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The OPR for this supplement is HQ AFSPC/SEW (MSgt Martin L. Reynolds). This supplement implements and extends the guidance of Air Force Instruction (AFI) 36-2833, **Safety Awards** dated 23 October 2002. The AFI is published word-for-word without editorial review. Air Force Space Command (AFSPC) supplement material is indicated in bold face. This supplement describes AFSPC's procedures for use in conjunction with the basic AFI. It applies to AFSPC units and personnel including Air Force Reserve and Air National Guard units. Send proposed changes to HQ AFSPC/SEW, 150 Vandenberg St., Ste 1105, Peterson AFB CO 80914-4260. Upon receipt of this integrated supplement discard the Air Force basic publication.

SUMMARY OF REVISIONS

This publication incorporates basic changes to the supplement. It renumbers paragraphs to coincide with the basic instruction. Nomination due dates for annual awards have changed in paragraphs **115. (Added)** and **121. (Added)**. Paragraphs **120. (Added)** and **122. (Added)** have been changed to specify team eligibility. Paragraphs **115.3. (Added)**, **121. (Added)**, **121.5. (Added)**, 123.3, **127.4. (Added)**, and **133.3. (Added)** have been changed to specify length of award submission. A bar (|) indicates a revision from the previous edition.

2. **Administrative Procedures.** Air National Guard nominations must be coordinated through HQ ANG before being submitted to HQ AFSPC.

75. **Flight Safety Plaques Nomination Procedures.** Submit Flight Safety Plaque award nominations to HQ AFSPC on AF Form 1206, **Nomination for Award**. HQ AFSPC will review and forward qualifying nominations based on specific safety accomplishments cited for the period of nomination stating what was done, how it was done, and the contributions to safety. Unique, one-of-a-kind accomplishments will be heavily weighted in the qualifying review.

79. **Missile Safety Plaques Nomination Procedures.** Submit Missile Safety Plaque award nominations to HQ AFSPC on AF Form 1206. HQ AFSPC will review and forward qualifying nominations based on

specific safety accomplishments cited for the period of nomination stating what was done, how it was done, and the contributions to safety. Unique, one-of-a-kind accomplishments will be heavily weighted in the qualifying review.

83. Explosive Safety Plaques Nomination Procedures. Submit Explosive Safety Plaque award nominations to HQ AFSPC on AF Form 1206. HQ AFSPC will review and forward qualifying nominations based on specific safety accomplishments cited for the period of nomination stating what was done, how it was done, and the contributions to safety. Unique, one-of-a-kind accomplishments will be heavily weighted in the qualifying review.

87. Space Safety Plaques Nomination Procedures. Submit Space Safety Plaque award nominations to HQ AFSPC on AF Form 1206. HQ AFSPC will review and forward qualifying nominations based on specific safety accomplishments cited for the period of nomination stating what was done, how it was done, and the contributions to safety. Unique, one-of-a-kind accomplishments will be heavily weighted in the qualifying review.

91. Nuclear Surety Plaques Nomination Procedures. Submit Nuclear Surety Safety Plaque award nominations to HQ AFSPC on AF Form 1206. HQ AFSPC will review and forward qualifying nominations based on specific safety accomplishments cited for the period of nomination stating what was done, how it was done, and the contributions to safety. Unique, one-of-a-kind accomplishments will be heavily weighted in the qualifying review.

Section AC (Added)—Air Force Space Command Individual Safety Award of Distinction - CATEGORIES I, II, III, and IV

112. (Added) Purpose of the Award. The Air Force Space Command Individual Safety Award of Distinction is available for presentation annually to AFSPC personnel for outstanding achievement in, or contribution to safety.

113. (Added) Who is Eligible? All Air Force personnel, military or civilian, assigned unit safety representative (USR) responsibilities in flight, weapons, ground or space discipline and full-time safety personnel assigned to AFSPC. Individuals may compete in one of the following categories:

113.1. (Added) Category I. All AFSPC personnel, military or civilian, regardless of rank and duty position, who are not qualified for Categories II, III, and IV. Any person who was previously nominated for, or a winner of the quarterly award in section AA is eligible to be re-submitted for this category.

113.2. (Added) Category II. Additional duty unit safety representative (USR). This is any individual, military or civilian, assigned safety responsibility for the unit as an additional duty in any safety discipline.

113.3. (Added) Category III. Full-time ground safety individual, military or civilian, other than those qualified for category IV below.

113.4. (Added) Category IV. Ground Safety Manager or Ground Safety Superintendent.

114. (Added) Selection Criteria. Select an individual who, in the opinion of the commander, has made an outstanding contribution to the safety program, either by a specific event or a continued term of service. Do not select an individual who has recently cross-trained and is in upgrade training in the safety career field for categories III and IV.

115. (Added) Nomination Procedures. Each wing/group may nominate one individual for each category. Nominations must reach HQ AFSPC/SE no later than 10 Nov following the fiscal year award period

(electronic submittal is authorized if followed by a hardcopy signed by the appropriate commander). Include:

115.1. (Added) Type and category of award for which submitted.

115.2. (Added) Name, rank, job title, and organization, including office symbol with address.

115.3. (Added) Use an AF Form 1206 (one form, front only) in bullet format stating what was done, how it was done, and contributions to safety.

116. (Added) Selection Procedures. HQ AFSPC/SE staff will review the nominations for accuracy and completeness, and submit recommendations to HQ AFSPC/SE to forward to AFSPC/CC for approval. All winning packages from Category III and IV will be considered for Air Force-level awards, if the appropriate AF-level award nomination packages are included with the AFSPC award nomination.

117. (Added) Award Ceremony. The award is sent to the NAF or wing commander for presentation at an appropriate ceremony.

Section AD (Added)–Air Force Space Command Unit Safety Award

118. (Added) Purpose of the Award. Air Force Space Command Unit Safety awards are available for presentation annually to AFSPC units below MAJCOM level, for outstanding achievements in, or contribution to, the AFSPC mishap prevention program.

119. (Added) Who is Eligible? Every AFSPC operationally, organizationally, or geographically separated unit (GSU). Units may compete in one of the following categories:

119.1. (Added) Category I. Each wing/group that has not had a class A or B on-duty mishap during the past fiscal year. Note: Units that had a class A or B mishap that was beyond their control may submit a waiver request to HQ AFSPC/SE.

119.2. (Added) Category II. Squadrons with 100 or more assigned military and Department of the Air Force Civilian (DAFC) personnel that have had no class A or B on-duty disabling injuries, or class A or B Air Force motor vehicle mishaps for the past fiscal year.

119.3. (Added) Category III. A squadron with less than 100 assigned military and DAFC personnel that has had no class A or B on-duty disabling injuries, or class A or B Air Force motor vehicle mishaps for the past fiscal year.

120. (Added) Selection Criteria. Selections are based on a unit's contribution to the safety program.

121. (Added) Nomination Procedures. Each wing/group may submit for Category I and all qualified units in Categories II and III. Nominations must reach HQ AFSPC/SE no later than 10 Nov following the fiscal year award period (electronic submittal is authorized if followed by a hardcopy signed by the appropriate commander). Include:

121.1. (Added) Type and category of award for which the unit is being submitted.

121.2. (Added) Organization, including office symbol with address, and number of personnel assigned.

121.3. (Added) A concise summary of the unit's annual safety accomplishments stating what was done, how it was done, and the contributions to safety.

121.4. (Added) Unusual hazards or environmental working conditions of the unit.

121.5. (Added) Use an AF Form 1206 (one form, front only) in bullet format stating what was done, how it was done, and contributions to safety.

122. (Added) Selection Procedures. HQ AFSPC/SE staff will review the nominations for accuracy and completeness, and submit recommendations to HQ AFSPC/SE to forward for AFSPC/CC approval.

123. (Added) Award Ceremony. The award is sent to the NAF or wing commander for presentation at an appropriate ceremony.

Section AE (Added)—Air Force Space Command Crew Safety Award of Distinction

124. (Added) Purpose of the Award. The Air Force Space Command Crew Safety Award is available for presentation annually to flight, satellite control, space launch, space warning, space surveillance, and ICBM crews for outstanding performance or a one-time act in the area of safety.

124.1. (Added) Category I. Flight crew.

124.2. (Added) Category II. Satellite control crew.

124.3. (Added) Category III. Space launch crew.

124.4. (Added) Category IV. Space warning crew.

124.5. (Added) Category V. Space surveillance crew.

124.6. (Added) Category VI. ICBM crew.

125. (Added) Who is Eligible? All AFSPC military and DAFC crews who perform or support flight, satellite control, space launch, space warning, space surveillance, or ICBM operations.

126. (Added) Selection Criteria. A crew must have displayed skill and ingenuity in handling an exceptionally difficult or unusual situation successfully. The crew's actions must have prevented or reduced loss of life, injury, damage to equipment, or other property damage.

127. (Added) Nomination Procedures. Each wing/group may nominate one crew per category annually. Nominations must reach HQ AFSPC/SE no later than the 10 Nov following the end of the fiscal year award period (electronic submittal is authorized if followed by a hardcopy signed by the appropriate commander). Include:

127.1. (Added) Type of award and category.

127.2. (Added) Name, rank, and job title of crewmembers, and organization, including office symbol with address.

127.3. (Added) A concise narrative of annual accomplishments stating what was done, how it was done, and its contribution to safety.

127.4. (Added) Use an AF Form 1206 (one form, front only) in bullet format stating what was done, how it was done, and contributions to safety.

128. (Added) Selection Procedures. HQ AFSPC/SE staff reviews nominations for accuracy and completeness and recommendations to HQ AFSPC/SE to forward for AFSPC/CC approval.

129. (Added) Award Ceremony. The award is sent to the NAF or wing commander for presentation at an appropriate ceremony.

Section AF (Added)—Air Force Space Command Safety Award of Distinction - QUARTERLY

130. (Added) Purpose of the Award. The Air Force Space Command Safety Award of Distinction is available for presentation quarterly to military and DAFC personnel for outstanding performance or a one-time act in preventing mishaps or protecting resources from damage, in support of Flight, Ground, Satellite Control, Space Launch, Space Warning, Space Surveillance, and the ICBM mission. Individuals or teams nominated may compete in one of the following categories:

- 130.1. (Added) Category I. Flight.
- 130.2. (Added) Category II. Ground.
- 130.3. (Added) Category III. Satellite control.
- 130.4. (Added) Category IV. Space launch.
- 130.5. (Added) Category V. Space warning.
- 130.6. (Added) Category VI. Space surveillance.
- 130.7. (Added) Category VII. ICBM operations

131. (Added) Who is Eligible? All AFSPC military and DAFC personnel who perform or support flight, ground, satellite control, space launch, space warning, space surveillance, or ICBM operations.

132. (Added) Selection Criteria. Individuals or teams must have displayed skill and ingenuity in handling an exceptionally difficult or unusual situation successfully. The actions of the individual or team must have prevented or reduced loss of life, injury, damage to equipment, or other property damage. Contributors may be in any area of flight, ground, satellite control, space launch, space warning, space surveillance, and the ICBM mission (maintenance, operations, security police, support areas, etc.).

133. (Added) Nomination Procedures. Each wing/group may nominate one individual per category per quarter, based on the fiscal year. Nominations must reach HQ AFSPC/SE no later than the 15th of the month following the quarter (electronic submittal is authorized if followed by a hardcopy signed by the appropriate commander). Include:

- 133.1. (Added) Type of award and category for which submitted.
- 133.2. (Added) Name, rank, job title, and organization, including office symbol with address.
- 133.3. (Added) Use an AF FORM 1206, no more than 20 lines, typed, single spaced, in bullet format stating what was done, how it was done, and contributions to safety.

134. (Added) Selection Procedures. HQ AFSPC/SE staff reviews nominations for accuracy and completeness and submits recommendations to the HQ AFSPC Director of Safety for approval.

135. (Added) Award Ceremony. The award is sent to the NAF or wing commander for presentation at an appropriate ceremony.

Section AG (Added)—Air Force Space Command Individual Flying-Hour Milestone Award

136. (Added) Purpose of the Award. Air Force Space Command Individual Flying-Hour Milestone Awards are available for presentation to AFSPC aircrew members having military mishap-free flying hours.

137. (Added) Who is Eligible? All AFSPC aircrew members. Aircrew members cited as a “cause” of a DOD class A or B flight mishap are not eligible.

138. (Added) Selection Criteria. Selections are based on 1,000; 1,500; 2,500; and 5,000 flying hours and must include a minimum of 600 hours in rotary-wing aircraft.

139. (Added) Nomination Procedures. Helicopter flight (HF) commanders nominate aircrew members for mishap-free hour awards in Aircrew Position Indicator (API) 1 positions. HQ AFSPC directors nominate staff aircrew members. Forward nominations to HQ AFSPC/SE after the required flying hours are attained (electronic submittal is authorized if followed by a signed hardcopy). Prepare nomination letters in one original (no more than two single-spaced typewritten pages). Include:

139.1. (Added) Type and hourly award for which the aircrew member is being submitted.

139.2. (Added) Name, rank, job title, and organization, including office symbol with address.

139.3. (Added) A concise narrative of accomplishments stating type of aircraft flown, and inclusive dates.

140. (Added) Selection Procedures. HQ AFSPC/SE staff reviews nominations for accuracy and completeness and submits recommendations to the HQ AFSPC Director of Safety to forward for AFSPC/CC approval.

141. (Added) Award Ceremony. The award is sent to the NAF or wing commander for presentation at an appropriate ceremony. Milestone patches are worn on flight clothing attached to the top of the AFSPC patch. HQ AFSPC/SEF will provide patches and certificates upon request (two patches per individual).

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