

**BY ORDER OF THE COMMANDER
AIR FORCE SPACE COMMAND**



AIR FORCE INSTRUCTION 36-2807

**AIR FORCE SPACE COMMAND
Supplement 1**

3 MARCH 1997

Personnel

**HEADQUARTERS UNITED STATES AIR
FORCE DEPUTY CHIEF OF STAFF PLANS
AND OPERATIONS ANNUAL AWARDS
PROGRAM**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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AFI36-2807, 18 May 1994, is supplemented as follows and applies to Headquarters Air Force Space Command (HQ AFSPC) and subordinate units who perform air traffic control, airfield management, operations resource management, life support and weather responsibilities. It directs management of the AFSPC Operations Annual Awards Program. It does not apply to the Air Force Reserves nor Air National Guard units. The reporting requirement in this directive is exempt from licensing in accordance with AFI 37-124, **The information Collections and Reports Management Program; Controlling Internal Public and Interagency Air Force Information Collections**, paragraph 2.11.12.

5.2.7. HQ AFSPC, Airfield and Aviation Operations Branch (DOOH), is the MAJCOM OPR for air traffic services.

5.3.2. Send original nominations of each package and a floppy disk/electronic mail copy containing all nomination data to HQ AFSPC/DOOH, 150 Vandenberg Street, Suite 1105, Peterson AFB, CO 80914-4200 NLT 15 January.

5.3.7.1. HQ AFSPC/DOO will appoint awards selection board members to determine AFSPC annual award winners. Winning packages will be forwarded to HQ AFFSA/XA for Annual Air Force Air Traffic Control Awards competition.

5.3.7.2. HQ AFSPC/DO will notify wing commanders of award winners.

5.3.7.3. HQ AFSPC/DOOH will send the engraved plaques to wing commanders who, in turn, will arrange for presentation of awards to the winners.

5.4.2. Send original nominations of each package and a floppy disk/electronic mail copy containing all nomination data to HQ AFSPC/DOOH, 150 Vandenberg Street, Suite 1105, Peterson AFB, CO 80914-4200 NLT 15 January.

5.4.8.1. HQ AFSPC/DOO will appoint awards selection board members to determine AFSPC annual award winners. Winning packages will be forwarded to HQ AFFSA/XA for Annual Air Force Air Traffic Control Awards competition.

5.4.8.2. HQ AFSPC/DO will notify wing commanders of award winners.

5.4.8.3. HQ AFSPC/DOOH will send the engraved plaques to wing commanders who, in turn, will arrange for presentation of awards to the winners.

6.4.1. Send original nominations of each package and a floppy disk/electronic mail copy containing all nomination data to HQ AFSPC/DOOH, 150 Vandenberg Street, Suite 1105, Peterson AFB, CO 80914-4200 NLT 15 January. The package must include a letter of transmittal signed by the individual's unit commander.

6.5. HQ AFSPC/DOO will appoint awards selection board members to determine AFSPC annual award winners. Winning packages will be forwarded to HQ AFFSA/XA for Annual Air Force Life Support Awards competition.

6.6. HQ AFSPC/DO will notify wing commanders of award winners. HQ AFSPC/DOOH will send the engraved plaques to wing commanders who, in turn, will arrange for presentation of awards to the winners.

7.3.1. Send original nominations of each package and a floppy disk/electronic mail copy containing all nomination data to HQ AFSPC/DOOH, 150 Vandenberg Street, Suite 1105, Peterson AFB, CO 80914-4200 NLT 15 January.

7.4. HQ AFSPC/DOO will appoint awards selection board members to determine AFSPC annual award winners. Winning packages will be forwarded to HQ AFFSA/XA for Annual Air Force Operations Resource Management Awards competition. Fourth Bullet: HQ AFSPC/DO will notify wing commanders of award winners. HQ AFSPC/DOOH will send the engraved plaques to wing commanders who, in turn, will arrange for presentation of awards to the winners.

10.1. Headquarters Air Force Space Command, Weather and Space Environment Operations Branch (HQ AFSPC/DORW), is the MAJCOM OPR for the weather awards program. HQ AFSPC/DORW will appoint and convene a selection board to evaluate nominations and make selection recommendations to AFSPC/DO.

10.2.2. Send nomination packages through channels to HQ AFSPC/DORW, 150 Vandenberg St., Suite 1105, Peterson AFB, CO 80914-4250, to arrive NLT 15 December. Prepare packages IAW para 10.2.3, in both paper and electronic (email or 3.5" floppy disk) versions.

10.2.4. HQ AFSPC/DO will notify wing commanders of award winners. HQ AFSPC/DORW will forward appropriately engraved plaques to wing commanders for presentation.

10.3.2.1. HQ AFSPC/DORW will select competition participants. Selection will be based upon performance during the quarterly Wartime Forecasting Proficiency Exercise nearest to the start of the competition, or other as designated by HQ AFSPC/DORW.

GERALD F. PERRYMAN, JR., Brig Gen, USAF
Director of Operations