

**BY ORDER OF THE COMMANDER  
AIR FORCE SPACE COMMAND**



**AIR FORCE SPACE COMMAND  
INSPECTION CHECKLIST 33-16**

**1 MARCH 2002**

**Communications and Information**

**COMMUNICATIONS AND INFORMATION  
(C&I) SYSTEMS ARCHITECTURE  
(MAJCOM/WING/UNIT)**

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This Checklist reflects Command requirements for Unit On-the-Job Training (OJT) offices to prepare for and conduct internal reviews.

### **SUMMARY OF REVISIONS**

This Checklist has been revised to conform to checklist requirements and updated with current Air Force Instruction requirements. A bar (|) indicates a revision from the previous edition.

- 1.** References have been provided for each critical item. Critical items have been kept to a minimum and are related to public law, safety, security, fiscal responsibility, and/or mission accomplishment. While compliance with non-critical items are not rated, these items help gauge the effectiveness/efficiency of the function.
- 2.** This publication establishes a baseline checklist. The checklist will also be used by the Command IG during applicable assessments. Use the Checklist at **Attachment 1** as a guide only. Add to or modify each area as needed, to ensure an effective and thorough review of the unit OJT program.

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Director, Communications and Information

**Attachment 1**

**C&I SYSTEMS ARCHITECTURE (MAJCOM/UNIT)**

**Table A1.1. Checklist.**

<b>SECTION 1: C&amp;I SYSTEMS ARCHITECTURE (MAJCOM/)</b>			
<b>MISSION STATEMENT:</b> To provide communications and information systems architecture, integration policy, guidance, and support for our space customers.			
<b>1.1. CRITICAL ITEMS:</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
1.1.1. Is the Command Communications and Information (C&I) Enterprise Plans and Architectures Branch developing and documenting the C&I space architecture? (AFI 33-101, <i>Communications &amp; Information Management Guidance and Responsibilities</i> , para. 5.3 and 5.4)			
1.1.2. Is the Command providing resources in support of the C&I capabilities planning process? (AFI 33-101, para. 5.3 and 5.4)			
<b>1.2. NON-CRITICAL ITEMS:</b>			
1.2.1. Do AFSPC C&I architectures follow the products defined in the Office of the Assistant Secretary of Defense for Command, Control, Communications and Intelligence (AOSD C3I) Command, Control, Communications, Computers, Intelligence, Surveillance and Reconnaissance (C4ISR) Architecture Framework? (OASD C3I C4ISR Architecture Framework)			
1.2.2. Do AFSPC C&I acquisition/procurement projects use the standards defined in the DoD Joint Technical Architecture (JTA) and Defense Information Infrastructure Common Operating Environment (DII COE) in designing and developing systems architectures and technical solutions? (OSD Directive, Implementation of DoD Joint Technical Architecture)			
1.2.3. Are C&I requirements being integrated into the AFSPC Mission Support Planning Process? (AFSPC Strategic Master Plan)			
<b>SECTION 2: C&amp;I SYSTEMS ARCHITECTURE (UNIT)</b>			
<b>MISSION STATEMENT:</b> Ensure C&I capabilities planning results in C&I infostructure that effectively support current and future mission requirements.			
<b>2.1. CRITICAL ITEMS:</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
2.1.1. Does the base-level C&I systems planner keep the planning documentation current, such as the base Blueprint (or equivalent)? (AFI 33-104, para. 2.2.4)			

<b>CRITICAL ITEMS: (Continued)</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
2.1.2. Has the base-level CSO established a periodic wing-level planning forum to discuss current and future issues affecting the wing's C&I infostructure and various systems it supports (AFI 33-104, para. 3.1)			
<b>2.2. NON-CRITICAL ITEMS:</b>			
2.2.1. Do the base-level CSO, systems planners, and STEM-B (if assigned) annually review the C&I infostructure plan to decide if it can support current and projected mission taskings? (AFI 33-104, <i>Base-level Planning and Implementation</i> , para. 2.3)			
2.2.2. Does the C&I systems planner ensure proposed technical solutions integrate with current MAJCOM and AF C4 systems architectures and the base Blueprint? (AFI 33-104, para. 3.5.2.1)			
2.2.3. Does the C&I systems planner ensure the proper staffing of planning documents, including operations plans, operations orders, program action directives, programming plans, mobility plans, and concept plans? (AFI 33-104, para. 2.6)			
2.2.4. Does the C&I systems planner meet with users on a continual basis to gain a better understanding of their needs and to educate users about C&I systems? (AFI 33-104, para. (2.2.1)			
2.2.5. Has the C&I systems planner established a reference library, or immediate access to, pertinent DoD, USAF, MAJCOM, and other agency C&I policy and procedures documents, architectures, applicable MAPs, FAPs, MSPs, base Blueprints, base comprehensive plans, and base operational plans to properly plan future systems? (AFI 33-104, para. 3.5.1.2)			