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AIR MOBILITY COMMAND**

**AIR MOBILITY COMMAND  
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**Operations**

**DIRECTOR OF MOBILITY FORCES  
(DIRMOBFOR) POLICY AND PROCEDURES**



**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This volume of Air Mobility Command Instruction (AMCI) 10-202 implements Air Force Policy Directive (AFPD) 10-2, *Readiness*. It provides procedural guidance to meet the diversity of wartime, contingency, humanitarian, and exercise situations in which the Director of Mobility Forces (DIRMOBFOR) may participate. It discusses basic concepts, processes, and taskings as related to duties of the DIRMOBFOR and staff. This publication applies to all AMC units and AMC-gained Air Force Reserve Command (AFRC). This instruction is applicable to the Air National Guard (ANG). See **Attachment 1** for a list of references and abbreviations and acronyms used in this instruction.

### ***SUMMARY OF REVISIONS***

Changes to the DIRMOBFOR nomination/selection process to include 18 AF/CC. Changed DIRMOBFOR management responsibilities from AMC/DOOM to A31. Incorporated A31 and A33M re-organization. Changed DIRMOBFOR Roles and Responsibilities to align with doctrine. Incorporated staff-coordination into the Nomination/Selection Process section. DIRMOBFOR training guidance changed. A bar ( | ) indicates a revision from the previous edition.

## Chapter 1

### INTRODUCTION

**1.1. Purpose.** This publication provides guidance for the DIRMOBFOR and staff. It explains basic concepts for training, nominating, equipping, and tasking the DIRMOBFOR. It also defines the roles and responsibilities of the DIRMOBFOR as related to exercise, contingency, war, natural disaster, or humanitarian relief operations. The supported theater retains responsibility for establishing policies and procedures applicable to theater forces.

**1.2. Changes.** Recommendations for improvements to this publication are encouraged. Submit recommendations for changes to Headquarters Air Mobility Command (HQ AMC/A31).

**1.3. Supplements.** Supplements to this volume are not authorized.

**1.4. Distribution and Control.** Distribution is authorized for all agencies requiring guidance on DIRMOBFOR procedures. Submit requests and justification through local publications distribution office (PDO). Each AMC agency listed below will maintain this volume:

Tanker Airlift Control Center (TACC) and Alternate TACC (ATACC)

Air Reserve Component (ARC) Operations Centers

AMC Command Posts (CP)--Continental United States (CONUS)

Air Mobility Operations Groups (AMOG)--CONUS

Air Mobility Operations Squadrons (AMOS)

Tanker Task Forces (TTF) (Standing)

DIRMOBFOR Seminar Graduates

Air Mobility Squadron (AMS)

Air Mobility Warfare Center (AMWC)

15<sup>th</sup> Expeditionary Mobility Task Force (EMTF)

21<sup>st</sup> Expeditionary Mobility Task Force (EMTF)

18<sup>th</sup> Air Force

Continental United States Army (CONUSA) Headquarters

Federal Emergency Management Agency (FEMA)

## Chapter 2

### ROLE AND RESPONSIBILITIES

#### 2.1. General.

2.1.1. The DIRMOBFOR is the COMAFFOR's and/or JFACC's designated coordinating authority for air mobility with all commands and agencies both internal and external to the joint force. The DIRMOBFOR is under the administrative control (ADCON) of the Commander, Air Force Forces (COMAFFOR). Exception: Unless fully mobilized, ADCON for ANG members is retained within the ANG (201MSS). The DIRMOBFOR is normally a senior officer with an extensive background in air mobility operations and is familiar with the area of responsibility (AOR). The DIRMOBFOR provides direction and guidance to the Air Mobility Division in the theater air and space operations center (AOC). The DIRMOBFOR's authority and responsibility include:

2.1.1.1. Facilitate integration of intertheater mobility support provided by United States Transportation Command (USTRANSCOM)-assigned air mobility forces with theater-assigned mobility forces. If established, coordinates with the Regional Air Movement Control Center (RAMCC), the Air Mobility Operations Control Center (AMOCC), and the Deployment/Distribution Operations Center-Forward (DDOC-FWD).

2.1.1.2. Coordinate the tasking of USTRANSCOM intertheater air mobility forces attached (via TACON) to the JFC.

2.1.1.3. Direct the tasking of intratheater air mobility forces attached (either via OPCON or TACON) to the JFC.

2.1.1.4. Coordinate with the AOC Director to ensure all air mobility operations supporting the JFC are fully integrated into the air and space assessment, planning and execution process and deconflicted with all other air operations.

2.1.1.5. Coordinate with 18 AF/TACC and provide guidance to the AMD on all intertheater air mobility missions to ensure the most effective use of these resources in accomplishing the JFC, theater, and USTRANSCOM missions.

2.1.1.6. Coordinate with theater AMOCCs (as required) to ensure integration of all theater air mobility missions supporting, but not assigned or attached to the CJTF.

2.1.1.7. Ensure all the processes of the AMD's core teams (AMCT, ALCT, ARCT, AECT) interface more effectively with the other air and space planning and execution divisions found in the AOC to meet the JFACC/COMAFFOR's requirements.

## Chapter 3

### NOMINATION AND SELECTION PROCESS

#### 3.1. Director of Mobility Forces Predesignation.

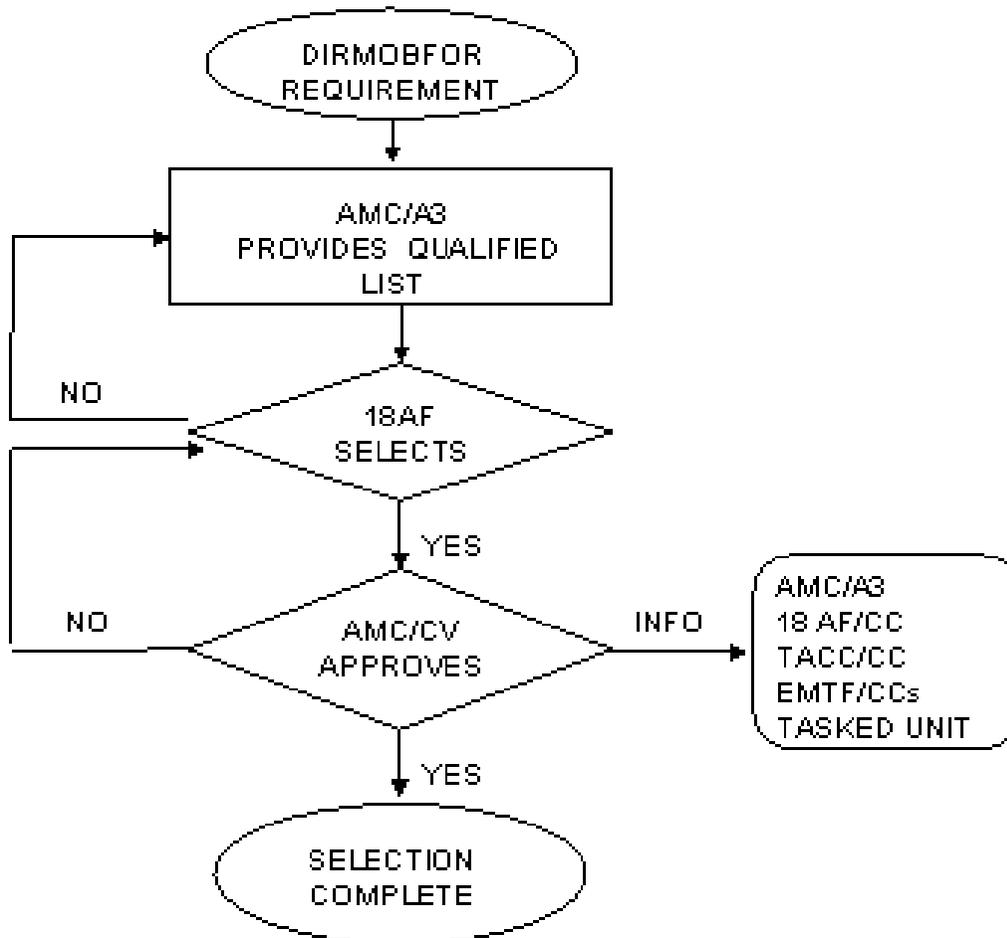
3.1.1. The DIRMOBFOR predesignation program allows USTRANSCOM to provide the most experienced and capable personnel to the theater as early as possible. It facilitates the DIRMOBFOR's participation early in the planning process. This process also ensures USTRANSCOM and AMC has a living list of DIRMOBFOR candidates for theater, contingency, natural disaster, or humanitarian relief operations. This list is maintained by HQ AMC/A31 and is updated as necessary.

3.1.2. AMC/A31 will be the MAJCOM staff point-of-entry for coordinating the DIRMOBFOR selection process. A31 will forward DIRMOBFOR nominees to 18AF through the MAJCOM staff process.

**3.2. Contingency Selection Process.** The nomination/selection process varies between Joint and USAF only operations. HQ AMC/A31 is responsible for ensuring this process is followed.

3.2.1. USAF Only Process: (see [Figure 3.1.](#))

Figure 3.1. Air Force Only Operation DIRMOBFOR Nomination/Selection Process.



3.2.1.1. DIRMOBFOR request is forwarded to HQ AMC/A3 for staffing.

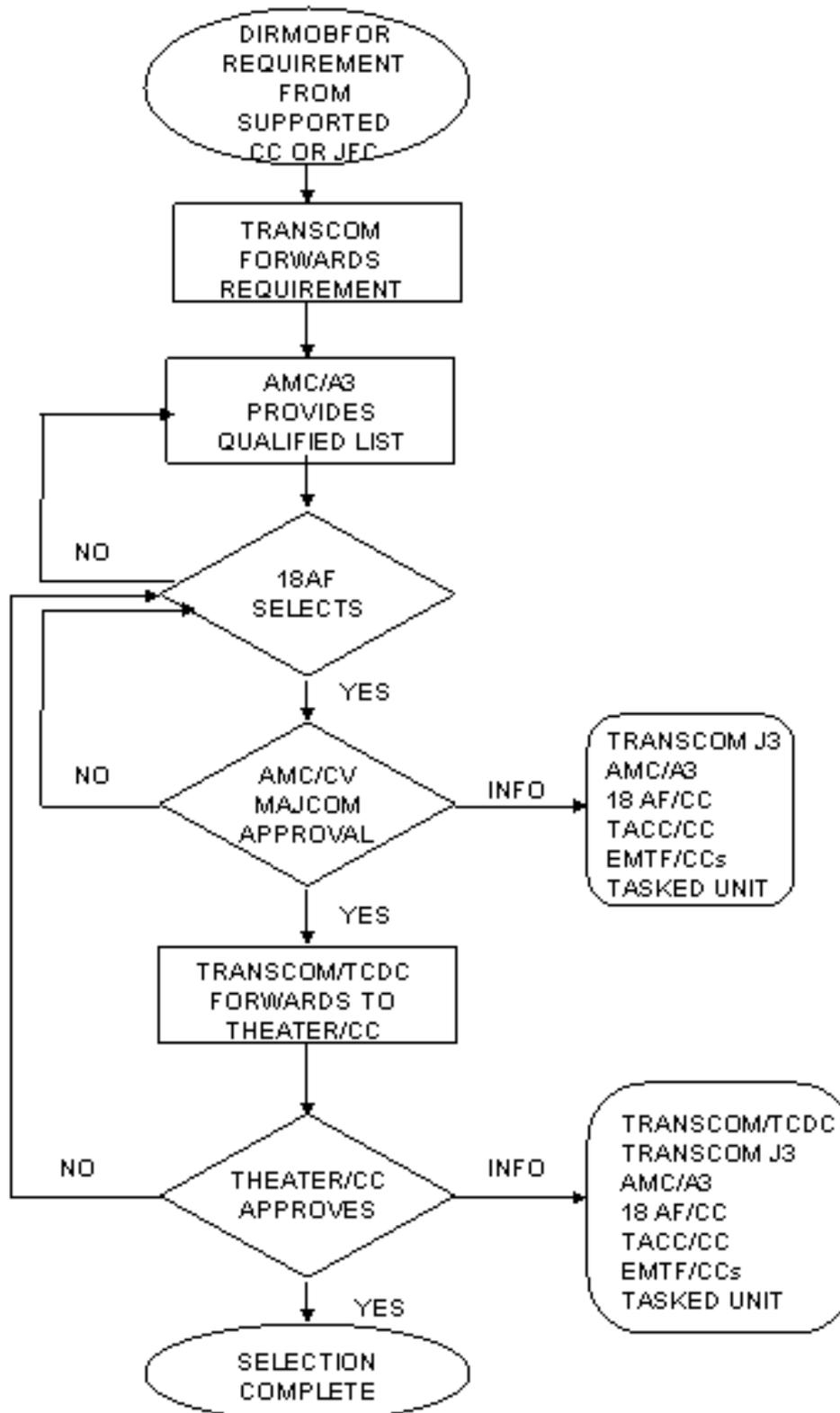
3.2.1.2. AMC/A31 coordinates with AMC/A11 and provides 18 AF/CC a list of qualified and available DIRMOBFORs for selection.

3.2.1.3. 18 AF selection is forwarded to AMC/CV for approval.

3.2.1.4. Following AMC/CV approval, an information copy is sent to AMC/A3, TACC/CC, EMTF/CCs, and tasked unit.

3.2.2. Joint Operations Process: (see [Figure 3.2.](#))

Figure 3.2. Joint Operations DIRMOBFOR Nomination/Selection Process.



- 3.2.2.1. USTRANSCOM forwards DIRMOBFOR request to HQ AMC/A3 for staffing.
- 3.2.2.2. AMC/A31 coordinates with AMC/A11 and provides 18 AF/CC a list of qualified and available DIRMOBFORs for selection.
- 3.2.2.3. 18 AF selection is forwarded to AMC/CV for MAJCOM approval.
- 3.2.2.4. AMC/CV will forward nominated DIRMOBFOR to USTRANSCOM/TCDC. An information copy is sent to, TCJ3, 18 AF/CC, AMC/A3, TACC/CC, EMTF/CCs, and tasked unit.
- 3.2.2.5. USTRANSCOM/TCDC will forward the nominated DIRMOBFOR to the theater commander for acceptance.

**3.3. Exercise Selection Process.** This process is the same as for contingencies with the following additions:

- 3.3.1. Requests for a DIRMOBFOR should be received not later than 150 days prior to the first day of the month the deployment begins, and the DIRMOBFOR should be identified 30 days prior to the first senior level planning or coordinating events. The DIRMOBFOR should be selected as soon as possible to allow participation in the planning process and prior to validation of the transportation requirement (Force Flow Data). This should allow the DIRMOBFOR to attend the middle and/or final planning conferences.
- 3.3.2. Once identified, the DIRMOBFOR must select a support staff. This staff consists of a deputy, one airlift pilot, one tanker pilot, and two information management personnel. Liberal rank and Air Force specialty code (AFSC) substitutions are authorized as mission requirements dictate. Additionally, it may sometimes be beneficial to include an AMC security forces expert to address security concerns at mission support locations and to coordinate with JTF Force Protection staff members. In such an instance, the DIRMOBFOR may request staff augmentation through HQ AMC/SF (Director of Security Forces). Early selection of both the DIRMOBFOR and DIRMOBFOR staff will facilitate the training and planning necessary for a successful operation.

**3.4. Tasking.** The DIRMOBFOR and staff are tasked in the Air Mobility Tasking (AMT) message using UTC 9AAJE (See [Attachment 2](#)). The staff is usually tasked from resources within the DIRMOBFOR's home unit; otherwise, the HQ AMC functional manager sources the staff from other units.

**3.4.1. Deployed Orientation.**

- 3.4.1.1. Prior to actual deployment, the DIRMOBFOR will normally attend a one day orientation at Scott AFB, IL. The orientation includes USTRANSCOM, HQ AMC, and 18 AF/TACC functional area visits and briefings. If possible, the HQ AMC visit should include a visit to the TWG and attendance at a TWG Principal Meeting.
- 3.4.1.2. The EMTF's possess experience with operations in their respective regions. DIRMOBFOR correspondence with the appropriate EMTF is highly encouraged during pre-deployment preparations.
- 3.4.1.3. May be required to visit theater HQ for orientation/briefing.

## Chapter 4

### TRAINING

#### 4.1. Air Mobility Warfare Center Seminar.

4.1.1. The AMWC is responsible for conducting DIRMOBFOR initial training. The course objective is to prepare selected total-force senior officers to manage, monitor, and coordinate air mobility forces that deploy in support of an exercise, contingency, war, natural disaster, or humanitarian relief operation. Candidates should be colonel (selects), colonels, and flag officers with a high degree of air mobility expertise. Typical candidates are active duty and Air Reserve Component (ARC) wing commanders, vice wing commanders, operations group commanders, and operations group deputy commanders. The AMC goal for active duty units is to have at least 90 percent of wing commanders and 75 percent of vice wing commanders, operations group commanders, and operations group deputy commanders trained at any given time.

4.1.2. Candidates for the DIRMOBFOR class should have a high potential for serving as a DIRMOBFOR or Deputy DIRMOBFOR. HQ AMC/A31 allocates class slots based on forecasts of throughput requirements. Candidates may be submitted from AMC, 18 AF, Air Combat Command (ACC), Pacific Air Forces (PACAF), United States Air Forces in Europe (USAFE), Central Air Forces (CENTAF), Southern Air Forces (SOUTHAF), HQ AFRC, and HQ ANG. All organizations may submit one primary candidate and two alternates for each slot they are allocated. 30 days prior to class start date, AMC/A31 reallocates vacant slots on an “as needed” basis.

4.1.3. The course is conducted at the AMWC and at USTRANSCOM and AMC. The course is normally conducted twice each fiscal year.

4.1.3.1. Phase One consists of a 4-day seminar emphasizing command and control lines, C2 concepts, communications systems, cross tell with past DIRMOBFORs, exchanging problems/solutions, an exercise scenario, and other topics of interest.

4.1.3.2. In Phase Two, the students proceed to HQ AMC and USTRANSCOM for one day of briefings with USTC J3, AMC A3, TACC/CC, 18AF/CC as well as tours of the TACC and the USTC DDOC.

4.1.4. AMWC will forward names of seminar graduates to HQ AMC/A31 for retention in a command nominee data base. The list includes name and date of attendance.

## Chapter 5

### DISASTER/HURRICANE RELIEF DIRECTOR OF MOBILITY FORCES

**5.1. General.** The disaster/hurricane relief DIRMOBFOR is specifically trained in disaster/hurricane relief operations. His/her primary objective is to ensure requests for Department of Defense (DoD) airlift support to relief operations are expeditiously forwarded to the supported Combatant Commander, USTRANSCOM and AMC, for sourcing, validation and scheduling. Secondly, the DIRMOBFOR will be postured to satisfy the on-scene commander's relief requirements.

#### **5.2. Training.**

5.2.1. In addition to the training requirements listed in **Chapter 4**, the following will be scheduled:

5.2.1.1. Participation in regularly scheduled Defense Coordinating Officer (DCO) conferences.

5.2.1.2. Attendance in the DoD Emergency Preparation Course.

5.2.1.3. Visit to the regional CONUSA headquarters to establish a working relationship with the DoD Liaison to FEMA.

5.2.1.4. If possible, a visit to FEMA in Washington DC to meet with the FEMA Director and/or staff. This allows DIRMOBFOR to get a "macro level" feeling of how the agency views the nature and scope of an upcoming disaster, the strategy to cope with the disaster, and the FEMA director's intent or vision.

## Chapter 6

### COMMAND AND CONTROL COMMUNICATIONS

#### 6.1. General.

6.1.1. There are times when the DIRMOBFOR and staff will deploy to austere locations where robust communications systems are not available or have not yet arrived. In these situations, the DIRMOBFOR staff will deploy with a limited initial communications package specifically designed for the basic communications needs of the DIRMOBFOR.

6.1.2. The support element typically includes a Virtual Office System consisting of laptop computers, a color printer, scanner, Secure Telephone Equipment (STE) telephone, digital camera, Satellite Telephone, International Maritime Satellite (INMARSAT) terminal, and an Ultra-High Frequency (UHF) satellite communications (SATCOM) system.

6.1.3. HQ AMC/A31 maintains three communications packages at Scott AFB IL and will provide deployable trained support personnel to deploy with the communications package.

**6.2. Training.** Appointed members of the DIRMOBFOR staff will visit HQ AMC for initial hands-on training of the communications package. Training will be approximately 1 day and accomplished by trained support personnel assigned to HQ AMC/A31. Prior coordination with the HQ AMC/A31 branch chief is required to schedule all training.

**6.3. Tasking.** HQ AMC/A31 will task the DIRMOBFOR support element via the AMT using the 9AAJF UTC. Both the equipment and support personnel will deploy using a USTRANSCOM Unit Line Number (ULN) and are considered USTRANSCOM-assigned mobility forces supporting an 18AF-provided DIRMOBFOR. These assets do not CHOP and will re-deploy once the theater provides a permanent and robust communications capability. Communications package support personnel shall remain under the ADCON of the home station squadron commander and neither they nor their equipment are eligible for “follow-on” tasking in support of non-DIRMOBFOR requirements.

**6.4. Deployment Duration.** The communications package and support personnel shall only remain deployed until the requirement for a DIRMOBFOR is eliminated or a more robust communications capability is installed. HQ AMC/A31 will coordinate all personnel rotation and equipment movement actions with DIRMOBFOR staff members to ensure seamless communications capability.

MARK A. VOLCHEFF, Major General, USAF  
Director of Operations

**Attachment 1****GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFPD 10-2, *Readiness*

***Abbreviations and Acronyms***

**ACC**—Air Combat Command

**ADCON**—Administrative Control

**AFPD**—Air Force Policy Directive

**AFRC**—Air Force Reserve Command

**AMCI**—Air Mobility Command Instruction

**AMOCC**—Air Mobility Operations Control Center

**AMOG**—Air Mobility Operations Group

**AMOS**—Air Mobility Operations Squadron

**AMS**—Air Mobility Squadron

**AMT**—Air Mobility Tasking

**AMWC**—Air Mobility Warfare Center

**ANG**—Air National Guard

**AOC**—Air and Space Operations Center

**AOR**—Area of Responsibility

**ARC**—Air Reserve Component

**ATACC**—Alternate Tanker Airlift Control Center

**ATO**—Air Tasking Order

**C2**—Command and Control

**CENTAF**—Central Air Forces

**CJTF**—Commander, Joint Task Force

**COMAFFOR**—Commander, Air Force Forces

**COCOM**—Combatant Command

**CONUS**—Continental United States

**CP**—Command Post

**DDOC**—Deployment/Distribution Operations Center

**DIRMOBFOR**—Director of Mobility Forces

**DoD**—Department of Defense

**FEMA**—Federal Emergency Management Agency

**HQ AMC**—Headquarters Air Mobility Command

**INMARSAT**—International Maritime Satellite

**JFACC**—Joint Force Air Component Commander

**JTF**—Joint Task Force

**MAJCOM**—Major Command

**MHz**—Megahertz

**OPCON**—Operational Control

**PACAF**—Pacific Air Forces

**PDO**—Publications Distribution Office

**RAMCC**—Regional Air Movement Control Center

**SATCOM**—Satellite Communications

**SOUTHAF**—Southern Air Forces

**TACC**—Tanker Airlift Control Center

**TACON**—Tactical Control

**TPFDD**—Time-Phased Force and Deployment Data

**TTF**—Tanker Task Force

**USAF**—United States Air Force

**USAFE**—United States Air Forces in Europe

**USTRANSCOM**—United States Transportation Command

**UTC**—Unit Type Code

## Attachment 2

## UTC 9AAJE COMPOSITION

AFSC	AFSC Title	Gd	Amt
011A3Y	ALFT PILOT GENERAL	04	1
011A3Y	ALFT PILOT GENERAL	06	1
011T3Y	TANKER PLT GENERAL	04	1
090G0	GENERAL OFFICER	07	1
3A071	INFORMATION CRFT		1
3A051	INFORMATION JYMN		1