.

2.2.2.1. (AMC) Written guidance will provide a road map for initial, upgrade, and recurring qualification training. The SIO will review the training plan annually.

2.2.2.2. Appoint in writing an internal intelligence training program manager to oversee program execution and to monitor individual training accomplishment.

2.2.2.3. Ensure the program qualifies all intelligence personnel to perform their readiness and employment duties. All intelligence personnel in the wing/group will participate in the internal intelligence training program. Ensure personnel unable to attend scheduled program events receive and document make-up training on missed subjects.

2.2.2.4. Ensure wing/group operating instructions and/or procedures are developed which outline how to conduct and document the internal intelligence training program, IAW AFI 36-2201, *Developing, Managing and Conducting Training*, the Career Field Education and Training Plan for the corresponding career field and MAJCOM directives, as applicable.

2.2.2.5. Ensure the training program includes: (As applicable to unit mission)

2.2.2.5.1. Assigned unit weapon systems capabilities and limitations.

2.2.2.5.2. Unit mission and threat systems that affect execution of the unit mission.

2.2.2.5.2. (AMC) Ensure training includes potential blue and gray threat weapons systems capabilities, limitations, and employment tactics that could pose a threat to unit operations.

2.2.2.5.3. Current intelligence.

2.2.2.5.4. Individually assigned peacetime and wartime tasks (mobilization, deployment and employment).

2.2.2.5.5. Force protection.

2.2.2.5.6. Automated intelligence systems (i.e. PCI3, WSV, JDISS, DISK, Falcon View, etc., as applicable).

2.2.2.5.7. Classified material handling procedures, SCI management and SCI security handling procedures (as applicable).

2.2.2.5.7. (AMC) Units must incorporate security training requirements in accordance with AFI 31-401, *Managing the Information Security Program*.

2.2.2.5.8. Intelligence Oversight (Annual requirement - see Section 2.5.)

2.2.2.5.9. Law of Armed Conflict (LOAC) (Annual requirement)

2.2.2.5.10. Mission specific applications of Intelligence Preparation of the Battlespace (IPB) analytical techniques and products.

2.2.2.5.11. (Added-AMC) Train with collocated active duty and AFRC and ANG personnel as much as possible.

2.2.2.6. Ensure assigned IMAs are trained and equipped to established command standards for the positions they will assume.

2.2.2.7. (Added-AMC) For units with only one individual assigned, establish procedures to work with other collocated intelligence shops, or accomplish training on a self-study basis.

### 2.2.3. **Operational Squadron Intelligence personnel responsibilities:**

2.2.3.1. Participate in the wing/group intelligence internal training program as both trainee and trainer and make-up all missed required training items.

2.2.3.2. Provide inputs and feedback on program content.

## 2.3. **Intelligence Orientation Program.**

### 2.3.1. **MAJCOM responsibilities:**

2.3.1.1. Provide written guidance on minimum requirements for unit Orientation Training Programs.

### 2.3.2. **Wing/group SIO responsibilities:**

2.3.2.1. Ensure newly assigned individuals complete an orientation of the unit intelligence organization within 60 days of arrival on-station (NLT 180 days for AFRC/ANG units and assigned or attached IMAs).

2.3.2.1. (AMC) Wing INs will ensure personnel new to AMC intelligence attend the appropriate AMC Intelligence Formal Training Unit (IFTU) and the Intelligence Force Protection Course (PRIFP) at the Air Mobility Warfare Center (AMWC), Ft Dix, NJ.

2.3.2.2. As a minimum, all orientation programs will provide familiarization/training, as applicable, on:

2.3.2.2.1. MAJCOM/theater and intermediate command missions.

2.3.2.2.2. Unit weapon systems capabilities and missions.

2.3.2.2.2. (AMC) Program will encourage conversing with aircrew members to discuss airframe capabilities, limitations, and types of missions flown. If possible procure orientation flights and simulator training.

2.3.2.2.3. Unit OPLAN/OPORD tasking and related specific intelligence requirements.

2.3.2.2.4. Unit aircrew verification/certification process.

2.3.2.2.5. Unit intelligence wartime and peacetime mission and organization.

2.3.2.2.6. Safety and security procedures applicable to unit intelligence activities.

2.3.2.2.7. Basics of functional area equipment (i.e. desktop computers and software programs, automated intelligence systems, etc.).

2.3.2.2.8. Job description and responsibilities.

2.3.2.2.9. Intelligence Oversight Program.

2.3.2.2.10. Recall Procedures.

2.3.2.2.11. Air Force and unit operating instructions.

2.3.2.2.12. Antiterrorism/Force Protection/Local area threats (terrorism, etc.).

2.3.2.2.13. AEF/EAF commitments and schedule.

2.3.2.3. Document individual completion of the orientation program (using individual OJT records when appropriate).

### 2.3.3. **Operational Squadron Intelligence personnel responsibilities:**

2.3.3.1. Complete wing/group intelligence orientation training program.

## 2.4. **Formal Intelligence Training.** (ANG units will coordinate through ANG channels).

**2.4. (AMC) Formal Intelligence Training** (Guard and Reserve units will coordinate through ANG and AFRC channels.)

### 2.4.1. **MAJCOMs responsibilities:**

2.4.1.1. Annually solicit intelligence units' formal training requirements for the subsequent year and coordinate requirements with appropriate agencies.

2.4.1.2. Annually provide a MAJCOM-sponsored list of recommended training opportunities to increase subordinate units' awareness of available training courses.

### 2.4.2. **Wing/group SIO responsibilities:**

2.4.2.1. Solicit and consolidate formal/special training requirements for all assigned and attached intelligence personnel.

**2.4.3. Operational Squadron Intelligence personnel responsibilities:**

2.4.3.1. Identify and coordinate all intelligence training requirements through the wing/group training manager.

**2.5. Intelligence Oversight Program.** All active duty, Air Force Reserve, Air National Guard (when in federal status) and civilian personnel assigned to intelligence units or staffs, regardless of specialty, will be familiar with and adhere to the provisions of DoD 5240.1-R, *Procedures Governing the Activities of DoD Intelligence Components that Affect United States Persons*, AFI 90-201, *Inspector General Activities*, and AFI 14-104, *Conduct of Intelligence Activities*. Contractor personnel, if engaged in intelligence activities, and TDY personnel will also be familiar with and adhere to the publications cited.

**2.6. Intelligence Flying Program.** Wing/group SIO, in conjunction with the Operations Group Commander, will develop an Intelligence Flying Program, IAW governing MAJCOM directives. Flying incentive pay is NOT authorized.

**2.6. (AMC) Intelligence Flying Program.** Wing/group SIO will develop a formal Intelligence Flying Program in coordination with Operations Group Commander and/or squadron duty officers. Program will be designed to provide intelligence personnel training and orientation on all phases of mission planning and familiarization with assigned units airframe, to include defensive systems and airframe capabilities and limitations.

## Chapter 3

### PLANS, MOBILITY AND DEPLOYMENT

#### 3.1. Plans

##### 3.1.1. MAJCOM responsibilities:

3.1.1.1. Provide oversight of intelligence unit type code (UTC) management and if appropriate, inform the Air Staff Functional Manager of any UTC-related problems.

##### 3.1.2. Wing/group SIO responsibilities:

3.1.2. (AMC) Consult the AMC Intelligence Handbook (AMC Pamphlet 14-104) for detailed deployment guidance and instructions. Also, unit INs should liaise with their Wing Plans (XP) and Personnel Readiness Unit (PRU) for theater specific deployment guidance.

3.1.2.1. Ensure all unit plans are reviewed at least annually and write intelligence annexes to ensure all intelligence support and information requirements are identified as required.

3.1.2.2. Monitor unit tasking and OPLANs/CONPLANs, and advise intelligence personnel of significant changes and their impact.

3.1.2.3. Designate personnel to participate in unit tactical military deception planning IAW AFI 10-704, *Military Deception Program*.

3.1.2.4. Participate in unit certification/verification boards, Weapons and Tactics boards, etc., as applicable.

#### 3.2. Exercise Planning.

##### 3.2.1. Wing/group SIO responsibilities:

3.2.1.1. Develop intelligence scenarios for wing/group exercises that reflect unit mission tasking. Ensure scenarios facilitate a practical simulation of operational intelligence functions and include realistic mission area threats including those posed by terrorists and other groups.

3.2.1.2. Appoint an experienced and qualified intelligence representative as a member of the wing/group exercise planning and evaluation team.

#### 3.3. Mobility and Reception.

##### 3.3.1. MAJCOM responsibilities:

3.3.1.1. Provide policy and guidance on mobility and reception issues.

3.3.1.2. Provide assistance in addressing contingency or exercise related manpower, equipment and communication requirements.

3.3.1.3. Provide list of minimum requirements for mobility equipment.

##### 3.3.2. Wing/group SIO responsibilities:

3.3.2.1. Ensure adequate mobility and reception planning and preparedness for OSS/OSF intelligence activities and personnel, including those who will support operational squadrons/flights and any assigned or attached IMAs.

- 3.3.2.2. Identify OSS/OSF intelligence personnel and equipment to support tasked UTCs. Act as the wing focal point for all intelligence AFSC requirements in tasked UTCs and any deployment orders.
- 3.3.2.3. Monitor AEF/EAF schedule to ensure ability to fulfill commitments and manage personnel resources.
- 3.3.2.4. Ensure unit personnel and assigned IMAs are fully qualified to fill mobility slots to include SCI eligibility requirements.
- 3.3.2.4. (AMC) With little exception, one-third of unit intelligence personnel must be eligible for short-notice deployment tasking. *Example:* A 12-person shop must have 4 people fully prepared to deploy on short-notice. If 4 people are already deployed, one-third of the remaining individuals (1/3 of 8 is rounded to 2 people) must be prepared to deploy on short notice. **(Not applicable to ANG or AFRC units.)**
- 3.3.2.5. Ensure current written checklists or procedures are available for required support to mobility, reception, intelligence systems, communications architecture, T-SCIF requirements and intelligence tasking(s).
- 3.3.2.6. Ensure mobility procedures satisfy time lines for packing and marshaling documents, materials and equipment.
- 3.3.2.7. Coordinate with deploying operational squadron personnel to deconflict intelligence deployment priorities, optimize personnel and equipment mix, and identify the planned intelligence structure and functions.
- 3.3.2.8. Ensure intelligence GI&S requirements are identified IAW AFI 14-205, *Identifying Requirements for Obtaining and Using Geospatial Information and Services*, and sufficient stocks are maintained for training and readiness, deployment and employment. Units must refer to theater guidance for additional GI&S requirements prior to deployment.
- 3.3.2.8. (AMC) HQ AMC/INXU is the command GI&S OPR. Annex M of the tasking OPLANs establishes unit requirements.
- 3.3.2.8.1. (Added-AMC) The National Imagery and Mapping Agency (NIMA) Catalog of *Maps, Charts, and Related Products*, part 6, volume I-VI, establishes NIMA policy for distribution of GI &S products.
- 3.3.2.9. Ensure intelligence personnel provide briefing support IAW MAJCOM directives. Briefings must incorporate the latest intelligence information tailored to the audience including appropriate force protection information.
- 3.3.2.10. Ensure intelligence personnel and augmentees are provided a situation briefing/update at shift changeover.
- 3.3.2.11. Ensure commanders and staff are provided a situation briefing as required.
- 3.3.2.12. (Added-AMC) Ensure intelligence personnel on mobility status are M-9 qualified IAW current UTC tasking. The M-9 is designated as the primary weapon for both officer and enlisted intelligence personnel.
- 3.3.2.13. (Added-AMC) Ensure all assigned intelligence personnel have a government passport IAW AMCI 10-403.

3.3.2.14. (Added-AMC) Ensure SCI Special Purpose Access (SPA) paperwork, if required, is submitted to SSO USTRANSCOM for all deploying intelligence personnel prior to their departure.

3.3.2.15. (Added-AMC) The SIO/NCOIC will contact SF and OSI elements as soon as possible to establish the deployed unit's Force Protection Working Group.

### 3.3.3. **Operational Squadron intelligence personnel responsibilities:**

3.3.3.1. Monitor unit tasking for exercises, contingency plans and operations. Advise wing/group SIO of significant changes to unit tasking for exercises, contingency plans and operations.

3.3.3.2. Coordinate intelligence personnel and equipment support for tasked UTCs and any deployment orders with squadron staff and wing/group SIO.

3.3.3.3. Identify unfilled requirements and notify squadron staff and wing/group SIO.

3.3.3.4. Ensure mobility or reception preparedness of intelligence activities and personnel within the squadron/flight. Coordinate with wing/group SIO on deployed intelligence support requirements.

## 3.4. **Cross Servicing During Deployment.**

3.4.1. Civil Reserve Air Fleet (CRAF) Support: The CRAF is a Department of Defense and Department of Transportation program designed to augment Air Mobility Command organic mobility resources during times of crisis. The basic authority for CRAF is contained in EO 11490, *Assigning Emergency Preparedness Functions to Federal Departments and Agencies*, and incremental stage definitions are in DoD 3020.36-P, *Master Mobilization Plan*. When CRAF is activated, the crews and aircraft are under mission control of AMC and function as a part of the total AMC airlift forces.

3.4.1.1. Upon activation of the CRAF, HQ AMC/Threat Working Group will be responsible for coordinating intelligence and force protection support to CRAF assets.

3.4.1.2. CRAF crew access to information is based strictly on need-to-know considerations and verification of CRAF status. Verification will be confirmed with the flight release form, plus company identification card and/or Geneva Convention card.

3.4.1.3. The level of information disclosed is restricted to collateral SECRET and below. Transient (enroute) CRAF aircrews can receive only oral and visual briefings -- they are not allowed to obtain hard or soft copy documentation.

3.4.1.4. Hard copy documentation will only be released via secure means to an appropriately cleared point of contact (POC) at the commercial carrier's headquarters with approved classified storage capability.

3.4.1.4.1. The names and clearances of authorized commercial carrier headquarters POCs will be provided by and maintained by HQ AMC/DOF. This list will be reviewed/updated at least annually.

3.4.2. Civilian carrier support to DoD missions: Civilian carriers are frequently contracted to augment DoD organic resources, without CRAF activation. This process allows the DoD to meet mobility requirements.

3.4.2.1. Upon utilization of contracted civilian carriers, HQ AMC/INO is responsible for coordinating intelligence/force protection support to those carriers while performing DoD missions into threat regions.

3.4.2.2. Civilian crew access to information is based strictly on need-to-know considerations and verification of DoD mission assignment. Verification is the responsibility of the AMC/Threat Working Group. Confirmation will be accomplished by checking the AMC Secure Launch List to ensure there is a valid DoD mission being accomplished by the carrier.

3.4.2.3. The level of information disclosed is restricted to collateral SECRET and below. Enroute commercial aircrews can receive only oral and visual briefings--they are not allowed to obtain hard or soft copy documentation.

3.4.2.4. Hard copy documentation will only be released via secure means to an appropriately cleared point of contact (POC) at the commercial carrier's headquarters with approved classified storage capability.

### **3.5. Host Support to Transient Units.**

3.5.1. Wing/group SIO will provide intelligence support and related activities (mission briefing, targeting, mission planning, GI&S support, force protection threat updates, etc.) to transient units, as required.

3.5.1. (AMC) AMC intelligence personnel assigned to the Air Mobility Support Group/Air Mobility Support Squadron (AMSG/AMSS) at en route locations will support all transient aircrews transiting their locations. MISREPs/INTREPs will be accomplished IAW AMCI 14-102, *Debriefing and Reporting*.

3.5.2. Transient intelligence personnel and/or aircrews will advise host of current and anticipated intelligence requirements and coordinate for assistance through appropriate channels.

## Chapter 4

### EMPLOYMENT/SUSTAINMENT

**4.1. Mission Planning.** The Wing/group SIO is responsible for the following intelligence functions in the employment/sustainment phase of operations:

4.1.1. The Wing/group SIO is responsible for the following intelligence functions in the employment/sustainment phase of operations:

4.1.1.1. Ensure that intelligence personnel are capable of extracting data from the appropriate tasking document (e.g. Air Tasking Order, Airspace Coordination Order or Integrated Tasking Order, etc.) or other tasking that initiates the mission process.

4.1.1.2. Ensure intelligence personnel are trained and available to participate in the Mission Planning Cell (MPC). These personnel will participate IAW local directives in developing mission profiles, supplying material and information to execute missions, and satisfying tasking orders.

4.1.1.3. Develop quality control procedures to ensure standardization and accuracy of situation / Order of Battle (OB) displays. Units will use Department of the Army FM 101-5-1 *Operational Terms and Graphics*, computer system and/or chart pak symbology for developing OB symbology as applicable to the unit mission.

4.1.1.4. Ensure all organization intelligence functions are equipped with the required GI&S, imagery and target material products to support briefings, mission planning, staff support and employment operations.

4.1.1.5. Ensure preplanned missions are updated to reflect the latest available intelligence information affecting the mission, including force protection updates, and are planned to minimize the threat and enhance survivability.

4.1.1.6. Ensure quality control of intelligence mission folder data.

4.1.1.7. Ensure intelligence personnel assigned to mission planning functions understand their responsibilities concerning LOAC.

4.1.1.8. Validate unit PRs and forward to appropriate validation authority.

### **4.2. Briefing Support.**

4.2.1. The Wing/group SIO is responsible for the following intelligence functions in the employment/sustainment phase of operations:

4.2.1.1. Ensure that intelligence briefings in support of mission objectives incorporate up-to-date intelligence and force protection information tailored to the audience.

4.2.1.2. Ensure commanders and staff are provided a situation briefing as required.

4.2.1.3. Ensure intelligence personnel and augmentees are provided a situation briefing/update at shift changeover.

4.2.1.4. Ensure intelligence personnel provide briefing support IAW MAJCOM directives.

### 4.3. Debriefing and Reporting.

4.3.1. The Wing/group SIO is responsible for the following intelligence functions in the employment/sustainment phase of operations:

4.3.1.1. Develop procedures to ensure aircrews/ground teams report perishable, critical information of intelligence value, including force protection information, with an inflight report or enroute report.

4.3.1.2. Intelligence personnel will debrief all missions, IAW MAJCOM/theater directives.

4.3.1.3. Wing/group procedures will include preparation for each debriefing prior to the combat crews' and/or ground teams' return to base including pre-entering mission information and inflight/enroute report data on appropriate forms.

4.3.1.4. Intelligence personnel will establish procedures to ensure all combat crews'/ground teams are debriefed on perishable, critical information of intelligence value prior to all other debriefings.

4.3.1.5. Ensure critical debrief information is disseminated rapidly. All voice reports will be followed up with written documentation. SCI material may only be transmitted on SCI accredited equipment located in a SCIF.

4.3.1.6. Debriefed information must be reported IAW tasking authority requirements.

4.3.1.6.1. SIO will establish procedures for intelligence report composition and dissemination. All reports will be quality controlled and submitted IAW OPLAN and/or theater guidance.

4.3.1.6.2. In the event there is no OPLAN/theater guidance, US Message Text Format will be used for all reports.

4.3.1.7. Units will follow MAJCOM-developed Weapons System Video (WSV) processes and procedures for transmitting video segments.

4.3.2. (Added-AMC) AMCI 14-102, *Debriefing and Reporting*, gives procedural guidance and responsibilities for debriefing and reporting intelligence information from AMC and ANG CHOP'd missions.

**4.4. Evasion and Recovery (E&R).** For units with an assigned SERE specialist (1T0X1), intelligence will coordinate E&R responsibilities and document delineation of duties in a Memorandum for Record.

4.4.1. ISOPREPs: Every person subject to participation in an employment mission must have two current, accurate and identical hard copy ISOPREP cards on file IAW Joint Personnel Recovery Agency (JRPA) guidance. Once completed, the ISOPREP is classified CONFIDENTIAL and must be safeguarded accordingly.

4.4.1. (AMC) All AMC aircrew and Mission Essential Ground Personnel (MEGP) are required to complete and maintain two hard copies of the DD Form 1833, **Isolated Personnel Report (ISOPREP)**.

4.4.1.1. Individuals with ISOPREPs will review them at least every six months. During employment operations, personnel will review ISOPREP upon deployment, prior to the first mission of the day and as often as necessary thereafter.

4.4.1.2. When deploying to support contingencies, forward one of the two ISOPREPs to the deployed location, unless theater requirements dictate otherwise. If not received, the gaining organization will request the ISOPREPs from the losing unit.

4.4.1.3. Secure electronic transmission of ISOPREPs is authorized to meet short-notice requirements. Be prepared to forward hardcopy DD 1833 upon theater request.

4.4.1.4. The parent unit will maintain a legible hard copy of deployed personnels' ISOPREPs.

4.4.1.5. During operations, ISOPREPs should be stored with or in close proximity to the individual evasion plan of action.

4.4.1.6. In the event of an accident involving loss of life, the organization maintaining the ISOPREP will retain the DD Form 1833 until it is determined the safety investigation board does not require the forms to aid in the identification of the remains. If the forms are not required, they will be destroyed. If required, the physical description information contained on the ISOPREP will be declassified and accountability transferred to a senior member of the investigation team or board.

4.4.1.7. ISOPREPs of individuals separating from the service, or are no longer flight or duty qualified will be destroyed. Upon PCS, ISOPREPs will be forwarded to the gaining unit.

4.4.2. EPA: Every person, crew, or team subject to participation in a combat mission must have and review an EPA applicable for that mission. Ensure personnel are familiar with theater combat recovery procedures as noted in the Special Instructions of the tasking order, to include use of authentication codes (word/letter/number of day), communications requirements, identification methods and any particular points of interest.

4.4.2.1. Personnel participating in multiple missions within a 24-hour period need not reaccomplish an EPA if the objective area is the same and the crew or person considers the former EPA valid.

4.4.3. E&R Materials: Unit intelligence personnel will ensure sufficient quantities of applicable evasion kits are available and establish positive control procedures. Evasion charts are mandatory evasion kit items. Kits may include blood chits, pointee talkees, infrared lights, infrared reflective tape, barter items and button compass. Simulated E&R kits will be developed for exercises.

**4.5. Automated Intelligence Systems.** Intelligence personnel must use all available automated intelligence systems (i.e. PCI3, WSV, JDISS, DISK, Falcon View, etc.) necessary to accomplish mission tasking. Ensure systems are accredited to the highest level of classified information to be processed prior to operation.

4.5.1. (Added-AMC) Deployable Intelligence Support Kit (DISK) equipped units will set up and test the system (sign on to HQ AMC server) once a month and document the test on AMC's SECRET Internet Protocol Router Network (SIPRNET) Homepage, under Support, Intelligence System Support page. This process will ensure the operability of sensitive equipment, provide training, and identify problems/shortfalls prior to unit deployments. Units are currently funded for 100 minutes of use per month.

**4.6. Written Procedures .** Ensure current written checklists or procedures are available for employment operations to include as a minimum:

4.6.1. Intelligence support to mission planning

- 4.6.2. Order of Battle Displays
- 4.6.3. Briefing procedures
- 4.6.4. Debriefing procedures
- 4.6.5. Reporting
- 4.6.6. Automated Intelligence Systems
- 4.6.7. Force Protection
- 4.6.8. OPSEC requirements and procedures (IAW AFI 10-1101)

**4.7. Internal Management.** Intelligence personnel will not be assigned additional duties that interfere with their contingency/wartime tasking(s) or intelligence responsibilities. Intelligence personnel will not be designated as augmentees for other base functions during wartime, contingencies or exercises.

**4.7. (AMC) Internal Management.** Reference General, 1.2. Internal Management, AFI 14-105 AMC Supplement 1.

**4.8. Cross Servicing During Employment.** Some aircraft/ground teams will recover from missions at other than home station. Host units will ensure that all aircraft/ground teams recovering at their base receive intelligence and force protection support. Upon request, the SIO will designate intelligence personnel to support the crew/ground team. Host unit intelligence will debrief the aircrews/ground teams and submit the appropriate reports with a copy to the parent unit. If the crew/ground team is retasked, intelligence will provide a mission threat briefing and assist them with mission planning.

**4.8. (Added-AMC)** Units are responsible to maintain capabilities defined in AMC Unit Level Mission Essential Tasks (1 Jul 00) and the intelligence supplement to it, provided as **Attachment 3 (Added)** to this document.

**4.9. Forms Adopted.**

- 4.9.1. DD Form 1833, Isolated Personnel Reports.

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Assistant Chief of Staff, Intelligence

**Attachment 1****GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION**

**NOTE:** The user of this instruction is responsible for verifying the currency of the cited documents.

**References**

DoD Directive 1300.7, *Training and Education to Support the Code of Conduct (CoC)*

DoDI 2000.16, *DoD Antiterrorism Standards*

DoD 3020.36-P, *Master Mobilization Plan*

DoD Directive 5230.11, *Disclosure of Classified Military Information to Foreign Governments and International Organizations*

DoD 5240.1-R, *Procedures Governing the Activities of DoD Intelligence Components that Affect United States Persons*

EO 11490, *Assigning Emergency Preparedness Functions to Federal Departments and Agencies*

JP 3-50.2, *Doctrine for Joint Search and Rescue*

AFI 10-704, *Military Deception Program*

AFI 10-1101, *Operations Security (OPSEC)*

AFI 14-104, *Oversight of Intelligence Activities*

AFI 14-205, *Identifying Requirements for Obtaining and Using Geospatial Information and Services*

AFI 16-201, *Disclosure of Military Information to Foreign Governments and International Organizations*

AFI 36-2201, *Developing, Managing and Conducting Training*

AFI 36-2209, *Survival and Code of Conduct Training*

AFI 90-201, *Inspector General Activities*

AFTTP 3-1, Vol II, *Threat Reference Guide and Countertactics*

Army FM 101-5-1, *Operational Terms and Graphics*

**NOTE:** The user of this instruction is responsible for verifying the currency of the cited documents.

**References (Added-AMC)**

AFI 11-2, *Training Instruction*

AFI 11-2C-17 Volume 1, *C-17 Aircrew Training*

AFI 11-202 Volume 1, *Aircrew Training*

AFI 31-401, *Information Security Program Management*

AFI 36-2629, *Individual Mobilization Augmentee Management*

AFMAN 37-123, *Management of Records*

AFMAN 37-139, *Records Disposition Schedule*

AFRESIND 2, *Air Force Reserve Index 2*

AMCI 10-403, *Air Mobility Command (AMC) Force Deployment*

AMCI 14-102, *Debriefing and Reporting*

AMCI 14-103, *Requesting Intelligence Information and Imagery*

AMCI 14-106, *Threat Working Group*

AMCI 14-107, *Command Intelligence Personnel Training Program*

AMCPAM 14-104, *AMC Intelligence Handbook*

ANGIND 2, *Air National Guard Index 2*

### ***Abbreviations and Acronyms***

**AEF**—Air Expeditionary Force

**AFORMS**—Air Force Operations Resource Management System

**AFOSI**—Air Force Office of Special Investigation

**AFRC**—Air Force Reserve Command

**AFSC**—Air Force Specialty Code

**AMC**—Air Mobility Command

**ANG**—Air National Guard

**CoC**—Code of Conduct

**CONOPS**—Concept of Operations

**CRAF**—Civil Reserve Air Fleet

**DISK**—Deployable Intelligence Support Kit

**DoDIPP**—Department of Defense Intelligence Production Program

**EAF**—Expeditionary Aerospace Force

**E&R**—Evasion and Recovery

**EPA**—Evasion Plan of Action

**EPR**—Enlisted Performance Report

**GI&S**—Geospatial Information and Services

**GSU**—Geographically separated unit

**IMA**—Individual Mobilization Augmentee

**IPB**—Intelligence Preparation of the Battlespace

**IRMM**—Intelligence Reference Materials Manager

**ISOPREP**—Isolated Personnel Report

**JDISS**—Joint Deployable Intelligence Support System

**JDS**—Joint Dissemination System

**JPRA**—Joint Personnel Recovery Agency

**LIMDIS**—Limited Distribution

**LOAC**—Law of Armed Conflict

**MAJCOM**—Major Command

**MPC**—Mission Planning Cell

**OB**—Order of Battle

**OJT**—On the Job Training

**OPLAN**—Operations Plan

**OPORD**—Operations Order

**OPR**—Officer Performance Report

**OPSEC**—Operations Security

**OSI**—Office of Special Investigation

**OSS/OSF**—Operations Support Squadron/Flight

**PCS**—Permanent Change of Station

**PC-I3**—Personal Computer Integrated Imagery and Intelligence

**POC**—Point of Contact

**PR**—Production Requirement

**SCI**—Sensitive Compartmented Information

**SERE**—Survival, Evasion, Resistance and Escape

**SII**—Statement of Intelligence Interest

**SIO**—Senior Intelligence Officer

**SORTS**—Status of Readiness and Training System

**T-SCIF**—Tactical Sensitive Compartmented Information Facility

**TSWA**—Temporary Secure Working Area

**TTP**—Tactics, Techniques and Procedures

**UTC**—Unit Type Code

**WSV**—Weapons System Video

***Abbreviations and Acronyms (Added-AMC)***

**ADPE**—Automated Data Processing Equipment

**AI**—Area of Interest

**AIG**—Address Indicator Group

**AIT**—Aircrew Intelligence Training  
**AFWUS**—Air Force-Wide UTC Availability and Tasking Summary  
**AMSG**—Air Mobility Support Group  
**AMSS** —Air Mobility Support Squadron  
**ATO**—Air Tasking Order  
**CHOP**—Change Operational Control  
**CoCCT**—Code of Conduct Continuation Training  
**COMSEC**—Communications Security  
**DAR**—Designated Area of Recovery  
**DISK**—Deployable Intelligence Support Kit  
**DOC**—Designed Operational Capability  
**EI**—Essential Elements of Information  
**EXORD**—Execution Order  
**FOL**—Forward Operating Location  
**IAW**—In Accordance With  
**IDO**—Installation Deployment Manager  
**INT**—Intelligence Task  
**INTL**—Intelligence Task List  
**INFLTREP**—In-Flight Report  
**INTREP**—Intelligence Report  
**LOGDET**—Logistics Detail  
**MDS** —Mission Design Series  
**MISREP**—Mission Report  
**MQF**—Master Question File  
**NAF**—Numbered Air Force  
**NGB**—National Guard Bureau  
**NIMA**—National Imagery and Mapping Agency  
**OA**—Operational Area  
**OPR**—Office of Primary Responsibility  
**ORI**—Operational Readiness Inspection  
**RST**—Reserve Support Team  
**SAFE**—Selected Area for Evasion

**SAV**—Staff Assistance Visit

**SIDL**—Standard Intelligence Document List

**SPINS**—Special Instructions

**SSO**—Special Security Office or Officer

**SIPRNET**—SECRET Internet Protocol Router Network

**S-V80-A**—Survival School Course

**UMD**—Unit Manning Document

**USTRANSCOM**—United States Transportation Command

## Attachment 2 (Added-AMC)

### AMC AIT SYLLABUS

**A2.1. (Added-AMC)** AIT must be focused on three training goals: (1) Educate crews on the roles, missions and capabilities of Intel, (2) Educate crews on the debriefing and reporting process, and (3) Educate crews on threat identification and capabilities.

**A2.2. (Added-AMC)** This syllabus provides a baseline of important items that should be tailored for each unit's specific mission. Units can add items to this list; however, deletions must be coordinated through HQ AMC/IN per para. **2.1.2.**

**A2.3. (Added-AMC)** The integration of Tactics and Intel training is highly encouraged, but it is not the Intelligence flight's responsibility to train tactics.

**Table A2.1. (Added-AMC) Combat Intelligence Operations.**

Intel's role in mission planning
Documents/connectivity available as data sources
Debriefing and Reporting
Explanation of debriefing and reporting significance to include Joint Intelligence Center/Joint Analysis Center (JIC/JAC) and other command use
Elements of Essential Information (EIs) crews may be tasked to report
When a debrief is required (per AMCI 14-102)
Availability of intelligence en route structure, to debrief as soon as possible
Significance of each block in the debriefing checklist

**Table A2.2. (Added-AMC) Hot Spots - selected countries with the potential for direct unit involvement.**

Nature of, or potential for, conflict
Description of current military operations in response to the conflict
Airfield/deployed location ground threats at possible staging locations (examples: SOF troops, local criminal activity, ballistic missiles, local ground/security units)

**NOTE:** The following items should place emphasis on hot spot areas as briefed above.

**Table A2.3. (Added-AMC) Aircraft - types of aircraft most common to the areas described in the Hot Spots brief. Lesson should emphasize:**

Visual recognition of aircraft
Range of aircraft
Low altitude capability of aircraft

**Table A2.4. (Added-AMC) Surface to Air Missiles (SAMs) - types of SAMs common to the areas described in the Hot Spots brief. Lesson should emphasize:**

Difference between types
SAM guidance (radar vs. IR)
Firing doctrines
Min and max range to include doctrines used
Min and max altitudes, to include true low altitude capability and doctrines used
Visual identification of missile in flight

**Table A2.5. (Added-AMC) Anti-Aircraft Artillery (AAA) - all types (light, medium, and heavy) of AAA that are most common to the areas described in the Hot Spots brief. Lesson should emphasize.**

Description of each type
Difference between tactical and maximum range
AAA firing doctrines
Significant visual identification features (of AAA in the air, not ground equipment)

**Table A2.6. (Added-AMC) Naval Combatants - types most common to the areas described in the Hot Spot brief. Lesson should emphasize:**

Significant visual identification features
Associated air defense systems and ranges (AAA and SAMs)

**Table A2.7. (Added-AMC) New or Upgraded Threats.**

Description of new or upgraded threats not covered in previous sections. Emphasize the significance/impact the new/upgraded weapon may have on operations (examples: GPS, jammers, lasers)
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**Table A2.8. (Added-AMC) Evasion and Recovery.**

Comprehensive explanation of Evasion Plans of Action (EPAs), the reference materials used to build EPAs, ultimate responsibility for building the EPAs, contingency authentication procedures, and the function of the SPINS. This section should also cover evasion and escape (E&E) kits; their contents and the proper use of the contents; the DD Form 1833 (ISOPREP card), to include what it is, its purpose, and the command's review and maintenance requirement (ref. AMCPAM 14-104, <i>Air Mobility Command Intelligence Handbook</i> .)
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### Attachment 3 (Added-AMC)

#### INTELLIGENCE TASK LIST (INTL)

**A3.1. (Added-AMC)** Mission essential tasks are those critical tasks that if not accomplished will result in failure to effectively meet Unit Type Code (UTC) mission requirements. Items numbered 1 through 11 and printed in bold type denote critical Intelligence Tasks (INTs.) INTs are those critical supporting tasks that must be accomplished in order to fulfill the single mission essential intelligence tasks (AMCT/W 3.05.01) listed in AMC Unit Level Mission Essential Task (1 Jul 00).

**A3.2. (Added-AMC)** Each INT is further broken down to define subordinate tasks that must be accomplished in order to meet INT standards.

**A3.3. (Added-AMC)** The INTL provides a fairly generic standard that can be applied command-wide. Each intelligence flight/element must use this list as a baseline to begin building its own tailored, unit-specific task list. In doing so, the unit not only defines those tasks critical to mission success, but also defines the essential core for an effective requirements-based training plan. For further guidance and assistance in developing a unit-specific task list and training plan, refer to the following AMC documents:

A3.3.1. (Added-AMC) HQ AMC Joint Training Plan – 1 Nov 01 Available at  
<https://amc.scott.af.mil/do/dop/AMC%20JTP%2002-05.doc>

A3.3.2. (Added-AMC) HQ AMC Joint Mission Essential Task List – 1 Nov 01 Available at  
<https://amc.scott.af.mil/do/doSub.cfm?page=division%2Ehtm>

A3.3.3. (Added-AMC) Unit Task List 2.02 – 04 Oct 2000 Available at: Being Updated.

**A3.4. (Added-AMC)** AMC Unit INTL:

**Table A3.1. (Added-AMC) INT 1 – Maintain readiness of (UTC-Tasked) intelligence capabilities.**

M1	90	Percent	Of intelligence personnel assigned to mobility status are fully qualified and prepared to deploy
M2	100	Percent	Of deployable, UTC-tasked intelligence equipment and supplies are checked and certified for deployment within DOC tasked timelines.
<b>1.01 – Maintain mobility qualified intelligence personnel.</b>			
M1	100	Percent	Of deployment liable manpower positions are identified
M2	100	Percent	Of identified deployable manpower positions are filled, or shortfalls identified to HHQ
M3	3	Months	After arrival to train/certify new personnel as at least “partially mission capable” or “deployment ready”
M4	6	Months	After arrival to train/certify new personnel as “fully mission capable”
M5	100	Percent	Of mobility requirements are current for those personnel identified as “deployment ready”

<b>1.02 – Maintain mobility ready equipment/supplies.</b>			
M1	100	Percent	Of unit's UTC-tasked deployable equipment/supply items (as defined by pilot unit Logistics Detail (LOGDET)) are on-hand
M2	100	Percent	Of shortfalls in UTC-tasked deployable equipment/supply items identified to HHQ
M3	1	Month	Since last inventory/replenishment of deployable intelligence supplies/consumables
M4	1	Month	Since last full operational check of deployable, UTC tasked intelligence equipment
M5	100	Percent	Of intelligence equipment rechecked for operational status prior to marshalling

**Table A3.2. (Added-AMC) INT 2 - Deploy intelligence resources as tasked in deployment orders.**

M1	100	Percent	Of tasked intelligence deployment requirements are filled or shortfalls identified to HHQ
M2	100	Percent	Of tasked intelligence resources are marshaled within deployment criteria established by deployment order and/or Installation Deployment Officer (IDO)
<b>2.01 – Define, source, and shortfall intelligence resource deployment requirements.</b>			
M1	100	Percent	Of tasking messages/directives are received, accounted for, properly interpreted, and acted upon
M2	2	Hours	After receipt of official deployment tasking, to identify intelligence manpower and materiel requirements
M3	3	Hours	After receipt of official deployment tasking, to allocate manpower and materiel against tasking
M4	6	Hours	After receipt of official deployment tasking, to up-channel intelligence manpower/materiel shortfalls to HHQ
<b>2.02 – Mobilize/deploy tasked intelligence resources.</b>			
M1	2	Hours	To develop/publish pre-deployment work schedules and assignments
M2	1	Hour	To coordinate intelligence personnel deployment flow planning with IDO
M3	100	Percent	Of tasked intelligence personnel are briefed on deployment and chalk times
M4	100	Percent	Of tasked intelligence deployment cargo is properly prepared, packed, and marshaled (AFI 10-403)
M5	100	Percent	Of tasked intelligence personnel comply fully with the published/updated deployment schedule of events issued by the IDO

**Table A3.3. (Added-AMC) INT 3 – Account for intelligence equipment and personnel through all phases of operations.**

M1	100	Percent	Of COMSEC material and classified information/equipment maintained under positive control/custody at all times
M2	100	Percent	Of deployed intelligence mission capability, or changes to it, reported to HQ AMC/IN within appropriate time criteria
<b>3.01 – Maintain COMSEC material and classified information/equipment under positive control/custody at all times.</b>			
M1	100	Percent	Of COMSEC material and classified information/equipment identified for deployment on intelligence pallet inventoried prior to/during load/build of intelligence pallet
M2	Yes	Yes/No	Intelligence Pallet properly secured/escorted at all times after COMSEC material and classified information/equipment is loaded
M3	100	Percent	Of COMSEC material and classified information/equipment inventoried and accounted for upon unloading at distant end
M4	100	Percent	Of discrepancies between on-load inventory and off-load inventory accounted for, documented, and properly addressed for security inquiry
<b>3.02 – Report personnel and equipment capability to HHQ and home-station.</b>			
M1	4	Hours	After arrival of intelligence personnel at overnight stop to report location and status to home-station and HQ AMC
M2	24	Hours	After arrival at deployed location to report personnel strength and equipment status to HQ AMC/IN (On-Station Report)
M3	12	Hours	After identification to report change in mission capable status of intelligence personnel and/or equipment to HQ AMC/IN (On-Station Report Update)

**Table A3.4. (Added-AMC) INT 4 – Acquire, analyze, and tailor all available, pertinent, intelligence information through all phases of operations.**

M1	100	Percent	Of intelligence operational requirements identified
M2	100	Percent	Of pertinent, available, incoming intelligence data analyzed for impact on mission
M3	100	Percent	Of mission impacting gaps in intelligence identified and up-channeled for resolution
M4	Yes	Yes/No	Unit intelligence estimate of the situation developed/updated and disseminated to appropriate audience
<b>4.01 – Determine intelligence operational requirements.</b>			

M1	100	Percent	Of intelligence functional/procedural requirements extracted from applicable planning documents (OPLANS, CONOPS, OPORD, EXORD, SPINS, etc.)
M2	100	Percent	Of intelligence information requirements identified
M3	12	Hours	To review and/or revise checklists to meet operational needs of situation
<b>4.02 – Analyze incoming/available intelligence data.</b>			
M1	100	Percent	Of incoming intelligence information received, accounted for, screened, and analyzed for potential impact on current and future operations
M2	100	Percent	Of reported hostile/potentially hostile forces and threat systems within the deployment area of interest are identified, located, and plotted on appropriate charts
M3	100	Percent	Of friendly/allied/coalition forces and threat systems (provided by Operations) within the deployment area of interest are identified, located, and plotted on appropriate charts
M4	100	Percent	Of reported neutral/non-committed forces and threat systems within the deployment area of interest are identified, located, and plotted on appropriate charts
M5	100	Percent	Of reported en route forces and threat systems posing potential threats to deployment missions are identified, located, and plotted on appropriate charts
M6	100	Percent	Of incoming intelligence information screened for updated threat location/status information
M7	5	Minutes	Per threat unit/system location or status update to plot new information
<b>4.03 – Identify and request fills of intelligence gaps.</b>			
M1	100	Percent	Of gaps in available intelligence identified
M2	2	Hours	After identification of gaps in intelligence to submit requests for amplification to appropriate HHQ
<b>4.04 – Develop and disseminate unit intelligence situation estimate.</b>			
M1	4	Hours	To prepare initial intelligence estimate of the situation
M2	1	Hour	To confer/coordinate intelligence estimate with members of the unit Threat Working Group
M3	30	Minutes	To present initial situation briefing to unit leadership
M4	100	Percent	Of pertinent updates disseminated to unit leadership and appropriate unit agencies
M5	12	Hours	Since intelligence estimate last reviewed/revised

M6	24	Hours	Since intelligence updated estimate last presented to unit leadership
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**Table A3.5. (Added-AMC) INT 5 – Provide intelligence support to deployment of non-aircrew personnel.**

M1	6	Hours	Per deployment location to develop non-aircrew pre-deployment Briefing
M2	20	Minutes	Per chalk to present non-aircrew pre-deployment briefing to all appropriate personnel
<b>5.01 – Prepare pre-deployment brief.</b>			
M1	2	Hours	After completion of unit intelligence estimate of the situation to develop/coordinate threat assessment for each deployed location
M2	4	Hours	After completion of deployed location threat assessment, to prepare pre-deployment briefing for non-aircrew personnel
<b>5.02 – Disseminate intelligence to non-aircrew personnel.</b>			
M1	20	Minutes	Per chalk, to present pre-deployment briefing to deploying passengers (M2-M7)
M2	Yes	Yes/No	Deploying personnel are briefed on situation prompting deployment, reasons for deployment
M3	Yes	Yes/No	Deploying personnel are briefed on the general military situation in the theater of deployment (disposition of hostile forces, friendly/allied forces, and neutral/non-committed forces
M4	Yes	Yes/No	Deploying personnel are briefed on the capabilities of in-theater threat systems within range to strike their assigned deployment location
M5	Yes	Yes/No	Deploying personnel are briefed on potential reactions by local populace
M6	Yes	Yes/No	Deploying personnel are briefed on potential threats posed by non-military forces/groups (paramilitary, terrorist, civil, etc.)
M7	Yes	Yes/No	Deploying personnel are briefed on Essential Elements of Information (EEI) they may be in a position to observe and reporting/debriefing procedures

**Table A3.6. (Added-AMC) INT 6 – Provide intelligence support to aircrew deployment preparation.**

M1	100	Percent	Of deployment mission routes/legs analyzed for potential threats
M2	100	Percent	Of theater Evasion and Recovery (E&R) requirements identified and filled, or shortfalls identified to HHQ
M3	100	Percent	Of tasked aircrews provided Deployment Mission Intelligence Briefing prior to departure
<b>6.01 – Assist deployment mission planning.</b>			
M1	1	Hour	After receipt of deployment mission route, to plot/overlay route on appropriate situation/order-of-battle display
M2	4	Hours	After deployment mission route is plotted to develop initial route threat assessment (no significant threats evident)
M3	1	Hour	Per deployment mission leg (when threats are evident) to thoroughly analyze threat, calculate threat avoidance envelope
M4	1	Hour	After completion of route threat assessment to confer with mission planners/tactics, refine threat assessment
<b>6.02 – Identify and fill Evasion and Recovery (E&amp;R) requirements.</b>			
M1	6	Hours	To extract applicable theater-specific E&R data/requirements from applicable planning documents, instructions, and directives (OPLANS, OPORDS, CONOPS, ATO, SPINS, etc.)
M2	1	Kit	Built for each aircrew position per each aircraft tasked to deploy (10 aircraft with 4 crew positions each equals 40 kits, minimum)
M3	2	Hours	Per kit, to build and issue E&R kits if all required materials are on-hand
M4	100	Percent	Of theater directed E&R kits contents included in each kit or shortfalls identified to HHQ
<b>6.03 – Prepare/present Deployment Mission Intelligence Briefing to deploying aircrews.</b>			
M1	6	Hours	After completion of refined deployment mission threat assessment to develop Deployment Mission Intelligence Briefing
M2	40	Minutes	Per presentation, to present complete pre-deployment mission briefing (M3-M17)
M3	Yes	Yes/No	Tasked aircrews are briefed on general military/political situation generating deployment

M4	Yes	Yes/No	Tasked aircrews are briefed on general disposition of hostile, friendly and non-committed forces in the deployment area of interest to include NBC, missile, air, ground, naval, and electronic orders-of-battle
M5	Yes	Yes/No	Tasked aircrews are briefed on employment doctrine/strategy, and reported tactics of hostile forces within the deployment area of interest
M6	Yes	Yes/No	Tasked aircrews are briefed on areas of major engagements
M7	Yes	Yes/No	Tasked aircrews are briefed on potential reactions of enemy, allied/coalition, and non-committed nations to unit deployment
M8	Yes	Yes/No	Tasked aircrews are briefed on potential reactions to unit deployment by local populace at deployment location
M9	Yes	Yes/No	Tasked aircrews are briefed on potential en route threats (route threat assessment), to include review of threat recognition features and capabilities
M10	Yes	Yes/No	Tasked aircrews are briefed on threats/hazards at the deployment location and alternate, divert, and abort airfields
M11	Yes	Yes/No	Tasked aircrews are briefed on EEIs that they may be in a position to observe
M12	Yes	Yes/No	Tasked aircrews are briefed on applicable E&R procedures
M13	Yes	Yes/No	Tasked aircrews are briefed on E&R kit contents and their use
M14	Yes	Yes/No	Tasked aircrews are assisted in preparing Escape/Recovery Plans of Action (EPA) specific to deployment mission
M15	Yes	Yes/No	Tasked aircrews are provided with personal ISOPREPs for review/update
M16	Yes	Yes/No	Tasked aircrews are briefed on debriefing and reporting requirements and procedures
M17	Yes	Yes/No	Tasked aircrews are provided with access to route threat assessments, order-of-battle displays, situation displays, intelligence estimates, etc., for detailed study/review
M18	Yes	Yes/No	Of significant, mission impacting, updates to available intelligence (received after pre-deployment mission briefing) briefed to tasked aircrews prior to departure (Step Update Briefing)

**Table A3.7. (Added-AMC) INT 7 – Set-up of Intelligence Operating Location.**

M1	100	Percent	Of mission critical intelligence work environment requirements are satisfied
M2	24	Hours	After arrival at deployed location to establish secure flow of required intelligence and operational data
<b>7.01 – Establish intelligence work environment.</b>			
M1	Yes	Yes/No	Adequate intelligence workspace has been provided to meet mission requirements
M2	Yes	Yes/No	If no to M1, deployed leadership advised of impact
M3	Yes	Yes/No	All deployed intelligence personnel are provided with adequate transportation, billeting, and messing arrangements to meet mission requirements
M4	Yes	Yes/No	If no to M3, deployed leadership advised of impact
M5	72	Hours	After arrival at Forward Operating Location (FOL) to review/revise and tailor unit checklists/operating instructions to ensure complete coverage of all situational dependent mission essential intelligence tasks
<b>7.02 – Establish intelligence communications and connectivity.</b>			
M1	12	Hours	After arrival at FOL to initiate actions to establish secure data connectivity with HQ AMC/IN and theater HHQ
M2	24	Hours	After arrival at FOL to establish message traffic service with host communications function
M3	24	Hours	After arrival at FOL to request inclusion of unit on all pertinent theater AIGs/distribution mechanisms for intelligence and operations reporting
M4	24	Hours	After arrival at FOL to successfully establish secure data connectivity with HQ AMC/IN and HHQ

**Table A3.8. (Added-AMC) INT 8 – Provide combat intelligence support to employment mission planning and aircrew preparation.**

M1	100	Percent	Of tasked combat employment missions are subjected to comprehensive pre-mission intelligence threat analysis
M2	100	Percent	Of tasked combat employment mission crews are provided results of intelligence threat analysis via combat mission intelligence briefing
M3	100	Percent	Of combat employment mission E&R requirements satisfied and briefed to tasked mission aircrew prior to departure
<b>8.01 – Provide intelligence threat analysis for combat mission planning.</b>			
M1	1	Hour	To review situation/order-of-battle displays to ensure currency

M2	1	Hour	Per tasked mission to identify/define mission Operational Area (OA) and Area of Interest (AI), after break-out of employment Air Tasking Order (ATO)
M3	30	Minutes	Per tasked mission, to plot mission route on appropriate situation/order-of-battle display
M4	2	Hours	Per tasked mission, to complete initial route threat assessment and threat avoidance recommendations, in concert with Mission Planner/Tactics
M5	1	Hour	Per tasked mission to conduct objective area threat analysis and develop threat avoidance recommendation in concert with Mission Planners/Tactic
M6	100	Percent	Of identified route/objective area threats researched/analyzed for capabilities, limitations, and vulnerabilities
M7	20	Minutes	To review status of Selected Areas for Evasion (SAFEs), Designated Areas of Recovery (DARs)
M8	10	Minutes	To review, identify specific EEIs pertinent to tasked mission

**8.02 – Disseminate intelligence threat analysis to tasked mission aircrew.**

M1	2	Hours	To prepare pre-mission briefing, after completion of intelligence threat analysis
M2	30	Minutes	To present pre-mission briefing to tasked aircrew (M3-M10)
M3	Yes	Yes/No	Significant, mission impacting political developments briefed
M4	Yes	Yes/No	General battle situation (air, ground, naval), potential and probable enemy courses of action briefed
M5	Yes	Yes/No	Local area threats posing potential impact on the mission briefed
M6	Yes	Yes/No	En route threats, capabilities, limitations, and vulnerabilities briefed
M7	Yes	Yes/No	Objective area threats, capabilities, limitations, and vulnerabilities briefed
M8	Yes	Yes/No	General situation and threats/hazards en route to and at alternate, divert, or abort recovery locations briefed
M9	Yes	Yes/No	EEIs pertinent to the tasked mission reviewed/briefed, including ongoing Search and Rescue (SAR) cases
M10	Yes	Yes/No	Debriefing and reporting instructions reviewed/briefed

**8.03 – Dissemination required Evasion and Recovery (E&R)/Combat Search and Rescue (CSAR) data.**

M1	20	Minutes	Per tasked mission to identify tasked crew members, assembled ISOPREPs for review, and assign/log E&R kits to be issued to each potential evader
M2	Yes	Yes/No	Mission applicable E&R information/procedures briefed to each potential evader
M3	Yes	Yes/No	Tasked crew members assisted in developing and filing Evasion/Recovery Plans-of-Actions (EPAs)
M4	Yes	Yes/No	Tasked crew members provided personal ISOPREPs for review/update
M5	Yes	Yes/No	Tasked crew members/potential evaders are issued (and sign for) E&R kits

**Table A3.9. (Added-AMC) INT 9 – Analyze and disseminate force protection threat information in concert with local Threat Working Group (TWG), or like function.**

M1	12	Hours	After arrival at FOL to establish contact with SF, OSE, or like function and offer support to participation in TWG
M2	15	Minutes	After receipt of CRITICAL/PERISHABLE intelligence impacting force protection to disseminate to others TWG members and leadership
M3	3	Hours	After receipt of significant (but non-critical/non-perishable) intelligence impacting force protection to coordinate revised local area threat assessment with TWG members
M4	12	Hours	After receipt of significant (but non-critical/non-perishable) intelligence impacting force protection, to disseminate revised threat assessment to leadership
M5	24	Hours	Since intelligence estimate was last reviewed for information impacting force protection
M6	24	Hours	Since last revised threat assessment was disseminated to leadership

**Table A3.10. (Added-AMC) INT 10 – Collect and disseminate post-mission data.**

M1	100	Percent	Of received In-Flight Reports (INFLTREPs) analyzed and disseminated as required
M2	100	Percent	Of pertinent downed aircrew incident reactions and reporting accomplished as required
M3	100	Percent	Of unit intelligence debriefing requirements satisfied
M4	100	Percent	Of unit intelligence reporting requirements satisfied
<b>10.01 – Receive, analyze, and disseminate INFLTREPs as required.</b>			
M1	100	Percent	Of received INFLTREPs screened for information with potential impact on current or planned missions
M2	100	Percent	Of INFLTREPs received and identified as having potential impact on current or planned missions disseminated to follow-on crews
M3	1	Hour	After receipt of INFLTREPs to up-channel mission impacting data to HHQ
<b>10.02 – Disseminate downed aircrew data as required.</b>			
M1	30	Minutes	After notification of downed aircrew to forward appropriate ISOPREPs and EPAs to appropriate SAR authorities
M2	100	Percent	Of downed aircrew data (position, status, cause of downing, etc.) incorporated into Intelligence Preparation of the Battlespace (IPB), briefed to subsequent outgoing missions
M3	100	Percent	Of recovered personnel debriefed after recovery/return to unit
<b>10.03 – Accomplish debriefings of appropriate personnel.</b>			
M1	100	Percent	Of aircrews returning from combat employment missions are debriefed by intelligence personnel
M2	Yes	Yes/No	All possible standard information (mission number, objective area, etc) filled in on debriefing form prior to debrief to ensure required debriefing time is kept to minimum
M3	Yes	Yes/No	Specific EEIs, tailored to mission being debriefed, are used to guide debriefing
M4	Yes	Yes/No	Debriefing process retraces mission profile, proactively elicits significant, pertinent information from crewmembers
<b>10.04 – Report all significant collected information of intelligence value per HHQ direction.</b>			
M1	2	Hours	After completion of combat mission debriefing to prepare and transmit Mission Report (MISREP) per HHQ direction

M2	4	Hours	To transmit initial Intelligence Report (INTREP) to HHQ after identification of significant local area event/information of intelligence value
M3	24	Hours	After conclusion of significant local area event of intelligence value to transmit comprehensive INTREP on event to HHQ

**Table A3.11. (Added-AMC) INT 11 – Complete redeployment actions.**

M1	100	Percent	Of deployed mission critical and/or classified intelligence equipment/supplies inventoried and accounted for prior to loading/marshalling for redeployment
M2	100	Percent	Of intelligence personnel meet redeployment chalks per redeployment plan
M3	100	Percent	Of deployed mission critical and/or classified intelligence equipment/supplies inventoried/accounted for upon return to home-station
M4	Yes	Yes/No	Off-Station Report submitted prior to departure from deployed location
M5	10	Duty Days	After return from deployed location to submit intelligence after action report to HQ AMC/IN