



DEPLOYMENT PLANNING AND EXECUTION

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AFI 10-403, Deployment Planning and Execution, 9 March 2001, is supplemented as follows. This supplement provides the basic AMC unique requirements to support contingency operations at all levels of command. This supplement applies to AMC gained Air Force Reserve Command (AFRC) and Air National Guard (ANG) units, upon activation.

SUMMARY OF REVISIONS

This interim change (IC) FY-02-1 provides guidance for paragraph changes to subject publication. A bar (|) indicates revised material from the previous edition.

1.4.1. HQ AMC/LGX is the integrator of overarching command deployment policy. Policy that affects AFRC units will be coordinated with HQ AFRC/LGX.

1.4.1.2. HQ AMC/LGX chairs the Deployment Process Working Group (DPWG) with representation from manpower (HQ AMC/XP), personnel (HQ AMC/DP), transportation (HQ AMC/DON/DOZ), medical readiness (HQ AMC/SG) and Tanker Airlift Control Center (TACC). Other functionals may be included as required.

1.4.8.1. (Added) AMC Functional Area Managers (FAMs) are responsible for notifying the AMC Wing, Group, or Squadron XPL/LGX, and AMC-gained FAMs that a tasking is being levied on their unit(s). A heads up to the tasked unit is authorized; however, valid taskings are routed to the respective host Wing/XPL/LGX responsible for base deployments or tenant Group/XPL/LGX office on non-AMC bases (AMSG or AMSS for OCONUS). FAMs are not authorized to verbally task.

1.4.8.2. (Added) When tasking normal day-to-day requirements, AMC functional area offices shall only source to host Wing/XPL/LGX, AMOG/XP, or Group/XPL/LGX offices on non-AMC bases (AMSG or AMSS for OCONUS). AMOG/XP offices will coordinate with the host Wing/XPL/LGX for valid taskings received from AMC. Wing/XPL/LGX, Group/XPL/LGX on non-AMC bases, or AMOG/XP then sources the unit(s) and individual level. AFRC taskings will be coordinated with the appropriate AFRC functional manager.

1.4.8.3. (Added) HQ AMC/LG has functional area managers and offices that provide Air Force Specialty Code (AFSC) management, unit type code (UTC) management, and tasking authority. The tasking functional manager is not responsible for the associated UTC. The accepted tasking mechanism in AMC is the AMT, which must be followed by the levy flow from HQ AMC/XPMSX or AEFC to base-level Manpower Office. It is recognized that time constraints may on occasion require AMC/LG to provide verbal taskings to the subordinate wings. LGRM and LGRC are authorized to verbally task AMC logistics personnel and equipment. In all cases, these verbal taskings will be followed by an Air Mobility Tasking (AMT) message. Shortfalls for LGRM directed taskings will be submitted in writing to AMC/LGRM as soon as possible after verbal tasking. Shortfall requests must be coordinated, as a minimum, with the LG and signed by the IDO. All AFRC/LG taskings will be coordinated with the appropriate HQ AFRC/LG FAM.

1.5.1.5. AMC exercise frequency will be IAW AMCI 10-204, Air Mobility Command Exercise Program; AFI 32-4001; and AFI 32-4001/AMC1. HQ AMC/DOP is the command OPR for the command's exercise program. Exercises for AFRC units will be accomplished by the appropriate AFRC NAF.

1.5.2.4. Establish a requirement for the IDO to conduct semi-annual staff assistance visits for all assigned units with a deployment commitment.

1.5.3. AMC units will use the Air Force Wide UTC Tasking and Availability Summary (AFWUS) to determine the most stringent deployment requirements for AMC units. AFRC units will use the AFRC AFWUS for their most stringent deployment requirements. The AFRC AFWUS can be found on the HQ AFRC/XPXX homepage.

1.5.3.1. Serves as the focal point for IDS and functional OPR for Logistics Module (LOGMOD) and Logmod Stand Alone (LSA). The AFRC Wing XP will be the POC for AFRC units.

1.5.3.2. Serves as the base focal point for all AMT requirements.

1.5.6. Transportation Squadron Commander (LGT/CC) or Aerial Port Commander (APS/CC).

1.5.6.2. Serves as focal point and provides training for CMOS or Global Air Training Execution System (GATES) and CALM or Automated Air Load Planning System (AALPS).

1.5.6.5. At AMC bases with fixed aerial ports, but without a Transportation Management Office (TMO), will provide a representative to the Deployment Process Working Group.

1.5.6.6. AMC bases with a host base aerial port squadron; the aerial port assumes the responsibility for deployment, only when the Transportation Management Office (TMO) is part of the aerial port.

1.5.6.7. (Added) At AMC bases where fixed aerial ports exist, base logistics and aerial port responsibilities will be divided between the base deployment organization and the aerial port. The IDO and base deployment organization will:

1.5.6.7.1. (Added) Direct and control all deployment activity

1.5.6.7.2. (Added) Perform joint inspections with aerial port on aircraft loads.

1.5.6.7.3. (Added) Furnish qualified load team augmentees to assist in loading and securing vehicles, equipment, and cargo onto aircraft.

1.5.6.7.4. (Added) Ensure the aerial port receives all deployment schedule of events and changes as appropriate.

1.5.6.8. (Added) Aerial Port responsibilities.

- 1.5.6.8.1. (Added) Provide technical assistance to the base in areas of loadplanning, documentation, cargo preparation, load marshalling, and in-transit visibility.
- 1.5.6.8.2. (Added) Conduct joint inspections and assume responsibility for cargo and its movement.
- 1.5.6.8.3. (Added) Assist the IDO in directing and controlling deployment activity following joint inspections. Establish a point of contact and ensure deployment actions are IAW the deployment schedule of events and IDO direction.
- 1.5.6.8.4. (Added) Provide escort for moving passengers and cargo on the flightline.
- 1.5.6.8.5. (Added) Brief aircraft loadmasters/boom operators and aircraft commanders.
- 1.5.6.8.6. (Added) Supervise loading and tiedown operations
- 1.5.11.3. Includes the accountability of transient personnel.
- 1.5.12.24. (Added) CE Readiness will brief deploying members on Mission-Oriented Protective Posture (MOPP) Levels, Alarm Signals, and disasters likely to occur at the deployed site. In addition, Readiness personnel will brief the characteristics and hazards of the deployed site NBC threat.
- 1.5.18.3. The DD Form 2766 and AF form 1042 (for flying status only) must be deployed with each deploying person. DD Form 2766 and AF Form 1042 may be hand carried by the individual or bulk shipped via courier in a properly sealed envelope with the following information on the package: "Sensitive Medical Information – To be opened by Medical Personnel Only", or hand carried by Squadron Medical Element (SME) personnel.
- 1.5.18.7. (Added) Provide and review pre- deployment medical questionnaires for all deployers, when pre-deployment questionnaires are required.
- 1.5.21. Responsible for building AMT-directed, short notice, deployment requirements in MANPER-B.
- 1.5.21.1. Coordinates with the IDO and UDMs to ensure appropriate units (vice the wing/group) are tasked in MANPER-B and making corrections as necessary.
- 1.5.21.3. Conveys MANPER-B levy requirements to the IDO and MPF. This is done via IDS and MANPER-B interface. Provide data to the wing XPL/LGX who then provides the tasking to the UDMs via LOGMOD.
- 1.5.22.1. Chaplains, in accordance with the Geneva Convention, will not bear firearms.
- 1.6.1. Unit commanders will ensure their unit is capable of supporting each UTC. They must also identify conflicts between DOC statements and the AFWUS to the wing plans office (XP), which will coordinate discrepancies with the appropriate FAM. ANG units will identify discrepancies between DOC statements and UMIS directly to HQ ANG/XOX. HQ ANG/XOX will then coordinate with the appropriate HQ AMC FAM to resolve disparities. AFRC units will coordinate with HQ AFRC/XPXX to resolve DOC and AFRC AFWUS discrepancies.
- 1.6.1.3. Ensure all personnel are trained for deployment IAW this AFI. In addition, all emergency-essential (E-E) civilians will be trained IAW AFI 36-507.
- 1.6.1.5. Unit commanders with a deployment commitment will designate and identify a UDM and alternates to the IDO.
- 1.6.1.11. AMC tenant units must ensure they are aware of all host unit deployment programs to include IDS implementation efforts.

1.6.2.3. AMC subject to deploy personnel must complete the following training/briefings as a minimum: AFI 51-401, Training and Reporting to ensure compliance with the Law of Armed Conflict, Personal and Family Readiness Briefings, Self Aid and Buddy Care Training according to AI 36-2238, and Force Protection Familiarization Training IAW AFI 31-210. Other deployment training for subject to deploy personnel is provided as resources permit.

1.6.2.2.8. (Added) See AMCPAM 36-4, Air Base Operability Training, for additional training information, and see AMCI 10-403 for additional deployment requirements.

1.6.2.5.10. (Added) All personnel deploying must possess an AFMAN 10-100, Airman's Manual.

1.6.2.5.11. (Added) Personnel deploying to a Medium or High Threat Area must possess an AFH 32-4014 Vol. 4, USAF Ability to Survive and Operate in a Nuclear, Biological, and Chemical (NBC) Environment.

1.6.2.5.12. (Added) Commanders deploying to a Medium or High Threat Area must possess an AFPAM 32-40-19, Chemical-Biological Warfare Commander Guide.

1.6.2.6. (Added) Deploying personnel must take a supply of personal items to cover the duration of the deployment. Consider taking additional supplies of certain items (for example, extra glasses, gas mask inserts, contact lens solutions, etc.) that may have limited availability at the deployment location.

1.6.2.6.1. (Added) Attachment 5 includes recommendations for personal clothing/hygiene items for deployments. Units must develop and standardize use of a similar list at wing level. At execution ensure requirements are met.

1.6.2.6.2. (Added) The IDO/DCC will coordinate with the installation medical treatment facility to obtain antidotes and pretreatment tablets, as directed by the tasking message. Once deployed, it is the local commander's responsibility to ascertain current threat status, and balance mission needs with administration of nerve agent pretreatment tablets.

1.6.3. GO81 can be considered an Air Staff-directed automated system.

1.8.1. The DPWG will be chaired by the IDO and will meet at the discretion of the IDO, but not less than semi-annually.

2.4.1.4. Mobility bags requirements are identified in Attachment 5.

2.4.1.5. See AMC Pamphlet (AMCPAM 31-1) and Attachment 5 for weapons and ammunition requirements.

2.9.1.1. AMC aerial port load planners are exempt from the AMC Affiliation Course requirement.

2.12.2. (Added) Units must publish or revise their IDP guidance within 6 months after any of the following: activation of a new unit, a major change in manpower or equipment authorizations which results in changes to installation deployment policy or process, a unit move or mission design series (MDS) conversion by a tenant or subordinate unit, or receipt of deployment guidance or changes from AF/ILXX or AMC/LGXW. AFRC units on AFRC bases will be allowed, to publish/revise their IDP within one year.

2.12.3. (Added) Frequency and scope of local exercises will be determined IAW AMCI 10-204, AFI 32-4001, and AFI 32-4001/AMCI. Conduct exercises in which all deployable UTCs listed in the AFWUS, i.e. those coded as a "D" series UTC in the NSUTC column, are processed for deployment at least once a year.

3.1.1. AMC Functional Area Office. HQ AMC/LG has functional managers and offices that provide Air Force Specialty Code (AFSC) management, unit type code (UTC) management, and tasking authority. The tasking functional manager is not necessarily responsible for the associated UTC. The accepted tasking mechanism within AMC is the AMT, which must be followed by the levy flow from HQ AMC/XPMSX or AEFC to base-level Manpower Office. LGRM will coordinate with the tasking FAM prior to releasing the AMT. It is recognized that time constraints may, on occasion, require HQ AMC/LG to provide verbal taskings to the subordinate wings. LGRM is authorized to verbal tasking authority of all AMC logistics personnel and equipment. In all cases, these verbal taskings will be followed by an AMT message. Maintenance Recovery Teams (MRTs) Policy: the Logistics Readiness Control Branch (LGRC) tasks MRTs. The initial tasking will be via telephone to the tasked unit's Maintenance Aircraft Coordination Center (MACC). LGRC is authorized to verbally task all MRT requirements through appropriate channels. Verbal tasking will be followed by a written tasking in the next published AMT. HQ AMC/LG will coordinate AFRC taskings with appropriate HQ AFRC/LG functional manager.

3.3.2. When a wing/tasked unit/installation does not possess sufficient qualified personnel to support a tasking, they will request relief by submitting a shortfall request from the installation deployment office to TACC/XOP and the respective AMC tasking FAM. These messages will be transmitted as soon as possible, but not later than 6 hours after tasking. Logistics shortfall requests will be faxed to HQ AMC/LGRM, which is the approval authority for all logistics personnel/equipment shortfalls. AFRC wings will coordinate shortfalls with appropriate HQ AFRC FAM.

3.4.1. The Tanker Airlift Control Center (TACC) is AMC's execution agency. It will task all operational units. The wing IDO, XPL, or equivalent office as the wing/unit commander's representative is the central receiving and focal point for all the wing's deployment taskings. AFRC unit taskings will be coordinated with the appropriate HQ AFRC FAM.

3.4.1.1. (Added) The primary method of tasking the wing is through the daily AMT message. The AMT will flow to the wing's IDO, XPL, or equivalent office and the corresponding command post (a 24-hour point of contact). In the event of a short-notice tasking, verbal coordination between the TACC and wing XPL/LGX is authorized with the verbal tasking confirmed, in writing, on the next AMT. It is vital that all tasking information, including verbal pre-coordination between TACC, FAMs and tasked units, be provided to the wing XPL/LGX.

3.4.1.2. (Added) The TACC will make all deployment information available to the wing XPL/LGX as soon as possible after notification. The IDO, XPL, or equivalent office, should perform the tasking analysis during the initial stages of notification.

3.4.1.3. (Added) To the maximum extent possible all taskings must be identified by PID, UTC, and ULN; this information is required to create transportation control numbers (TCNs) and provide other critical data elements which are required to use IDS.

3.4.2. Logistics problems and shortfalls resulting from logistics taskings in the AMT that can't be resolved at the local level will be forwarded by the host Wing/XPL/LGX, AMOG/XP, or Group/XPL/LGX on non-AMC bases (AMSG or AMSS for OCONUS) office to HQ AMC/LGRM. HQ AMC/LGRM is responsible for resolving all logistics problems. HQ AMC/LGRM is responsible for ensuring any subsequent tasking changes are correctly coordinated and transmitted in the AMT, TPFDD, and MANPER LEVY FLOW systems. AFRC units logistics problems will be coordinated with appropriate HQ AFRC FAM.

3.7. “Shortfall Process During Deployment Execution:” "UTC Shortfall/Individual Augmentee (IA) Reclama (Personnel). There are two types of personnel UTC shortfall: 1) a wing /unit/installation cannot support the entire UTC; and 2) a wing/unit/installation can support part of the tasked UTC, but cannot fill one or more of the AFSC requirements within the UTC. A personnel IA reclama is submitted when a wing/tasked/unit/installation cannot meet an IA tasking." AFRC units will coordinate equipment/personnel shortfalls for AEF requirements with the HQ AFRC AEF Cell.

3.7.3. (Added) UTC Personnel Shortfall and IA Reclama Procedures for ECS. The following is IAW AEF shortfall and reclama implementing guidance. For complete AEF shortfall/reclama procedures, reference USAF/XO memorandum located on the AEF Website: <https://aefcenter.acc.af.mil/ecs/>.

3.7.3.1. (Added) Replacements. Replacements occur when a unit or individual must return to home station out-of-cycle of the established rotation policy or before the tasked TDY period is completed. The AMC functional manager must approve replacements.

(NOTE: There are some billets, which are not tasked through the AEF Center (i.e., PALACE ENVOY billets are tasked through AFPC). For those cases, the appropriate tasking agency will be involved in the shortfall/reclama process instead of the AEF. Additionally, once the AMC FAM exhausts all MAJCOM resources, then they will notify their Air Staff counterpart (if appropriate), AMC/DPXCA, and TACC/XOPM. XOPM will mark the UTC as “unsourced” in JOPES (“X” code in Providing Organization “G”).)

3.7.3.2. (Added) AD UTC Personnel Shortfall and IA Reclama Instructions. Prior to submitting a shortfall/reclama, commanders will first request the deployed commander waive the requirement (e.g., line remark, SEI, grade, etc.), permit substitutions or billet vacancies as specified in AFI 10-215.

3.7.3.2.1. (Added) If the deployed commander approves a waiver to a requirement, the tasked commander will certify on the tasking letter to the Personnel Readiness Function (PRF) their member is qualified and trained to meet the requirement. The PRF will route the approved waiver request via message, e-mail, or fax, to the deployed PERSCO team.

3.7.3.2.2. (Added) If the request is denied, the commander will submit the shortfall/reclama request through the wing commander or senior on-station AMC commander to the appropriate AMC FAM with information copy to AMC DPX and XPM. The wing commander approved request must include coordination with wing manpower, IDO, and the MPF, as a minimum. This written submission (message, e-mail, facsimile) will include PID, ULN, line number, UTC, line remark(s), DRI, AFSC, and specific justification for each shortfall/reclama position or billet.

3.7.3.2.3. (Added) The AMC FAM will verify and, if they concur, will source the needed billet(s) from the next available unit postured with that UTC IAW standard AEF priorities or, for an IA, the unit with the most eligible/qualified member. If the AMC FAM exhausts all MAJCOM resources then the shortfall is submitted to AMC/XPM for MAJCOM shortfall/reclama action. XPM will notify DPXCA of their actions.

3.8.1. (Added) Upon execution, the DCC will send coordinated equipment departure messages (see **Attachment 15 (Added)** for format) to HQ AMC TACC/XOP and the appropriate FAM. This message must transmit within 6 hours of departure. **NOTE:** This message states that requirements tasked in the AMT were deployed. However, if any deviations from the AMT occurred, identify additions and deletions by TCN, UTC, deployment echelon code, and item name. Ensure proper classification of this message.

4.4. AMC units may utilize CALM or Automated Air Load Planning System (AALPS) to prepare load plans.

4.4.2. The DCC will send a copy of the load plan to the PDF for inclusion in the troop commander's package.

4.15. AALPS may be substituted for CALM with no loss of continuity of the IDS.

5.2.2. For steady-state AEF taskings, the DRMD is transmitted to the base from the AEFC. For AMC exercises, AMC/IG taskings, and AMC directed deployments, it is transmitted by AMC/XPM.

5.3.3. DRMD Waiver. Tasked commands and units must comply with the requirements specified in the DRMD; however, tasked commanders can request the deployed commander to waive the DRMD requirements. Such requests must be routed through the PRF, to the deployed PERSCO Team and commander. If the deployed commander approves the request, the PERSCO Team will inform the tasked commander and PRF by message and info the appropriate MAJCOMS. If appropriate, the deployed commander may want to consider modifying the DRMD to reflect this change. If the deployed commander disapproved the request, the tasked commander must fill the requirement as specified in the DRMD. Tasked commanders should consider waivers prior to submitting shortfalls or reclaims.

6.1.2.1. AALPS may be substituted for CALM. The AMC aerial port system may be used instead of CMOS. AFRC units will deploy using CMOS.

6.4.3. (Added) Medical information is turned over to deployed location medical personnel by troop commander, courier or individual.

7.4.4.1.11. AALPS may be substituted for CALM.

A5.2. (Added) Training for 2T2XX, Air Transportation Specialist will be AMCI 24-101, Volume 22. Frequency of Hazardous Cargo Training will be IAW AFJAM 24-204, Attachment 25.

A5.3. (Added) Mobility Bag Requirements.

A5.3.1. (Added) Bag Authorizations:

A5.3.1.1. (Added) Mobility bag requirements are equal to each manpower requirement reflected in the deployable UTCs listed in the Air Force Wide UTC Availability and Tasking Summary (AFWUS). Most stringent taskings for each wing should be used to compute the overall number of mobility bags required to support the deployment process.

A5.3.1.2. (Added) The IDO will assess deployment taskings and inform the COS of the mobility bag requirements (supply managed and unit managed) quarterly. Limit requirements reconciliation between the IDO and the COS to once each quarter unless total base requirements change by more than 20 percent. Units who manage their mobility bags will validate mobility bag requirements with the IDO using the above criteria. Mobility bags stored in the mobility bag element are required a 10 percent additive stock to offset changes in tasking and tariff sizing requirements.

A5.3.1.3. (Added) D-Bags: Requirement for deployable aircrew members. (For specific guidance, see AMCI 10-403)

A5.3.1.4. (Added) Gas mask requirements are determined by taking the most stringent taskings of the wing, identified in the total manpower requirements reflected in the deployable UTC's listed in the AFWUS, and multiplying by the mask basis of issue (BOI) of 1.5 percent. 100 percent of the primary UTC position holders (identified to deploy) will deploy with the gas mask they have been fit tested on.

This may be done by long term issue or storing the masks by name and squadron. The mobility bag element will store the remaining percentage of gas masks to support other deploying personnel (subject to deploy) and to offset changes in taskings and tariff sizing requirements. Gas masks will also require a 10 percent additive stock.

A5.3.2. (Added) Mobility Bag Management:

A5.3.2.1. (Added) HQ AMC/LGSW manages the mandatory contents of standard AMC mobility (A, B, and C-1) bags. Substitutions are allowed as specifications meet or exceed the standard issue item. For any questions, contact HQ AMC/LGSW. Base supply mobility bag elements, for accountability purposes, will order all standard mobility bag assets. Some units may require more than the standard BOI for specific mobility bag assets. These circumstances will be justified in writing and coordinated with HQ AMC/LGSW for approval. Once approved, the increased requirements will be added to the overall requirements. However, the mobility bag element is still responsible for the accountability and tracking of these assets. The mobility bag element will file all approved requests to support the increase in requirements.

A5.3.2.2. (Added) Personnel deploying on Southwest Asia Deployments or when tasked in an OPORD/AMT will deploy with the appropriate desert clothing/equipment IAW this supplement. Method to order, store, and issue is a Wing option (based on current inventories, future requirements, and deployment history). Wing's can continue to maintain an E-bag inventory, but can also allow for the use of National Industry for the Blind/National Industry for the Severely Handicapped (NIB/NISH) to stock and issue non-returnable assets which could drive your storage requirements down to a safety level of 10% or even less on the expendables depending on the responsiveness of NIB/NISH and your wartime response times requirements. Returnable items should not be duplicated in an A-bag and E-bag.

A5.3.2.3. (Added) Store mobility bag assets to expedite deployment and ensure the issue of serviceable, sized equipment (within tariff-sizing capabilities). The storing activity (COS or using activity) may store mobility assets in pre-built bags, bulk by item, or any combination which best satisfies mission requirements and accountability. Local policy may be written to allow for organizations to store and maintain mobility bags up to the number of mobility positions held by that specific organization. This policy must specifically outline all responsibilities and actions to be performed by the storing organization. MICAS will be utilized by the storing organization for the tracking and accountability of the mobility bags. Supply mobility bag element is the hub for all mobility bag related aspects at each specific base.

A5.3.2.3. (Added) A viable shelf life program is essential to ensure the serviceability of the mobility bag assets. All applicable T.O.'s, formal messages, and information obtained from the Army Electronic Product Service (AEPS) will be used to govern the shelf life program.

A5.3.2.4. (Added) AF Form 2032, **Inspection Extension**, will be attached to all items issued with a shelf life to manage and monitor expirations, replacement orders, and inform the deploying individual of the serviceable status on the specific item. All shelf life and serviceability information must be passed from the supply mobility bag element to all storing organizations to ensure serviceability. Whenever possible, items will not be issued for deployment if the planned deployment time will exceed the shelf life expiration date.

A5.3.2.5. (Added) Gas mask serviceability checks will be in accordance with the applicable T.O. Documentation of such serviceability checks must be present on the 1574, serviceable tag. When gas masks are issued to individuals, regardless of storage location, it is the individual's responsibility to inspect the serviceability of the gas masks. When the individual turns gas mask back into supply, the responsibility for serviceability inspections shifts again to the supply mobility element personnel.

A5.3.3. (Added) Mobility Bag Funding:

A5.3.3.1. (Added) A and B mobility bag assets are O & M funded. C-1 bag assets are funded through the Program Operation Memorandum (POM). Base level CE is the OPR for the POM. All units will budget for A and B mobility bag shortfalls in their annual financial plan. All active duty CWDE requirements, regardless of MAJCOM, will be reported and forecasted through the host MAJCOM for support. This covers all active duty tenant units and geographically separated units. Guard and Reserve tenant units will have to report all CWDE requirements into their higher headquarters for support because they fall under Program Element Code's 55165 and 55166 until further notice.

A5.3.2.2 (Added) Personnel deploying on Southwest Asia deployments or when tasked in an OPOD/AMT will deploy with the appropriate desert clothing/equipment IAW this supplement. Method to order, store, and issue is a wing option (based on current inventories, future requirements, and deployment history). Wings can continue to maintain an E-bag inventory, but can also allow for the use of commercial vendors to stock and issue non returnable assets which could drive your storage requirements down to a safety level of 10% or even less on the expendables depending on the responsiveness of commercial vendors and your wartime response times requirements. Returnable items should not be duplicated in an A-bag and E-bag.

A5.3.3.3. (Added) When a mobility bag is returned with missing (returnable) assets, the individual's unit will be charged. Units requiring assets above and beyond the current AFWUS requirements will be financially obligated for the purchase of such assets (O&M funded). Unique sizing requirements not already covered by the current tariff sizing used by the mobility bag element will also be the responsibility of the using organization to fund.

A5.3.3.4. (Added) The supply mobility section and the life support flight will coordinate all C-1 and D-bag requirements with the base civil engineer readiness flight prior to submission to HQ AMC. The CE readiness flight will validate requirements before releasing O&M funding from PE 27593.

A5.3.4. (Added) Mobility Bag Inventory Reporting:

A5.3.4.1. (Added) The Supply mobility element will update the MICAS Program for the base and report monthly. Submit report to HQ AMC/LGSW at the beginning of each month. HQ AMC/LGSW uses the monthly reports from all AMC bases to determine mobility bag posture and funding requirements. This report is designated Emergency Status Code C-1, continue reporting during emergency conditions, priority precedence. Submit data requirements assigned to this category as prescribed or by any means to ensure arrival on the established due dates. Continue reporting during MINIMIZE.

A5.3.4.2. (Added) If users manage their own mobility bags, they will have no less than the standard mobility bag contents. Users who manage their own bags will be responsible for inspection and shelf-life control IAW appropriate technical order requirements regardless of storage method used.

A5.3.4.3. (Added) The supply mobility bag section is responsible for the tracking and accountability of all standard mobility bag assets at each of their respective bases. The mobility section will also identify all standard mobility bag funding requirements in the monthly report and forward to HQ AMC/LGSW. Requirements for units storing their own bags should be included. CWDE requirements will be added into the monthly report for all active duty tenant units. Units storing their own bags must report all assets to supply prior to monthly reporting deadline for consolidation. This report will also include excesses that may be utilized for redistribution throughout the command to satisfy critical shortfalls. If excess cannot be redistributed, owning base may request to turn in assets through normal supply channels. Approving authority for turn in of standard mobility bag assets is HQ AMC/LGSW.

A5.3.5. (Added) Individual Responsibility:

A5.3.5.1. (Added) Individuals assigned to travel via commercial transportation and who are carrying a CWDE mobility bag with them, may be required to open the mobility bag for security inspections along the route. These security checks should consist of a nondestructive visual inspection. This inspection does not affect the shelf life or usability of the CWDE equipment. If the chemical suit bag is opened for inspection, it should be resealed as soon as practical, preferably on the spot, with 2 inch duct tape. The date of the sealing will be written across the tape with an indelible black or blue marker. If any material damage or destruction to CWDE occurs during the inspection, report the damage to the supervisor on duty at the security checkpoint. Upon arrival at your port or duty station, report the damage to your supervisor, and turn the damaged A,B, or C bag equipment into supply for replacement.

A5.3.5.2. (Added) Serviceable, non-returnable mobility bag items retained by an individual will NOT be duplicated in a mobility bag upon subsequent deployments. All individuals must maintain non-returnable items for future deployments and should be briefed upon receipt of gear. Supply mobility bag elements will track the issue of all non-returnable assets to ensure duplicates are not issued upon subsequent deployments. Normal wear and tear may be reissued at the discretion of the COS.

A5.3.5.3. (Added) In addition to items required in A, B, C-1, and D-bags, personnel must take a supply of personal items to cover the duration of the deployment. The following is a list of recommended personal items for deployments:

- a. Three sets of BDUs and field jacket (preferably gortex) destination dependent.
- b. Extra bath/laundry soap.
- c. Sewing kit and material to repair material.
- d. Plastic bags to protect clothing from the environment.
- e. Bed sheets.
- f. Extra toiletry items such as: foot powder, sun block, toilet paper, toothpaste, comb, band-aids, deodorant, nail clippers, aspirin and other over the counter medications, and personal hygiene items.
- g. Powders to flavor water. (Water will be available but may have an unfavorable taste).
- h. Pocket-sized games/paperback books or other small entertainment items.
- i. Extra socks, T-shirts, underwear.
- j. Small rug or mat for under the sleeping cot.
- k. Flashlight with extra batteries.
- l. Sunglasses and prescription eyeglasses, as required.
- m. Mirror, shaving supplies and hair grooming items.
- n. Gloves with inserts.
- o. Head gear (stocking or ball cap).
- p. Civilian clothing.
- q. Extra boots.
- u. Airman's Manual (AFMAN 10-100)
- r. USAF ATSO in a NBC environment (AFH 32-4014, Vol.4)

- s. *Two-inch wide duct tape.
- t. *Permanent Marker.

NOTE: *Items are needed in case CWDE assets are opened for security checks at the airport terminals. If the CWDE bag is opened for security checks, use duct tape to immediately reseal the bag. Use the permanent marker to mark the date on the duct tape that the bag was opened and resealed.

A5.3.8. Mobility Bag Contents:

A5.3.8.1. A-Bag Required Contents :

ITEM	NSN	QTY
A-3 KIT BAG (returnable)	8460-00-606-8366	1
CANTEEN (returnable)	8465-01-115-0026	1
CANTEEN CAP (returnable)	8465-00-930-2077	1
COVER, CANTEEN (returnable)	8465-00-860-0256	1
CUP, CANTEEN (returnable)	8465-00-165-6838	1
FORK, MESS (returnable)	7340-00-243-5391	1
HELMET, KEVLAR (returnable)	8470-01-092-7525	1
INSECT REPL, AEROSOL (returnable, if unused)	6840-01-278-1336	1
KIT, FIRST AID (returnable, some contents may need replaced if used)	6545-01-094-8412	1
KNIFE, MESS (returnable)	7340-00-240-7436	1
PAN, MESS (returnable)	3740-00-242-5110	1
PONCHO (returnable)	8405-01-100-0976	1
POUCH, AMMO (returnable)	8465-00-001-6482	1
SLEEPING BAG (returnable)	8465-01-033-8057	1
SPOON, MESS (returnable)	7340-00-243-5390	1
WEB BELT (returnable)	8465-01-120-0674	1

A5.3.8.2. B-Bag Required Contents:

ITEM	NSN	QTY
A-3 KIT BAG (returnable)	8460-00-606-8366	1
LINED FIELD CAP (returnable, washable if used)	8415-01-099-7843	1
MITTEN SET (returnable)	8415-00-782-6715	<u>1</u>
MUKLUK INSERT (returnable, washable if used)	8430-01-057-3503	<u>1</u>
MUKLUKS (returnable, washable if needed)	8430-01-061-5213	<u>1</u>
N3B PARKA (returnable)	8415-00-376-1657	<u>1</u>
SOCKS, WOOL (non-returnable if used)	8440-00-153-6718	<u>3</u>

NOTE: If B-bag assets are issued to the base populous, these items will not be duplicated in a B-bag (this may actually eliminate the requirement for the storage of B-bags). Ensure assets are readily available for deployments.

A5.3.8.3. C-1 Bag Required Contents:

ITEM	NSN	QTY
# overgarment	8415-01-137-(1700-1707)	2
A-3 Bag	8460-00-606-8366	1
Filter CANISTER	4240-01-119-2315	4
Hood	4240-01-189-9423	4
# Gloves, Chemical	8415-01-138-(2497-2500)	4 pair
# GVO Boots	8430-01-317-(3374-3385)	2 pair
M8 Paper	6665-00-050-8529	1
# Cotton Inserts	8415-01-138-(2494-2495)	4 pair
M9 Tape	6665-01-226-5589	1
Decon Kit (M291)	4230-01-276-1905	2
Decon kit (m295)	6850-01-357-8456	2
# Mask	4240-01-415-(4239-4241)	1
* Canteen	8465-01-115-0026	1
* Canteen Cap	8465-00-930-2077	1
* Helmet	8470-01-092-7525	1
* Web Belt	8465-01-120-0674	1

NOTE: *Items will be placed in the C-1 bag if an A-bag is not issued. These assets must accompany the C-1 bag due to life sustainment issues.

NOTE: #Sized items. Size reflected by NSN.

NOTE: All CWDE assets are returnable. If items are utilized they will be replaced upon return of the C-1 bag by the mobility bag element. Contingency may be charged for the replacement of these assets consumed by processing the replacements against an account that is set up with the contingency Emergency and Special Processing (ESP) code.

A5.3.8.4. D-Bag Required Contents: D-Bag items outline aircrew chemical defense requirements for AMC aircrews as specified in AMCI 11-301. For specifics see AMCI 10-403.

A5.3.8.5. Suggested E-Bag Contents:

ITEM	NSN	QTY
A-3 KIT BAG	8460-00-606-8366	<u>1</u>
ARMOR, COV, DES	8470-01-327-8546	<u>1</u>
BOOTS, DESERT, steel toed	8430LP	<u>1</u>
CANTEEN, COV, DE	8465PCCR82	<u>1</u>
GOGGLES, DESERT	8465-01-328-8268	<u>1</u>
HARNESS, SUS, DES	8465PEBB85(06)	<u>1</u>
HAT, DESERT	8415-01-327-4828	<u>1</u>
HELMET COV, DES	8415-01-327-4824	<u>1</u>
PANTS, DESERT	8415-01-327-5329	<u>3</u>
PARKA, DESERT	8415-01-325-6435	<u>1</u>
POUCH AMMO, DES	8465PALC23(06)	<u>1</u>
SHIRT, DESERT	8415-01-327-5300	<u>3</u>
UNDERWEAR BOT	8415-00-782-3226	<u>3</u>
UNDERWEAR TOP	8415-00-270-2012	<u>3</u>
WEB BELT	8465PNPB826	<u>1</u>

NOTE: Supply source for local purchase items is Brigade Quartermaster, 1-888-276-4700. Source of supply for the desert steel toed boots is Belleville Shoe company, 1-800-376-6978 or bellevilleshoe.com.

A5.3.8.5. Below is a suggested tariff sizing list to use when configuring E-bag requirements for Parkas/Shirts/Pants:

xs-r	1%
s-s	3%
s-r	12%
s-l	4%
m-s	6%
m-r	33%
m-l	10%
l-s	4%
l-r	16%
l-l	6%
xl-s	1%
xl-r	3%
xl-l	1%

A5.4. (Added) Arming Requirements.

A5.4.1. (Added) A Concept of Operations (CONOPS) or tasking message provides the arming requirements for deploying personnel. The CONOPS or tasking message describes the arming requirements, the anticipated tasks that armed members will perform, and the command and control elements.

A5.4.2. (Added) One weapon will be available for each manpower requirement reflected in the deployable conventional UTCs (does not include SIOP) listed in the AFWUS (UMIS for ANG and WMP-III for AFRC), except as otherwise stated in the medical ANGIs and chaplain AFIs. Security Forces weapons requirements (multiple weapons) are identified in appropriate logistics details (LOGDETS). AF Catalog (AFCAT) 21-209, *Ground Munitions*, lists ammunition requirements.

A5.4.3. (Added) Allowance Standard (AS) 538 determines the type of weapon assigned to each position. However, the MAJCOM UTC Functional Area Manager (FAM) may determine the type of weapon(s) based on the UTC requirements. FAMs must ensure table of allowance AS 538 is updated as soon as possible to identify any unit peculiar weapons they task/source.

A5.4.4. (Added) Everyone assigned to a deployment position as determined by the AFWUS (UMIS for ANG/AFRC and AFRC/AFWUS for AFRC) will complete weapons qualification IAW the training priorities, established in AFI 36-2226, except as otherwise stated in the medical and chaplain AFIs.

A5.4.5. (Added) The person filling the deployment position have priority for Group "B" and Group "C" status, IAW AFI 31-207, *Arming and Use of Force by Air Force Personnel*, and AMC Pamphlet 31-1, *Air Mobility Command Arming Policy*.

A5.4.6. The wing commander will ensure each unit or squadron establishes an annual weapons familiarization program for personnel in Group "C" status. This familiarization is in addition to weapons qualification training provided by Combat Arms (CA) and is conducted by personnel within the unit as designated by the wing commander. Combat Arms Training and Maintenance personnel are available to

train unit-training personnel to perform this task. As a minimum, this familiarization will consist of weapons safety, loading the weapon, clearing ammunition from the chamber and barrel procedures, disassembly and assembly, functional check, care and cleaning, and a visual inspection. Weapons familiarization training will be documented on AF Form 797 or 1098 in the individual's OJT record.

A5.4.7. The training objective is to increase weapons safety by refreshing the skills and knowledge of weapons-qualified personnel in handling weapons. Training events will not be annotated until unit trainers observe a HANDS-ON demonstration of this capability. **NOTE:** ARC associate units will be provided an approved lesson plan that covers all weapons familiarization-training requirements. AFC weapons familiarization training will be documented on the AF Form 1098, **Special Task Certification and Recurring Training**.

A5.5. (Added) Passport Requirements.

A5.5.1. (Added) AMCI 36-2102, *Passports and Visas*, gives guidance on passport eligibility and application process. If information in AMCI 36-2102 and this instruction conflict, the guidance in AMCI 36-2102 will take precedence. The following personnel are authorized official passports:

A5.5.2. (Added) All aircrew members and crew chiefs.

A5.5.3. (Added) All personnel assigned to air mobility operations groups and personnel assigned to air mobility support groups/squadrons as designated by the commander.

A5.5.4. (Added) All aeromedical evacuation crewmembers, critical care air transport team members, and all members of aeromedical evacuation command and control elements (aeromedical evacuation control teams, aeromedical evacuation liaison teams, and aeromedical evacuation support teams).

A5.5.5. (Added) Personnel required to support PHOENIX BANNER or PHOENIX SILVER missions.

A5.5.6. (Added) All tanker airlift control element core personnel.

A5.5.7. (Added) Maintenance personnel whose duties require frequent TDY overseas to perform en route maintenance (recovery or en route support teams). Unit commanders determine which maintainers are eligible for passports.

A5.5.8. (Added) All aerial port squadron personnel: Not applicable to AMC-gained AFRC personnel, except those designated by unit commander for a specific mobility requirement. Also not applicable to AMC-gained ANG personnel. ANG/MPPUR will advise ANG units on passport policy.

A5.5.9. (Added) Phoenix Raven teams.

A5.5.10. (Added) All IG and PA personnel whose normal duties require frequent TDY overseas.

A5.5.11. (Added) Intelligence, medical and AFOSI personnel supporting a force protection mission and/or TALCE deployment requirement.

A5.5.12. (Added) All other personnel will be issued passports only when they are scheduled for an actual TDY to an overseas location, which requires a passport. Passports will not be issued solely for assignment to a deployment position.

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFMAN 10-100, *Airman's Manual*

AFH 32-4014 Vol 4, *USAF Ability to Survive and Operate in a Nuclear, Biological, and Chemical (NBC) Environment*

AFPAM 32-4019 *Chemical-Biological Warfare Commanders Guide*

AMCP 36-4, *Air Base Operability Training*

NBCC - *Nuclear, Biological, Chemical, and Conventional.*

Abbreviation and Acronyms

AALPS – Automated Air Load Planning System

GATES – Global Air Transportation Execution System

Terms

Automated Air Load Planning System—A knowledge-based system that enables users to load plan aircraft for deployments. It creates and edits load plans used in actual deployments, as well as allowing planners to build force packages that are used to determine airlift requirements.

Global Air Transportation Execution System—Provides the Air portion of passenger and cargo In-transit Visibility (ITV) information to the Global Transportation Network (GTN) functionality. This includes cargo and passenger processing information used to direct AMC mobility operations worldwide.

Medical Intelligence Officer/NCO—A designated Public Health Officer/NCO trained to obtain medical intelligence to include disease risks, environmental health hazards, host nation medical capabilities and facilities, and host nation chemical and biological warfare medical defense capabilities. The Medical Intelligence Officer/NCO will prepare and present medical threat briefings to deploying personnel and prepare and brief medical intelligence at the deployment location to the on-scene commander.

Attachment 4

DEPLOYMENT CHECKLISTS

Individual Requirements Checklists

- s. (Added). AFMAN 10-100, Airman's Manual
- t. (Added). AFH 32-4014 Vol. 4, USAF Ability to Survive and Operate in a Nuclear, Biological, and Chemical (NBC) Environment
- u. (Added). AFPAM 32-4019, Chemical-Biological Warfare Commanders Guide, required for deploying commanders

Attachment 14

WHEELED CARGO IN-CHECK FORM

<p>20. (Added). If vehicles are redeploying from an area identified by Public Health or US Department of Agriculture to be infested with a plant or animal disease deemed dangerous to human or animal health, all vehicles wheels, tracks, and undercarriages will be freed of all noticeable dirt by use of soap and flowing water.</p>			
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Attachment 15 (Added)**EQUIPMENT DEPARTURE MESSAGE (EXAMPLE)****A15.1. (Added) Equipment Departure Message-Example:**

FROM: 436 AW DOVER AFB DE//XPL//

TO: HQ AMC TACC SCOTT AFB IL//XOP (FUNCTIONAL MANAGER)//

UNCLASS

OPER/SOUTHERN WATCH 01-1//

MSGID/SYS.RRM/HQ AMC TACC XOP//

REF//HQ AMC TACC AMT#227/XOP/15 AUG 01

AMPN/DEPARTURE MSG

RMKS/SUBJ: EQUIPMENT DEPARTURE FOR PID101AD(1)

1. AIRCRAFT MISSION NUMBER _____(2) DEPARTED _____(3) AT _____Z(4) ON _____(5).
ESTIMATED ARRIVAL _____(6) AT _____Z(7) ON _____(8)(9).

2. EQUIPMENT:

TCN(10)	UTC(11)	DEP EC(12)	NAME(13)	NOTE(14)
XXXXXXXXXXXXXXXXXXXX	HFHBV	E1	ENGINE	
NOTE(15)				

POC: 436 AW/XPL, MSGT SMITH, DSN: 445-2871(16)

DEPARTURE MESSAGE INSTRUCTIONS: (indicated by superscript on example)

Wing XPL/LGXs, or equivalent office will send coordinated departure messages to HQ AMC TACC/XOP/FAMs.

(1) Enter PID number of tasking or tasking name.

(2) Enter departure mission number

- (3) Enter GEOLOC (geographical location) for mission departure location.
- (4) Enter ZULU time of mission departure.
- (5) Enter ZULU date of mission departure.
- (6) Enter GEOLOC for mission arrival location.
- (7) Enter estimated ZULU arrival time.
- (8) Enter estimated ZULU arrival date.
- (9) Include en route stops, as applicable.
- (10) Enter TCN equipment departed on for tracking purposes.
- (11) Enter equipment UTC assigned by TACC/LOCSR.
- (12) Enter deployment echelon code. If the equipment is added leave blank.
- (13) Use the noun from the LOGFOR.
- (14) List notes that apply to the entire line.
- (15) Enter notes for reference.
- (16) Provide the grade, name, office symbol, and DSN phone number of functional managers who prepared input for message addressees.

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Deputy Director of Logistics

Attachment 16 (Added)**IC 2002-01 TO AFI 10-403 AMC SUP 1, DEPLOYMENT PLANNING AND EXECUTION
15 JULY 2002*****SUMMARY OF REVISIONS***

This interim change (IC) FY02-1 provides specific coordination guidance for shortfall/ reclama requests and changes stock and issue of non-returnable assets from a specific vendor to a commercial vendor.

3.7.3.2.2. (Added). If the request is denied, the commander will submit the shortfall/reclama request through the wing commander or senior on-station AMC commander to the appropriate AMC FAM with information copy to AMC DPX and XPM. The wing commander approved request must include coordination with wing manpower, IDO, and the MPF, as a minimum. This written submission (message, e-mail, facsimile) will include PID, ULN, line number, UTC, line remark(s), DRI, AFSC, and specific justification for each shortfall/reclama position or billet.

A5.3.2.2 (Added). Personnel deploying on Southwest Asia deployments or when tasked in an OPORD/AMT will deploy with the appropriate desert clothing/equipment IAW this supplement. Method to order, store, and issue is a wing option (based on current inventories, future requirements, and deployment history). Wings can continue to maintain an E-bag inventory, but can also allow for the use of commercial vendors to stock and issue non returnable assets which could drive your storage requirements down to a safety level of 10% or even less on the expendables depending on the responsiveness of commercial vendors and your wartime response times requirements. Returnable items should not be duplicated in an A-bag and E-bag.

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