

**BY ORDER OF THE COMMANDER**

**AIR FORCE INSTRUCTION 36-815**



**AIR FORCE WEATHER AGENCY**

**Supplement 1**

**2 MARCH 2001**

**Personnel**

**ABSENCE AND LEAVE**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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**AFI 36-815, 13 October 2000, is supplemented as follows:**

8.1.1. (Added) Air Force civilian employees are full and equal members of the AFWA team and are encouraged to participate, on a voluntary basis, in organizational events without charge to leave. However, events cannot be recurring (e.g., golf league) or scheduled over an extended period of time, and all civilians should be free to participate.

8.1.2. (Added) AFWA/CC is the approval authority for excused absences of the HQ AFWA civilian employees. GSU commanders exercise the approval authority for their respective organizations.

8.1.3. (Added) When absences are deemed official duty time, commanders need to ensure that there is a fair and equitable application to all civilians and that the policy is not abused.

8.1.4. (Added) When absences are granted for organizational events, the civilians must be at the event, on approved leave, or at their duty section.

ROBERT H. ALLEN, Colonel, USAF  
Commander