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**AFI 10-206, 30 May 2003, is supplemented as follows:** This supplement sets procedures for AMC OPREP-3 and SITREP reporting. This publication applies to the ANG when published in the ANG Master Catalogue, formerly known as ANGIND2. This publication applies to AFRC when published in AFRC Index 2 or when announced in the AFRC Publishing Bulletin. Prior to mobilization/activation, AMC-Gained AFRC/ANG units will address the HQ AMC Command Center on AMC-applicable record copy OPREP-3 reports. When conflicts exist between AFRC and AMC instructions, follow the AFRC procedures prior to mobilization. Following mobilization/activation, compliance with this supplement is mandatory. Unit Command Posts (CP) will ensure applicable OPREP-3 HOMELINE criteria (**Table 3.5. (Added)**) is fully incorporated into unit reporting guides. The Chief, Fixed C2 Operations Branch, (HQ AMC/A33C) has overall responsibility for administration of this supplement. Send comments and suggested improvements to this supplement to AMC/A33C, DSN: 312-779-3245, Email: <mailto:AMC.A3OC@SCOTT.AFB.MIL>, Address: 402 Scott Drive, Unit 3A1, Scott AFB, IL, 62225-5302.

**SUMMARY OF REVISIONS**

**This document is substantially revised and must be completely reviewed.**

This revision incorporates all applicable AMC C2 Controller Information File (CIF)'s from 1998 thru 2003 and adds OPREP 3 reporting guidance for AMC and AMC-gained units, TACC Global Operation Center, and the AMC Command Center. This supplement lists a new OPREP-3 HOMELINE reporting matrix, SITREP format, and emphasizes the use of USMTF message formatting in the DMS environment.

2.1.2.8. (Added) Communications/computer systems intrusion or malicious logic (virus, worm, etc.) events when the impact causes failure of network or command and control information system or significant operational impact to a critical mission due to effect of event.

2.1.3. (Added) Unclassified, Sensitive Information Guidance. Mark reports involving sensitive information as “For Official Use Only (FOUO)”, protect the report from public distribution according to DoD Regulation (DODR) 5400.7/Air Force Supplement, DOD Freedom of Information Act (FOIA). Handle, store, and transmit FOUO information IAW above regulation.

2.5.1. (Added) Report formats for operational reports are contained in the current USMTF User Formats CD (also known as AFPAM 10-709 V1CD), US Message Text Formatting, and are applicable to all AMC C2 agencies. AMC C2 facilities are required to install the Common Operating Environment (COE) Message Processor program from the CD. This program allows the use of the Joint Message Processor (JMP). The JMP program allows the use of message templates. The templates can be saved locally to expedite transmission of messages.

2.7. (Added) **Electronic Storage.** Transmitted OPREP-3 reports may be stored in electronic format on DMS capable computers, removable media, or on a network drive. Separate the reports into folders bearing the month in which the report was transmitted. Retain the reports for 1-year with each successive month from the current year replacing the previous year, reference AFMAN 37-139, *Records Disposition Schedule*, Table 10-10, Command and Control Section, Rule 6.

3.3.13.1. (Added) HOMELINE Specific Reporting Instructions. Objective measures for determining whether an event or incident is reportable to HQ AMC is provided in **Table 3.5. (Added)**, *AMC OPREP-3 HOMELINE REPORTING MATRIX*. Commanders should not restrict reporting only to these categories because the categories are not all inclusive. Any event or incident, which is significant (but does not meet PINNACLE/BEELINE requirements) and in the judgment of the commander warrants HQ AMC interest, must be up-channeled as an OPREP-3 HOMELINE.

3.3.13.2. (Added) The OPREP-3 HOMELINE record copy reports will be sent via normal reporting channels using IMMEDIATE precedence.

#### 3.4.2. (Added) **AMC Responsibilities**

3.4.2.1. (Added) AMC Unit Commanders Responsibilities. Operational reporting is the primary vehicle used by commanders at all levels to alert senior leaders of a *potential* or *actual* problem occurring at their location or close proximity which may have grave or embarrassing results for AMC, United States Government and its allies. Therefore, reporting integrity is an absolute necessity. Additionally, commanders will implement a local base instruction (i.e., Wing supplement), which will complement this supplement and require all units on their station to immediately provide information on events/incidents to the CP. The installation commander or his/her delegate is the releasing authority for OPREPS.

3.4.2.2. (Added) Host CP Responsibilities. AMC host CPs will establish Memorandum of Agreements (MOAs) or Memorandum of Understandings (MOUs) with each tenant agency on their base. The guidelines for establishing MOAs/MOUs are found in AFI 25-201, *Support Agreements Procedures*. MOAs will be filed with the CP Operating Instructions (OI). Host CPs will comply with all OPREP-3 reporting criteria and requirements when events/incidents (unusual or otherwise) occur within the boundary of the base or close proximity of the base. For units that have numerous tenant units an installation OI is recommended to explain the responsibilities of the Host CP and the Tenant unit/s.

3.4.2.3. (Added) Tenant/AMCC Responsibilities. IAW the guidelines in AFI 25-201, tenant/AMCC units will establish MOAs or MOUs with their host CPs. These MOAs/MOUs will ensure AMC-unique operational reporting requirements, written reporting procedures, and channels of communication between the tenant/AMCC and host are identified. The MOAs/MOUs will allow the tenant/AMCC (if capable) to

HOMELINE report. Host CP will transmit all BEELINE/PINACLE reports; tenant/AMCC will provide all AMC Minimum Essential Addressees to the host CP.

3.4.2.4. (Added) Tanker Airlift Control Element (TALCE). When an event/incident (unusual or otherwise) occurs to an AMC or AMC-gained asset at a location where a TALCE is deployed, the TALCE will submit the OPREP-3 report directly to the AMC Command Center. The TALCE unit will comply with OPREP-3 reporting criteria and all requirements. The home unit of the aircrew and/or aircraft, and the Area of Responsibility (AOR) Commander for that location will be a courtesy-copy (Cc) addressee on the report. If, for some extraordinary reason, the deployed TALCE unit is unable to send the hard copy OPREP-3 report, then the AMC Command Center will accomplish the report after receiving the voice report. This is on a case-by-case basis.

3.4.3. (Added) TACC responsibilities. When an event/incident occurs to an AMC or AMC-gained asset at a location with no local command and control (C2) agency (i.e., other MAJCOM C2 agency, AMCC, or TALCE) that can submit the OPREP-3 report, crews will notify the Tanker Airlift Control Center (TACC) at 1-800-AIR MOBL (1-800-247-6625).

3.4.3.1. (Added) When the TACC Global Operations Center controller receives a call from AMC aircrews that are reporting an event/incident from a location without any type of C2 agency, the TACC controller will conference in the AMC Command Center. The TACC controllers will monitor the conference for applicable mission information. The AMC Command Center controller will gather data. If the situation is determined to be OPREP-3 reportable, the AMC Command Center controller will determine the level of report. If the event/incident meets the criteria for a HOMELINE report, the AMC Command Center will summarize the situation in an e-mail titled, "AMC Significant Event" and release it to the required agencies at HQ AMC and the aircrew/aircraft's home unit. If the report level is BEELINE or PINNACLE the AMC Command Center will submit a BEELINE or PINNACLE. If information is classified, the aircrew will contact the AMC Command Center via secure means. If unable to report securely, report without giving classified details.

3.4.4. (Added) AMC Command Center (TACC/XOCXE) Responsibilities.

3.4.4.1. (Added) Dedicate special emphasis on quality control of reports submitted by subordinate units.

3.4.4.2. (Added) Conduct AMC Significant Event/BEELINE/PINNACLE OPREP-3 reporting as specified in paragraph 1.5.5.1.

3.4.4.3. (Added) Ensure accurate and prompt up-channel reporting of all required reports to AFOC and NMCC.

3.4.4.4. (Added) Will not alter or enhance information extracted from received OPREP for inclusion within an E-mail format destined for AMC senior leadership.

3.4.4.5. (Added) Facilitate as the initial point of contact for AMC-gained units when they are mobilized/activated for OPREP-3 reporting. Additionally, the AMC Command Center will conference in the applicable ARC Command Center of the unit making the report.

3.4.4.6. (Added) Post the AMC "Commander's Summary" to the AMC/A33C website using instructions provided by A33C. The "Commander's Summary" is updated as required and is a 24 hr snapshot starting at 0500Z of AMC OPREP-3 reporting.

3.4.5. (Added) HQ AMC/A33C, Fixed C2 Operations Branch Responsibilities.

3.4.5.1. (Added) Establish AMC reporting policies, procedures, and guidelines. Ensure AMC units, AMC-gained AFRC/ANG units, and the AMC Command Center comply with all requirements.

3.4.5.2. (Added) Evaluate current and future OPREP requirements.

3.4.5.3. (Added) Function as the single office of responsibility for developing and maintaining the AMC supplement to AFI 10-206, *Operational Reporting*.

3.4.5.4. (Added) Function as a liaison between AMC-gained and AMC subordinate units, MAJCOMs, the AMC Command Center, and AFOC to ensure accurate and timely reporting of incidents affecting AMC assets.

3.4.5.5. (Added) Receive, and evaluate OPREP reports from units. Resolve problem areas concerning operational reporting.

3.4.6. (Added) OPREP Procedures for AMC assets away from local AMC C2 Agencies. AMC/A33C and AMC/A37VV has coordinated policy to inform AMC C2 agencies of procedures and to direct aircrews to inform the TACC of all operational events/incidents that occur when away from home station. Additionally, the AMC Command Center will ensure operational reporting of all AMC assets away from home station and that are not near another AMC C2 agency. Upon notification by the crewmember/aircraft commander report all AMC Aircrew/Aircraft event/incidents (Unusual or Otherwise) in the following manner:

3.4.6.1. (Added) AMC C2 agencies will ensure the appropriate OPREP-3 report for AMC assets transiting their station are submitted and addressed to the aircrew's home station, aircraft's home station, 18AF, and the AMC Command Center.

3.4.6.2. (Added) The AMC Command Center will submit an AMC Significant Event e-mail (content similar to a HOMELINE) for AMC assets that transits a station/base with a Non-AMC C2 agency, if required. The e-mail will be sent to the agencies IAW the Minimum Essential Addressee list (MEA), reference **Table 3.6. (Added)** If a BEELINE or PINACLE report is required, the AMC Command Center will contact the NON-AMC C2 agency's Air Force component command center and request the report be addressed to the aircrew's home station, aircraft's home station, 18AF, and the AMC Command Center.

3.4.6.3. (Added) The AMC Command Center will submit an AMC Significant Event e-mail (content similar to a HOMELINE) for AMC assets that have changed operational control priority (CHOP'ED), if required. For a BEELINE or PINNACLE reportable event/incident pertaining to an AMC asset, the AMC Command Center will contact the NON-AMC C2 agency's Air Force component command center and request the report be addressed to the aircrew's home station, aircraft's home station, 18AF, and the AMC Command Center.

3.4.6.4. (Added) ANG and AFR units that are not gained by AMC will continue to follow current guidelines for local operational reports.

3.4.6.5. (Added) AMC C2 agencies assigned to an Air Expeditionary Force/Wing will submit OPREPs IAW this document. At a minimum, a voice notification will be made to the AMC Command Center.

3.4.6.6. (Added) If events/incidents involve AMC-gained AFRC/ANG aircrews, aircrafts, or assets, then the AMC Command Center controller will include the applicable MAJCOM Command Center for that asset as an action addressee on all voice and hardcopy OPREP-3 reports. If the situation is determined to be HOMELINE reportable then courtesy-copy (Cc) the applicable Command Center on the E-mail.

3.4.6.7. (Added) AMC C2 controllers may receive information or encounter situations that are unusual or do not seem to fit the requirements of AFI 10-206 or the AMC supplement. When this happens, controllers may contact the AMC Command Center for OPREP-3 consultation. AMC-gained C2 agencies, contact your applicable Command Center for consultation.

3.6.2. (Added) Include the aircraft type, tail number, owning unit, aircrew unit and squadron, type mission, and mission number in all reports that involve AMC aircraft.

3.6.3. (Added) All "FLARE or CHAFF" voice notifications will be made via secure means. Hardcopy reports will be classified SECRET. Declassification is derived from "AN-AAR-47 Missile Warning Set Classification Guide" and declassify on "X4". AMC/A32 requires the following information to be provided in the hardcopy report:

- A. Location (latitude and longitude) of the area of release (classified by location).
- B. Aircraft heading, altitude, and speed at the time of incident (unclassified).
- C. Description of any potential malfunction within the aircraft (unclassified).
- D. System dispense mode (AUTO OR MANUAL) (unclassified).
- E. Number of flares dispensed (unclassified).
- F. Pertinent weather conditions at the time of release (unclassified).
- G. Reaction from local command/government (unclassified).
- H. Direction, limitation, or reactions of air traffic control (ATC) personnel (unclassified).
- I. Anything the aircrew (i.e., specific measure, anything the aircrew (i.e., specific measures, etc.) had to do in order to overcome the threat (classified).

3.6.4. (Added) BEELINE/HOMELINE Voice Template. AMC units are to use the voice template provided in **Table 3.8. (Added)** for BEELINE and HOMELINE voice reports. For PINNACLE voice reports, use the voice templates provided on the USMTF User Formats CD.

3.6.5. (Added) DMS Subject Line. Units will format the subject line for both the NIPRNET and SIPRNET Outlook e-mail portion of the report in this manner.

3.6.5.1. (Added) Report type:

3.6.5.1.1. (Added) Specify if HOMELINE, BEELINE, or PINNACLE as applicable.

3.6.5.2. (Added) Report Number:

3.6.5.2.1. (Added) Provide appropriate report number

3.6.5.3. (Added) OPREP Subject/Category:

3.6.5.3.1. (Added) Subject of OPREP-3 (reference event/incident category from AFI 10-206, Table 3.3, Objective Event/Incident Reporting Criteria or AMCI 10-206 Table 3.5, AMC OPREP-3 HOMELINE Reporting Matrix)

3.6.5.4. (Added) Reporting Unit:

3.6.5.4.1. (Added) Provide unit designator, base name, and state (include country for overseas locations)

3.6.5.5. (Added) Subject Classification:

3.6.5.5.1. (Added) Include “(U)” at the end (every effort should be made to ensure the subject line is unclassified).

**EXAMPLE: HOMELINE, 008, DROPPED OBJECT, 375AW/CP SCOTT AFB IL (U)**

3.9.3. (Added) If additional information about the event/incident is received and does not complete/close the event/incident, a FOLUP report is required submitted. Consequentially, if the information completes/closes the event/incident submit a FINAL report to complete the event/incident reporting.

3.9.4. (Added) If report is upgraded to a higher level ensure the final report is at the higher level. Reference all reports on that event/incident.

**Table 3.1. AFOC Contact Information.**

<b>Voice and Data Contacts</b>		
	<b>NMCC</b>	<b>AMC</b>
<b>DSN Voice:</b> Primary	851-3840	779-0360
Secondary	725-3530	576-1706
Tertiary	228-6340	N/A
<b>RED SWITCH</b>	80-228-2600	80-631-6602/6603
<b>STU III</b> DSN	227-4800	576-1823 (voice)
Comm	(703) 697-4800	(618) 744-1892 (data)
<b>UNCLAS FAX</b>	227-9028	576-1823
<b>COMMERCIAL NBR</b>	(703) 697-6340	(618) 229-0360 (618) 256-1706

3.14.1. (Added) AMC C2 units will address all BEELINE/PINNACLE reports with AMC Minimum Essential Address (MEA) number one (1), as a minimum. Refer to [Table 3.5. \(Added\)](#) and [Table 3.6. \(Added\)](#) for additional guidance on minimum OPREP-3 HOMELINE report content. Combining two (2) or more rules into one report is allowable. Ensure the MEA for each rule number is included in the Initial, Follow-up, and Final reports. Also, ensure follow-up and final reporting lists all applicable rule numbers.

**Table 3.5. (Added) AMC OPREP-3 HOMELINE Reporting Matrix.**

<b>R U L E</b>	<b>EVENT or INCIDENT</b>	<b>SUBMIT REPORT WHEN: (DESCRIPTION)</b>	<b>REMARKS and REFERENCES</b>	<b>MINIMUM ESSENTIAL ADDRESSEES (Ref Table 3.6. (Added))</b>
<b>A</b>	<b>AIRCRAFT OPERATIONS</b>			
A1	Damage/Mishaps	Any Class C aircraft/missile/bird strike damage estimated in excess of \$10,000 but less than \$200,000 not reportable under BEELINE or higher OPREP-3 criteria.	Comply with AFI 91-204.	1, 3, 8, 10
A2	Cargo Jettisoning / Dropped Object / Off-DZ Airdrop	Any dropped object, cargo jettisoning, or fuel dumping that does not meet BEELINE criteria.	Comply with AFI 91-204.	1,3, 7, 8, 9, 10
A3	Flare/Chaff Discharge	Any Flare or Chaff discharge.	Comply with AFI 91-204. Refer to Para. <b>3.6.2. (Added)</b>	1, 3, 6, 8, 10
A4	Navigation Errors	Any over water navigation position error of 15NM or greater, notify the nearest C2 agency upon landing. (Report border violations IAW AFI 10-206, rule 7B)	Comply with AFI 91-204.	1, 3, 7, 9, 10
A5	Civil Aircraft Mishaps	Any civil aircraft mishap that occurs on Air Force property or under the control of/ in airspace controlled by an Air Force air traffic control facility.	Comply with AFI 91-204.	1,3, 7, 8, 9,10
A6	Flight Control Problems/Flight Instruments Problems	a. Any flight control malfunction or restriction resulting in a temporary inability to control the aircraft. Includes departures from controlled flight. b. Any primary flight instrument failure during flight and resulting in the declaration of an in-flight emergency.	Comply with AFI 91-204.	1, 3, 8, 10
<b>C</b>	<b>COMMUNICATIONS AND COMPUTER EVENTS</b>			

R U L E	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Ref Table 3.6. (Added))
C1	Network Degradation	<p>Failure or loss of critical network capabilities or resources due to known or unknown reasons including the following catastrophic failures: Loss of Network Connectivity for more than 2 hours.</p> <p>a. Loss of core services (NIPERNET, SIPERNET, VOICE)</p> <p>b. INFOCON change</p> <p>c. Failure of C2 system (GATES, C2IPS, ACFP, GDSS, GCCS, etc.)</p>	<p>a. Scheduled outages are not reported unless a problem arises where the system cannot be restored; reference "a" in description.</p> <p>b. Report outage details to the AMC NOSC Enterprise Controller</p>	1, 3, 14
<b>G GROUND ACCIDENTS/INCIDENTS</b>				
G1	Ground Mishap	Any event(s)/incident(s) that do not meet any of the BEELINE	AFI 10-206, Rule 2I	1, 10
G2	Disembarking/ Embarking Mishap	Incidents/accidents resulting in injuries to aircrew members or passengers aboard any AMC or AMC-gained aircraft(s).		1, 3, 10, 12
G3	Power Outages/ Failures	Any widespread or extended commercial power or communications outage/failure affecting (or projected to affect) mission capability.		1, 2, 3, 14
G4	Property Damage	Any damage to Air Force property (fire, arson, or natural) more than \$10,000, but less than \$50,000 damage.		1, 2, 10
<b>S SECURITY</b>				
S1	Bomb Threats/ Suspicious Packages	Any incident where Explosive Ordnance Disposal (EOD) responds. If an explosive device is subsequently found, submit a BEELINE report.	AFI 31-101	1, 6, 11
<b>W WEATHER</b>				

<b>R U L E</b>	<b>EVENT or INCIDENT</b>	<b>SUBMIT REPORT WHEN: (DESCRIPTION)</b>	<b>REMARKS and REFERENCES</b>	<b>MINIMUM ESSENTIAL ADDRESSEES (Ref Table 3.6. (Added))</b>
W1	Airborne Incidents / Electro-Static Discharge	Any airborne instances of hail damage, lightning strikes or other weather related events resulting in aircraft evacuation, aircraft damage, aircrew injury, or flight control problems that do not meet BEELINE or PINNACLE criteria.		1, 3, 8, 10
<b>M</b>	<b>MISCELLANEOUS</b>			
M1	Inspection Team Arrival/Departure	The arrival/departure of any AMC or higher headquarters IG team.	AFI 90-201 and AMCI 90-201.	1, 5
M2	Operational Security/Safety	Aircrew(s) reporting security or safety problems at down-line station(s) that may affect future missions into that location.		1, 3, 6, 10, 11
M3	AFRC Non-Active duty Death	Any AFRC personnel not on active duty.		1, 4, 9, 12, 13, 15
M4	Civil Engineering Responses	Any event/incident that requires the response of any element of Civil Engineering (HAZMAT, EOD, Power Production, etc)	a. Reporting of on-base FD responses are not required unless major personal injury or damage to government property exceeding \$10,000 but less than \$50,000 occurs.  b. Refer to AFI 10-206, Table 3.3, Rule 2J.	1, 2, 10
M5	Civilian Employee Death	The death of any DOD civilian employee or contractor.		1, 4, 9, 13

R U L E	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Ref <a href="#">Table 3.6.</a> (Added))
M6	Other	Any unusual occurrence(s), significant event(s)/incident(s), or occurrence(s) involving AMC, AMC-gained, or AMC-hosted resources that do not qualify under BEELINE/PINNACLE requirements, but in the opinion of the unit commander deserves the attention of AMC.		1

Table 3.6. (Added) AMC Minimum Essential Addressee (MEA) Listing.

1.	<p><b>TO:</b></p> <p><b>AMC/CC SCOTT AFB IL</b>  C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCCCEE;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:CC(UC)</p> <p><b>HQ AMC/CV SCOTT AFB IL</b>  C=US;A=DMS;O=GA1;OU1=YKLF1;OU2=AFRCCV;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:AFRC,OU:ORGANIZATIONS,L:ROBINS AFB GA,OU:HQ AFRC(UC),OU:CV(UC)</p> <p><b>HQ AMC/A3 SCOTT AFB IL</b>  C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCDOEA;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:DO(UC)</p> <p><b>AMC COMMAND CENTER SCOTT AFB IL (<i>aka TACC EA CELL</i>)</b>  C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3TACCCELL;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:TACC(UC),OU:EA CELL(UC)</p> <p><b>TACC/XOC SCOTT AFB IL</b>  C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3TACCXOC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:TACC(UC),OU:XOC(UC)</p> <p><b>AMC COMMAND CENTER ALTERNATE (<i>when directed</i>) (60AMW Travis AFB)</b>  C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v360AMWTSS;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:TRAVIS AFB CA,OU:60AMW(UC)</p> <p><b>COURTESY COPY:</b></p> <p><b>HQ AMC/A33C SCOTT AFB IL</b>  C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCDOOC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:DOOC(UC)</p> <p><b>18AF/CC SCOTT AFB</b>  C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v318AFCC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:18AF(UC),OU:CC(UC)</p> <p><b>15EMTF/CC TRAVIS AFB</b>  C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v315EMTFCC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:TRAVIS AFB CA,OU:15EMTF(UC),OU:CC(UC)</p> <p><b>21EMTF/CC MCGUIRE AFB</b></p>
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C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v321EMTFCC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:MCGUIRE AFB NJ,OU:21EMTF(UC),OU:CC(UC)

**HQ AFRC/DOCC ROBINS AFB GA (when applicable)**

C=US;A=DMS;O=GA1;OU1=YKLF1;OU2=v3AFRCDOCC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:AFRC,OU:ORGANIZATIONS,L:ROBINS AFB GA,OU:HQ AFRC(UC),OU:DOCC(UC)

**HQ ANG/XOC ANDREWS AFB MD (when applicable)**

C=US;A=DMS;O=MD1;OU1=AJXH3;OU2=ANGXOCv3;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ANG,OU:ORGANIZATIONS,L:ANGRC ANDREWS AFB MD,OU:ANG(UC),OU:XOC(UC)

**USTRANSCOM/J3/J4-MCC SDO SCOTT AFB IL (for BEELINE and PINNACLE reports)**

C=us;A=dms;O=IL1;OU1=VEJX4;OU2=J3J4MCCSDO3;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:TRANSCOM,OU:ORGANIZATIONS,L:USTRANSCOM IL,OU:TCJ3-TCJ4(UC),OU:TCJ3-J4-OD(UC),OU:TCJ3-J4-ODO(UC);DDA:MSXCX500=,OU:MCC SDO(UC)

**USSTRATCOM/J33 OFFUTT AFB NE (when event affects a OPLAN 8044-committed tanker unit's ability to meet its OPLAN 8044-commitment)**

C=US;A=DMS;O=NE1;OU1=SGDE1;OU2=J33-uc;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:STRATCOM,OU:ORGANIZATIONS,L:OFFUTT AFB NE,OU:STAFF(MC),OU:J33(UC)

**DIRMOBFOR/CC (as applicable)**

C=US;A=DMS;O=SA1;OU1=TTDS1;OU2=DIRMOBFORV3;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:PRINCE SULTAN AB SA,OU:DIRMOBFOR(UC)

**(Other MAJCOMs) (Command Centers, as applicable)**

**Parent Unit (Command and CP, if asset is geographically separated or deployed)**

2. **COURTESY COPY:**

**HQ AMC/A7 SCOTT AFB IL**

C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCCE;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:CE(UC)

**HQ AMC/A7X SCOTT AFB IL**

C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCCEX;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:CEX(UC)

3. **COURTESY COPY:**

**HQ AMC/A36A/ SCOTT AFB IL**

	<p>C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCDOA;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:DOA(UC)</p> <p><b>HQ AMC/A32 SCOTT AFB IL</b></p> <p>C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCDOK;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:DOK(UC)</p> <p><b>HQ AMC/A33 SCOTT AFB IL</b></p> <p>C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCDOO;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:DOO(UC)</p> <p><b>HQ AMC/A37T SCOTT AFB IL</b></p> <p>C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCDOT;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:DOT(UC)</p> <p><b>HQ AMC/A37V SCOTT AFB IL</b></p> <p>C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCDOV;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:DOV(UC)</p>
4.	<p><b>COURTESY COPY:</b></p> <p><b>HQ AMC/HC SCOTT AFB IL</b></p> <p>C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCHC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:HC(UC)</p>
5.	<p><b>COURTESY COPY:</b></p> <p><b>HQ AMC/IG SCOTT AFB IL</b></p> <p>C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCIG;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:IG(UC)</p>
6.	<p><b>TO:</b></p> <p><b>HQ AMC/A2 SCOTT AFB IL</b></p> <p>C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCIN;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:IN(UC)</p>
7.	<p><b>COURTESY COPY:</b></p> <p><b>HQ AMC/JA SCOTT AFB IL</b></p> <p>C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCJA;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:JA(UC)</p>
8.	<p><b>COURTESY COPY:</b></p>

	<p><b>HQ AMC/A4 SCOTT AFB IL</b>  C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCLG;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:LG(UC)</p> <p><b>HQ AMC/A43 SCOTT AFB IL</b>  C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCLGT;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:LGT(UC)</p> <p><b>HQ AMC/A44 SCOTT AFB IL</b>  C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCLGM;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:LGM(UC)</p> <p><b>HQ AMC/A45 SCOTT AFB IL</b>  C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCLGX;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:LGX(UC)  C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCLGR;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:LGR(UC)</p>
9.	<p><b>COURTESY COPY:</b>  <b>HQ AMC/PA SCOTT AFB IL</b>  C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCPA;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:PA(UC)</p>
10.	<p><b>COURTESY COPY:</b>  <b>HQ AMC/SE SCOTT AFB IL</b>  C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCSE;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:SE(UC)</p> <p><b>HQ AMC/SEF SCOTT AFB IL</b>  C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCSEF;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:SEF(UC)</p> <p><b>HQ AMC/SEG SCOTT AFB IL</b>  C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCSEG;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:SEG(UC)</p>
11.	<p><b>TO:</b>  <b>HQ AMC/SF SCOTT AFB</b></p>

	<p>C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCSF;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:SF(UC)</p> <p><b>COURTESY COPY: HQ AFSFC/OPSCENTER LACKLAND AFB TX</b></p> <p>C=US;A=DMS;O=TX1;OU1=MPLS1;OU2=HQAFSFC TSSV3;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:LACKLAND AFB TX,OU:HQ AFSFC(UC)</p>
12.	<p><b>COURTESY COPY:</b></p> <p><b>HQ AMC/SG SCOTT AFB IL</b></p> <p>C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCSG;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:SG(UC)</p>
13.	<p><b>COURTESY COPY:</b></p> <p><b>HQ AMC/A7 SCOTT AFB IL</b></p> <p>C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCSV;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:SV(UC)</p>
14.	<p><b>TO:</b></p> <p><b>AMC NOSC SCOTT AFB IL</b></p> <p>C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCNOSC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:NOSC(UC)</p> <p><b>67 IWF SCOTT AFB IL</b></p> <p>C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v367IWFTSS;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:67IWF(UC)</p> <p><b>COURTESY COPY:</b></p> <p><b>HQ AMC/A6/A63 SCOTT AFB IL</b></p> <p>C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCSC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:SC(UC)</p> <p><b>HQ AMC/A63 SCOTT AFB IL</b></p> <p>C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCSCY;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:SCY(UC)</p>
15.	<p><b>TO:</b></p> <p><b>HQ AFRC/DOCC ROBINS AFB GA</b></p> <p>C=US;A=DMS;O=GA1;OU1=YKLF1;OU2=v3AFRCDOCC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:AFRC,OU:ORGANIZATIONS,L:ROBINS AFB GA,OU:HQ AFRC(UC),OU:DOCC(UC)</p>

**HQ AMC/RE SCOTT AFB IL**

C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCRE;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:RE(UC)

**COURTESY COPY:****HQ AFPC/DPWCS/DPWR RANDOLPH AFB TX**

C=US;A=DMS;O=TX6;OU1=TYMX1;OU2=AFPCDPWCS3;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:RANDOLPH AFB TX,OU:AFPC(UC),OU:DPWCS(UC)

**HQ AFPC/DPWR RANDOLPH AFB TX**

C=US;A=DMS;O=TX6;OU1=TYMX1;OU2=AFPCDPWR3;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:RANDOLPH AFB TX,OU:AFPC(UC),OU:DPWR(UC)

**Table 3.7. (Added) DMS V3 Address Find Instruction.****DMS V3 ADDRESS FIND INSTRUCTION**

- \_\_\_\_\_ 1. Open Outlook.
- \_\_\_\_\_ 2. Insert Fortezza card and log on to Fortezza card.
- \_\_\_\_\_ 3. Open the Global Directory.
- \_\_\_\_\_ 4. Expand "OU=DOD".
- \_\_\_\_\_ 5. Expand "OU=AF", if required expand "ANG" for guard units and "AFRC" for reserve units.
- \_\_\_\_\_ 6. Expand "OU=ORGANIZATIONS".
- \_\_\_\_\_ 7. Expand "Base/Location."
- \_\_\_\_\_ 8. Expand "UNIT" or "OFFICE."
- \_\_\_\_\_ 10. Select "Unit/Office" (select either (uc) or (sc) v3 addresses).
- \_\_\_\_\_ 11. Send to "CONTACTS" by clicking "EDIT", then "SEND to "CONTACTS" option on toolbar. After adding address to CONTACTS, edit the properties for the address to a common name.

**Figure 3.4. Guide for SITREP Reporting for Military Support to Civil Authorities (MSCA).**

8. (Added) Enter the data for the MSCA in the "GENERAL" section of the AMC SITREP message format, Table 4-1. Provide a brief description and the results of operations carried out.

**Figure 3.6. (Added) SITREP Format for Military Support to Civil Authorities (MSCA).**

```

MSGID/SITREP/"UNIT MAKING REPORT"/"MESSAGE SERIAL NUMBER"/"MONTH"/
PERID/"FROM"/"TO:"/"AS OF XXXXXXXXXXXX:"//
HEADING/OWN SITUATION//
5UNIT/
/UNITDES/UNITLOC/CMNTS
/"UNIT MAKING REPORT"/"UNIT LOCATION"/
GENTEXT/GENERAL/"Refer to AFI 10-206, Figure 3.4. Guide for SITREP Reporting for Military Support to Civil Authorities (MSCA), for information to include in this report. MSCA information will be entered in the "general" category."//
GENTEXT/SITUATION/"Enter NSTR"//
GENTEXT/OPERATIONS/"Enter NSTR"//
GENTEXT/INTELLIGENCE-RECONNAISSANCE/"Enter NSTR"//
GENTEXT/LOGISTICS/"Enter NSTR"//
GENTEXT/COMMUNICATIONS CONNECTIVITY/"Enter NSTR"//
GENTEXT/SIGNIFICANT POLITICAL-MILITARY-DIPLOMATIC EVENTS/"Enter NSTR"//
GENTEXT/COMMANDER'S EVALUATION/"Summary of key points and overall commander's evaluation of the situation. If no information to report, enter NSTR."//
DECL/"Source for classification"/"Reason for classification"/"Downgrade instructions or date"/"Downgrading or declassification exemption code."//

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**Figure 3.7. (Added) DOD Civilian Employee/Contractor/AFR Personnel Death Additional Information Format.**

1. Marital Status of member: Single / Married / Divorced / Separated.
2. Did the member have children? How many?
3. Where was the member found: On-base (housing / dormitory / work) / off base
4. Who (if known) found the member?
5. What time member was found?
6. Any records of previous problems?
7. For vehicle/motorcycle accidents:
  - a. Were seatbelts worn?
  - b. Is there evidence of alcohol use?
  - c. Was the member wearing a helmet?
8. What is the status of next-of-kin (NOK) notifications?
9. Any additional information known.

**Table 3.8. (Added) OPREP-3 HOMELINE Record Copy Message Format.**

<p>(O) - EXER or (C) OPER/ (exercise name or operation name as applicable) //</p> <p>(M) - MSGID/OPREP-3H/ (originator) / (serial number) / (month) //</p> <p>(O) - AMPN/SUBJECT (mandatory for AMC reporting) //</p> <p>(O) - REF/A/CON or DOC or EML or FAX or LTR or MSG or TEL or VTC/ (originator) / (date-time-group) //</p> <p>(Note: list references in chronological order of occurrence)</p> <p>(O) - AMPN/ (amplify telephonic voice message or previous record copy of above reference)//</p> <p>(M) - FLAGWORD/HOMELINE/-//</p> <p>(M) - TIMELOC/ (event day-time)/(location) / (INIT, FOLUP, or FINAL)//</p> <p>(M) - GENTEXT/INCIDENT IDENTIFICATION AND DETAILS/ <i>(Include nature of the event, equipment and personnel involved, extent of the damage and injuries, cause, contributing factors, mission impact, and rule number at the end of the narrative. Answer the questions WHO, WHAT, WHEN, WHY, and WHERE.)</i> RMKS/ (if applicable)//</p> <p>(O) - DECL/ (downgrading instructions when applicable) //</p> <p><b>Legend: (C) = Conditional, (M) = Mandatory, (O) = Operationally Determined</b></p>
---

**Table 3.9. (Added) OPREP-3 BEELINE/HOMELINE Voice Format.**

<p><b><u>OPREP-3 BEELINE / HOMELINE VOICE TEMPLATE</u></b></p> <p><b>FLASH / IMMEDIATE / PRIOTITY / ROUTINE</b></p> <p><b>UNCLASSIFIED / CONFIDENTIAL / SECRET</b></p> <p>“THIS IS _____ FROM _____ WITH AN OPREP-3 BEELINE/HOMELINE.VOICE REPORT.” <i>(If CLASSIFIED call secure. If BEELINE, conference AFOC)</i></p> <p>LINE 1 - INCIDENT:</p> <hr/> <p>(Must match title of applicable rule number)</p> <p>LINE 2 - NARRATIVE:</p> <hr/> <hr/> <hr/> <p><i>Note: Have these questions been answered? Who, when, where, why, how, (aircraft type, tail number, wing, mission number, the crew’s wing &amp; squadron, and BIRDCON, if bird strike, and include rule number at end of narrative).</i></p> <p>LINE 3 - TIME OF REPORT: _____  <i>(Obtained from AMC Command Center for HOMELINE and AFOC for BEELINE)</i></p> <p>LINE 4 - INITIALS:</p> <p>Unit/ _____, AMC/ _____, AFOC/ _____, AFRC/ _____, ANG/ _____.</p>
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Table 4.1. (Added) AMC SITREP Message Format.

<p><b>OPER</b>/"OPERATION CODEWORD"//</p> <p><b>MSGID</b>/SITREP/"UNIT MAKING REPORT"/"MESSAGE SERIAL NUMBER"/"MONTH"//</p> <p><b>PERID</b>/"FROM"/"TO:"/"ASOF:"//</p> <p><b>HEADING</b>/OWN SITUATION//</p> <p><b>5UNIT</b>/</p> <p><b>/UNITDES</b>/UNITLOC/CMNTS/"UNIT MAKING REPORT"/"UNIT LOCATION"//</p> <p><b>GENTEXT</b>/GENERAL/"For airlift units: summary of operations status (i.e., available aircrews for what type air frame; training sortie breakdown, etc.) and projected requirements. For SIOP units: summary of alert status and other information as outlined for airlift units. Any information not fitting the categories below will be entered in the "general" category. Highlight problem areas requiring immediate attention between demarcation symbols, "&lt;ACTION&gt;.... &lt;/ACTION&gt;", where "&lt;ACTION&gt;" is the beginning of the problem and "&lt;/ACTION&gt;" is the end. Each problem area will be enclosed between the demarcation symbols and separated by a semicolon (;) [I.e., &lt;action&gt;1. Dental clinic unable to procure dentures locally, need HQ AMC to work issue and have 40,000 dentures airlifted to this location. 2. Services unable to procure F-250 dishwasher, need HQ AMC to work issue and have two (2) F-250 dishwashers airlifted to this location. 3. Need two million MRE's airlifted to this location. &lt;/ACTION&gt;]. <b>If no information to report, then enter 'Nothing Significant To Report (NSTR)'</b>"//</p> <p><b>GENTEXT</b>/SITUATION/"Assessment of the situation to include circumstances or conditions which increase or materially detract from the readiness of forces assigned. Problem areas requiring immediate attention must be enclosed between the demarcation symbols [I.E., &lt;ACTION&gt;.... &lt;/ACTION&gt;] and separated by a semicolon (;). <b>If no information to report, enter NSTR.</b>" //</p> <p><b>GENTEXT</b>/OPERATIONS/"Description and results of airlift and/or SIOP missions carried out and deviations or variations from previously reported intentions/plans. Any Information pertaining to "OPERATIONS" must be entered in this category. Problem areas requiring immediate attention must be enclosed between the demarcation symbols [i.e., &lt;ACTION&gt;.... &lt;/ACTION&gt;] and separated by a semicolon (;). <b>If no information to report, enter NSTR.</b>" //</p> <p><b>GENTEXT</b>/INTELLIGENCE-RECONNAISSANCE/"Overview and assessment of the situation in terms of operations, capabilities, threat changes. Reference any spot intelligence reports submitted in the past 24 hours. Any information pertaining to "INTELLIGENCE" must be entered in the category. Areas requiring immediate attention must be enclosed between the demarcation symbols [i.e., &lt;ACTION&gt;.... &lt;/ACTION&gt;] and separated by a semicolon (;). <b>If no information to report, enter NSTR.</b>" //</p> <p><b>GENTEXT</b>/LOGISTICS/"Description of logistics sustainability by class of supply. Include medical, services, maintenance, etc. All areas pertaining to "LOGISTICS" must be entered in this category. Areas requiring immediate attention must be enclosed between the demarcation symbols [i.e., &lt;ACTION&gt;.... &lt;/ACTION&gt;] and separated by a semicolon (;). <b>If no information to report, enter NSTR.</b>" //</p> <p><b>GENTEXT</b>/COMMUNICATIONS CONNECTIVITY/"Report significant outages, incompatibilities, quantitative equipment deficiencies, traffic volume, etc. All COMMUNICATIONS and COMPUTER RELATED issues must be entered in the category. Areas requiring immediate attention must be enclosed the demarcation symbols [I.E., &lt;ACTION&gt;.... &lt;/ACTION&gt;] and separated by a semicolon (;). <b>If no information to report, enter NSTR.</b>" //</p>
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**GENTEXT/PERSONNEL**/"Report factors affecting readiness of forces or units; mobilization status; current deployments (i.e., Raven Status, ETC.), battle casualties (i.e., killed in action, wounded in action, and missing in action); and the effect of casualties sustained upon the command's mission capability. Include those casualties not associated with the current contingency, but which may still affect the command's mission capabilities. Any information pertaining to "personnel" must be entered in this category. Areas requiring immediate attention must be enclosed between the demarcation symbols [I.E., <ACTION>.... </ACTION>] and separated by a semicolon (;). **If no information to report, enter NSTR.**" //

**GENTEXT/SIGNIFICANT POLITICAL-MILITARY-DIPLOMATIC EVENTS**/"Report events not reported by OPREP-3 pinnacle but which could result in local, national, or international public reaction; civil unrest or indications of civil defense measures contemplated or implemented; and events affecting the attitudes, emotions, or behavior of the populous that could be used in developing psychological operations campaigns. Areas requiring immediate attention must be enclosed between the demarcation symbols [I.E., <ACTION>.... </ACTION>] and separated by a semicolon (;). **If no information to report, enter NSTR.**" //

**GENTEXT/COMMANDER'S EVALUATION**/"Summary of key points from each category and overall commander's evaluation of the situation. Areas requiring immediate attention must be enclosed between the demarcation symbols [I.E., <ACTION>.... </ACTION>] and separated by a semicolon (;). **If no information to report, enter NSTR.**" //

**DECL**/"Source for classification"/"Reason for classification"/"Downgrade instructions or date"/"Downgrading or declassification exemption code." //

**Table 4.2. (Added) AMC SITREP Minimum Essential Addresses (MEA).**

**TO:**

**HQ AMC/CC SCOTT AFB IL**

C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCCCEE;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:CC(UC)

**HQ AMC/A3 SCOTT AFB IL**

C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCDOEA;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:DO(UC)

**HQ AMC/CAT DIRECTOR SCOTT AFB IL**

C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3CATDIRECTOR;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:CAT(UC),OU:DIRECTOR(UC)

**TACC/XOC SCOTT AFB IL**

C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3TACCXOC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:TACC(UC),OU:XOC(UC)

**TACC/XOCZ SCOTT AFB IL**

C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3TACCXOCZD;DDA:MSXCX500=C:US,O:U.S.  
GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB  
IL,OU:TACC(UC),OU:XOCZD(UC)

**TACC/XOO SCOTT AFB IL**

C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3TACCXOO;DDA:MSXCX500=C:US,O:U.S.  
GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB  
IL,OU:TACC(UC),OU:XOO(UC)

**TACC/XOP SCOTT AFB IL**

C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3TACCXOP;DDA:MSXCX500=C:US,O:U.S.  
GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB  
IL,OU:TACC(UC),OU:XOP(UC)

**COURTESY COPY:**

**AFMPC/PRC RANDOLPH AFB TX**

C=US;A=DMS;O=TX6;OU1=TYMX1;OU2=AFPCPRC3;DDA:MSXCX500=C:US,O:U.S.  
GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:RANDOLPH AFB  
TX,OU:AFPC(UC),OU:PRC(UC)

**AFMPC/DP RANDOLPH AFB TX**

C=US;A=DMS;O=TX6;OU1=TYMX1;OU2=HQAETCDP3;DDA:MSXCX500=C:US,O:U.S.  
GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:RANDOLPH AFB TX,OU:HQAETC(UC),OU:DP(UC)

**18AF/CC SCOTT AFB**

C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v318AFCC;DDA:MSXCX500=C:US,O:U.S.  
GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB  
IL,OU:18AF(UC),OU:CC(UC)

**Parent Unit (command and CP, if asset is geographically separated or deployed)**

## Chapter 11 (Added)

### HURRICANE CONDITION (HURCON) REPORTING

**11.1. (Added) Hurricane Condition (HURCON).** The term “hurricane” is a regional specific name for a strong tropical cyclone. Once the tropical cyclone reaches wind speeds of 74 mph, it is called a “hurricane”; occurs in the regions of the North Atlantic Ocean, the Northeast Pacific Ocean east of the dateline, or the South Pacific Ocean east of 160E.

#### **11.2. (Added) HURCON Levels:**

11.2.1. (Added) HURCON IV. Issued 72 hours in advance of the earliest possible arrival of 50-knot (58-mph) winds.

11.2.2. (Added) HURCON III. Issued 48 hours in advance of the earliest possible arrival of 50-knot winds.

11.2.3. (Added) HURCON II. Issued 24 hours in advance of the earliest possible arrival of 50-knot winds.

11.2.4. (Added) HURCON I. Issued 12 hours in advance of the earliest possible arrival of 50-knot winds.

#### **11.3. (Added) Reports.** Submit the following minimum information for each individual report:

11.3.1. (Added) HURCON Change – Hurricane data (i.e., speed, distance, projected course, etc); the HURCON status.

11.3.2. (Added) Evacuation Contemplation – The time contemplation was made; a time frame when a decision will be made to evacuate; the HURCON status; tentative evacuation plan.

11.3.3. (Added) Evacuation Decision – The time the decision was made; time when evacuation will begin; the HURCON status; any updates or reference to the evacuation plan.

11.3.4. (Added) Evacuation Started – The time evacuation began; the HURCON status; any updates or references to the evacuation plan.

11.3.5. (Added) Evacuation Complete – Report the time when all aircraft are at the designated refuge base(s); any updates as required.

11.3.6. (Added) Aircraft Reconstitution – Report the time when all aircraft have returned to home station.

**11.4. (Added) Consolidation of Reports.** Merging of HURCON reports is permissible when events outpace the decision process (i.e., A unit experiences a HURCON change and simultaneously contemplates evacuation; submit an Evacuation Contemplation report and include the HURCON change). If there is time between stages, 4 hours or more, submit reports for the required stages. Do not delay reporting in order to submit consolidated reports. All HURCON reporting is done via the OPREP-BEELINE, IAW AFI 10-206.

#### **11.5. (Added) Evacuation Plans.** As a minimum, include the following information when reporting evacuation plans:

11.5.1. (Added) Report all categories by aircraft type. Sum of all category totals should equal the number assigned.

11.5.2. (Added) The number of aircraft assigned to the unit, hangered, and in depot maintenance.

11.5.3. (Added) The number of aircraft off station and their intentions during the storm.

11.5.4. (Added) The number of aircraft to evacuate and their projected refuge base(s), to include transit aircraft on the base. Include any deviations from current evacuation plan.

**Attachment 1**

**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION**

***References***

AFSSI 5021, *Time Compliance Network Order Management, Vulnerability, and Incident Reporting*

***Abbreviations and Acronyms***

**EMTF**—Expeditionary Mobility Task Force

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Assistant Director of Operations