

**BY ORDER OF THE COMMANDER
AIR MOBILITY COMMAND**

AIR FORCE INSTRUCTION 10-2501



**AIR MOBILITY COMMAND
Supplement 1**

26 AUGUST 2004

Operations

**FULL SPECTRUM THREAT RESPONSE
(FSTR) PLANNING AND OPERATIONS**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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AFI 10-2501, 24 December 2002, is supplemented as follows: This supplement implements major command (MAJCOM) policy by supplementing specific processes and procedures that are unique to Air Mobility Command (AMC). It applies to all AMC and AMC Air Force Reserve Command (AFRC) Associate units. Reserve Associate units will not have separate programs that duplicate active duty integrated programs (e.g., two separate Full Spectrum Threat Response (FSTR) programs). This publication applies to the Air National Guard and Air Force Reserve component forces upon mobilization or when published in ANGIND-2 and AFRC Index 2 or announced in the AFRC Publishing Bulletin respectively. The AMC supplement to Attachment 6 is not directive to Air National Guard or Air Force Reserve Command units. Wing commanders will publish local FSTR program requirements in base supplements and plans as necessary. Forward comments and suggested improvements to this supplement on AF Form 847, **Recommendation for Change of Publication**, through channels to HQ AMC/A7XP, 507 Symington Drive, Scott AFB, Illinois 62225-5022.

SUMMARY OF REVISIONS

This interim change (IC) 2004-1 provides guidance on updated procedures for reporting environmental releases (paragraph **11.4.4.3**). A bar (|) indicates a revision from the previous edition.

2.11.1. HQ AMC FAMs will develop and distribute reference documentation which cites the location of individual and unit training tasks and skills required to conduct operations in response to the full spectrum of threats. They will also identify how the skills training will be documented and tracked. Training will be administered in accordance with Paragraph 9.10.2.4. of the basic instruction as part of unit administered Task Qualification Training (TQT).

2.13.2. The command OPR for the AMC FSTR program is HQ AMC/A7XP.

2.13.2.1. Within AMC, when full spectrum threat response contingencies occur, the Crisis Action Team (CAT) Director will identify resources from the HQ AMC staff to fulfill the responsibilities of the Disaster Support Group (DSG). Air Mobility Command Instruction 10-208 Vol 1, *Crisis Response--Air Mobility Command Crisis Action Team*, outlines AMC's roles and responsibilities to support FSTR operations. Crisis, contingency, exercise, and wartime operations require continuous HQ AMC attention and timely response to air mobility requirements. The CAT provides the AMC/CC with a corporate approach to time-sensitive operations. The formation of the CAT through its support staff and functional action officers ensures 24/7 availability of designated functional expertise. Primary CAT members convene as required, depending on the type and tempo of the operation. The CAT's functional and support staff is generally formed 24/7 during a contingency, but may be reduced and placed on stand-by as operations dictate.

2.13.2.4. As command OPR for the AMC FSTR program, HQ AMC/A7XP will develop, review, and consolidate assessment criteria. When an installation commander requests MAJCOM cross-functional teams for FSTR support, HQ AMC/A7XP will act as the focal point for identifying team members and coordinating with the installation commander.

2.16.1. AMC tenant unit commanders will take part in their host installation's FSTR program during planning and exercises; schedule their personnel for training; and fund, procure and/or identify requirements, and store equipment according to host requirements.

2.16.9. The senior deployed AMC commander will establish a SRC (if AMC is the host unit) or Contingency Response Cell (CRC) (if AMC is a tenant unit) as appropriate. The CRC reports to the host wing SRC and implements the direction of the senior AMC commander on the installation by controlling and monitoring AMC unit actions before, during, and after a contingency.

2.16.9.1. (Added) When AMC and AMC-gained units deploy into a location where there is no USAF presence, deploying units will establish a SRC under the direction of a Deployed Mission Support Group Commander or deputy to oversee the SRC operation. AMC units without a mission support group will be augmented with a Deployed Mission Support Group Commander UTC to provide command and control of the deployed Base Operating Support (BOS) elements and direct SRC/CRC activities. There will be situations when the level of BOS activity will not require a Deployed Mission Support Group Commander. These periods normally occur at the beginning and end of employment operations. In these instances, the senior AMC Commander, or designated representative, will direct contingency response activities based on the threat and available resources.

3.7.5. IAW A3.5.5.3. of the basic instruction, AMC CONUS installations will not develop an Annex C, Attack Actions, unless the specific threat dictates otherwise. Civil Engineering readiness forces will be aware of and maintain the FSTR Plan 10-2 template in the event deployment requirements necessitate development of an Annex C, Attack Actions, at the deployed location.

3.9.1. The civil engineering fire protection flight chief will normally provide the HAZMAT emergency program manager for the installation, unless directed otherwise by the installation commander.

4.4. **Installation Planning Checklists.** AMC base units will develop checklists to support each of the annexes published in support of the installation Full Spectrum Threat Response (FSTR) Plan 10-2.

4.8. **Operational Standards and Enabling Tasks.** AFI 90-201, as supplemented, will provide common inspection criteria for core passive defense tasks.

6.2.1. IAW paragraph **2.13.2.1**, the AMC CAT Director will identify resources from the HQ AMC staff to fulfill the responsibilities of the DSG to support installations affected by natural disasters.

6.6. Sheltering Personnel. There are several different types of shelters, based on their function. Refer to AFMAN 32-4005 for detailed information concerning shelter operations.

6.6.1. (Added) Immediate protection shelter. Installations must identify protective shelter space and procedures for the peak on-base population for those natural disasters that may occur with little or no warning. Tornadoes, earthquakes, severe thunderstorms, and flash floods are examples of this threat. When determining the best place for personnel to seek immediate protective shelter, consider structural design and siting, as appropriate to the threat. Also, consider proximity to the shelterees and expected warning times, as they will have very little time to seek shelter. In many cases, the best option is for personnel to shelter in an appropriate area of their workplace or home.

6.6.2. (Added) Rideout shelters. Installations must identify sufficient protective shelter space to accommodate all personnel that will remain on the installation during those natural disasters that can be predicted far enough in advance to allow for evacuation and shelter activation before the onset of hazardous conditions. Hurricanes and typhoons are typical examples of this threat. These shelters often require trained shelter management teams and shelter equipment. Any personnel that do not have space in a shelter that affords good protection from the predicted disaster should be evacuated out of the danger area or to an appropriate off base shelter. In some cases, personnel may be able to shelter in an appropriate area of their workplace or home.

7.4.1.4. Installation commanders will route recovery plans to the AMC CAT for approval.

8.3.1.1. AMC Tenant units on OCONUS bases will comply with host base guidance.

8.3.1.2. AMC Tenant units on OCONUS bases will comply with host base guidance.

8.3.1.3. AMC Tenant units on OCONUS bases will comply with host base guidance.

8.3.3. All personnel assigned as members of the Disaster Response Force (DRF) will be equipped with the following as a minimum: rain gear, cold weather gear (as appropriate), functional equipment appropriate to support response operations (including required individual protective equipment).

8.3.6. As a minimum, Mobile Command Posts owned and maintained by CE Readiness flights will have the following equipment/capabilities. It is recommended that the MCP vehicle be maintained in a closed and weather-resistant shelter/garage.

Table 8.2. (Added) Mobile Command Post Equipment.

Qty	Item(s) and Purpose
1 ea	Vehicle mounted siren and public address system
1 ea	Type 1 secure-capable (up to Secret) SATCOM telephone with Secure Telephone Instrument (STE) for guaranteed access, long-haul communications.
1 ea	Type 1 secure-capable (up to Secret) cellular telephone for low cost secure communications for use when and where cell net is available.

Qty	Item(s) and Purpose
2 ea	Type 2 secure-capable (requires DES or AES encryption) vehicle mounted ground-to-ground land mobile radios (LMR) (UHF and/or VHF as needed), for transmitting Sensitive But Unclassified (SBU) information, with transmit/receive capability on the following (minimum) nets: (wing) command, DRF (if used), fire, civil engineer, readiness, security forces, medical, explosive ordnance disposal, ramp, and transportation. Include other LMR frequencies as necessary for emergency response. Should have mast-mounted antenna for longer range during operations at On-Scene Control Point (OSCP).
1 ea	Type 2 secure-capable ground-to-air radio for coordination with search aircraft and local airlift support.
1 ea	Handheld ground-to-ground radio with local civil emergency communications net(s).
1 ea	Vehicle mounted ground-to-air radio with local civil emergency communications net(s).
1 ea	Commercial radio scanner. NOTE: If key local nets are digital, trunked, and/or encrypted, a scanner may not be useful, and units must use LMR(s) to monitor nets.
1 ea	ACU 1000- Intelligent Communications Interconnect System
1 ea	Laptop computer equipped with remote wireless data capability (cell phone modem, packet radio, SATCOM, etc) and communications software for remote E-mail access and sending/receiving (unclassified) faxes.
1 ea	Standalone laptop computer for classified operations (minimum NATO Restricted, required for NBC Analysis).
1 ea	Fax machine for sending classified faxes over secure cell phone and SATCOM.
1 ea	Color printer w/spare print cartridges
1 ea	Software. Include current versions of: Windows Office, Joint Warning and Reporting Network (JWARN), including NBC Analysis (only install NBC Analysis on properly marked standalone laptop due to security requirements), VLSTRACK, and HPAC; EPA-certified toxic industrial material plume plotting software, such as ALOHA, CHARM, or equivalent; on- and off-base digital maps; standard office programs. Consider government off-the-shelf incident management software such as CAMEO and Consequence Assessment Tool Set (CATS); and commercial equivalents such as the Chemical Biological Response Aid (CoBRA).
1 ea	Mobile weather station with computer data link providing temperature, dew point, wind direction and speed, and atmospheric pressure (WeatherPac or equivalent).
1 ea	Global Positioning System receiver
1 ea	Portable generator(s) capable of providing continuous power to all installed/supported systems.
2 ea	100 ft extension cord and power strips
1 ea	Sheltered (from weather) work area for OSC and key staff. May be inside MCP vehicle, an MCP trailer, or an MCP tent (air beam, TEMPER, DRASH, etc).

Qty	Item(s) and Purpose
1 set	Area lighting (portable and/or mounted on MCP) for lighting the OSCP.
1 set	On-base and off-base grid maps and off-base road maps.
1 ea	Weather-tight bed cover having physical security (if using pick up truck).
1 ea	First Aid Kit
1 ea	Tool box/kit, road kit, jumper cables
1 pr	Night Vision Goggles
1 ea	Laser Range Finder (IAW AFOSH Standard 48-139 you must coordinate with Base Radiation Safety Officer (RSO) in the Bioenvironmental Engineering office if laser is Class 3 or 4.
1 ea	Digital camera to record critical activities. Must be capable of interfacing/downloading photos to laptop computers.
1 pr	Binocular, prism type, individual 7 x 50
Support items: Admin supplies (paper/pens/pencils/grease pencils/floppy disks/clip boards/plastic trash bags), clock, compass, flagging ribbon, portable public address system for On-Scene Commander (OSC) to address DCG, admin supplies, radio and cell phone battery chargers (for CE and OSC use), compasses, flashlights or lanterns, AM/FM radio with batteries, water, foul weather gear (for crew and the On-Scene Commander), sunscreen, and insect repellent. Space permitting, carry radio and cell phone battery chargers to support DCG members (if different from CE Readiness and OSC requirements), rations, blankets, cots, and tarps.	

8.5. **Mobility Bag Reporting and Funding Procedures.** See AMCI 10-403 and AMC Supplement to AFI 10-403 for AMC-specific mobility bag requirements and management.

8.5.3. ALS units will report equipment requirements through the current aircrew protection website. Tenant ALS units will provide the necessary reports to the host base lead wing for consolidation of requirements.

9.4.2. Civil Engineer Readiness Flight Officers will ensure that a minimum of two 3E9X1 (or contractor equivalent) personnel assigned to the flight have received NBC Cell and RETOPS training. Priority for attendance will be given to those flights that have less than this number of trained personnel available.

9.4.2.1. (Added) AMC CE Readiness personnel will each receive a minimum of 4 hours of on-the-job training per month to refine their wartime and contingency response skills.

Table 9.1. Major Accident and WMD Response Training.

Note g (Added). Within AMC, requests for OSC's course will adhere to the following priorities:

Priority	Individual/Function
1	*Designated On-Scene Commanders
2	Designated Alternate On-Scene Commanders
2a	*Senior Fire Officials (Fire Chiefs, Assistant Chief of Operations and Readiness, and Assistant Fire Chief for Operations)

Priority	Individual/Function
2b	BCEs, Readiness Flight Chiefs, Security Forces Commanders and SF Operations Officer
2c	Logistics Readiness Squadron Commanders
3	EET Chief or IG Evaluator

*Required to attend

9.6.1.2. 3E9X1/Contractor equivalent personnel will be trained to the Awareness Level and, if required to respond to a WMD incident, will receive just-in-time training on hazards and required personal protective equipment. The 3E9X1 response role will be as a “Specialist Employee” IAW CFR 1910.120(q)(5) and NFPA 472-26, para 8.3.

9.7.1. Recurring NBCC defense training is required for all deployable military and Emergency Essential civilians, identified as “in’s” IAW AFI 10-400 regardless of Air Force Worldwide UTC Availability System (AFWUS) coding. Refresher training will focus on individual proficiency demonstrations, instruction on new equipment, or changes in policy. Initial and refresher training will cover the full spectrum of NBCC warfare defense. Readiness personnel will inspect a minimum of 10% of student masks using the TDA 99M tester.

9.7.8.6. Each HQ AMC functional area manager will provide guidance for tasks to be incorporated into NBCC TQT to their respective functional counterparts at AMC installations.

9.8.2. “Common Task” soldiering skill information will be included in the FSTR information program. These skills will be exercised in conjunction with individual training requirements addressed in Paragraph 9.10.2.4. of the basic instruction and applicable exercises identified in Table 10.1., and AMC Implementation Plan of AF C-CW CONOPS.

9.8.3. Unit FSTR Representatives will document FSTR Information Program distribution to unit personnel.

9.11.1. Each AMC installation will identify the required number of RST augmentees, required to support CE readiness operations, based on the mission. This will be included in the base FSTR instruction or in a supplement to this AFI.

9.11.2. On AMC CONUS installations, shelter management training will address shelter-in-place and natural disaster shelter requirements.

Table 9.3. Full Spectrum Threat Training Matrix.

Note t (Added). NBCC Defense Training: See Para **9.7.1.** of this supplement.

Note u (Added). NBCC Defense TQT training: Will be of sufficient duration to cover functional Career Field Education and Training Plan (CFETP) tasks.

Note v (Added). Shelter management training: At CONUS AMC Installations this will address shelter-in-place and natural disaster type shelter management.

10.3.1. For WMD exercises, HQ AMC/IG and wing EET Chiefs will use AMCPAM 90-202 and WMD incident evaluation criteria maintained on the AMC A7X Readiness website at

<https://www.amc.af.mil/ce/cex/index.cfm>.

10.3.3. EET Team Chiefs will develop a time-phased Master Scenario Events List (MSEL) for each exercise. Functional EET representatives will identify events for their specific functional areas and include anticipated action/response for each event.

10.3.3.1. (Added) EET Team Chiefs will track lessons learned and deficiencies. Functional OPRs will be assigned to track and correct these. Items or actions identified as deficient will be incorporated into the next similar exercise and, based upon the outcome of the exercise, will be closed or identified as a repeat deficiency.

10.3.3.2. (Added) Functional EET representatives will conduct a verbal critique of their portion of an exercise, to their participating functional personnel, immediately following exercise termination. The critique will include identification of strong points and deficient areas.

10.3.3.3. (Added) EET Team Chiefs will conduct an exercise critique involving all EET representatives within one working day following the completion of the exercise. During this critique, EET members will submit inputs/lessons learned and identify plans to validate these items. Validation will be accomplished with the commander of the affected unit/organization and will be completed prior to the wing commander hot wash.

10.4.3. If exercise credit is taken for real world response, wing EET Chiefs will forward one copy of the report to HQ AMC/A7XP and HQ AMC/IGISE.

10.6. **EET.** Commanders have the latitude to appoint civilians to function as the wing EET Chief.

10.6.1.2. Installation EET Chiefs will forward a copy of the wing exercise schedule for that calendar year to arrive at HQ AMC/A7XP and HQ AMC/IGISE NLT 15 January of each year.

10.6.1.5. Installation EET Chiefs will forward a copy of their local EET Program Management directive to HQ AMC/A7XP .

11.4.4.3. (AMC) Report releases immediately to HQ AMC/A7VQ by utilizing the Spill Incident Report Internet System (SIRIS) at <https://ce.acc.af.mil/cev/spill/index.asp>. SIRIS will allow updates to the initial report as changes occur during an environmental release. In addition to those incidents identified in the basic instruction, HQ AMC/A7VQ will be notified of any release:

Requiring a report to local, state, or federal enforcement agency

Potentially receiving an enforcement action

Impacting the environment, including ground water, surface water, air, soil, vegetation, or wildlife

14.4. (Added) **Forms Prescribed:** AMC Form 1013, **CE Readiness Flight Status Report.**

A2.2.5. IAW Paragraph **3.9.1.** the Chief, Fire Protection Flight, informs Local Emergency Planning Committees and State Emergency and State Emergency Response Commissions of the installation emergency planning and response program.

A2.3.5. AMC CE Readiness Flights will conduct a self-inspection program IAW AMCI 90-201, Paragraph 1.13.3.

A2.3.5.2. Unit SAV checklists, which are tied to CE Readiness Flight self-inspection checklists, may be found on the HQ AMC/A7X website at <https://www.amc.af.mil/ce/cex/index.cfm>.

A2.3.34. (Added) Readiness Flight AMC Form 1013s, CE Readiness Flight Status Report, are located on the HQ AMC/A7X website at <https://www.amc.af.mil/a7/index.cfm> and are password protected. Forms will be updated NLT the 10th of April, July, October and January or as changes to listed equipment items, personnel or funding occurs.

A2.3.35. (Added) Each AMC CE Readiness Flight will ensure a minimum of two assigned 3E9X1 (or contractor equivalent) personnel in the flight have attended formal training course J3AZP3E971-005, NBC Cell Operations, and two assigned 3E9X1 (or contractor equivalent) personnel in the flight have attended formal training course J5OZD13E3D-000, Radiological Emergency Team Operations (RETOPS).

A6.2. Organization. The AMC Corporate Readiness Structure (CRS) consists of the AMC Readiness Council (RC), the AMC Readiness Board (RB), the AMC Readiness Working Group (RWG), Air Mobility Warfare Center (AMWC)/Combat Air Delivery School, Force Protection Board, Threat Working Group (TWG), and Exercise Steering Committee. Figure A6.1. in the basic AFI is an organizational chart denoting the relationships between various agencies that bring the command together toward a consolidated readiness decision-making forum.

A6.3.1. The AMC RC is the AMC/CC's executive advisory committee responsible for AMC Readiness and, as such, functions as a board of directors. As a decision-making body, the council applies the AMC staff's collective judgment and experience to command issues of a broad, complex nature. In addition, the Readiness Council uses command definitive guidance found in the Joint/Air Force Mission Essential Task List (J/AFMETL), Air Mobility Master Plan (AMMP), and the Joint Training Plan (JTP) as a basis to formulate decisions and recommendations. The Readiness Council acts as the forum to receive and pass strategic readiness issues on the existing Force Protection Board, Exercise Steering Committee, Threat Working Group, and AMWC/CADS. The Readiness Council complements, but does not supersede, staff responsibilities to develop and execute appropriate actions within their functional areas. Normally, decisions and recommendations are determined by polling the members. The council's decisions are delegated to appropriate staff functions for implementation. The RC reviews AMC RB findings and recommendations for AMC/CC approval and transfers them to the functional staff for implementation. The Director, Installations & Mission Support (HQ AMC/A7), is responsible for the agenda, minutes, and assists the AMC Vice Commander in conducting meetings.

A6.3.1.1. The AMC Readiness Council provides strategic direction to readiness programs. The RC consists of the chairperson, AMC/CV, and members from across the staff. Members of the AMC RC are:

18 AF/CC	HQ AMC/A5	HQ AMC/IG	HQ AMC/SF
HQ AMC/A1	HQ AMC/A6	HQ AMC/JA	HQ AMC/SG
HQ AMC/A2	HQ AMC/A7	HQ AMC/PA	TACC/CC
HQ AMC/A3	HQ AMC/A8	HQ AMC/RE	AFOSI Region-3
HQ AMC/A4	HQ AMC/HC	HQ AMC/SE	AMWC/CC

A6.3.2. HQ AMC/A7XP maintains administrative responsibility for the AMC RC.

A6.3.3. The RC meets as directed by AMC/CV.

A6.4. MAJCOM Readiness Board and Readiness Working Group. The AMC RB serves as a forum to introduce, review, validate, and prioritize corporate AMC readiness initiatives, programs, and requirements. HQ AMC/A3 and A7 co-chair the Readiness Board, which is composed of HQ AMC A Staff and Special Staff Element Deputies of Readiness Council members, 18 AF, and AMWC representatives responsible for readiness within their respective readiness programs.

A6.4.1. (Added) Function. The RB reviews, analyzes, and prioritizes recommendations from the RWG and AMC functional staff organizations. The AMC Readiness Board will submit proposed solutions to readiness problems to the AMC RC for final direction. At the direction of the RC, the RB reviews command programs for the ability to achieve command objectives.

A6.4.2. (Added) Membership. The RB consists of co-chairs from HQ AMC/A3 and HQ AMC/A7, deputies of members from the RC, and representatives from 18AF, as well as AMWC.

A6.4.3. (Added) Co-Chair Responsibilities. The co-chairs preside over the meetings and make recommendations to the RC for final decision authority and retaining issues brought to the RC for resolution and for all recommendations forwarded to the RC. The co-chairs will:

A6.4.3.1. (Added) Convene and guide the operation of the RB.

A6.4.3.2. (Added) Approve the agenda for each meeting.

A6.4.3.3. (Added) Publish instructions and procedures, as applicable, for use by the AMC staff, the RC, RWG, and AMC installations.

A6.4.3.4. (Added) Task staff organizations/RWG for after-action reports and briefings.

A6.4.3.5. (Added) Ensure RWG receives information on recommendations of the RC.

A6.4.4. (Added) Administrative Responsibilities. HQ AMC/A7X will:

A6.4.4.1. (Added) Organize, schedule, and coordinate all aspects of the RB meetings.

A6.4.4.2. (Added) Record and distribute minutes of the RB meeting.

A6.4.5. (Added) Meetings. The RB meets at the call of the RB co-chairs or at the request of an agency from the board structure or staff. The RB will meet as required, but as a minimum, two weeks prior to the AMC Readiness Council meetings.

A6.4.6. (Added) RWG:

A6.4.6.1. (Added) Function. The RWG performs staff work to develop alternatives and recommendations for presentation to the RB. It performs initial review, analysis, and prioritization of AMC programs, initiatives, and recommendations to the RB. The working group members must pre-brief their respective RB member prior to any RB meetings. The RWG assures integration of Full Spectrum Threat Response (FSTR) planning, operations, and training initiatives for the command. The readiness working group also directs and oversees the HQ AMC FSTR program by addressing: policy-procedural guidance, training/exercise/evaluation criteria, and equipment issues. The AMC RWG will meet quarterly and, as required. The agenda addresses the following areas, as required: policy/procedural guidance; FSTR training; FSTR exercise/evaluation criteria; FSTR equipment; and those areas recommended by AMC working groups and integrated process teams with readiness concerns/issues.

A6.4.6.2. (Added) Membership: The RWG is co-chaired by the Deputy Director, Installations & Mission Support (HQ AMC/A7) and an appointed O-6 from Operations (HQ AMC/A3). The RWG representatives are an integral part of the AMC readiness process, whose charter is to work programs from a corporate

AMC perspective rather than from a particular functional director's view. In addition to the members listed below, readiness representatives may be invited from other agencies to include Air Force Civil Engineering Support Agency, PACAF, ACC (CENTAF), and USAFE to discuss issues that affect their respective functional areas or theaters. Members are normally division chiefs from various directorates. Minimum membership consists of:

HQ AMC/A1X	HQ AMC/A3X	HQ AMC/A8B	TACC/XOP
HQ AMC/A2X	HQ AMC/A4X	HQ AMC/HCP	18 AF/LGX
HQ AMC/A3G	HQ AMC/A5P	HQ AMC/IGI	AFOSI Region-3
HQ AMC/A3O	HQ AMC/A5X	HQ AMC/PAM	421 GCRS/CC
HQ AMC/A3P	HQ AMC/A6Y	HQ AMC/SFX	
HQ AMC/A3T	HQ AMC/A7X	HQ AMC/SGP	

A6.4.6.3. (Added) Co-Chair Responsibilities. The co-chairs will:

A6.4.6.3.1. (Added) Preside over meetings and make recommendations to the RB, retaining final decision authority for issues brought for resolution, and for all recommendations forwarded to the RB.

A6.4.6.3.2. (Added) Approve the agenda for each meeting.

A6.4.6.3.3. (Added) Task staff organizations for after-action reports and briefings.

A6.4.6.3.4. (Added) Provide oversight and tasking authority to various sub-working groups.

A6.4.6.4. (Added) Meetings. The RWG meets quarterly and as required by the RWG co-chairs or at the request of an organization from the readiness board structure or staff. After the co-chairs approve a meeting, the sponsoring organization (meeting requester) delivers final copies of all the proposed presentations to each RWG member and advisor.

A6.4.6.5. (Added) Administrative Responsibilities. HQ AMC/A7X will:

A6.4.6.5.1. (Added) Organize, schedule, and coordinate all aspects of the RWG meetings.

A6.4.6.5.2. (Added) Record and distribute minutes of the RWG meeting.

A6.4.6.6. (Added) AMC/CV directed the formation of a multi-disciplined AMC Force Protection Board to improve force protection within AMC and institutionalize force protection as an integral part of the global reach mission. The board develops AMC Force Protection policy, programs, and directives; ensures implementation of DOD, AF, and AMC force protection directives; and focuses the command's attention such that force protection becomes a fundamental planning consideration. The board will be chaired by the Director, Security Forces. Voting membership will be at the Deputy Director/Senior Officer Level, composed of A1, A2, A3, A4, A5, A6, A7, A8 and AMC IG, JA, RE, SG and 421 TS/CC, the TACC/CC and AFOSI Region-3. Non-voting members and other attendees will be determined by the board. Membership changes will be approved by the board. The board will meet on a monthly basis, or as directed by the chairman. The chairman establishes working groups as necessary.

A6.4.6.7. (Added) The AMC Threat Working Group (TWG) is a multi-directorate organization composed of principal members and action officers from AMC/A2 (Chair), AFOSI, AMC/A3, AMC/SF, AMC/SG, and TACC/XO. It is further supported by USTRANSCOM J2, service and national intelligence agency representatives (AIA, CIA, DIA, DHS, NIMA, NRO, and NSA), as well as other AMC staff mem-

bers as needed. The TWG meets daily and is the command focal point for coordinated all-source threat analysis and force protection recommendations for AMC world-wide operations.

A6.4.6.8. (Added) The Exercise Steering Group convenes to develop and coordinate quality training for AMC in CJCS exercises. The goal of the committee is to improve the command's ability to conduct combat and contingency operations worldwide. AMC Instruction 10-204, *Air Mobility Command Exercise Program*, establishes the AMC Exercise Steering Committee and outlines membership and meeting frequency.

A6.4.6.9. (Added) The AMWC prepares and trains AMC, DOD, and allied personnel to effectively lead, integrate, sustain, and employ the Global Air Mobility System. AMC Mission Directive 711, *HQ AMWC*, outlines the organizational structure and relationship to other units or agencies. The AMWC staff provides excellent resources to resolve doctrinal problems associated with command readiness program and conduct courses improving readiness of personnel tasked to operate the air mobility en route system during contingency operations.

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION***Abbreviations and Acronyms*

BOS—Base Operating Support

CAT—Crisis Action Team

TACC—Tanker Airlift Control Center

Attachment 8 (Added)**IC 2004-01 TO AFI 10-2501, AMCSUP1, FULL SPECTRUM THREAT RESPONSE (FSTR)
PLANNING AND OPERATIONS****26 AUGUST 2004*****SUMMARY OF REVISIONS***

This interim change (IC) 2004-1 provides guidance on updated procedures for reporting environmental releases. **An asterisk indicates a change since the last edition.**

11.4.4.3. (AMC) Report releases immediately to HQ AMC/A7VQ by utilizing the Spill Incident Report Internet System (SIRIS) at <https://ce.acc.af.mil/cev/spill/index.asp>. SIRIS will allow updates to the initial report as changes occur during an environmental release. In addition to those incidents identified in the basic instruction, HQ AMC/A7VQ will be notified of any release:

Requiring a report to local, state, or federal enforcement agency

Potentially receiving an enforcement action

Impacting the environment, including ground water, surface water, air, soil, vegetation, or wildlife

BRIAN L. MILLER, Colonel, USAF
Deputy Director, Installations & Mission Support